



**MINUTES**  
**COMMUNITY DEVELOPMENT COMMITTEE**  
**6:00 pm, Monday, February 25, 2008**

Minutes of a regular meeting of the Community Development Committee of the City of O'Fallon, held in the Mayor's Conference Room, 255 S. Lincoln, O'Fallon, Illinois on **February 25, 2008**.  
CALL TO ORDER: 6:10 p.m.

**I) Roll Call** – Mouser, Schmidt, West, Albrecht, Medford. Other Aldermen Present: J. Drolet, N. Drolet, Polites, Reckamp, Grogan. Staff: Ament, Howland, Stehman, Shekell, Denton, Funk, Rich. Visitors: Georgia Hillyer, Dave Roper, Elizabeth Durun

**II) Approval of Minutes** – February 11, 2008. All ayes. Motion carried.

**III) Items Requiring Council Action on** – March 3, 2008

- A) Mobile Home Park Code (2<sup>nd</sup> READING) – Per the request of Alderman Renner, staff was asked to address a clarification for the definition of a “Mobile Home Park” within the in the Mobile Home Park Code. Staff indicated that the definition would be clarified prior to 2<sup>nd</sup> Reading for the City Council meeting on March 3, 2008.
- B) Planning & Zoning Department FY 08-09 Budget – Staff gave a brief presentation for the department's proposed FY 08-09 budget year. Staff highlighted a number of key budget items. Some of these items include training new employees, continued computer and IT Services, new and continued professional services to support staff, updating of the riparian corridor regulations and policies in the Comp Plan, and zoning and subdivision regulations, and the replacement of the 1996 Dodge pick-up used by the inspectors with a new leased one, consistent with prior leases.
- C) Teen Center Clarification (MOTION) – Staff gave a brief clarification regarding the Council's intent pertaining to the upper age limit for the Teen Center. The staff inadvertently did not include the correct upper age limit of 18 in the 2<sup>nd</sup> reading amended ordinance. Motion stating the age limit would be from 13 to 18 would clarify this intent. The Committee voted 5-0 to recommend approval of the Motion.
- D) Special Event Permit for Keller Farms “Sweet Corn Stand” (MOTION) - Staff provided a brief overview of the Special Event Permit request. The event will be held from June 15<sup>th</sup> to August 31<sup>st</sup> in front of the Metro East Christian Fellowship Church. The Committee voted 5-0 to recommend approval of the Special Event Permit.
- E) Special Event Permit for “Weichert's Tropical Sno Stand” (MOTION) - Staff provided a brief overview of the Special Event Permit request. The stand is being relocated to the Huller lot on South Lincoln Avenue, and it will be open from April 15<sup>th</sup> to September 15<sup>th</sup>. The Committee recommended that signage be added to identify the parking area. The Committee voted 5-0 to recommend approval of the Special Event Permit as amended.
- F) Special Event Permit for “Wal-Mart Garden Center” (MOTION) - Staff provided a brief overview of the Special Event Permit request. The event will run from the date of Council approval to July 11<sup>th</sup>. The Committee voted 5-0 to recommend approval of the Special Event Permit.
- G) Special Event Permit for “Luehrs' Ideal Rides” (MOTION) - Staff provided a brief overview of the Special Event Permit request. The event will run from April 15<sup>th</sup> to 20<sup>th</sup> in the parking lot in front of PetsMart at Lincoln Crossing on W Hwy 50. The Committee voted 5-0 to recommend approval of the Special Event Permit.

**IV) Other Business**

- A) Sign Ordinance – Staff continued its presentation of the proposed Sign Ordinance from the special meeting on Thursday February 7, 2008. Staff and the Committee discussed the issues regarding temporary flags for residential subdivisions and electronic changeable copy signs. A second special meeting will be held on Tuesday, March 4, 2008 at 6PM in the Mayor's Conference Room.

MEETING ADJOURNED: 7:10 P.M.

**Special Meeting: March 4, 2008 @ 6:00 P.M. – Mayor's Conference Room**

**Next Regularly-Scheduled Meeting: March 10, 2008 @ 6:00 P.M. – Mayor's Conference Room**

**Prepared by:** Matt Ament, Senior Planner

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