

**FINANCE AND ADMINISTRATION
MINUTES**

Monday, February 25, 2008

Minutes of a regular meeting of the Finance and Administration Committee of the City of O'Fallon, held in the Mayor's Conference Room, City Hall, 255 S. Lincoln, O'Fallon, Illinois on February 25, 2008. CALL TO ORDER: Time: 5:30 p.m.

ROLL CALL:	MEMBERS:			
	Grogan - excused	-	True -	<u>X</u>
	West -	<u>X</u>	Drolet J.-	<u>X</u>
	Medford -	<u>X</u>	Polites-	<u>X</u>
	Albrecht	<u>X</u>		
STAFF LIASON:	Dean Rich		Walter Denton	
	Alderman Reckamp		Pam Funk	
	Alderman N.Drolet		Alderman Schmidt	

Approval of the minutes from January 24, 2008

Item A: Security: Director of Finance discussed security as follows:

As a result of the Kirkwood shooting the staff met to discuss security within O'Fallon. Several issues were discussed including a brief assessment of the threat from Chief Betten, relocating committees, beefing up security in council chamber, physical changes to the building and how best to proceed. A committee was formed to review the overall security in a professional, timely manner. The committee consists of Lt. Eric Van Hook, Lt. Mick Hunter, Dennis Sullivan, Jeff Stehman, and Dan Bowman.

The first meeting reviewed the immediate issues that we could address. Secure side doors and elevator, add a panic button possibly to fire alarm, and provide defensive training to both current staff and new employees. Other items were discussed but will need further review such as added security personnel, metal detectors, bullet proof glass, and other defensive and preventative measures.

All agree the best defense is to treat all our citizens fairly and honorably and be aware when a situation seems to be escalating. It is impossible to foresee all potential threats and that we should proceed with vigilance and common sense.

Alderman Reckamp stated he wanted to be a part of any study as the Aldermen were most at risk. Others indicated they thought it should be a city wide review for example; the water billing clerks are subject to encountering angry customers during shut-off time. Director of Finance assured the committee that all would be involved before any decisions were made. Alderman Reckamp recommended the subject should be moved to the Public Safety Committee. All agreed.

Item B: Economic Development- Inducement Ordinance: Director of Finance presented drafts of the Special Business District and TIF resolutions as had been previously discussed. Alderman Medford moved to send both resolutions to Council, second by Alderman True. All Ayes

Item C: Budget Review: Director of Finance presented the 2008/2009 draft budget. The budget is \$46,984,220 and is balanced. The general fund is \$14,303,795 and represents a 1% decrease from last year. The new budget does not include any additional employees and increases are mostly in cost of living salary increases, increases in insurance cost and improvement in the IT system. The full budget will be presented to the Council in late March for April 7 first vote.

ADJOURNMENT: 6:05 p.m. **PREPARED BY:** Dean Rich