



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: April 21, 2008

Subject: Special Event Permit – “Mayfest” Sponsored by O’Fallon Boosters

List of committees that have reviewed: The Community Development Committee reviewed this application at the April 14, 2008 meeting and recommends approval.

Background:

- Applicant: Ron Bright for O’Fallon Booster Club
- Special Event Permit for Mayfest at Community Park
- Event will run from May 16 – 18, 2008
- Includes a Parade on Saturday, May 17th from 4pm to 6pm running from State and Penn to the Community Park.
- Hours of Operation: Friday 10am – 11pm, Saturday 10am – 10:30pm, Sunday 10am – 7pm
- Event includes food vendors, amusement rides, liquor sales, entertainment.
- The applicant has provided the required liability insurance.
- Parking will be located in baseball diamonds, City lots, streets, High School and surrounding lots.
- All food permits will be handled by the Health Department.
- Portable toilets will be brought in for the event.
- Security will be provided by a night watchman.
- The applicant has requested assistance from the Street Department, Parks Department, and the Police Department.
- The Parks and Fire Departments approved the event with no exceptions. The Police Department approved the event, pending coordination with Public Safety staff.

Legal Considerations, if any: None

Budget Impact: There will be some financial impact to the City as a result of our assistance in helping set up and disassemble the various parts of the event, as well as providing security. It is estimated that expenses will be similar to previous years.

Staff recommendation: Staff recommends approval pending favorable comments from Public Works.