



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: May 5, 2008

Subject: Special Event Permit – March of Dimes “March of Babies” (formerly “Walk America”)
(MOTION)

List of committees that have reviewed: Due to the late submittal of the special event permit, the Community Development Committee did not review this request. The request is consistent with previous years' requests and planning staff has no objections to the special event. Therefore, staff recommends approval of the Special Event Permit.

Background:

- The applicant is requesting approval of a special event permit for a fundraiser event to be held in Community Park
- The event will occur from 9am to 12pm on May 10th
- There will be a walk around the park and several activities, including face painting, bounce house, a DJ, and other kid-related events.
- The City will be providing an ambulance and two EMTs.
- The walkers will remain on the sidewalk, so no road blocking is necessary.
- Event is consistent with previous years' requests.

Legal Considerations, if any: None

Budget Impact: None

Staff Review: Police, Fire, and Parks do not have any issues with the request, although the applicant has been told the application submission and coordination with Parks Department must become more timely in the future in order to ensure adequate coordination. Pending approval from Public Works, staff recommends approval of the Special Event Permit.