



INTEROFFICE MEMORANDUM

TO: City Council
FROM: Phil Goodwin, City Clerk
Walter Denton, City Administrator
DATE: June 21, 2004
SUBJECT: Closed Session Minutes Release

List of committees that have reviewed: A committee is not required to review. The Mayor and City Administrator have cleared the executive session minutes for release.

Background: Per the Open Meetings Act, 5 ILCS 120/2.06, closed session minutes must be reviewed twice a year in order to determine release. It has been determined that those minutes listed on Schedule A no longer require confidential treatment and are available for public inspection.

Legal Considerations, if any: None.

Budget Impact: n/a

Staff recommendation: To approve the passage of the resolution regarding the release of closed session minutes.