

V. Item 5: Motion-Award Diamond #1 Roof Replacement

Motion: Henry- a motion to recommend to Council to award the roof replacement contract to Shay Roofing for \$9,360

Second: True

Discussion: The Committee requested the staff check with Taylor and Martin Roofing regarding their quotes.

Approved: ALL

VI. Item 6: Commercial Cleaning RFP

Motion: True- a motion to recommend to Council to award the cleaning contract to Bonus Building Care

Second: Henry

Discussion: Twenty commercial cleaning companies were mailed RFP's in early October. The Parks Department received eight proposals. Commercial Cleaning team was organized from the various facility stakeholders. Interviews were conducted. Reference checks completed. Bonus Building Care, St. Louis, meets or exceeds all specifications in the RFP. Committee reviewed the prices and specification.

Approved: ALL

VII. Item 7: Field Reports/Updates: Reviewed

Park & Cemetery Maintenance: Jim Hertzler reported to Park Maintenance on November 1. Larry reported to Public Works on the same day.

Recreation: Winter/Spring Brochure Prep; 6th Grade Girls & Boy's Basketball; Fishing Rodeo; Halloween Special Event

Arts Commission: Art's Commission completed their second Art in Park Interactive Art Festival on October 2, 2004. The Committee had excellent participation from the children in O'Fallon as well as many local service groups. All staff has begun budget preparation.

MOTION TO ADJOURN: Henry

SECOND: True

APPROVED: All

PREPARED BY: Amy Seipp