



CITY COUNCIL AGENDA ITEMS

To: Mayor Graham and City Council

From: MJ Hutchison, Parks & Recreation Director
Dennis Sullivan, Engineering & Public Works Director
John Betten, Public Safety Director
Dean Rich, Finance Director
Mary Smith, Library Director
Walter Denton, City Administrator

Date: November 15, 2004

Subject: Award Professional Cleaning Service Contract

List of committees that have reviewed: Parks & Environment Committee reviewed the price and specifications on November 8, 2004.

Background: Twenty commercial cleaning companies were mailed RFP's in early October. The Parks Department received eight proposals. Commercial Cleaning team was organized from the various facility stakeholders. Interviews were conducted. Reference checks completed. Bonus Building Care, St. Louis, meets or exceeds all specifications in the RFP. Bonus Building Care Commercial Cleaning costs will not exceed \$9,360 per month.

Legal Considerations, if any: None

Budget Impact:: The price increase is off-set with the inclusion of floor care and window cleaning. Currently, this is an additional charge per occurrence.

Staff recommendation: Commercial Cleaning review team recommends the contract be awarded to Bonus Building Care.