



CITY COUNCIL AGENDA ITEMS

To: Mayor /City Council

From: Dean Rich, Director of Finance
Walter Denton, City Administrator

Date: December 1, 2004

Subject: Resolution to increase the 2004-2005 budgeted headcount by one employee

List of committees that have reviewed: Finance and Administration

Background: In the 2004-2005 Budget, funds were included to finance a temporary part-time position in the Water Billing area. This was to be a short-term temporary position with no insurance benefits and therefore was not included in the Department's headcount. Due to the meter reading and billing changes planned for the Water Billing area, this position will be needed on an on-going basis, although it will remain at a part-time level (less than 32 hours per week). In fairness to the incumbent and to properly account for employees, it is proposed that the headcount in the current budget be increased by one.

Legal Considerations if any: None

Budget Impact: The funds for wages and retirement costs are already included in the Budget. The headcount for the 2004-2005 budget will increase by one.

Staff recommendation: Staff recommends Council approval for resolution.