



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: April 13, 2005

Subject: Special Event Permit – “May Fest” Sponsored by O’Fallon Boosters

List of committees that have reviewed: The Community Development Committee reviewed this application at the April 11, 2005 meeting and recommends approval.

Background:

- Applicant: O’Fallon Booster Club
- Special Events Permit for a May Fest on May 20th through May 22nd.
- Includes a Parade on Saturday, May 21st at 6:00PM running from State and Vine to the Community Park.
- Event is from Friday 5:00 PM to 11:30 PM, Saturday noon to 11:30 PM and Sunday noon to 7:30 PM.
- Event includes food vendors, amusement rides, liquor sales, entertainment.
- The applicant has not provided the required insurance in the amount of \$1,000,000.
- Parking will be located in City lots, streets, High School and surrounding lots.
- All food permits will be handled by the Health Department. Vendors will be notified of requirement.
- Portable toilets will be brought in for the event.

Legal Considerations, if any: None

Budget Impact: Event will require Police and Parks assistance. Police and Parks have approved the request. There will be some financial impact because of the requested help to set up and disassemble the various parts of the event as well as providing security. Last year, the City expenses were \$12,916.00 and \$7,000.00 was paid back to the City by the Boosters.

Staff recommendation: Approval upon proof of liability insurance.