



## CITY COUNCIL AGENDA ITEM

**To:** Mayor Graham and City Council  
**From:** Ted Shekell, Planning Director  
Walter Denton, City Administrator  
**Date:** August 9, 2005  
**Subject:** Special Event Permit – St. Clare Catholic Church Oktoberfest

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**List of committees that have reviewed:** The Community Development Committee reviewed this application at its August 8, 2005 meeting.

### **Background:**

- Applicant: St. Clare Catholic Church
- Special Events Permit for an Oktoberfest on Saturday, September 24, 2005
- Location: St. Clare School Parking Lot, 214 W. 3<sup>rd</sup> Street
- Event does not include any street closures.
- Parking will be along side streets of St. Clair Church and school grounds.
- The general attendance is estimated to be in excess of 500 people
- Plans for portable toilet facilities are in place. These will be installed on the school parking lot.
- Event includes beer sales from 5-11:00 p.m. Event organizer has received local and State liquor license.
- In case of rain, the event will be held in the school cafeteria and gymnasium.
- The applicant does not request for the services of the Police Department, but requests that the Department should take note and be aware of the event.

**Legal Considerations, if any:** None

**Budget Impact:** none

**Staff Review:** The Police Department and Fire Department did not have any issues with this request

**Community Development Committee Recommendation:** The Committee recommends approval of the special event permit requested by St. Clare Catholic Church with no conditions.