



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: May 25, 2005

Subject: Resolution No. _____: A Resolution Authorizing the Mayor to Enter into an Agreement with Woolpert, Inc., for the Purpose of Updating the City's 2001 Comprehensive Land Use Plan.

List of committees that have reviewed: The Community Development Committee reviewed the agreement at its September 12, 2005 meeting and gave their approval 3-0. The Committee was unanimous that the Plan needed to be updated.

Background:

The current Comp Plan was adopted in Nov 2001, and since then the City and rural unincorporated areas around O'Fallon have experienced a significant amount of development, thereby making the Plan less than current and in need of updating. The Plan is also scheduled to be routinely updated a minimum of every five years so it can be kept current and consistent with the City Council's policy recommendations.

We solicited four proposals from six professional planning firms in the St. Louis area, with four submitting, which were Woolpert, Horner-Shifrin, Arcturis, and PGAV. A team of five City staff reviewed the proposals, and after an interview, selected Woolpert as the clear choice for the Comp Plan. The contract scope of work is for \$43,730, with \$6,025 in reimbursable expenses. The project is a budgeted item. The Comp Plan update will be start immediately upon the Council's approval, and will be completed prior to April 30, 2005.

Legal Considerations, if any: None

Budget Impact: The contract scope of work is for \$43,730, with \$6,025 in reimbursable expenses

Staff recommendation: Staff recommends approving the agreement.