

it imperative for agencies to offer this service. A small user fee per transaction will be charged.

Item 3: KCCC Floor Covering Bid: The Department advertised a bid for floor covering for the KCCC Basement. A waterline break on the east side of the Cavin's Center flooded the entire basement. All flooring has been removed, as well as the baseboard and a foot of drywall. The bid includes commercial carpet, rubberized flooring, baseboard, ceramic tile and installation. A motion will be on the agenda for December 19th Council Meeting. The bid is due Friday, December 16th at 8:30 a.m.

V. Field Reports/Updates

- a) Parks & Cemetery: The Cemetery had three burials in November. Park Maintenance winterized all non essential equipment and started winter picnic table painting and tree planting.
- b) Recreation: Staff informed the Committee that the Winter/Spring Brochure was finished. Due to the combined Baseball/Softball Program with Shiloh, Parks & Recreation will be providing all levels of Baseball/Softball for both locations. In the past, O'Fallon only offered this sport for ages 3 to 5 years (Mighty Ball) and 8 years and up (Babe Ruth League). This year, because we will handle all ages for Shiloh, it made sense to include this option for O'Fallon. This should not interfere with the Booster Program at Hesse. Also coming in the fall of 2006 will be Club Soccer. This will be a travel soccer program. The games will be held at the Public Safety Building greenspace.
- c) Art Commission: November Meeting was canceled. The December meeting will be held at Park Director's home on December 14.

MOTION TO ADJOURN: Henry
SECOND: True
APPROVED: All
PREPARED BY: Rogers