



CITY COUNCIL AGENDA ITEMS

To: Mayor and City Council
From: Dean Rich, Director of Finance
Walter Denton, City Administrator
Date: October 2, 2006
Subject: Ordinance Amending Business Registration.

List of committees that have reviewed: Finance and Administration

Background: The original business registration was approved in 1999 and required all business to register annually in the month of April. Over the past 7 years, the number of businesses have grown to over 700 and with the food and liquor licenses the total number is approaching 900. This is a tremendous workload for the Clerks office in one 30 day period. This amends the current ordinance and changes the original language to read annually on the anniversary date the business started in O'Fallon. This will spread the work load to approximately 75 per month on the average versus 900 in one month. This more efficient workload allows us to maintain our annual renewal rate at \$25.00 when several cities in the area are going to \$50.00 or more. In order to put this revision in place with minimum disruption to the city and involved business, it will be necessary to prorate some of the bills for the period of the conversion (not to exceed 18 months). All else should remain the same.

Legal Considerations, if any: Drafted by the City Attorney and is administrative in nature.

Budget Impact: This is a more efficient distribution of workload and should reduce additional expense.

Staff recommendation: This ordinance streamlines the city billing process and will allow the Clerk to operate his office more efficiently. Recommend approval.