

**Public Works Committee  
Minutes  
7:00 P.M.; March 26, 2007**

**DRAFT**

Minutes of a regular meeting of the Public Works Committee of the City of O'Fallon, held in the Mayor's Conference Room, City Hall, 255 S. Lincoln, O'Fallon, Illinois on March 26, 2007.

CALL TO ORDER: Time: 7:05 P.M.

ROLL CALL: MEMBERS: Medford, Drolet, True, West; Absent: Renner  
STAFF LIAISON: Denton, Rich, Funk, Sullivan  
NON-COMMITTEE ALDERMEN: Albrecht, Grogan, Reckamp, Schmidt  
GUESTS: Dan Toberman, Dave Pfeifer, Alan Joseph

Minutes from February 26, 2007 were approved.

- Item 1.      **No Action/Deferred Items:**  
                  Water Conservation Ordinance  
                  E. Washington Street (Behind Dairy)  
                  No Action on the above items was reported. (Open)
- Item 2:      **POI:** Matthew Drive Culvert, Railroad Tie Retaining Wall – Staff again presented the results of the investigation by Hoelscher Engineering as to the condition of the culvert and alternatives to repair it or improve its condition. Alternatives are to replace the section under Matthew Drive, riprap the outfall area, initiate a monitoring program, replace the City owned 306' section of the pipe, replace the 261' section of the piping that does not show up on the City infrastructure drawings, and add a section of piping to relieve the problems associated with an aging retaining wall. The option of lining the pipe appears to be out due to its large circumference, but maybe a new pipe can be slipped into the existing one. This will call for the need to reduce the release of water to the system. Staff will discuss this option and the extension of the pipe with Hoelscher Engineering before coming back to the Committee with a plan of action. (Closed)
- Item 3:      **POI:** Auto-revert Billing on Water Services – Dean Rich reported that despite the City's billing software being run in 400+ municipal settings, no one has an auto-revert system. Therefore, if O'Fallon wants to incorporate one in its billing system the software change will be terribly expensive initially and every software update to the main program will mean a costly update to an auto-revert package. So, a software change is not financially justifiable for the cost and the minimum benefit to be derived. Another concern is that with an auto-revert system in place, a potential renter may be able to occupy a residence without occupancy permit, a violation of O'Fallon and Fairview Heights' ordinances. After some discussion, it was determined that auto-revert billing did not make sense for O'Fallon. (Closed)

**POI:** Point of Information  
**AI:** Action Item

Item 4: **AI:** Snow and Ice Control Policy – Staff presented a proposed written policy for snow and ice control which mirrors the actual procedures followed by members of Public Works during snow and ice events. Questions were asked and staff responded. After some discussion about concern over roadways that are difficult to maneuver in snow and ice due to the road grade, the Committee consensus was that the policy as written is adequate for now. Revision will be made in the future if needed. (Closed)

Item 5: **AI:** Storm Debris Removal Policy – Staff presented a proposed written policy for storm debris removal formulated upon the activities surrounding the November 30<sup>th</sup> – December 1<sup>st</sup> 2006 storm. The consensus was that the policy addressed the reasonable actions that were incorporated during the recent event and with the exception of wording on a minimum age for qualification to receive voluntary services the policy as written should be adopted. Therefore, the “70 years or older” language will be replaced in the policy with a reference to “elderly persons”. (Closed) .

Item 6. **AI:** Speed Limits, Regency Park and Old Vincennes – These two sections of roadway do not have City ordinance language covering speed limits. Staff presented an ordinance change to make the speed limit along Regency Park 35 mph as is Central Park and Old Vincennes 40 mph as is Seven Hills Road. The consensus of the Committee was to make the speed limit along Old Vincennes 45 mph as was set by the County when the roadway was under their jurisdiction.

Motion: Committee moved to recommend to full Council setting speed limits for Regency Park as 35 mph and Old Vincennes as 45 mph. (Closed)

Item 7. **POI:** Church of Christ Request for Storm Sewer Installation – Mr. Alan Joseph addressed the Committee regarding the Church’s request to have a pipe placed in a current ditch on the south side of Adams between the Church and the Church’s parking lot. The Church feels that the ditch that is currently there poses a threat to the members of the Church who precede to walk through it or park next to it. Staff was instructed to determine the cost to place a pipe in the ditch and fill the area. The Church may be willing to contribute to the cost of the pipe installation. (Open)

Item 8. **AI:** WWTP Disinfection Bid – Staff presented the results of recently received bids for work at the wastewater treatment plant required by the IEPA under our existing permit to operate. The low bid was within \$1,000 of the engineer’s estimate.

Motion: Committee moved to recommend approval to the full Council of the bid of \$45,000 by Haier Plumbing of Okawville, IL. (Closed)

- Item 9. **AI:** Roundabout Property Purchases – Staff presented a diagram of the two small property purchases needed on the south side of the proposed site for the roundabout at State and Obernuefemann. The smaller of the two is for 190 square feet for \$1,500 and the other is for 427 square feet for \$6,000. The owners have indicated that they are willing to accept the appraised value of the properties as determined by an IDOT approved appraiser.
- Motion: Committee moved to recommend approval to the full Council of the purchases that will complete the necessary right-of-way acquisitions for the roundabout. (Closed)
- Item 10. **POI:** GIS Demonstration – Part 1 – Due to server problems the software presentation was not possible. It will be rescheduled for next meeting. (Open)
- Item 11. **POI:** Public Works Project Review – Staff presented a brief overview of some of the larger projects that are currently being worked by the department.

ADJOURNMENT: 8:25 P.M. PREPARED BY: Dennis Sullivan

Next regular meeting is scheduled for Monday, April 23, 2007 at 7:00 P.M., to be held in the Mayor's Conference Room or Council Chambers at City Hall dependent upon the number of visitors at the meeting.