



CITY COUNCIL AGENDA ITEMS

To: Mayor and City Council
From: Pam Funk, Asst. City Administrator
Dennis Sullivan, Director of Engineering & Public Works
Date: April 16, 2007
Subject: MOTION – Purchase of Portable Storage Building

List of committees that have reviewed: None

Background: As part of the new NPDES (National Pollution Discharge Elimination System) operating permit for the City's wastewater treatment plant (WWTP), the storage of the chlorine for use in the disinfection process is needed. One building has been ordered (14' x 28', low profile) and its cost is \$4,435 due to the emergency nature of having one on hand, but a second building will be required as well. The second building is 14' x 24', but it has a greater ceiling height. The cost of that building based on the lowest of two submittals received is \$4,715. Both buildings are individually within staff approval to purchase individually, but together they exceed the \$6,000 threshold for requiring Council approval. Therefore, the Department is bringing this second building to Council for approval. Bids were requested from three portable building suppliers; only two suppliers responded. Marten Buildings bid \$8,870 for the two buildings while Quality Products bid \$9,020 for buildings with similar storage space. Subsequent to the receipt of the bids, Marten was asked to put a personnel door in the side of each building for an additional cost of \$140 per building.

Legal Considerations, if any: None, other than those normally associated with the procurement of material.

Budget Impact: This is a must pay bill as the treatment chemicals must be stored to provide disinfection treatment as the plant flow requires.

Staff recommendation: Authorize the purchase of the second building for material storage at the WWTP.