



## CITY COUNCIL AGENDA ITEM

**To:** Mayor Graham and City Council

**From:** Ted Shekell, Planning Director  
Walter Denton, City Administrator

**Date:** August 6, 2007

**Subject:** MOTION approving the Special Event Permit for O'Fallon Homecoming

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**List of committees that have reviewed:** The Community Development Committee reviewed this application at its July 23, 2007 meeting and recommends approval.

### **Background:**

- Applicant: Judy Klohr for O'Fallon Homecoming Association
- Special Event Permit for the O'Fallon Homecoming on August 10<sup>th</sup> through August 12<sup>th</sup>.
- Location: O'Fallon Community Park
- Hours of Operation: Friday 6pm to 10:30pm; Saturday 12pm to 10:30pm; Sunday 12pm to 10:30pm
- A parade permit has been applied for. The parades will take place on Saturday, August 11<sup>th</sup>. The Children's Parade will take place from 1:00pm to 2:00pm (assembly begins at 12:00pm), and the general parade will take place from 6:00pm to 7:00pm (assembly begins at 5:00pm). The parade route for the Children's Parade will be from the Old City Hall down Lincoln to the park via Third Street. The general parade route is from State and Lincoln to Community Park.
- Event includes food vendors, amusement rides, liquor sales, entertainment and a raffle.
- Parking will be located in City lots, streets, High School and surrounding lots.
- 15 portable restrooms will be provided, including 1 handicap accessible space.
- Applicant has requested Police, Fire/EMS, Parks and Street Department assistance. There will be some financial impact to the City as a result of its assistance in helping set up and disassemble the various parts of the event, as well as providing security. It is estimated that expenses will be similar to previous years.
- Per Dan Gentry, any assistance requested from the Streets Department must be coordinated through Mark.
- Event is consistent with previous years' requests.

**Legal Considerations, if any:** None

**Budget Impact:** Event will require Police and Parks assistance. There will be some financial impact because of the requested help to set up and disassemble the various parts of the event as well as providing security.

**Staff recommendation:** Police, Fire, and Parks Departments did not have any issues with the application. Public Works requests that any Streets Department assistance be coordinated through Mark. Pending receipt of all applicable permits and licenses, staff recommends approval of the Special Event Permit.