



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: September 17, 2007

Subject: Special Event Permit – St. Clare Catholic Church “Oktoberfest” (MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its September 10, 2007 meeting and unanimously recommended it for approval.

Background:

- Applicant: St. Clare Catholic Church
 - Special Events Permit for an Oktoberfest on Saturday, September 29, 2007.
 - Location: St. Clare School parking lot and playground (NE corner of South Cherry and West Third Streets)
 - Event does not include any street closures.
 - Parking will be along side streets of St. Clair Church and school grounds.
 - The general attendance is estimated to be between 500 and 700 people.
 - Attendees will use toilet facilities inside school building.
 - Event includes beer sales from 4 p.m. to 11 p.m. Applicant has secured the necessary liquor permit(s).
 - In case of rain, the event will be held in the school cafeteria and gymnasium.
- This event is very similar to the previous Oktoberfest events approved by the Council

Legal Considerations, if any: None

Budget Impact: none

Staff Review: The Police Department and Fire Department did not have any issues with this request. This event requires Council review because of the alcohol sales. Staff recommends approval of the Special Event Permit.