



CITY COUNCIL AGENDA ITEMS

To: Mayor Graham and City Council
From: Dennis Sullivan, Director of Engineering & Public Works and
Walter Denton, City Administrator
Date: May 5, 2008
Subject: RESOLUTION - Gateway Geospatial LLC Contractual Services

List of committees that have reviewed: This item was reviewed by the Public Works Committee on April 28, 2008.

Background: Gateway Geospatial, LLC provides on-site, day-to-day Geospatial Information Systems (GIS) services. This renewal of an existing contract provides for a ½ time Field Data Collector position. Beyond providing for this position, the contract establishes a rate structure for additional professional services beyond the scope of what can be completed by the onsite staff member. The renewal contract term is one year as in the past. This work is to include (but not limited to) the following functions:

- Geospatial data management for proprietary and licensed data.
- GIS data system management through maintenance processes, uploading data, editing data, and updating system software as required.
- Software and map support.
- Geospatial-related equipment evaluation, testing, and training.
- Data collection to include field, open source, and commercially available data collection.
- GIS user support.
- Other duties as assigned, but limited to related geospatial data, information systems integration, mapping, or GIS functions.

Legal Considerations, if any: Normal legal considerations for awarding contract.

Budget Impact: GIS related professional services expenditure is included in the FY09 Budget.

Staff recommendation: Staff recommends authorizing this contract with Gateway Geospatial, LLC for an amount estimated not to exceed \$22,880 before additional services outlined and priced in the proposal that may be determined to be required to provide needed ancillary services at a later date.