



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Planning Director
Walter Denton, City Administrator
Date: September 2, 2008
Subject: Special Event Permit – “Tent Adoption Event” (MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its August 25, 2008 meeting and unanimously recommended it for approval.

Background:

- Applicant: Highland Animal Shelter
- Special Event Permit for a tent adoption event on September 13th and 14th
- Hours of Operation: 9am to 5pm
- Location: PetsMart parking lot
- Event will require a 40 ft x 60 ft tent located in a drive aisle. The area will be blocked off for safety. All pets will be kept in crates and exercise pens. PetsMart will provide trash cans and pet waste facilities.
- Setup will start on the evening of Friday, September 12th when the tent will be placed in the parking lot.
- Parking will be provided in the PetsMart parking lot
- Water, soda, and ice will be provided for volunteers at no charge.
- Event may include special appearances by local celebrities, face-painting and a small live band.
- Decorations will include balloons and streamers
- Toilet facilities for the public will be provided in the PetsMart store
- Applicant has not requested any City assistance.

Legal Considerations, if any: None

Budget Impact: None

Staff Review: The Police and Fire Departments did not have any issues with the event. Staff recommends approval of the Special Event Permit.