



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: March 16, 2009

Subject: Special Event Permit – Metro East Cycling “O’Fallon Grand Prix Bicycle Race”
(MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its March 9, 2009 meeting and unanimously recommended it for approval.

Background:

- Applicant: Steven Schmidt for Metro East Cycling
- Special Event Permit for a 22.5 mile bicycle road race
- Date: Saturday, May 30, 2009. Race takes place from 8:00am to 4:00pm. Activities relating to the race will take place from 6:00am to 4:00pm.
- Location: race starts and ends at Fulton Junior High School (see attached map for route)
- Expected number of participants: 200 to 400 racers (plus spectators)
- Confirmed volunteers to date are 90; expecting 100. Many are repeats from last year, and the local YMCA is working to recruit a minimum of 15 volunteers for the event.
- Applicant has provided insurance coverage with the City listed as an also insured.
- All 6 road commissioners have verbally approved the event. The applicant will supply letters from each as soon as they are available. The following have supplied letters to date: St. Clair County, Madison County, Collinsville, O’Fallon Twp, Jarvis Twp.
- Applicant requests intermittent closure of Kyle Road from Simmons to Lincoln from 8:30am to 4:00pm to allow for a wide finish line across both lanes.
 - Road would be open only for bicycles and support vehicles for the race, emergency vehicles, and seven residents whose only access is from Kyle Road.
- The Police Department recommended a minimum of 4 officers at key intersections, 2 of which they can supply. The applicant has agreed to pay for the additional 2 officers. The intersections include Kyle & Lincoln, Kyle & Simmons, and O’Fallon-Troy & Weil.
- Participants will park at Fulton Junior High School and Central Christian Church
- Portable toilet facilities will be provided at Fulton Junior High School.
- In the event of rain, tents will be set up for registration.

Legal Considerations, if any: None

Budget Impact: None

Staff Review: This request is consistent with last year's request. The Fire Department had no issues with the request. Public Works requested that the applicant provide a traffic control plan/map including proposed signage for detours, road closures, etc. The applicant has provided that plan, which staff forwarded to Public Works for review. The Police Department had several recommendations (see attached memo), which the applicant has since addressed. Staff recommends approval of the Special Event Permit.