



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Planning Director
Walter Denton, City Administrator
Date: October 19, 2009
Subject: Special Event Permit – Central Christian Church Fall Festival (MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its October 12, 2009 meeting but there was no quorum present to make a formal recommendation.

Background:

- Applicant: Darren McCormick for Central Christian Church
- Special Event Permit for a Fall Festival to include 1 or 2 bonfires, outdoor games, and a wiener roast on the church property.
- Date: Sunday, October 25, 2009 (rain date: November 7th)
- Hours of Operation: 2:00pm to 9:00pm
- Location: Central Christian Church at 1420 Illini Drive.
- Parking and toilet facilities will be provided on site.

Legal Considerations, if any: None

Budget Impact: none

Staff Review: The Fire Department recommended approval of the event with the conditions outlined below. Pending approval from the Police Department, staff recommends approval of the Special Event Permit with the following conditions:

1. Bonfire cannot exceed 5 ft x 5 ft.
2. Water supply for extinguishment must be on site and available.
3. All embers shall be extinguished prior to leaving the area for the evening.
4. Wind conditions and speed need to be considered prior to lighting the bonfire.
5. Per EPA regulations, only natural wood can be used; no dimensional type lumber or other products.