



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Maryanne Fair, Deputy City Clerk
Philip A. Goodwin, City Clerk
Date: February 1, 2010
Subject: Freedom of Information Officer and Procedures Ordinance

List of committees that have reviewed: A committee is not required to review.

Background: Per the Freedom of Information Act 5 ILCS 140/1 et seq., it is mandated via the amendment which became effective January 1, 2010 that a Freedom of Information Officer be created. The Act requires that all Public bodies in the State of Illinois to make non-exempt public records available for inspection and copying. Pursuant to Section 3 of the Act, the City of O'Fallon has the authority to promulgate rules and regulations pertaining to the availability of records and procedures to be followed in conformity with the provisions of the Act. The rules are intended to serve as procedural guidelines for citizens, employee, and officers of the City in expediting the process of obtaining access to public records.

Legal Considerations, if any: As outlined above.

Budget Impact: n/a

Staff Recommendation: To approve the Freedom of Information Officer and Procedures Ordinance to remain in compliance with State Statute.

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