



**CITY COUNCIL AGENDA ITEM**

**To:** Mayor Graham and City Council  
**From:** Ted Shekell, Planning Director  
Walter Denton, City Administrator  
**Date:** March 1, 2010  
**Subject:** Special Event Permit – Knights Track Team 5K Challenge (MOTION)

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**List of committees that have reviewed:** The Community Development Committee reviewed this application at its February 22, 2010 meeting and unanimously recommended it for approval.

**Background:**

- Applicant: Pat Masching for St. Clare School
- Special Event Permit for a 5K run on April 3, 2010
- Location: Rohr Field, 531 W. State St.
- Race will begin at 9:00 a.m.; expected end time is 11:00 a.m.
- Route starts at Rohr Field and travels along 3<sup>rd</sup>, Augusta, 4<sup>th</sup>, Hilgard, Highway 50, Parkview, 5<sup>th</sup>, Augusta, 3<sup>rd</sup>, and finishes at Rohr Field.
- Expected attendance: 200 people
- The event will take place rain or shine
- Portable toilet facilities will be provided at Rohr Field.
- Parking will be provided at Rohr Field and overflow to St. Clare School and Church
- Request for Police Department to control traffic at the intersection of Lincoln and 3<sup>rd</sup> Street as runners cross.
- There will be 20 volunteers on the course directing runners and watching for traffic.
- Applicant will provide Proof of Liability Insurance.

**Legal Considerations, if any:** None

**Budget Impact:** None

**Staff Review:** The Police, Fire, and Parks Departments had no issues with the request. Staff recommends approval of the Special Event Permit with the following condition:

1. Applicant must provide Proof of Liability Insurance listing the City of O'Fallon as an additional insured.