



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: March 15, 2010

Subject: Special Event Permit – St. Clair Bowl Tropical Snow Stand (MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its March 8, 2010 meeting and recommended approval with a vote of 4-0.

Background:

- Applicant: Matt Shellabarger for St. Clair Bowl
- Special Event Permit for a snow cone stand (10 ft x 12 ft); previously approved at this location for Kalert's Tropical Snow, Inc.
- Location: within parking lot of St. Clair Bowl building at 5950 Old Collinsville Rd
- Open May 1, 2010 to October 31, 2010 (6 months)
- Hours: open daily from 12:00pm to 10:00pm
- Parking will be provided on site in the paved parking lot.
- Concrete blocks will be placed in front of the snow cone stand to separate customers from vehicles. Staff recommends that the applicant use a temporary picket fence instead to be consistent with other approvals.
- One picnic table will be provided in the grassy area to the north of the snow cone stand.
- Customers will use toilet facilities inside the building.
- Applicant requests permission to keep the snow cone stand on site until the 2010 season ends. Thereafter, the snow cone stand will be removed during the off-season.
- The applicant is not requesting any special considerations from the City.

Legal Considerations, if any: None

Budget Impact: none

Staff Review: The request is consistent with previous years' requests, although the applicant is now the property owner, Matt Shellabarger. The Police and Fire Departments did not have any issues with the request. Staff recommends approval of the special event with the following conditions:

1. The business is permitted to operate from May 1, 2010 to October 31, 2010.
2. Install a temporary picket fence around the snow cone stand to provide separation from vehicular traffic.
3. Schedule an electrical inspection with the City for connection to nearby electrical source.

4. The snow cone stand is permitted to remain on site until within 10 calendar days after the expiration of the special event permit on October 31, 2010, all temporary structures and facilities must be removed.
5. This permit is for the 2010 season only. Subsequent years will require separate permits.