



## CITY COUNCIL AGENDA ITEM

**To:** Mayor Graham and City Council

**From:** Ted Shekell, Planning Director  
Walter Denton, City Administrator

**Date:** April 5, 2010

**Subject:** Special Event Permit – D.A.R.E. Auto Show & Swap Meet (MOTION)

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**List of committees that have reviewed:** The Community Development Committee reviewed this application at its March 22, 2010 meeting and unanimously recommended it for approval.

### **Background:**

- Applicant: Ptc John Stover for DARE
- Special Event Permit for Auto Show & Swap Meet (formerly organized by Boosters)
- Event will take place on May 16, 2010 from 6:00am to 6:00pm
- Location: Community Park
- Event includes an auto show and swap meet.
- This event is being reviewed by the City Council only because of the request to close 5<sup>th</sup> Street in the event of rain. Otherwise, this event would only be coordinated by the Parks Department through their Parks Special Event Permit process.
- Swap Meet participants will be set up in the rock area surrounding the pavilions and cook kitchen. Car show vehicles will be parked in Baseball Diamond #2 and surrounding areas if weather permits. Soda, water and t-shirts will be sold by DARE in the small pavilion, Royale Catering will sell food in the rock area via a mobile kitchen, The K of C will sell kebabs in the rock area under a tent, kettle corn, O'Fallon Band Boosters will sell funnel cakes in same area.
- In the event of rain, the baseball diamond will be too wet for cars to park on it for the auto show. The applicant requests permission to close 5<sup>th</sup> Street from Parkview to Hilgard so auto show vehicles may park in the street.
- Expected attendance: 250-300 participating vehicles; nearly 3,000 spectators; 50-100 swap meet participants
- Existing restroom facilities will be used.
- No alcohol will be sold at this event.
- Parking for spectators will be in City lots, streets, and surrounding public parking areas.
- All pavilions are reserved for this event.
- Applicant requests assistance from Parks Department to move picnic tables out of Pavilion 4 and some out of the rocky area during the event.
- Applicant will coordinate with the Parks Department regarding setup, trash pickup, restrooms, cleanup, and dumpster needs.

**Legal Considerations, if any:** None

**Budget Impact:** None

**Staff Review:** The Police and Fire Departments had no issues with the request. Staff recommends approval pending satisfactory coordination between the applicant and the Parks Department.