



**CITY COUNCIL AGENDA ITEM**

**To:** Mayor Graham and City Council

**From:** Ted Shekell, Planning Director  
Walter Denton, City Administrator

**Date:** April 5, 2010

**Subject:** Ordinance No. \_\_\_\_\_: An Ordinance Amending the Code of Ordinances of the City of O'Fallon, Illinois (Special Events) – **First Reading**

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**List of committees that have reviewed:** The Community Development Committee reviewed and voted 4-0 to approve the text amendment at its March 22, 2010 meeting as amended.

**Background:** In the past couple of years, staff has seen an increase in applications for Special Event Permits, and a large number of them have required City Council approval. In order to reduce the number of permits that must be reviewed by the City Council and to codify the City Council's policy of limiting special events to 6 months in duration, staff proposes amending the Special Event Ordinance.

The Special Event Ordinance currently requires City Council approval of all Special Events that are being organized by a for-profit organization or business. This means that events such as those at Frieze Harley-Davidson – ones that do not include alcohol and are contained entirely on their property – must obtain City Council approval. The proposed amended ordinance would allow up to 4 such events at Frieze Harley-Davidson without City Council approval.

The current ordinance also does not address events such as tropical snow stands and Christmas tree sales lots – the current ordinance implies that a Special Event is an event that lasts no more than 3 days. Staff has expanded the definition of Special Event and limits their duration to 6 months, which is consistent with recent City Council approvals of tropical snow stands.

In addition, we receive Special Event Permit applications for 5K runs. Although they are often held on City streets, most do not require a street closure – only Police assistance with crossing at major intersections. Staff recommends allowing administrative approval of such running events if they do not require street closure.

**Legal Considerations, if any:** None

**Budget Impact:** None.

**Staff Recommendation:** Staff recommends approval of the text amendment as proposed in the attached ordinance.