

**CITY OF O'FALLON**  
**Park & Environment Committee**  
**April 12, 2010**  
**5:30 p.m.**  
**Mayor's Conference Room**

Minutes of a regular meeting of the Parks & Environment Committee of the City of O'Fallon, held in the Mayor's Conference Room, City Hall, 255

S. Lincoln, O'Fallon, Illinois April 12, 2010.

**I. Attendance:** MEMBERS  Polites, Chair (2)  Grogan, Vice (1)  Drolet, J (4)  
 Cozad (7)  Snyder (4 )

**II. Council:** Albrecht, Drolet, N, Reckamp, True  
**Park:**  
**Guests:** Dan Kelly, H Roach  
**Staff:** Funk; Denton; Rich, Hutchison

Meeting called to order at 5:35 p.m.

**III. Minutes:**  
**Motion:** Snyder motion to approve the minutes from March 8, 2010 Meeting.  
**Second:** Drolet  
**Approved:** All

**IV. Item:**

**1. Sport Park Bid Review**

On Friday, April 9, 2010, a bid opening was held regarding the Family Sport's Park Phase 3 Development. The project was divided into ten separate base "bid packages" and six alternates. Gonzalez Companies, LLC, Construction Management will review the base bid and six alternates. After reviewing all of the bids with PDS and Gonzalez, staff will make recommendations to award the base bids and removing some alternates to increase the contingency to above the current \$16,000. The contingency should represent 3-5% of the project budget. Often a minimum amount of the contingency fund is utilized but is required for a safety net for unexpected problems or cost saving opportunities. Phase 3 Construction includes:

- 4-Softball/Baseball Fields & 1-Soccer (Turf) Field Lights
- Parkway & Parking Expansion (approx. 250)
- Trailway: Venita to Oberneufemann & Venita Walkway
- Sport Park Community Park II
  - Pavilion
  - Splash Pad with stream
  - Dry Play Structure

Some items will be purchased directly from the vendors as a part of a "Big Board" bid. OPRD is a member of US Communities. Equipment for the dry playground, splash pad, field lights and turf will be purchased as a direct buy. Mr. J Drolet brought up some concerns about the Splash pad and playground costs. He believes it to be excessive. Staff will review the details of the package and provide additional information to the Committee.

## **2. SP Trail Naming:**

The Committee discussed naming a trail in O'Fallon after Debbie Schachner. Ms. Schachner walk across the US and Africa. After discussion, the Committee decided to put this on hold.

ADJOURN Motion: Drolet  
Second: Snyder  
Approved: All  
PREPARED BY: MJ Hutchison

Next Meeting: May 10, 2010 5:30 p.m.