



## CITY COUNCIL AGENDA ITEM

**To:** Mayor Graham and City Council  
**From:** Ted Shekell, Planning Director  
Walter Denton, City Administrator  
**Date:** May 17, 2010  
**Subject:** Special Event Permit – Pork with Passion (MOTION)

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**List of committees that have reviewed:** The Community Development Committee reviewed this application at its May 10, 2010 meeting and unanimously recommended approval with the conditions listed in the staff memo.

### **Background:**

- The applicant is requesting approval of a special event permit for the “Pork with Passion” event to be held on Saturday, October 2<sup>nd</sup> in downtown O’Fallon. The event will run from 11:00 am to 6:00 p.m.
- The event will feature a pork steak cooking contest, food and craft vendors, entertainment, inflatable jumpers, face painting, flu shots, and a car cruise.
- Applicant expects approximately 1,000 participants throughout the day.
- The applicants request First Street be closed to all traffic from Cherry Street to just west of Vine Street.
- Applicant requests approximately 24 yard sale-type signs to be placed throughout the City and two banners (existing locations at South Lincoln and West State Street) for a period of 6 weeks prior to the event.
- Parking will be provided in existing public parking areas.
- Toilet facilities will be provided at the Chamber of Commerce and various local businesses.
- Applicant requests City assistance as follows:
  - Street Department – stop signs and road blocks as shown on the provided map
  - Parks Department – 10 picnic tables and 3 canopies
  - Fire & EMS – invited to display one EMS vehicle, ladder truck and command center vehicle, open house for new offices, fire pole and rides on the old fire truck

**Legal Considerations, if any:** None

**Budget Impact:** none

**Staff Review:** The Police and Fire Departments had no issues with the request. Pending favorable comments from the Parks and Streets Departments, staff recommends approval of the Special Event Permit with the following conditions:

1. A maximum of 24 yard sale-type signs may be placed throughout the City for a period of 2 weeks prior to the event and two banners (existing locations at South Lincoln and West State Street) may be displayed for a period of 6 weeks prior to the event.
2. Coordinate with the Parks Department for picnic table and tent drop-off and pick-up. Rental fees may apply for tables and tents, and a Saturday delivery will require payment of time/half for Parks Department employees.
3. Portable toilets will not be required if downtown businesses provide sufficient facilities for event participants.