

# FINANCE AND ADMINISTRATION MEETING MINUTES

**Monday, May 24, 2010**

Minutes of a meeting of the Finance and Administration Committee of the City of O'Fallon, held in the Mayor's Conference Room, City Hall, 255 S. Lincoln, O'Fallon, Illinois on May 24, 2010.

CALL TO ORDER: Time: 5:30 p.m.

ROLL CALL:	MEMBERS:			
	Chairman Bennett	X	Polites	
	Albrecht	X	McCoskey	X
	Grogan	X		
STAFF LIASON:	Dean Rich	X	Alderman Reckamp	X
	Walter Denton	X	Alderman True	X
	Pam Funk	X	Alderman N. Drolet	X
	Sandy Evans	X	Alderman J.Drolet	X
			Alderman Snyder	X
			Alderman Cozad	X

**Approval of Minutes:** April 26, 2010 -All ayes.

**Item A: Ward Re-districting:** In a continuation of last month's Finance and Administration Committee meeting, the Director of Finance presented the time table to do Ward re-redistricting based on the 2010 Census.

May 2011

- Access to Census Block Data (Tiger files)
  - Public Law 94-171 to state legislature by April 1, 2011
- Request for Quote (RFQ) Funds in 2012 Budget
  - Use Tiger file to equally distribute population by Ward
  - Council Decision
    - Expand current ward- apportionment
    - Draw total new distribution- Re-districting

Sept. 2011

- Approval of new ward boundaries
  - Present to County Clerk to adjust voter records

Oct. 2011

- County produce new ward and precinct voter list
  - 30 days before petition start- By-law

Dec. 2012

- Petition for Mayor, Clerk, Treasurer and 7 new Alderman for 1<sup>st</sup> Tue. in April, 2013 election

Alderman Reckamp voiced his opposition to waiting for the 2010 Census data, but after a majority vote it was agreed to move forward with the Director of Finance's time table as described above. Alderman Reckamp also voiced his concern over using SIU-E to do the work in restructuring the wards based on how SIU-E did the previous restructuring and how the backup data was not provided. Director of Finance explained that the previous work was done with a very tight budget constraint and the backup data was not included in the price. Discussion ensued regarding the option of restructuring the Council, such as having Alderman at Large, reducing the number of Alderman per Ward, or increasing the number of Wards. Chairman Bennett requested this be put on next month's agenda and for committee members to send possible options to Director of Finance and the City Manager.

**Item B: Satellite/Direct TV fee:** Postponed to 2011

**Item C: Conflict of interest limits:** In an effort to resolve an issue with the conflict of interest limits which effects Alderman Drolet and Alderman Polites, the Director of Finance proposed passing resolutions that would authorize the Director of Finance to execute an agreement with each of these alderman for an amount not to exceed \$2,000 per contract and \$4,000 aggregate annually. This would eliminate the need to pull each invoice separately, thus requiring a special vote. After much debate, Alderman J. Drolet relayed that his only intent is for the City to buy locally, if possible, including buying from his company, Gifts for Individuals, if they are competitively priced. The City Manager acknowledged that this would be relayed to the Management team and if possible, the City would buy locally. It was decided that there would be no need for the resolutions. Therefore, any invoice from either of these Alderman, will be listed individually and voted on separately with each appropriate Alderman abstaining. The Finance department will monitor all purchases so that per State Statute 50 ILCS 105/3- Public Officer Prohibited Activities Act, the City will not contract with an elected official for an amount to exceed \$2,000 per contract, and the total will not exceed \$4,000 annually.

**ADJOURNMENT:** 6:00 p.m. **PREPARED BY:** Dean Rich