



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: August 16, 2010

Subject: **Special Event Permit for VFW Post 805 “POW/MIA Appreciation Day”
(MOTION)**

List of committees that have reviewed: The Community Development Committee reviewed this Special Event Permit request at their meeting on August 9, 2010. Although a quorum was not present, those in attendance were supportive of approval.

Background:

- Applicant: O'Fallon VFW Post 805
- Location: VFW Post 805, 221 W First Street, O'Fallon
- Special Event Permit for an outdoor event to honor the area POW/MIA members and their spouses.
 - Ceremony will include speeches, bagpipes, and a flag demonstration
 - Free BBQ and beverages with music (low volume)
- Date: September 18, 2010 from 9:00am to 4:00pm
- Estimated attendance will be 300-400 people
- Toilet facilities for the public will be provided in the VFW building
- Small 2 x 3 signs will be posted at six locations in the downtown area the day of the event. Two 3 x 10 banners will be placed on the building the day of the event, as well.
- Request for the City to block off First Street from Cherry to Schwartz Furniture for the event.
- Parking will be provided on First Street and possibly at the yard next to the labor hall.
- Security will include wristbands for all participants and VFW members will be on hand.
- Trash receptacles will be provided by the Boosters.
- Applicant has not requested City assistance.

Legal Considerations, if any: None

Budget Impact: None

Staff Recommendation: The Police, Public Works and Fire Departments had no issues with the request. Staff recommends approval of the VFW POW/MIA Appreciation Day as proposed.