

## **ADOPT – A STREET RULES**

1. NO INTERSTATE HIGHWAYS ARE INCLUDED IN THIS PROGRAM.
2. Groups will be responsible for litter pickup only. No planting or mowing will take place.
3. The adopting group will adopt their section of roadway for two years with the right to renew the agreement. The sponsoring jurisdiction has the right to terminate a contract and remove signs if the group is not cleaning their section. Groups will be given a 30 day notice, and their signs will be removed.
4. The Public Works Department and the group will decide on the length to be adopted, with two mile lengths being the greatest distance acceptable. The Director of Public Works will designate the sections of roadway which have been determined unacceptable for adoption due to safety reasons.
5. The Public Works Department – Operations will furnish and erect the signs with the group name. The signs shall conform to the requirements of the Illinois Department of Transportation. No logos or slogans will be allowed on the signs.
6. Pick up shall occur a minimum of four times a year. Recommended pick up times are April/May, June/July, August/September, and October/November.
7. Adequate supervision for anyone under 18 must be provided. It is required that one adult supervisor for every 5 youths be present. In addition, no one under the age of 10 is permitted on the highways.
8. The group must let Public Works Operations know whenever they intend to collect litter along their adopted section 48 hours in advance of the clean up. Please call 618-624-4500 ext.5.
9. The group members are required to wear gloves, and preferably hard sole shoes and long pants when picking up litter. Group members will also wear orange safety vests.
10. No drugs or alcohol shall be carried or consumed by any group member while picking up litter.
11. The groups must maintain a first-aid kit and an adequate supply of drinking water during pick up times.
12. If a group wants/needs to terminate their contract, they must do so in writing to the Director of Public Works.
13. The groups shall place the litter in trashbags provided by the Public Works Department – Engineering Group and leave the filled trash bags at a predetermined location on the roadway for pickup.
14. Liability insurance shall not be required. The adopting group must accept responsibility for the actions of its volunteers and hold harmless the City of O'Fallon and/or the State of Illinois.
15. All vehicles will be parked off the right of way, and no parking will be allowed along curves, on bridge decks, near or under overpasses, or in median areas.
16. All Groups Will Stay Off All Highway Pavements.
17. Trash bags can be obtained during the business hours of the City of O'Fallon, Monday through Friday.
18. Any large or gross objects found along the roadway should be marked for pick up or the location reported back to Public Works Department - Operations.
19. Groups will be allowed to keep any cans or trash metals if desired.
20. The Public Works Department-Engineering Group will hold a safety meeting and distribute safety guidelines to the groups. Leaders must attend a safety meeting before going out to pick up litter.