

CITY COUNCIL MEMORANDUM

To: Mayor and City Council
From: Walter Denton, City Administrator
Date: December 6, 2010
Subject: FY2011 1st Half Performance Report

This report contains updates on projects and operations from each department for the first half of our fiscal year from May 1-October 31. Although we continue to struggle through the economic downturn, there has been a lot of activity.

Although we have been submitting these reports for several years, we continue to refine the statistics to measure the organization's accountability and efficiency. In particular, the Management Team developed a "Performance Measurement Dashboard" last year with the purpose of defining the top twelve indicators that demonstrate the organization's performance. Those twelve measurements follow this memo.

We also continue to refine the Management Team's "Balanced Scorecard" of performance measurements that outline the most important metrics in the following categories: Operations, Finances, Employees, and Citizens. Please note that many of the measurements are blank in this report due to the fact that the measurements are designed to be annual benchmarks. A full scorecard will be published in the year-end report.

There are two primary purposes for the Performance Reports:

1. Our ongoing effort to keep the City Council informed about how its laws and policies are being implemented throughout the organization. A group makes better decisions when they are informed and are comfortable with the issues. These reports contain summaries of department activities that should provide some insight into the day-to-day operations of the City.
2. To provide a management tool with which the Management Team can identify trends and make decisions on operations, budgeting, and staffing levels. Departments collect data on all kinds of things. Our goal with this Performance Report is to integrate this data into a format where we can track and compare activities between previous quarters and years. We did not want to create more busywork for the staff but to identify critical activities within the organization and try to measure them empirically. This way we can measure our performance and make necessary adjustments according to factual analysis.

As always, please contact me if you have any questions or suggestions.

**City of O'Fallon
Performance Measures
Balanced Scorecard
1st Half FY 2010**

Category	Balanced Scorecard	Measure	2007/2008	2009	2010	1st 2011
General	Citizen	Overall satisfaction with City services	72%	77%		
General	Citizen	Perception of overall quality of life	83%	87%		
General	Citizen	Overall impression of City employees	77%	82%		
General	Operational	Number of full time employees per 1,000 residents	5.3	5.1	5.1	5.1
Finance	Citizen	Perceived value for City taxes paid	42%	41%		
Finance	Financial	Bond rating index	AA-	AA	AA	
Finance	Operational	% difference btwn Gen Fund budget estimate and actual			-21%	
Fire	Citizen	Overall satisfaction with fire services	92%	93%		
Fire	Citizen	Overall satisfaction with fire prevention and education	81%	82%		
Fire	Employee	Turnover rate		19.50%	9%	2%
Fire	Employee	% compliance with training stds and completion table		100%	100%	100%
Fire	Employee	Number of employee accidents		1	0	0
Fire	Employee	Average volunteer longevity		6.62 yrs	7.02 yrs	7 yrs.
Fire	Financial	Cost per call for service		\$891.57	\$984.41	
Fire	Operational	ISO Rating		4	4	4
Fire	Operational	Number of false alarms		104	141	98
Fire	Operational	Response time of fire fire suppression unit on scene		8.66 min	7.5 min	9.735 min.
Fire	Operational	Average vehicle crash extrication time		19.25 min	20.96 min	33 min.
Fire	Operational	Percentage of structures pre-planned		10%	10%	
Human Resources	Citizen	Overall impression of City employees	77%	82%		
Human Resources	Employee	Turnover rate		1%	1%	3.29%
Human Resources	Financial	Health insurance rate increase vs. industry average	2.5% vs. 13%	2.5% vs. 13%	6% vs. 15%	
Human Resources	Financial	High cost claims total	0	0	1	2
Human Resources	Financial	Eligible charges per claimant	\$2,133	\$1,913	\$5,258.41	\$7,822.02
Human Resources	Financial	Avg. ER cost per member per month vs. industry avg.			\$6.96	11.54 vs. \$13.
Human Resources	Financial	Percentage of use of generic drugs by employees	27.70%	45.92%	63%	63%
Human Resources	Operational	Employees participating in training programs		125	107	12
Human Resources	Operational	Participation in Wellness Program	94	49	27	24
IT	Employee	Quality of Service rated "Good" or "Excellent"			89%	
IT	Employee	Timeliness of Service rated "Good" or "Excellent"			88%	
IT	Employee	Overall Satisfaction rated "Good" or "Excellent"			87%	
IT	Operational	Number of service requests		1,257	1,906	14,227
IT	Operational	Average duration from service request to resolution		2.5 days	1.8 days	2.2 days

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IT	Operational	Average closure time to repair system outages		3 days	0.9 days	1.9 days
IT	Operational	Average closure time for IT projects		9 days	6.2 days	1.1 days
IT	Operational	Average service requests per day		3.4	7.6	42
IT	Operational	Average service requests per week		23.8	36.7	249
Library	Citizen	Overall satisfaction with library services	86%	90%	90%	
Library	Employee	Percentage of budget spent on personnel/salaries	47.15%	46.67%	58%	46.59%
Library	Financial	Percentage of budget spent on library materials	13.89%	14.01%	16%	14%
Library	Operational	Patron count (number who walk through door)	64,183	71,877	63,229	75,719
Library	Operational	Ratio of registered borrowers vs. total population	32.34%	33.64%	33.84%	34.62%
Library	Operational	Program attendance	2,095	2,652	2,283	3,307
Library	Operational	Number of materials checked out of library (circulation)	139,432	134,083	140,732	162,346
Library	Operational	Number of Internet sessions	9,677	11,508	10,339	11,727
Library	Operational	Number of community meetings held at library	241	267	360	421
Library	Operational	Number of reference questions answered	994	1,364	1,495	1,217
Library	Operational	Web site visits	26,045	41,226	45,807	50,268
Parks	Citizen	Overall satisfaction with City parks	85%	92%		
Parks	Citizen	Overall satisfaction with rec programs or classes	78%	81%		
Parks	Employee	Number of employee accidents	2	4	4	
Parks	Financial	Cost per city tree for tree maintenance	\$67.05	\$30.28	\$30.80	
Parks	Financial	Cost per participant at Memorial Pool	\$2.68	\$2.44	\$3.31	
Parks	Operational	Number of developed acres of parkland per 1,000 residents	8.27	7.56	7.56	
Parks	Operational	Number of acres of parkland per 1,000 residents	15.1	13.57	13.57	
Parks	Operational	Number of new trees planted	450	559	66	
Parks	Operational	Number of volunteer hours	19,099	19,122	20,311	
Parks	Operational	Total number of recreation program sessions	451	470	480	
Parks	Operational	Total number of contracted park users	162,054	206,174	261,749	201,714
Planning	Citizen	Overall satisfaction with land use, planning, and zoning	46%	54%		
Planning	Citizen	Overall satisfaction with code enforcement	52%	56%		
Planning	Citizen	Overall appearance of O'Fallon	74%	81%		
Planning	Employee	Ratio of inspectors and # of permits issued annually		528 to 1	487.5 to 1	492.8 to 1
Planning	Employee	Ratio of inspectors and # of inspections made annually		868 to 1	1,701 to 1	1,747 to 1
Planning	Financial	Percentage of dept budget generated from fees		44%	52%	59%
Planning	Financial	Amount of revenue generated due to new development		\$213,450	\$272,896.79	\$853,450.15
Planning	Operational	% of plan rvw comments completed w/in 5 business days		100%	100%	100%

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Planning	Operational	Time from residential plan submission to permit issued		1.8 days	2.76 days	3.04 days
Planning	Operational	Time from code enforcement complaint to abatement		10.6 days	11.7 days	9.51 days
Planning	Operational	% of inspections completed w/in 1 business day of request		100%	100%	100%
Police	Citizen	Perception of safety (avg rtgs of violent and property crime)	78%	77%		
Police	Citizen	Overall satisfaction with EMS	91%	95%		
Police	Citizen	Satisfaction with Police Services	88%	90%		
Police	Employee	Turnover rate	1 vacant	2 vacant	2 vacant	
Police	Operational	Violent crimes per 1,000 population		1.51	0.85	
Police	Operational	Property crimes per 1,000 population		25	25	
Police	Operational	EMS response time		5:22 min	5:22 min	
Police	Operational	Police response rate		3:62 min	4:33 min	
Police	Operational	Patrol Performance Objectives Met for Traffic Contacts		100%	100%	
Public Information	Citizen	Readership rate of City Quarterly newsletter	88%	89%		
Public Information	Citizen	Satisfaction with Public Information Services	66%	68%		
Public Information	Citizen	Email subscriber rate on web site	2,947	3,499	3,711	3,380
Public Information	Operational	Percentage of news releases published in newspaper	63%	56%	61%	56%
Public Information	Operational	Readership rate of news releases on web site	4,212	4,919	4,037	4,270
Public Information	Operational	Readership rate of City Quarterly on web site		34,461	35,269	31,440
Public Works	Citizen	Overall satisfaction with street repair	48%	57%		
Public Works	Citizen	Overall satisfaction with drinking water	61%	70%		
Public Works	Citizen	Overall satisfaction with wastewater service	68%	75%		
Public Works	Citizen	Overall satisfaction with stormwater drainage	49%	53%		
Public Works	Employee	Number of employee accidents		7	4	
Public Works	Employee	Number of employee accidents resulting in lost work time		4	4	
Public Works	Employee	Training days (> 2 days per employee per year)		82%	0.5	
Public Works	Financial	Road Mtnc Index (\$ spent/\$ needed X100) (Goal is 100%)		5%	12%	
Public Works	Financial	Water Utility Maintenance Index (Goal is 100%)		29%	29%	
Public Works	Financial	Wastewater Maintenance Index (Goal is 100%)		19%	12%	
Public Works	Financial	WWTP Maintenance Index (Goal is 100%)		35%	37%	
Public Works	Financial	Facility Maintenance Index (Goal is 100%)		77%	80%	
Public Works	Financial	Stormwater Maintenance Index (Goal is 100%)		67%	63%	
Public Works	Financial	Sidewalk Maintenance Index (Goal is 100%)		66%	63%	
Public Works	Operational	Wastewater I&I Index *		337%	429%	
Public Works	Operational	Reported sewage backups		24	19%	

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Public Works	Operational	Water Availability index		99.90%	99.9993%	
Public Works	Operational	Percentage of roads rated fair or better		91%	91%	
Public Works	Operational	Number of WWTP discharge violations		33	26	
Utility Billing	Operational	On-time rate for bill mailings		83.33%	87.50%	75%
Utility Billing	Operational	Shut off rate		0.52%	0.58%	0.61%
Utility Billing	Operational	Percentage of customers using bank draft		9.40%	9.60%	10.10%
Utility Billing	Operational	Percentage of customers using E-Pay		1.20%	1.30%	1.59%
Utility Billing	Operational	Cash management accuracy rate		100%	100%	80%
Utility Billing	Operational	Number of billing errors per month		0	0	0
Wastewater I&I Index=[(Total WWTP Influent-(75% of Water Consumed in Sanitary District+Shiloh Flow+Acceptable Level of I&I)/Acceptable Level of I&I (5)] x 100%						

**City Administrator's Office
Performance Report
May – October 2010**

Team Training:

	Mid Year FY 11 Total	Mid Year FY 10 Total			Total Since January 2003
Groups Trained	0	0			13
# Employees Trained	0	0			110
# Active Teams	6	6			13
# Employees Serving on Teams (40% of those trained)	1 New	0 New			44

- Team Accomplishments:
 - ✓ Budget: 2011 annual budget went into effect May 1, 2010. Team compiled budget for 2011 for submission to City Council.
 - ✓ Employee Newsletter: Launched in March 2003; team meets monthly.
 - ✓ Development: Reviewing subdivision ordinance for changes to address City's immediate challenges in drainage and unincorporated areas. Also worked on the Rasp Farm TIF and Regency Park TIF projects.
 - ✓ Web Site: New web site was launched on May 18, 2004. The site is fully interactive with online payment, applications, feedback forms, calendar of events, and direct e-mail communication.
 - ✓ Public Safety Facility: New Public Safety Facility opened in October 2004.
 - ✓ Labor Contract: Laborers' Local 670 contract was signed in August 2007. Contract expired in May. Negotiations are ongoing.
 - ✓ Evaluation: Launched new performance appraisal form in October 2004. Revised form is more useful and user friendly for both supervisors and employees.
 - ✓ Trash: Reviewed rates from other cities to determine if optional years 4 and 5 of the Waste Management contract should be exercised in 2005. Option year 4 was exercised in July 2005. Team reconvened in April 2006 to review option year 5. Option year 5 was exercised in November 2006 and contract was extended through October 2012.
 - ✓ Technology: Reviewing different technologies that would allow us to provide better service to our customers; end result will be a technology strategic plan.
 - ✓ High Performance: Looking at ways to further enhance City services across the organization by becoming a high performance organization.

Team established the “The Same Page,” which is a weekly update by the City Administrator on City activities. Employee listening sessions were held in April 2007 to gain feedback and suggestions from employees on how to improve the organization.

- ✓ Training: Completed employee survey of training needs in January 2007. Training program was launched in February 2008. Training included modules on customer service, conflict resolution, supervision skills, and decision-making, as well as federally mandated training in sexual harassment prevention. Additional training programs were offered in FY 2010 and more will be offered in the second half of this FY.
- ✓ Health & Wellness: Team was established in April 2007 to provide employees with health & wellness types of activities and programs. The Training Team employee survey data indicated that a large number of employees were interested in numerous health and wellness areas including healthy eating, exercise programs, stress management, and weight loss. The team launched two new wellness options for employees during the first half of the FY 2010 budget year.
- ✓ Social Activities: Team was established in November 2010 to promote comradery among employees and their families. Fun social activities will be planned throughout the year.

Communications:

- ✓ Alderman Inquiry System:

	May	Jun	Jul	Aug	Sept	Oct	Mid Year Total FY 11	Mid Year Total FY 10
# Processed	1	1	1	0	1	1	5	7
# Closed (Response to Alderman)	1	1	1	0	1	1	5	7
Average Response Time*	1.00 day	1.00 day	1.00 day	0 days	1.00 day	2.00 days	1.0 days	1.11 days

*Based upon business days Monday-Friday

- ✓ Press Releases:

	Mid Year Total FY 11	Mid Year Total FY 10		
# Sent out*	45	54		
# Published	25	30		
% Published	56%	56%		

*Received by elected officials, city board members, all city staff, O’Fallon Progress, St. Louis Post-Dispatch, Belleville News-Democrat and St. Clair County Journal (now part of Post-Dispatch); all posted on city web site and our cable channel (Charter 993 & AT&T U-Verse 99).

In November 2008, we began tracking the readership of press releases on our web site.

	May	Jun	Jul	Aug	Sept	Oct	Mid Year Total FY 11	Mid Year Total FY 10
Press Releases Read on Web Site	964	637	673	732	628	636	4,270	4,212

✓ Cable Channel (Charter 993 and AT&T U-Verse 99):

- ✓ City Talk was launched in January 2004. During the period of this report, the show was aired on O'Fallon's Charter Channel 993 and AT&T's U-Verse on Channel 99 and featured a special guest each month. Dennis Sullivan, Director of Public Works served as the guest for May, discussing upcoming construction and various projects; Jeff Stehman from Planning and Zoning for June, talking about the importance of adhering to City codes and ordinances when working on summer projects and how residents can learn more about the City's safety goals; Director of Public Safety John Betten for July, talking about summer safety tips and officially introducing the new Crime-Free Rental Housing Program; Officials from Scott Air Force Base for August and the first half of September, talking about the 2010 Air Show, Airpower Over the Midwest featuring the Blue Angels; Sue Erb from Public Works and Rick Parks from the O'Fallon Chamber of Commerce for the second half of September and the first part of October, talking about the electronics recycling event; and City Clerk Phil Goodwin and Deputy Clerk Maryanne Fair for October, talking about the upcoming 2011 city election and the services the City Clerk's office provides to the residents of O'Fallon.

✓ Billboard:

	Mid Year Total FY 11	Mid Year Total FY 10		
# New City Pages Posted	391	347		
# Non-City, Not-for- Profit Organizations Pages Posted	45	34		

✓ Web Site:

- ✓ A web site review team was formed to review the current city web site and to suggest items that could be changed to improve communication with our residents. The new site was launched on May 18, 2004 Virtual Town Hall, our web site host, launched a new statistical package in December 2005. The new package is more user-friendly and provides data that is

more appropriate for us. We now have the ability to see how visitors reach our site.

- ✓ The top five domain names for each month are listed below:

May	Jun	Jul
charter.com	charter.com	charter.com
hotmail.com	sbcglobal.net	hotmail.com
sbcglobal.net	hotmail.com	sbcglobal.net
zone.com	af.mil	zone.com
af.mil	zone.com	googlebot.com
Aug	Sept	Oct
charter.com	charter.com	charter.com
hotmail.com	hotmail.com	hotmail.com
sbcglobal.net	sbcglobal.net	sbcglobal.net
zone.com	googlebot.com	zone.com
googlebot.com	af.mil	googlebot.com

- ✓ Visitor Sessions:

May	Jun	Jul	Aug	Sept	Oct	Mid Year FY 11 Total	Mid Year FY 10 Total
43,770	40,519	39,634	35,997	33,188	35,804	228,912	231,843

- ✓ Email Notice Lists: This statistic shows the number of visitors to our web site that have chosen to receive notices via e-mail from the site. The list options are shown below.

	May	Jun	Jul	Aug	Sept	Oct	Mid Year FY 11 Total	Mid Year FY 10 Total
Bid Notices	209	215	217	217	220	221	221	190
Mayor's Columns	286	293	296	282	299	301	301	267
Meeting Agendas	191	193	196	197	199	200	200	172
News & Announcements	663	672	679	681	685	687	687	628
Official Public Notices	432	439	445	448	544	455	455	402
Press Releases	526	534	537	540	524	545	545	506
Recreation Notices	771	778	781	784	789	791	791	734
Police Media	354	359	366	370	375	378	378	332
Employment Opportunities	227	231	233	221	240	243	243	208
Walter's BLOG	59	59	59	59	59	59	59	60
Totals	3,718	3,773	3,809	3,825	3,869	3,880	3,880	3,499

- ✓ Resident Inquiries: Residents can fill out an on-line inquiry form by clicking on the Contact Us button on the front page of the web site. Users of the form choose which department they wish to contact, including the Mayor and City Administrator. Once the form is filled out, an e-mail message is sent to the departmental contact within the City who then processes the inquiry. The statistics below include only those inquiries for the Mayor, City Administrator, and Public Works.

May	Jun	Jul	Aug	Sept	Oct	Mid Year FY 11 Total	Mid Year FY 10 Total		
9	18	12	20	6	3	68	65		

- ✓ Top 5 Requested Pages (sessions):

May	Jun	Jul
Pub. Mtg. Cal. (35,303)	Pub. Mtg. Cal. (13,101)	Comm. Cal. (17,101)
Comm. Cal. (33,827)	Comm. Cal. (16,025)	Agenda Archives (9,558)
Agenda Archives (15,945)	Agenda Archives (8,604)	Pub. Mtg. Cal. (6,189)
Pub. Notices (8,188)	Dept. Index (1,178)	Pub. Notices (4,612)
Dept. Index (3,503)	Parks & Rec Index (2,558)	Dept. Index (2,273)
Aug	Sept	Oct
Plan. Comm. Petitions (14,025)	Agenda Archives (10,363)	Rec. Cal. (7,789)
Rec. Cal. (12,826)	Council Minutes (8,973)	Agenda Archives (7,788)
Council Minutes (11,083)	Comm. Cal. (8,686)	Plan. Comm. Petitions (6,567)
Agenda Archives (9,821)	Rec. Cal. (8,480)	Council Minutes (6,252)
Pub. Notices (9,201)	Plan. Comm. Petitions (7,552)	Pub. Notices (3,414)

*Our web host upgraded their statistical software package at the beginning of February, giving us the number of times a specific page is requested by visitors. Please note that these are not unique visitors, but a tabulation of each time the page is requested.

- ✓ Top 5 Downloaded Files:

May	Jun	Jul
T-Ball Schedule (302)	T-Ball Schedule (185)	Fillable Online App. (170)
Baseball/Softball Map (163)	Parks Spring Brochure (136)	Parks Spring Brochure (195)
Summer CampWard Map (145)	Baseball/Softball Blue (136)	Planning Check List (82)
Seasonal Employ. App. (121)	Summer Camp (130)	Crime-free Addendum (69)
Baseball/Softball Minors (213)	Baseball/Softball Gold (119)	Hotel Locations (65)
Aug	Sept	Oct
Fillable Online App. (123)	Fillable Online App. (99)	Crime-free Addendum (82)
Parks Spring Brochure (114)	Parks Spring Brochure (69)	Planning Check List (62)
Parks Fac. Rental (88)	Crime-free Addendum (67)	Parks Spring Brochure (56)
Hotel Locations (69)	Subdivision Ord. (62)	Ward Map E Size (44)
Crime-free Addendum (67)	Parks Fac. Rental (61)	Ward Map 8.5x11 (43)

✓

- ✓ City Quarterly (Newsletter for Residents): The May/June issue was mailed to residents in June. National Citizen Survey results showed readership at 90% in 2005, 88% in 2007, and 89% in 2009. Web site visitors accessed current and archived copies of the City Quarterly online 34,461 times from May through October 2009, 35,269 times from November 2009 through April 2010, and 31,440 times from May through October 2010.

- ✓ City Window (Employee Newsletter): This publication began in March 2003 and is delivered to employees and elected officials on the first Monday of every month via e-mail. It is designed to keep everyone up-to-date and informed about what is going on in our City.

- ✓ National Citizen Survey results showed that resident satisfaction with Public Information Services rose from 66% in 2005 and 2007 to 68% in 2009.

Number of ER visits (calculated)	<i>undetermined</i>	<i>undetermined</i>	--	
Emergency Room Visits paid	\$54,868	\$42,957	--	
ER visit - per member/month avg	\$11.54	\$6.96	\$13.23	
Tier 1 prescriptions	2,872	2,163	--	
Tiers 2 & 3 prescriptions	1,612	1,280	--	
% use of generic drugs (Tier 1)	63%	63%	--	

Satisfaction Survey: A survey has been developed that will measure overall employee satisfaction with the organization and with specific departments/programs. This instrument is being held temporarily. Results will be reported in the near future.

Wellness Program: These programs are intended to offer resources to help employees get to a healthy condition and remain there. This will decrease the cost of health care claims and work comp claims in the long run. In addition, the Health & Wellness Team seeks health-oriented articles for the employee newsletter "the City Window" each month.

	<i>Current period</i>	<i>Total Participants</i>	<i>Total Spent</i>
City's Healthy Spending Fund Pool	24	38	\$2,400.00
Fat Loss Fitness Plan	0	43	--
Fat Loss Reimbursements after 1 year	4	6	\$1,200.00
Simply Engaged – UHC \$75	<i>unknown</i>	70	--

Training Participation: Training classes are offered in order to assist employees in their professional endeavors, improve employee satisfaction, improve customer service and increase productivity.

Class	<i>EEs this period</i>	<i>EEs last period</i>	<i>Total employees trained (incl. current)</i>
Colors – personality evaluation	--	19	19
Excel Beginner	--	12	12
Word Beginner	--	--	0
Difficult Customers	--	27	59
Body Mechanics & Blood Borne Path.	--	--	31
CPR / First Aid	--	8	39
Safe Driver Training	--	49	49
Block 1: Know Your Comm. Style	--	--	73
Block 2: Workplace Conflict Resolve	--	--	76
Block 3: Professional Responsibilities	--	--	64
Block 4: Balancing the Act Life	--	--	9
Supervision skills	--	--	26
Laserfische	--	--	7
Diversity	--	10	10
Windows 7	12	--	12
Office 2003 – 2007 Transition	12	--	12
Financial Planning Classes – <i>coming soon</i>			

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# Published	25	30		
% Published	56%	56%		

*Received by elected officials, city board members, all city staff, O’Fallon Progress, St. Louis Post-Dispatch, Belleville News-Democrat and St. Clair County Journal (now part of Post-Dispatch); all posted on city web site and our cable channel (Charter 993 & AT&T U-Verse 99).

In November 2008, we began tracking the readership of press releases on our web site.

	May	Jun	Jul	Aug	Sept	Oct	Mid Year Total FY 11	Mid Year Total FY 10
Press Releases Read on Web Site	964	637	673	732	628	636	4,270	4,212

✓ Cable Channel (Charter 993 and AT&T U-Verse 99):

- ✓ City Talk was launched in January 2004. During the period of this report, the show was aired on O'Fallon's Charter Channel 993 and AT&T's U-Verse on Channel 99 and featured a special guest each month. Dennis Sullivan, Director of Public Works served as the guest for May, discussing upcoming construction and various projects; Jeff Stehman from Planning and Zoning for June, talking about the importance of adhering to City codes and ordinances when working on summer projects and how residents can learn more about the City's safety goals; Director of Public Safety John Betten for July, talking about summer safety tips and officially introducing the new Crime-Free Rental Housing Program; Officials from Scott Air Force Base for August and the first half of September, talking about the 2010 Air Show, Airpower Over the Midwest featuring the Blue Angels; Sue Erb from Public Works and Rick Parks from the O'Fallon Chamber of Commerce for the second half of September and the first part of October, talking about the electronics recycling event; and City Clerk Phil Goodwin and Deputy Clerk Maryanne Fair for October, talking about the upcoming 2011 city election and the services the City Clerk's office provides to the residents of O'Fallon.

✓ Billboard:

	Mid Year Total FY 11	Mid Year Total FY 10		
# New City Pages Posted	391	347		
# Non-City, Not-for- Profit Organizations Pages Posted	45	34		

✓ Web Site:

- ✓ A web site review team was formed to review the current city web site and to suggest items that could be changed to improve communication with our residents. The new site was launched on May 18, 2004 Virtual Town Hall, our web site host, launched a new statistical package in December 2005. The new package is more user-friendly and provides data that is

more appropriate for us. We now have the ability to see how visitors reach our site.

- ✓ The top five domain names for each month are listed below:

May	Jun	Jul
charter.com	charter.com	charter.com
hotmail.com	sbcglobal.net	hotmail.com
sbcglobal.net	hotmail.com	sbcglobal.net
zone.com	af.mil	zone.com
af.mil	zone.com	googlebot.com
Aug	Sept	Oct
charter.com	charter.com	charter.com
hotmail.com	hotmail.com	hotmail.com
sbcglobal.net	sbcglobal.net	sbcglobal.net
zone.com	googlebot.com	zone.com
googlebot.com	af.mil	googlebot.com

- ✓ Visitor Sessions:

May	Jun	Jul	Aug	Sept	Oct	Mid Year FY 11 Total	Mid Year FY 10 Total
43,770	40,519	39,634	35,997	33,188	35,804	228,912	231,843

- ✓ Email Notice Lists: This statistic shows the number of visitors to our web site that have chosen to receive notices via e-mail from the site. The list options are shown below.

	May	Jun	Jul	Aug	Sept	Oct	Mid Year FY 11 Total	Mid Year FY 10 Total
Bid Notices	209	215	217	217	220	221	221	190
Mayor's Columns	286	293	296	282	299	301	301	267
Meeting Agendas	191	193	196	197	199	200	200	172
News & Announcements	663	672	679	681	685	687	687	628
Official Public Notices	432	439	445	448	544	455	455	402
Press Releases	526	534	537	540	524	545	545	506
Recreation Notices	771	778	781	784	789	791	791	734
Police Media	354	359	366	370	375	378	378	332
Employment Opportunities	227	231	233	221	240	243	243	208
Walter's BLOG	59	59	59	59	59	59	59	60
Totals	3,718	3,773	3,809	3,825	3,869	3,880	3,880	3,499

- ✓ Resident Inquiries: Residents can fill out an on-line inquiry form by clicking on the Contact Us button on the front page of the web site. Users of the form choose which department they wish to contact, including the Mayor and City Administrator. Once the form is filled out, an e-mail message is sent to the departmental contact within the City who then processes the inquiry. The statistics below include only those inquiries for the Mayor, City Administrator, and Public Works.

May	Jun	Jul	Aug	Sept	Oct	Mid Year FY 11 Total	Mid Year FY 10 Total		
9	18	12	20	6	3	68	65		

- ✓ Top 5 Requested Pages (sessions):

May	Jun	Jul
Pub. Mtg. Cal. (35,303)	Pub. Mtg. Cal. (13,101)	Comm. Cal. (17,101)
Comm. Cal. (33,827)	Comm. Cal. (16,025)	Agenda Archives (9,558)
Agenda Archives (15,945)	Agenda Archives (8,604)	Pub. Mtg. Cal. (6,189)
Pub. Notices (8,188)	Dept. Index (1,178)	Pub. Notices (4,612)
Dept. Index (3,503)	Parks & Rec Index (2,558)	Dept. Index (2,273)
Aug	Sept	Oct
Plan. Comm. Petitions (14,025)	Agenda Archives (10,363)	Rec. Cal. (7,789)
Rec. Cal. (12,826)	Council Minutes (8,973)	Agenda Archives (7,788)
Council Minutes (11,083)	Comm. Cal. (8,686)	Plan. Comm. Petitions (6,567)
Agenda Archives (9,821)	Rec. Cal. (8,480)	Council Minutes (6,252)
Pub. Notices (9,201)	Plan. Comm. Petitions (7,552)	Pub. Notices (3,414)

*Our web host upgraded their statistical software package at the beginning of February, giving us the number of times a specific page is requested by visitors. Please note that these are not unique visitors, but a tabulation of each time the page is requested.

- ✓ Top 5 Downloaded Files:

May	Jun	Jul
T-Ball Schedule (302)	T-Ball Schedule (185)	Fillable Online App. (170)
Baseball/Softball Map (163)	Parks Spring Brochure (136)	Parks Spring Brochure (195)
Summer CampWard Map (145)	Baseball/Softball Blue (136)	Planning Check List (82)
Seasonal Employ. App. (121)	Summer Camp (130)	Crime-free Addendum (69)
Baseball/Softball Minors (213)	Baseball/Softball Gold (119)	Hotel Locations (65)
Aug	Sept	Oct
Fillable Online App. (123)	Fillable Online App. (99)	Crime-free Addendum (82)
Parks Spring Brochure (114)	Parks Spring Brochure (69)	Planning Check List (62)
Parks Fac. Rental (88)	Crime-free Addendum (67)	Parks Spring Brochure (56)
Hotel Locations (69)	Subdivision Ord. (62)	Ward Map E Size (44)
Crime-free Addendum (67)	Parks Fac. Rental (61)	Ward Map 8.5x11 (43)

✓

- ✓ City Quarterly (Newsletter for Residents): The May/June issue was mailed to residents in June. National Citizen Survey results showed readership at 90% in 2005, 88% in 2007, and 89% in 2009. Web site visitors accessed current and archived copies of the City Quarterly online 34,461 times from May through October 2009, 35,269 times from November 2009 through April 2010, and 31,440 times from May through October 2010.

- ✓ City Window (Employee Newsletter): This publication began in March 2003 and is delivered to employees and elected officials on the first Monday of every month via e-mail. It is designed to keep everyone up-to-date and informed about what is going on in our City.

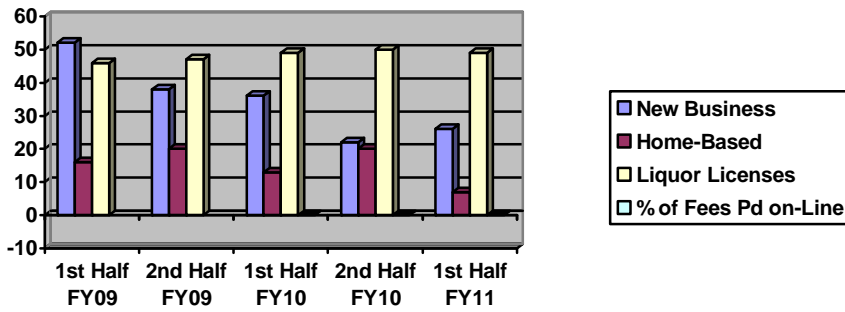
- ✓ National Citizen Survey results showed that resident satisfaction with Public Information Services rose from 66% in 2005 and 2007 to 68% in 2009.

**City Clerk's Office
Performance Report May 1 – October 31, 2010 (1st Half)**

Business Registrations: 791 Active Businesses (784 in 2nd half of 2010)

1st Half FY09 2nd Half FY09 1st Half FY10 2nd Half FY10 1st Half FY11

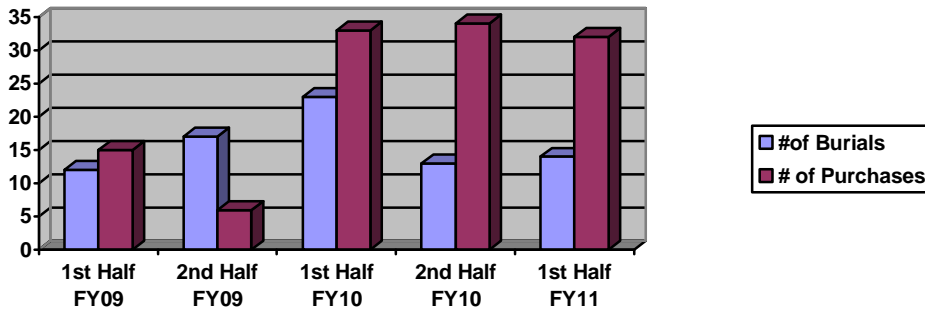
New Business	52	38	36	22	26
Home-Based	16	20	13	20	7
Liquor Licenses	46	47	49	50	49
Percentage of Fees Paid On-line			-1%	-1%	-1%



Cemetery Transactions:

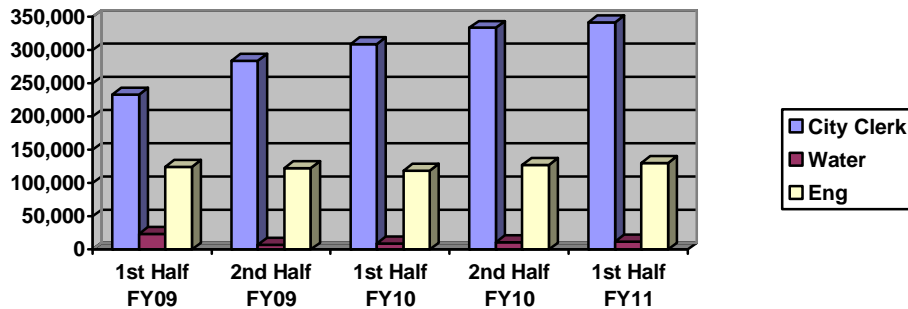
1st Half FY09 2nd Half FY09 1st Half FY10 2nd Half FY10 1st Half FY11

# of Burials	12	17	23	13	14
# of Purchases	15	6	33	34	32



Laserfiche Update:

	1 st Half FY09	2 nd Half FY09	1 st Half FY10	2 nd Half FY10	1 st Half FY11
# of Images (Since Inception)City Clerk	232,870	284,290	309,353	333,638	341,667
Water	23,347	*7,189	*9,278	*11,349	*12,067
Engineering	124,200	122,287	118,619	127,646	130,500

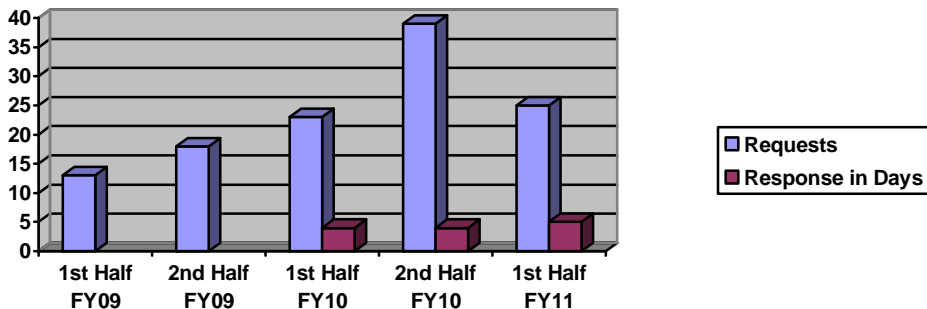


The Laserfiche documents are on our website and are located on the home page on the left navigational bar by clicking on the tab entitled “Public Documents”. All of the City Clerk office documents are attached, as they are all public information. This is also a great tool for the citizens as they are able to research information on their own 24/7.

*Some files were scanned into the Clerk’s volume instead of water during the upgrade.

Freedom of Information Requests:

	1 st Half FY09	2 nd Half FY09	1 st Half FY10	2 nd Half FY10	1 st Half FY11
Actual Written Requests	13	18	23	39	25
Response Time			Average 1 – 4 days	Average 1 – 4 days	Average 0 – 5 days



The Freedom of Information statute has been revised, so our report will reflect the changes. Our response time has been changed from seven to five days and now

commercial requests have been included. The response time for commercial requests is 21 days. We had to amend our ordinance to reflect the appointment of a Freedom of Information Officer. Maryanne Fair is the FOIA Officer for City Hall, Capt. Jeff Wild is the FOIA Officer for the Public Safety department, and Molly Scanlon is the FOIA Officer for the Public Library. Our website has been updated to reflect the changes in the new law.

Agenda On-Line

The City Council agenda is available on the City's website. The links to the minutes, ordinances, resolutions, amendments and staff reports are coded in blue. The full agenda can be accessed by clicking on the City Council Agenda on the right navigation bar on the home page. An abbreviated agenda is available by clicking on the Public Meetings calendar on the right navigations bar on the home page. The ultimate goal is to operate with a fully paperless agenda.

New Business Semi-Annual Report 1st Half 2011

<i>Business Name</i>	<i>Date Started</i>	<i>Business Phone</i>	<i>Business Address</i>	<i>Owner First Name</i>	<i>Owner Last Name</i>	<i>Type</i>
#1 NAILS SPA	5 /1 /2010	(618) 622-2979	1607 W HWY 50	TRUONG Q	NGHIA	SALON NAILS
ACCIDENTAL DESIGN INC	9 /1 /2010	(618) 624-4244	129 W 1ST ST	ELIZABETH	MARZLUF	CONSIGNMENT RESALE
AIRFLOATERS.COM	9 /1 /2010	(618) 589-2319	815 BELPRE DRIVE	GREGG	REGULA	PROPRIETORSHIP
ALL COMMERCE LLC	8 /15/2010	(804) 397-0314	741 ERIKA ST	BERNADETTE	LEE	IMPRINTABLES
AMIRAS BAKERY	8 /2 /2010	(618) 315-0646	2067 W HWY 50	YAZEED	ABUHUZAIMAH	BAKERY
ASIAN SEAFOOD BUFFET	9 /3 /2010	(618) 628-9888	1333 CENTRAL PARK DRIVE	XIA LING	ZHAO	RESTAURANT
COUPONING CENTSIBILITIES	10/1 /2010	(618) 365-4705	1307 DESOTO DRIVE	ANNA	DOWELL	CONSULTING COUPONS
EAGLE FLOORING OUTLET INC	5 /1 /2010	(618) 539-3806	1246 CENTRAL PARK DRIVE	PATRICK	SMOKER	RETAIL FLOORING
EDGE CHIROPRACTIC & WELLNESS LLC	6 /1 /2010	(618) 632-2000	920 TALON DRIVE	ZACH	FRERE	MEDICAL
ENTERPRISE RENT A CAR.	9 /1 /2010	(618) 744-1000	837 SEIBERT ROAD		ENTERPRISE LEASING CO STL	RENTAL
GREGS APPLIANCE SERVICE	5 /1 /2010	(618) 628-9034	303 LEE DRIVE	GREGORY	HILLMAN	SERVICE
HAWKS KINGDOM CLEANING	10/1 /2010	(618) 407-4739	724 HIGHCLIFF DRIVE	ROOSEVELT	HAWKINS JR	CLEANING CARPET
KMH CUSTOM PUBLISHING INC	5 /1 /2010	(618) 779-8052	220 E STATE ST	KELLY M	HUNT	PUBLISHING
LEGEND OF GAMERS	7 /31/2010	(618) 971-1024	511 W HWY 50	TRISTAN	REISING	RETAIL

Grand Total:

<i>Business Name</i>	<i>Date Started</i>	<i>Business Phone</i>	<i>Business Address</i>	<i>Owner First Name</i>	<i>Owner Last Name</i>	<i>Type</i>
MATTRESS FIRM #1820	8 /1 /2010		1171 N GREENMOUNT RD		MATTRESS FIRM #1820	RETAIL
MIDWEST SPINE & SPORT CHIROPRACTIC LLC	8 /1 /2010	(618) 628-0038	1210 PARAGON DRIVE	KRISTI	DIECKMANN	MEDICAL CHIROPRACTIC
NEXTAGE ARCH REALTY	10/1 /2010	(618) 660-7556	772 WALL STREET	JASON	BRIDGES	BROKERAGE REAL ESTATE
OASIS EXOTIC BIRDS	8 /31/2010	(618) 698-3833	218 E STATE ST	TAMER & MARSHA	SALEH	RETAIL
OFALLON SHILOH TOWING LLC	5 /21/2010	(618) 624-0004	675 W HWY 50	KENNETH	LOPRETTA	SERVICE TOWING
OFALLON WIRELESS	8 /31/2010	(618) 698-3833	218 E STATE ST	TAMER & MARSHA	SALEH	RETAIL
OK SALON SPA.	9 /1 /2010	(618) 622-9424	1321 W HWY 50	OK HUI	KIM	SALON SPA & MASSAGE
OLIVIA BEAUTY SHOP	7 /2 /2010	(618) 589-3006	1904B W HWY 50	OLIVIA	ASHFORD	BEAUTY
OUTDOORSMAN LOUNGE	5 /1 /2010		127 E FIRST ST	GARY AND TANA	AHLE	TAVERN
PURCLEAN EMERGENCY RESTORATION	10/1 /2010	(618) 206-7055	1402 N SMILEY	PAUL & LISA	REISS	RESTORATION
QLUS INC	8 /15/2010	(618) 622-0000	1601 AND 1603 W HWY 50		QLUS INC	COMPUTERS AND TELEPHONES
RAVENS EYE PORTRAITS	5 /1 /2010		212 E STATE ST	NACOLE	KOCH	PHOTOGRAPHY
RECYCLE IT RESALE SHOP	8 /2 /2010	(618) 971-8257	112 W STATE ST	DALE	KAMMLER	RESALE
RISK STRATEGIES LLC	10/1 /2010	(618) 622-2525	517 W HWY 50	JONATHAN	MCLEAN	INSURANCE

Grand Total:

<i>Business Name</i>	<i>Date Started</i>	<i>Business Phone</i>	<i>Business Address</i>	<i>Owner First Name</i>	<i>Owner Last Name</i>	<i>Type</i>
SALVATORE CINCOTTA PHOTOGRAPHY	9 /1 /2010	(618) 206-8619	115 E 1ST STREET	SALVATORE	CINCOTTA	PHOTOGRAPHY
SHOE CANDY & ACCESSORIES LLC	5 /31/2010	(618) 330-3077	1727 W HWY 50	ALICE	STOKES	RETAIL
SUMMIT DISABILITY ADVOCACY SERVICES	10/1 /2010	(618) 624-6635	712 S LINCOLN AVE.	EDWINA F	JOHNSON	ADVOCACY DISABILITY
VERTICAL GEOSOLUTIONS INC	9 /1 /2010	(618) 670-4259	8 EAGLE CENTER	RICK	MARSHALL	GIS GEOGRAPHIC INFORMATION SYSTEMS
WANDA-FUL HAIR SALON	7 /1 /2010	(618) 567-6711	1904B W HWY 50	LAWANDA	WILLIAMS HASWELL	BEAUTY SALON

Grand Total:

Semi-Annual May 1 - October 3a, 2010 Cemetery Burial Purchases Report

<i>Date</i>	<i>Section</i>	<i>Lot No.</i>	<i>Grave No.</i>	<i>Deed</i>	<i>Purchase Amount</i>	<i>Lot Owner</i>	<i>Deceased Name</i>	<i>Burial</i>	<i>NOTES</i>
5/3/2010	C	93	6	1224		COLLINS, DOUGLAS F.	COLLINS, JUDITH S.	5/8/2010	
5/3/2010	C	93	5	1024	\$1,200.00	COLLINS, DOUGLAS F.			
5/4/2010	D	10	5	1025	\$600.00	SHACKELFO RD, LAWRENCE	SHACKELFOR D, HUBERT	5/6/2010	
8/25/2010	A	19	8	1026	\$0.00	RIVERS, SHANE & KAREN	RIVERS, SIMON M.	8/26/2010	BABY GRA
9/13/2010	G	108	4	1027		PUCKETT, GLORIA M OR GARY W			
9/13/2010	G	108	2	1027		PUCKETT, GLORIA M OR GARY W			
9/13/2010	G	108	1	1027	\$2,400.00	PUCKETT, GLORIA M OR GARY W			
9/13/2010	G	108	3	1027		PUCKETT, GLORIA M OR GARY W	PUCKETT, GARRETT M.	9/22/2010	

<i>Date</i>	<i>Section</i>	<i>Lot No.</i>	<i>Grave No.</i>	<i>Deed</i>	<i>Purchase Amount</i>	<i>Lot Owner</i>	<i>Deceased Name</i>	<i>Burial</i>	<i>NOTES</i>
9/30/2010	C	104	5	1028	\$10.00	OWENS, PAM	LUEHDER, CYNTHIA L.	10/2/2010	SOLD BY A
10/1/2010	C	74	1		\$3,600.00	MONROE, ERNEST AND NANCY			
10/1/2010	C	75	5			MONROE, ERNEST AND NANCY			
10/4/2010	C	75	2			MONROE, ERNEST AND NANCY			
10/4/2010	C	73	3			MONROE, ERNEST AND NANCY			
10/4/2010	C	73	4			MONROE, ERNEST AND NANCY			
10/4/2010	C	73	5			MONROE, ERNEST AND NANCY			
10/4/2010	C	73	2			MONROE, ERNEST AND NANCY			
10/4/2010	C	73	6			MONROE, ERNEST AND NANCY			

<i>Date</i>	<i>Section</i>	<i>Lot No.</i>	<i>Grave No.</i>	<i>Deed</i>	<i>Purchase Amount</i>	<i>Lot Owner</i>	<i>Deceased Name</i>	<i>Burial</i>	<i>NOTES</i>
10/4/2010	C	73	1		\$3,600.00	MONROE, ERNEST AND NANCY			
10/4/2010	C	74	2			MONROE, ERNEST AND NANCY			
10/4/2010	C	74	3			MONROE, ERNEST AND NANCY			
10/4/2010	C	74	4			MONROE, ERNEST AND NANCY			
10/4/2010	C	74	5			MONROE, ERNEST AND NANCY			
10/4/2010	C	75	1		\$3,600.00	MONROE, ERNEST AND NANCY			
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10/4/2010	C	75	4			MONROE, ERNEST AND NANCY			
10/4/2010	C	75	6			MONROE, ERNEST AND NANCY			

<i>Date</i>	<i>Section</i>	<i>Lot No.</i>	<i>Grave No.</i>	<i>Deed</i>	<i>Purchase Amount</i>	<i>Lot Owner</i>	<i>Deceased Name</i>	<i>Burial</i>	<i>NOTES</i>
10/4/2010	C	74	6			MONROE, ERNEST AND NANCY			
10/25/2010	G	8	1	1029	\$1,200.00	BRADLEY, JANET M.	BRADLEY, THOMAS M.	10/27/2010	
10/25/2010	G	8	2	1029		BRADLEY, JANET M.			
10/27/2010	A	23	2	1031	\$600.00	JENKINS, TERRY	JENKINS, MELODY A.	10/30/2010	
10/27/2010	C	58	6			CASTRALE, REMO & ELIZABETH G.			
10/27/2010	C	58	5	1030	\$1,200.00	CASTRALE, REMO & ELIZABETH G.			

Semi-Annual May 1 - October 31, 2010 Cemetery Burial Purchases Report

<i>Date</i>	<i>Section</i>	<i>Lot No.</i>	<i>Grave No.</i>	<i>Deed</i>	<i>Purchase Amount</i>	<i>Lot Owner</i>	<i>Deceased Name</i>	<i>Burial</i>	<i>NOTES</i>
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9/13/2010	G	108	3	1027		PUCKETT, GLORIA M OR GARY W	PUCKETT, GARRETT M.	9/22/2010	

<i>Date</i>	<i>Section</i>	<i>Lot No.</i>	<i>Grave No.</i>	<i>Deed</i>	<i>Purchase Amount</i>	<i>Lot Owner</i>	<i>Deceased Name</i>	<i>Burial</i>	<i>NOTES</i>
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10/4/2010	C	75	2			MONROE, ERNEST AND NANCY			
10/4/2010	C	73	3			MONROE, ERNEST AND NANCY			
10/4/2010	C	73	4			MONROE, ERNEST AND NANCY			
10/4/2010	C	73	5			MONROE, ERNEST AND NANCY			
10/4/2010	C	73	2			MONROE, ERNEST AND NANCY			
10/4/2010	C	73	6			MONROE, ERNEST AND NANCY			

<i>Date</i>	<i>Section</i>	<i>Lot No.</i>	<i>Grave No.</i>	<i>Deed</i>	<i>Purchase Amount</i>	<i>Lot Owner</i>	<i>Deceased Name</i>	<i>Burial</i>	<i>NOTES</i>
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10/4/2010	C	74	3			MONROE, ERNEST AND NANCY			
10/4/2010	C	74	4			MONROE, ERNEST AND NANCY			
10/4/2010	C	74	5			MONROE, ERNEST AND NANCY			
10/4/2010	C	75	1		\$3,600.00	MONROE, ERNEST AND NANCY			
10/4/2010	C	75	3			MONROE, ERNEST AND NANCY			
10/4/2010	C	75	4			MONROE, ERNEST AND NANCY			
10/4/2010	C	75	6			MONROE, ERNEST AND NANCY			

<i>Date</i>	<i>Section</i>	<i>Lot No.</i>	<i>Grave No.</i>	<i>Deed</i>	<i>Purchase Amount</i>	<i>Lot Owner</i>	<i>Deceased Name</i>	<i>Burial</i>	<i>NOTES</i>
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10/27/2010	C	58	6			CASTRALE, REMO & ELIZABETH G.			
10/27/2010	C	58	5	1030	\$1,200.00	CASTRALE, REMO & ELIZABETH G.			

	<u>Budget</u>	<u>Revenue Actual</u>	<u>Expenses Actual</u>	<u>Variance</u>
General Fund	13,641,500	7,250,738	5,306,808	1,943,930
Park	2,864,415	1,634,916	1,224,231	410,685
Library	1,421,945	540,711	480,244	60,467
Capital Improvements	9,900,000	4,922,043	4,921,868	175
Fire Department	1,910,240	1,204,590	460,894	743,696
IMRF Fund	345,700	322,283	120,222	202,061
Prop S	1,601,000	799,809	497,462	302,348
Motor Fuel Tax	2,044,890	413,996	235,888	178,108
Ambulance	2,403,825	1,923,805	892,063	1,031,742
Water Department	8,960,620	5,193,941	4,702,182	491,760
Sewer Department	4,895,120	2,419,357	2,107,474	311,883
Sewer Debt	559,950	278,569	286,876	(8,307)
Hotel/Motel	779,075	372,894	119,159	253,735
TIF	350,100	312,506	21,847	290,659
Special Service Areas	15,200	13,719	2,940	10,779
97 Junior Debt Service	599,400	126,950	127,200	(250)
2002 Bond Issue	1,007,690	392,433	392,908	(475)
2003 Water Bond Issue	386,910	23,255	23,455	(200)
Shoppes at Greenmount	166,775	122,848	50,638	72,210
Greenmount Commercia	37,225	29,525	10,863	18,663
Regency Extension	113,125	100,294	33,813	66,481
Subaru Project	76,000	73,979	30,690	43,289
New Bold	198,100	148,942	76,740	72,202
Convention Center	576,785	330,655	328,311	2,344
Park Sports Complex	11,080,880	266,856	5,351,824	(5,084,967)
Harley Davidson Project	168,100	148,202	66,300	81,902
Park Dedication	20,100	158,552	0	158,552
Annex Fees	477,000	112,094	0	112,094
Other	2,426,910	1,731,690	712,979	1,018,712
Totals	<u>69,028,580</u>	<u>31,370,156</u>	<u>28,585,877</u>	<u>2,784,278</u>

CITY OF O'FALLON
FIRE DEPARTMENT
PERFORMANCE REPORT

MAY 01, 2010 – OCTOBER 31, 2010

HIGHLIGHTS:

The Fire Department responded to 390 emergency calls for service during the six month period. This is a decrease of 8.6% in emergency response from the previous period. Response to vehicle accidents (59) and smoke detector activations (75) continue to be the highest volumes by category. The busiest time for service has changed from the hours of 5pm – 6pm, to 6pm -7pm. The busiest day of the week is Wednesday.

The department added one new member over the last 6 months. This individual will continue to follow the accelerated training program tailored to meet specific education needs for new firefighters. The new member will be attending the FF II class at SWIC in the near future.

The Billing for Service of non-district residents totaled \$24,785.00 over the last six months. To date we have not received any reimbursement from insurance companies, but we continue to work with the billing agency to off set cost of service for residents.

The False Alarm ordinance has proven to be successful since its implementation. During the last performance period the fire department did not have any violations.

In August the department went through a detailed Insurance Services Office (ISO) audit. ISO is the agency that rates fire departments across the country, which determines the insurance premiums for buildings. To date we have not received the results from the audit. In addition to the ISO audit, we also received a visit from VFIS (Volunteer Fireman's Insurance Services). This was the first time VFIS had reviewed the procedures, apparatus and structures of the department. Our ranking was high, with minimal suggestions for changes in the future.

Fire prevention activities in October were again a success. The open house brought approximately 1000 residents to the fire station over three evenings to receive the fire safety message. "Smoke detectors, a sound you can live with" Firefighters made 35 visits to local educational facilities for programs and fire drills. The department also operated at three separate Halloween Safe Stops providing a safe venue for trick or treaters.

TRAINING:

All fire department members continue to attend weekly training to meet the requirements needed to provide high quality service to the community.

Six firefighters are nearing the completion of their year long firefighter education through the local community college. SWIC actually teaches one of the area FF II classes at our engine house. This is not only a benefit for our firefighters, but it allows neighboring departments to be exposed to various tools and equipment that many

departments do not have. O'Fallon responds to more calls in one month, than some smaller departments respond to in a year.

APPARATUS:

A new command vehicle was added to the fleet. This was a scheduled replacement to remain in line with the suggested procedures set forth in the department study that was conducted in 2008.

PERFORMANCE DASHBOARD:

- Turnover rate for members:
1 member resigned from the department during the performance period due to career re-location. This individual spent dedicated 2.6 years of service.
- Turnover rate for active firefighters over the last six month was 2%.
- Active members have an average of seven years of service.
- False Alarms = 98
(alarm systems – no fire, smoke detectors – no fire, Carbon monoxide detector – no hazard, alarm system malfunction, sprinkler system malfunction, mischievous false alarm)
- The department completed 100% of all required training standards.
- Employee accidents = 0
- Average vehicle crash extrication time from receipt of call to patient in care of EMS = 33 minutes. This represents a 7% increase in time from the previous period. The increase is due to an extended extrication time of a specific incident, where the operation was very difficult due to mechanism of injury and firefighters had to stop various times for EMS and an on scene physician to provide heightened care to the patient. The outcome was successful!
- Response time for the first fire suppression unit on scene for structure fires = 9.735 minutes
- Commercial structures continue to be added to the digital format for fire pre-plans.



DESIRE - COURAGE - ABILITY

Incident Type Comparison Report

Print Date/Time: 11/05/2010 12:59
Login ID: bsaunder
Station: OFD Station 1 East
Unit: All

From Date/Time: 05/01/2010 12:00
To Date/Time: 10/31/2010 00:00

O'Fallon Fire Department
FDID Number: SG383
Personnel: All

Type of Situation Found	Current Year		Previous Year	
	Period	Year Total	Period	Year Total
No incident found on arrival at	0	0	0	11
Motor vehicle accident with no i	0	0	1	1
Authorized controlled burning	0	0	0	2
Dispatched & canceled en route	11	17	8	15
Good intent call, other	33	56	39	68
Cover assignment, standby, moveu	18	22	10	24
Unauthorized burning	4	7	8	16
Public service	0	0	0	2
Police matter	0	0	1	1
Assist police or other governmen	0	1	3	8
Animal rescue	0	0	1	1
Smoke or odor removal	1	1	0	0
Water or steam leak	2	3	1	1
Water problem, other	4	6	0	9
Service Call, other	11	16	4	15
Vehicle accident, general cleanu	37	65	39	71
Building or structure weakened o	0	1	1	1
Accident, potential accident, ot	22	43	25	66
Arcing, shorted electrical equip	7	11	11	17
Power line down	6	7	9	19
Breakdown of light ballast	0	1	0	0
Overheated motor	3	12	10	21
Heat from short circuit (wiring)	0	1	0	0
Electrical wiring/equipment pro	8	10	8	12
Carbon monoxide incident	8	12	3	11
Chemical spill or leak	0	0	1	1
Toxic condition, other	1	1	0	0



DESIRE - COURAGE - ABILITY

Incident Type Comparison Report

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Unit: All

From Date/Time: 05/01/2010 12:00
To Date/Time: 10/31/2010 00:00

O'Fallon Fire Department
FDID Number: SG383
Personnel: All

Carbon monoxide detector activat	1	4	4	8
Alarm system activation, no fire	10	18	16	24
Smoke detector activation, no fi	39	79	54	116
Sprinkler activation, no fire -	2	2	6	8
Unintentional transmission of al	0	0	0	1
CO detector activation due to ma	13	31	17	44
Alarm system sounded due to malf	19	26	36	51
Heat detector activation due to	0	0	1	1
Smoke detector activation due to	36	51	33	61
Sprinkler activation due to malf	4	11	5	24
Bomb scare - no bomb	0	0	0	1
Malicious, mischievous false cal	13	16	11	20
False alarm or false call, other	0	1	0	1
HazMat release investigation w/n	0	0	1	1
Steam, vapor, fog or dust though	0	1	1	1
Smoke scare, odor of smoke	0	0	3	3
Steam, other gas mistaken for sm	1	1	0	0
Citizen complaint	0	0	0	1
Lightning strike (no fire)	8	9	5	5
Severe weather or natural disast	0	0	8	8
Medical assist, assist EMS crew	3	7	5	9
Cultivated grain or crop fire	0	1	0	2
Outside storage fire	0	0	0	1
Dumpster or other outside trash	3	4	6	10
Grass fire	3	7	2	9
Brush or brush-and-grass mixture	5	6	1	8
Off-road vehicle or heavy equipm	0	0	2	3
Camper or recreational vehicle (1	1	0	0
Road freight or transport vehicl	1	1	0	0
Passenger vehicle fire	5	8	6	18



DESIRE - COURAGE - ABILITY

Incident Type Comparison Report

Print Date/Time: 11/05/2010 12:59
Login ID: bsaunder
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Unit: All

From Date/Time: 05/01/2010 12:00
To Date/Time: 10/31/2010 00:00

O'Fallon Fire Department
FDID Number: SG383
Personnel: All

Mobile property (vehicle) fire,	2	3	0	0
Fire in motor home, camper, recr	1	1	0	0
Fire in mobile home used as fixe	0	0	1	1
Trash or rubbish fire, contained	0	0	0	1
Chimney or flue fire, confined t	0	1	0	1
Cooking fire, confined to contai	4	9	7	14
Building fire	15	23	4	19
Fire, other	7	9	1	2
Gas leak (natural gas or LPG)	7	13	13	24
Gasoline or other flammable liqu	3	4	6	11
Hazardous condition, other	1	2	6	8
Extrication of victim(s) from ma	1	1	0	1
Removal of victim(s) from stalle	0	0	3	3
Extrication of victim(s) from ve	5	10	5	7
Extrication, rescue, other	1	1	0	1
Search for person on land	0	0	1	1
Grand Totals:	390	655	453	926

IT Performance Report
May 1 – October 31

Service Requests:

324 System Outage Service Requests
Average Time To Resolution: 1.9 days

1601 IT Project Service Requests
Average Time To Resolution: 1.1 days

11,102 User Issue Service Request
Average Time To Resolution: 1.8 days

Total Issues:
13,027 Service Request
Average Time To Resolution: 2.2 days

Average service request per day: 42
Average service request per week: 249

IT Customer Satisfaction Survey

420 Customer Surveys / 187 Respondents

Quality of service

Excellent	72.74%
Good	21.13%
Fair	4.10%
Poor	0.00%
Don't know/No Response	2.03%

Timeliness of service

Excellent	62.24%
Good	26.93%
Fair	5.25%
Poor	4.25%
Don't know/No Response	1.33%

Overall satisfaction

Excellent	67.66%
Good	21.93%
Fair	6.88%
Poor	1.44%
Don't know/No Response	2.07%

Top Spam Sites Blocked

#	Top Spam Senders	Count
1	mail.us-professionalskills.com[206.51.225.203]	962
2	omp.email.landsend.com[12.130.136.153]	827
3	m0.busenetwork.net[208.89.10.41]	813
4	firee-media.com[205.162.40.169]	604
5	mail.managerialtrainingseminartoolbox.com[70.32.37.101]	586
6	mail1.inetworkca.com[91.212.182.176]	433
7	m2.busenetwork.net[208.89.10.114]	388
8	m3.busenetwork.net[208.89.10.73]	378
9	advancedaudioeducationtools.com[209.200.9.228]	344
10	tippit1.wc09.net[74.203.57.165]	308

Top Viruses Being Blocked

#	Top Viruses	Count
1	*Trojan.Downloader-97250-1488968	17
2	HTML.Phishing.Bank-89	6
3	SFP.Malware.14529	6
4	*BN.ZeroHour-139440987	6
5	Email.Phishing.Webmail-43	6
6	Email.Phishing.Webmail-28	5
7	HTML.Phishing.Bank-573	5
8	HTML.Phishing.Bank-72	4
9	HTML.Phishing.Bank-1083	4
10	SFP.Malware.14376	4

Public Access to City Databases and Services

No	Site	Unique Users	Requests	% of Total Requests	Bytes In	% of Total Bytes In	Bytes Out	% of Total Bytes Out	Total Bytes	% of Total Bytes
1	solarwinds.ofallon.org:8787	70	4462504	48.00 %	49.64 GB	53.30 %	3.53 GB	52.40 %	53.17 GB	53.20 %
2	ofexchange4.ofallon.org:443	10834	2653734	28.60 %	23.57 GB	25.30 %	2.03 GB	30.10 %	25.60 GB	25.60 %
3	lfweb.ofallon.org	6515	866162	9.30 %	9.46 GB	10.20 %	507.01 MB	7.30 %	9.95 GB	10.00 %
4	webmail.ofallon.org	2120	1150910	12.40 %	5.65 GB	6.10 %	638.92 MB	9.20 %	6.27 GB	6.30 %
5	192.168.111.174	497	116755	1.30 %	3.84 GB	4.10 %	51.81 MB	0.80 %	3.89 GB	3.90 %
6	gismaps.ofallon.org	491	37284	0.40 %	868.67 MB	0.90 %	14.27 MB	0.20 %	882.93 MB	0.90 %
7	207.109.221.170	1	79	0.00 %	73.21 MB	0.10 %	18.55 KB	0.00 %	73.23 MB	0.10 %
8	65.55.87.142	1	23	0.00 %	30.51 MB	0.00 %	5.10 KB	0.00 %	30.52 MB	0.00 %
9	65.55.87.83	1	66	0.00 %	20.85 MB	0.00 %	15.83 KB	0.00 %	20.87 MB	0.00 %
10	207.109.221.154	1	15	0.00 %	17.57 MB	0.00 %	3.48 KB	0.00 %	17.58 MB	0.00 %
11	194.209.253.33	1	10	0.00 %	6.81 MB	0.00 %	2.11 KB	0.00 %	6.82 MB	0.00 %
12	193.140.100.10	1	12	0.00 %	3.28 MB	0.00 %	5.46 KB	0.00 %	3.29 MB	0.00 %
13	74.125.12.216	1	28	0.00 %	3.19 MB	0.00 %	21.63 KB	0.00 %	3.21 MB	0.00 %
14	192.168.111.174:8181	1	132	0.00 %	1.96 MB	0.00 %	56.05 KB	0.00 %	2.01 MB	0.00 %
15	65.55.200.155	1	201	0.00 %	1.37 MB	0.00 %	134.82 KB	0.00 %	1.50 MB	0.00 %
All Others			3365	0.00 %	10.87 MB	0.00 %	2.35 MB	0.00 %	13.22 MB	0.00 %
Total		18101	9291280	100.00 %	93.17 GB	100.00 %	6.75 GB	100.00 %	99.91 GB	100.00 %

Top Websites summary

Virus Detection Action Summary – City Hall

Cleaned: 0
 Suspicious: 0
 Blocked: 1
 Quarantined: 0
 Deleted: 1
 Manually repaired / Repair in progress: 0
 Logged Commercial or Forced Detections: 0
 Newly Infected: 1
 Still Infected: 13

Action Number of Detections Percent

Group: City Hall Computers

Repaired: 2
 Suspicious: 0
 Infected: 1
 Total: 3

Virus Detection Action Summary – Public Safety

Cleaned: 0
 Suspicious: 0
 Blocked: 1
 Quarantined: 2596
 Deleted: 71
 Manually repaired / Repair in progress: 5
 Logged Commercial or Forced Detections: 142
 Newly Infected: 0
 Still Infected: 0

Action Number of Detections Percent

Group:Public Safety/Fire Deapartment

Repaired:	119
Suspicious:	0
Infected:	0
Total:	119

**O'Fallon Public Library
Performance Report
May-Oct. 2010**

Performance Measurements

	May-Oct. 2009	May-Oct. 2010
Overall satisfaction with library Services	90%	90%
Percentage of budget spent on library materials	14.01%	14%
Percentage of budget spent on personnel /salaries	46.67%	46.59%
Patron Count (Number of people who walk through the door)	71,877	75,719
Ratio of registered borrowers vs. total population	33.64%	34.62%
Program Attendance	2,652	3,307
Number of materials checked out of library (circulation)	153,663	162,346
Internet Sessions	11,508	11,727
Number of community meetings held at library	267	421
Number of reference questions answered	1,364	1,217
Website Visits	41,226	50,268
On-line database use	6,682	12,322
Total Library Cards Issued	1,335	1,020

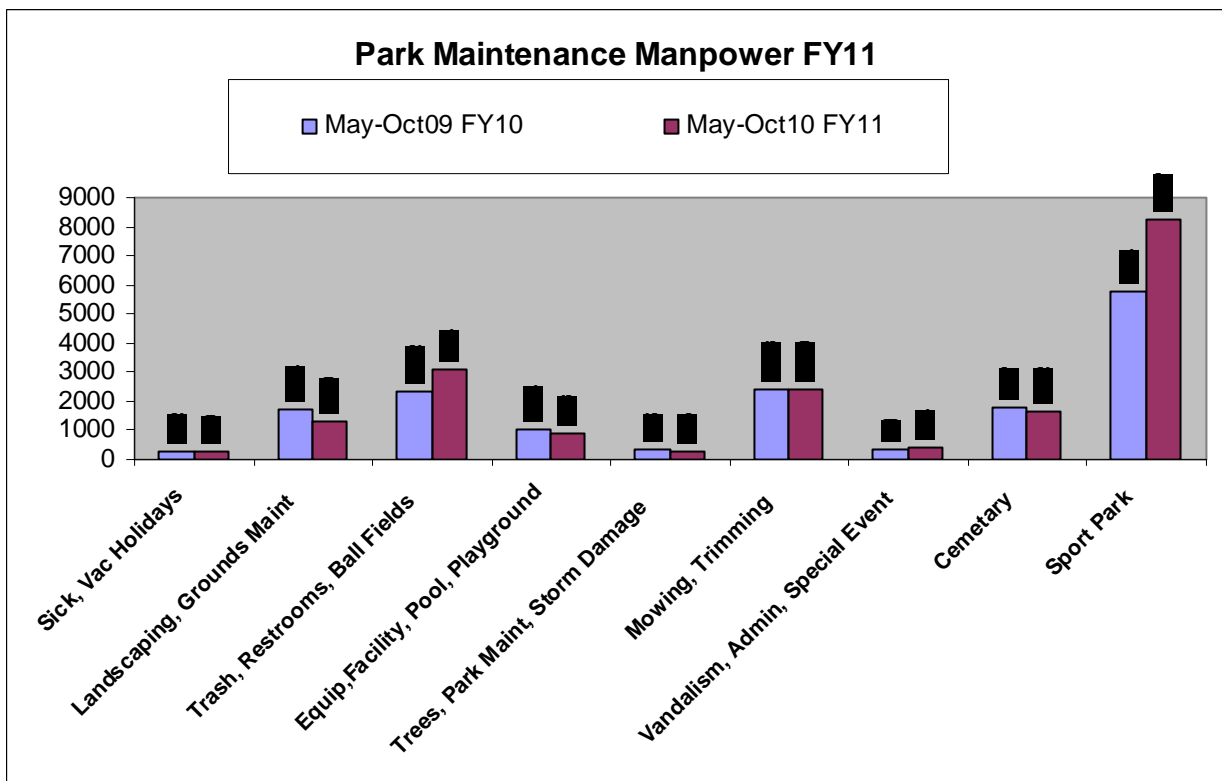
Summary

Between May 2007 and April of 2010 the circulation (checkout) of library materials experienced a 31% growth, and that trend continues with a 6% increase in the circulation of materials over the same time period last year. The library continues to meet this demand without increasing the percentage of budget spent on personnel/salaries, or decreasing the percentage of the budget spent on library materials. The use of online resources has almost doubled over the same time period last year and more resources are now being offered online including downloadable music and books, as well as audio books. The library continues to provide computers for those in our community without access at home and have experienced no decline in use. More programs for all ages are now being offered and with that attendance at library programs has increased 24% over the same time period last year.

A master building plan evaluating the long term viability of the library's present facility was also completed during this time period and a decision to relocate or to expand at the present site has been delayed for a year as funding possibilities are explored.

O'FALLON PARKS & RECREATION PERFORMANCE REPORT

Semi-Annual: May 1 – October 31 2010



New Programs under Development:

- Stroller Fitness
- Zumba Fitness Class
- Sand Volleyball
- Adult Lacrosse
- Yoga
- Punt Pass and Kick
- Hershey Track and Fields
- Pitch Hit and Run
- Basic Computing and social networking

Recreation Programming

- Administered youth instructional basketball program
- Established and appointed members to the KIXX Advisory Board
- Skate park: Tony Hawk Grant-not approved due to income levels per capita
- Coordinated and managed the KiXX Soccer Fall Leagues.
- Completed youth sport programming including Mighty Ball Soccer: 28 teams/ 172 kids; Baseball: 38 teams and 273 kids
- Organized the Adult and Coed Softball Leagues: 32 adult teams.
- Coordinated the running of the concession stand including stocking, inventorying and monitoring the operation.

- Average Weekly Summer Camp Attendance: Camp Cavins-130 Lets Play Sports-120 Camp Choo Choo-40
- Coordinated the start of the Jr. Panthers Competitive basketball program
- Coordinated enrichment programs including Babysitting, Karate, Stained Glass, dance, etc.
- Organized the Fantastic Fall Celebration

Arts Commission

- Strange Folk Art Festival was held on September 25 & 26 in Community Park. The event was a two-day event with 150 vendors and approximately 10-12,000 spectators.
- Missoula Children's Theatre was contracted for the week of April 11, 2011. The production will take place at the Milburn Campus Auditorium. The production will be Pinocchio.

Cemetery, Community, Hesse, Thoman Park, S Park & Rock Spring Parks

- Maintain landscape plantings throughout the City.
- Perform facility maintenance as required, including the opening, operation and closing of the pool.
- Maintain Family Sports Park Sports Park and support recreation at this site.
- Prepped ball fields for the summer ball programs, including the 5 Shiloh ball fields and maintained the Sports Park fields for the spring & summer season.
- Prep & maintain Soccer & Lacrosse fields at various City properties.
- Maintain park and Cemetery grounds, including soccer fields at the Public Safety Facility.
- Fertilize city grounds in early fall and sports fields again in November.
- Provide Special Event support for various events including the Scott Day, Harley Davidson, Bike Race, Strange Folk Arts Festival and others special event permits.
- Worked with eagle scouts and volunteers to perform landscaping maintenance and improve park amenities.
 - Scott Kennedy planted 128 trees and shrubs at Savannah Hills green space with a grant from Forest Releaf of Missouri.
 - Jacob Harrison mapped natural trails in Rock Springs and created trail head signs.
 - Erik Jaklitsch completed cemetery monument and site condition inventory.
 - Brian Slack's troop planted willow trees for erosion control at Ogles Creek Park.
 - Kerry Turk's troop split lirioppe and daylilies at the Family Sports Park
- O'Fallon Garden Club (OGC) was established. OGC installed landscape plantings in the family Sports Park as well as garden produce for the Food Pantry.
- Employees mowed the Interstate 64 ROW from exit 14 to exit 16.
- Contractors painted the exterior of the Pool bathhouse and chemical building.
- Contractors repaired/replaced the roof on the Hesse Bathroom building and the tennis court building.
- Contractors installed new playground at Savannah Hills Green Space.

- Increased Cemetery Plot & Interment Fees:

Cemetery Fees	May-Oct FY09/10	May-Oct FY10/11
Plot Revenue	\$3575	\$9005
Interment	\$9450	\$10500

Family Sports Park

- Scheduled 23 tournaments for the Family Sports Complex for Spring/Summer 11
- Negotiated field time for 2 leagues that will take the place of our in house leagues select leagues at the sports park for Summer 2011

Special Projects & Professional Development

- Foundation was awarded the "American Girl Fashion Show." The event is scheduled for Saturday, March 12, 2011 at Regency Conference Center. Three fashion shows will feature local models and will benefit children arts programs, scholarships and youth programs.
- Parks & Recreation Director serves on the Best Committee (School Superintendents 1 Board Member per district) and the Illinois Parks & Recreation Board of Directors.
- Seasonal Staff Hired:
 - 26 seasonal park maintenance
 - 32 Lifeguards, Swim Instructors, Con/Cashiers
 - 63 Camp Counselors
 - 16 Sport Park Concessions & Supervisors
- Staff continues to serve as Treasurer of the Southern IL Special Recreation Association.
- Skate Park design and development was started. Initially four sites were reviewed as possible sites. The PBS was selected as the #1 site due to restrooms, location and support. Public meeting was held. Development is pending release of funding awards from Memorial Hospital, YMCA, St. Clair Grant Commission and O'Fallon Township.
- Completed & submitted \$200,000 DCEO Grant for parking at Rock Springs Park.
- Completed & submitted \$400,000 DCEO Grant for two playground structures and pavilion at the Sport Park
- Submitted Healthy Communities Grant for the \$2500 for the Moye School trail
- Staff completed ADA Training.
- Received Healthy Communities Grant reimbursement for \$2500.
- Provided support for Engineering Public Works on the IDOT Grant for Exchange 14 & 16 Enhance/Beautification.
- Moye Trail: Design/Build 1/3 mile trail completed July 2010.
- Completed ICMA Performance Report
- Hired Nick Heiar as our new Recreation Programmer; Nick is a University of IL graduate in Parks & Recreation and came from Champaign Park District.

- Prepare and awarded bids for Phase 3 Sport Park Construction
- Received \$10,000 grant reimbursement for park equipment to St. Clair Grant Commission
- Received \$25,000 Grant reimbursement from St. Clair Park Commission for Rock Springs Park Improvements (Dog Park). That project included pavilion, two small single pavilions, kiosk, and dog/people water fountain.
- Submitted OSLAD Grant to IDNR for \$400,000 Phase 3 Sport Park Development
- Completed DCEO Audit for Phase 2 Trail Development
- Submitted DCEO Quarterly Grant Reports and RECEIVED \$325,000 grant balance for Phase 2 Sport Park Trail. (2005-06)
- Design and purchased playground for Savannah Hills Park

<u>Memorial Swimming Pool</u> <u>May-Oct</u>	<u>FY09/10</u>	<u>Y10/11</u>
Total Pool Usage:	32,963	40,376
Passes, Paid, Rentals, Camp Usage:	24,413	30,276
Swim Team Usage: Breakers/6 Wks OTHS	8550	10,100
Pool Rental Revenue:	\$6,130	\$7,250
Pool Admission Revenue:	\$25,445	\$37,050
Swim Lessons:	\$12,514	\$13,296
Swim Passes:	\$27,625	\$26,285
Concession	\$14,707	\$18,818
Pool Revenue	\$87,014	\$103,434
Pool Expense (Note: FY 11 VBA unfunded Fed Mandate required)	\$95,576	\$111,624

<u>Park Usage Report</u>	<u>Y09/10</u> <u>May-Oct</u>	<u>Y10/11</u> <u>May-Oct</u>	<u>Y09/10</u> <u>TOTAL</u>	<u>Y10/11</u> <u>TOTAL</u>
Community Park	72,518	95,187	72,518	95,187
Hesse Park	10,547	10,416	10,547	10,416
Katy Cavins CC	29,256	30,291	29,256	30,291
Rock Springs Park	3,305	3,729	3,305	3,729
Sport Park	31,465	36,837	31,465	36,837
Thoman Park	1,162	1,650	1,162	1,650
Other Program Facilities: Shiloh, 90, OTHS, PSB & ST. Clair Bowl, US Ice, Clinton Hills	8,635	23,604	8,635	23,604
<u>Total</u>	156,888	201,714	156,888	201,714

PLANNING AND ZONING ACTIVITY REPORT JANUARY - NOVEMBER 2010

PLANNING & ZONING DEPARTMENT STATUS REPORTS:

- Planning Commission / Zoning Hearing Officer Petitions Status Report
- Subdivision and Land Development Review
- Building and Zoning Department Report

PLANNING COMMISSION & ZONING HEARING OFFICER PETITIONS:

See attached "Planning Commission and Zoning Hearing Officer Petitions Filed for 2010" lists.

- Planning Commission Public Hearing Petitions – 14
- Zoning Hearing Officer Public Hearing Petitions - 4

SUBDIVISION PLATS (CONCEPT, PRELIMINARY, FINAL):

See attached "Subdivision Petitions Filed for 2010" list.

- Preliminary Plats - 2; total lots – 102
- Final Plats – 2; total lots – 56
- Minor Subdivisions – 7; total lots - 14

ANNEXATION ACTIVITY:

See attached "Annexation Activity 2010" report.

- Total annexation petitions – 10; total acreage – over 184.09 acres (These totals also includes "pre-annexation (water) agreements only" petitions and petitions for de-annexation, if any.)

LANDMARK DESIGNATIONS:

See attached "O'Fallon Historic Preservation Commission Landmark Designations Filed" report.

BUILDING PERMIT REPORT:

See attached reports.

OCCUPANCY PERMIT INSPECTIONS:

➤ Residential:

Applications received to date – 1,063; New inspections – 1,247; Re-inspections - 652
See attached "Residential Occupancy Permits – The Year in Review" for more details.

➤ Commercial:

Number of new inspections to date – 223

See attached "Commercial Occupancy Permits - The Year in Review" for more details.

COMPLAINTS:

- Number of complaints to date – 443
 - Closed – 312
 - Pending – 131

Please feel free to call the Planning and Zoning Office if you have any questions regarding any of the above information.

Planning Commission / Zoning Hearing Officer Petitions Status Report – Through November 2010

Planning Commission

I. Going to Planning Commission

1. St. Ellen Townhomes (P2010-12) –PC hearing to be scheduled

II. After Planning Commission- going to City Council

1. Dickerson Petroleum (P2008-01) – PC did not recommend approval 4/22/8; CC denied request 5/19/8; returned to committee for reconsideration at 6/2/8 CC; applicant requested petition be placed ON HOLD in CD awaiting response from St. Clair County regarding the entrance onto Green Mount Road.
2. Regency Park Corporate Campus (P2008-27) – PC recommended approval 10/28/8; 1st reading 12/1/8; 2nd reading on hold 4/20/9
3. Commerce Place Storage Facility (P2009-20) – 10 Commerce Drive – PC recommended approval 12/08/09; on hold at petitioner's request
4. Text Amendment (P2010-08) – Temporary Signage and Temporary Structures – PC recommended approval 7/13/10; Signage – Ord #3684; Structures
5. PET Dairy (P2010-10) - PC recommended approval 9/28/10; 1st reading 10/18/10; 2nd reading scheduled for 12/6/10
6. Nance Estates (P2010-016) – PC recommended approval 11/23/10

III. After City Council

1. Shooters Bar & Grill (P2010-05) – Ord #3677
2. Rasp Farm (P2010-07) – Ord #3680
3. La Parilla Restaurant (P2010-09) – Ord #3686
4. Holytones Church (P2010-11) – Ord #3687
5. Victory Church (P2010-06) – Ord #3693

6. 201 & 205 E 2nd St (P2010-14) – Ord #3695

Zoning Hearing Officer

I. Going to Zoning Hearing Officer –

1. Daniel K & Lisa J. Crum – 408 Larkway - (ZHO2010-15) - ZHO hearing scheduled for 1/11/11

II. After Zoning Hearing Officer

1. MER Signs for Dickerson Petroleum 970 W Hwy 50 - (ZHO2010-15) - ZHO hearing recommended denial 10/15/10; no action taken by CC during 21-day right of review; variance denied.
2. Terry & Laretta Marigny for 716 Powell Dr – (ZHO2010-17) – ZHO hearing recommended approval 11/11/10; no action taken by CC during 21-day right of review; variance approved

Subdivision and Land Development Review through November 2010

SUMMARY – Subdivision status report with concerns to Building Permits

Residential Plats in Progress

I. Holding Building Permits

1. Cambridge Condominiums Phase 7 (formerly titled Phase 4) - Plat of Easement – Condo Plat - Final Plat –Resolution for easement plat approval passed 07/17/06; to City Council for Final Plat approval in January 2008.
2. Chesapeake Junction Phase 2 Final Plat – 2nd reading 06/05/06; improvement plans approved; no LOC or Application Part 2 rec'd; TWM sent letter requesting extension of recording until Spring '09
3. Crest Estates Final Plat – revised plat – 2nd reading 5/21/7; no LOC or Application Part 2 rec'd
4. Del Ray Estates Final Plat – 2nd reading 6/5/6; 10% option taken 10/26/6 – LOC expired 9/1/8 and not renewed; need infrastructure approval
5. Lake St Ellen 2nd Addition Final Plat – awaiting \$500 deposit and Fulton Payment Responsibility Form to begin plan review; \$150,000 Letter of Credit for Ashland Extension expires 10/18/12; stop work order issued 2/23/7 by P&Z for grading and infrastructure
6. Parcs at Arbor Green Phase 3B Final Plat – 2nd reading done 2/5/7; no LOC or Application Part 2 rec'd; Engineer asked for extension until summer 2008
7. Savannah Hills Park Final Plat – 2nd reading 5/21/7; LOC expired 9/10/8 and not renewed; no Application Part 2 rec'd
8. Stone Briar Phase 2 Final Plat – 2nd reading 3/5/7; no LOC or Application Part 2 rec'd
9. Windsor Creek Phase 4 Final Plat – 2nd reading 5/2/5; no LOC or Application Part 2 rec'd
10. Windsor Creek Phase 5 Final Plat – no readings of ordinance on file – grading & excavation permit issued 3/14/5; no infrastructure has been installed per Engineering Group as of 12/1/8
11. Illini Trails 1st Addition Final Plat – 2nd reading 5/17/10; developer is recording

12. St. Ellen Townhomes Preliminary Plat - filed for PC review
13. Savannah Hills 2nd Addition Final Plat - 2nd reading (as amended) 9/20/10
14. Nance Estates Minor Subdivision - filed 10/1/10

Commercial Plats in Progress

I. Holding Building Permits

1. Regency Park Corporate Campus Preliminary Plat Subdivision – PC recommended approval 10/28/8; plat approval is on HOLD

II. Recently recorded plats

1. Parkway Lakeside Apartment Homes Minor Subdivision – Res 2010-14
2. Svendsen Estates Minor Subdivision – Res 2010-68
3. Rasp Farm Preliminary Plat – Res 2010-53
4. Resub of Lot 107 of the 7th Addition to Timber Creek Estates – Res 2010-53
5. Resub of Lot 108 of the 7th Addition to Timber Creek Estates – Res 2010-53
6. Resub of Lot 109 of the 7th Addition to Timber Creek Estates – Res 2010-53
7. Resub of Lot 110 of the 7th Addition to Timber Creek Estates – Res 2010-53

Dormant Projects and Files

1. Adams Family Estates Minor Subdivision – in plan review (?); rec'd 5/6/5
2. Park Glen Estates Preliminary Plat - Resolution approved 12/5/5 – waiting for annexation and zoning recording – Project not going forward per Ted 9/2010
3. Savannah Hills Annex Preliminary Plat - Resolution approved 6/19/6 – waiting for annexation recording (A2004-19)
4. Savannah Hills Annex Final Plat – pulled from CC agenda before 11/20/6 2nd reading (has been on hold for 2nd reading since 1st reading on 6/19/6) – waiting for annexation recording (A2004-19)

BUILDING AND ZONING DEPARTMENT REPORT (Through November 2010)

SUMMARY - Commercial Building Projects Status Report

I. Building Plans Submitted

- a. Kingdom Hall of Jehovah's Witnesses - 850 Obernuefemann Rd; - Civil plans approved with road realignment and foot bridge on 12/6/10; still have numerous building issues outstanding; 2nd B & F report received.
- b. Chancellor's Retirement Community – 128 Regency Park Dr –The building plan review comments for the second review have been completed. Footing and Foundation permit issued.
- c. Hardees's Exterior Enhancement – 110 E Hwy 50 - Application and plans received. Permit ready for issuance.
- d. Zapp Noodle & Market – Asian Market & Eatery – 1407 W Hwy 50 #106 & #107 – application and plans received. Plan review comments have been forwarded to the designer.
- e. Jimmy Johns – 1171 N Green Mount Rd Ste 106 - Application and sealed plans received. Plan review comments have been forwarded to the designer.
- f. Victory Church – 223 Scott-Troy Rd – grading permit and plans received

II. Commercial Projects in Progress – New Construction

- a. 624 North Main, Corporate Crossing – Footing, foundation, underground electric and underground plumbing installed.
- b. Cambridge Condominiums, Phase 4 – three buildings are finished with a total of 18 finished units; condo plat needs City Council approval. One duplex being built
- c. Regency Center II – 124 Regency Park Drive – Final inspection completed on the exterior of the building and site improvements.
- d. 1036 E Wesley Drive shell only building – Building permit issued.
- e. O'Fallon Family Sports Park Phase 3 Multi-Purpose Quad and Soccer – Permit issued.
- f. St. Nicholas Spirituality Center – 621 St. Nicholas Dr – Building permit issued. Trim stage
- g. St. Nicholas Activity Center- 629 St Nicholas Dr- Building permit issued. Trim stage
- h. Parkway Lakeside Apartments (Frank Scott Lakeside Apartments) – Building permit issued. Footings have been completed on five apartment buildings and the club house. Framing on the clubhouse and three apartment buildings have started.
- i. New Life in Christ, Family Development Center – Building permit issued.
- j. Comm. Squad (Wm. Crocker) metal frame building – 8670 US Hwy 50 – Permit issued. Footings installed.
- k. Bollmeier Veterinary Hospital Addition – 2006 W Hwy 50 – Building permit issued. Framing has started.

III. Commercial Projects in Progress – Remodel, Addition or Tenant Finish

- a. True Vine Christian Center raised platform / stage – 5700 Old Collinsville Road – Trim stage
- b. Simon’s Auto Repair Parking Lot Expansion – 1801W Hwy 50 – Grading permit issued.
- c. Metro Lock & Security- 6000 Old Collinsville Road- Building permit issued. Drywall stage for the main building, framing for the addition.
- d. KMH Custom Publishing-220 East State Suite 1D- Trim stage
- e. First Baptist Church Lab-Classroom Finish- 1111 E Hwy 50-Permit issued. Drywall stage.
- f. Veteran Corps of America-220 East St Suite 2F-Permit issued
- g. Marathon Insurance Co-634 North Main Suite 1-Permit issued – tenant not moving in; permit voided.
- h. Sam’s Club Parking Lot Improvements – 1350 W Hwy 50 – Civil plans have been approved. Grading permit issued.
- i. Fantasy Comics – 1977 W Hwy 50 – Building permit has been issued. Trim stage.
- j. White Box Finish- 475 Regency Suite 325- Building permit issued. Trim stage.
- k. Hall of Frames- 1961 W. Hwy 50- Building permit issued. Trim stage.
- l. Shooter’s Bar & BBQ – 113 E 1st St – Building permit issued.
- m. Meyer Honda - 1268 Central Park Dr – Building permit issued.

IV. Temporary Occupancy Permits Pending

V. Property Maintenance and Code Enforcement Cases Pending

- a. Clark Station – City has deed to the property, but we will not be beginning any environmental cleanup until there is IEPA funding available.

VI. General Building and Code Enforcement Activities

- a. Floodplain Issues with New Maps – Hoelscher Engineering was hired to update and correct current flood data for Engle Creek and Rock Springs Creek. LOMR request was approved and is now in effect. The study and LOMR updated the current floodplain maps.
- b. Computer Program –. City Clerk’s office is running all Business Registrations and all Licensing through Govern. The Crime Free program is also being run through Govern. The county parcel updates to the Govern Database have been done and John is working to complete interfacing Govern to New World accounting. We had a 2 day training session with Govern staff for Crystal reports which has proved very valuable. Jake and Stephanie on now working on several new Crystal reports that will greatly increase functionality of Govern as we continue to support the other two departments along with our program.

**PLANNING COMMISSION
AND
ZONING HEARING OFFICER
PETITIONS FILED FOR 2010**

P - CASE #	ZHO - CASE #	DATE FILED	PETITIONER	REQUEST	LOCATION	STATUS
P2010-01		24-Feb-10	City of O'Fallon	Text Amendment #20 - Commercial Design Standards - Accessory structure provisions		Ord #3665
P2010-02		24-Feb-10	City of O'Fallon	2006 Comprehensive Plan Amendment to include Northeast Quadrant Traffic Study as addendum		Ord # 3670
	ZHO2010-03	11-Mar-10	Darwin M. Miles	Sign Variance for temporary trailer	301 Regency Park Drive	ZHO approved variance
P2010-04		15-Mar-10	Becky Polwort for MERS Missouri Goodwill	Planned Development B-1(P) for donation trailer	1574 W Hwy 50	PC recommended approval 4/13/10; CC denied request 5/3/10
P2010-05		20-May-10	Beth Reidelberger	Planned Development B-1(P) for bar/grill with outdoor seating with food and alcohol sales	113 E First St	Ord #3677
P2010-06		08-Jun-10	Victory Church	Planned Development A to A(P) for church	223 Scott-Troy Rd	Ord #3693
P2010-07		14-Jun-10	Rasp Farm	Planned Development County A to A(P) and O-1(P)	Rasp Farm	Ord #3680
P2010-08		16-Jun-10	City of O'Fallon	Text Amendment #21 - Temporary Signage - Temporary Structures		PC recommended approval 7/13/10; Signs - Ord #3684 Structs -
P2010-09		28-Jun-10	Oscar P. Victoria for La Parrilla Restaurant	Planned Development B-1(P) for outdoor seating with food and alcohol sales	1333 Central Park Dr Ste 111-115	Ord #3686
P2010-10		28-Jun-10	Bill Schaefer for PET O'Fallon LLC	Planned Development B-2 & SR-3 to B-2(P) for PET Dairy Building & Parking Improvements	610 E State Street	PC recommended approval 9/28/10; 1st reading 10/18/10; 2nd reading is scheduled for 12/06/10 with annexation 2nd reading.

P - CASE #	ZHO - CASE #	DATE FILED	PETITIONER	REQUEST	LOCATION	STATUS
P2010-11		12-Jul-10	Edna Hudson for Holytones Church	Planned Development B-1 to B-1(P) for church	1904B W Hwy 50 Ste B	Ord #3687
P2010-12		14-Jul-10	Joe Osborn for Lake St. Ellen, LLC	Planned Development to MR-2(P) and B-1(P) for St. Ellen Townhomes	St. Ellen Townhomes	PC hearing to be scheduled
P2010-13		14-Jul	City of O'Fallon	2006 Comprehensive Plan Amendment for St. Ellen Townhomes	Single Family to Neighborhood Residential and General Commercial	PC hearing to be scheduled - see P2010-12
P2010-14		20-Aug	Huntington Chase Homes Corporation	Planned Use B-1 to SR-3(P)	210 & 205 E 2nd St	Ord #3695
	ZHO2010-15	3-Sep	MER Signs	Sign Variance for free-standing sign	970 W Hwy 50	ZHO denied request 10/15/10; no CC action during 21-day right of review; variance denied.
P2010-16		30-Sep	Chester & Marilyn Nance	Rezone A to SR-1	405 Milburn School Rd (Nance Estate)	PC recommended approval 11/23/10
	ZHO2010-17	8-Oct	Terry & Laretta Marigny	Area-Bulk Variance for carport; exceed lot coverage; front, side, accessory and principal structure on adjacent lot setbacks	716 Powell Drive	ZHO recommended approval 11/11/10; awaiting CC 21-day right of review
	ZHO2010-18	29-Nov	Daniel K & Lisa J Crum	Zoning Variance to have 4 dogs	408 Larkway	ZHO hearing scheduled for 1/11/11

**SUBDIVISION PETITIONS
FILED FOR 2010**

CASE #	DATE	SUBDIVISION	NAME OF	CONCEPT (C)	NUMBER
	FILED	NAME	DEVELOPER	PRELIMINARY (P) FINAL (F) MINOR (M)	
S10-01	Jan 25	Parkway Lakeside Apartment Homes	Parkway Lakeside Apartment Homes LI	M	2
S10-02	Apr 14	Illini Trails 1st Addition	Estates @ Prairie Crossing Dev LLC	F	12
S10-03	Jun 15	Rasp Farm Preliminary Plat	Porter Road LLC	P	29
S10-04	Jul 14	St. Ellen Townhomes Preliminary Plat	Joe Osborn for Lake St. Ellen LLC	P	73
S10-05	Aug 9	Savannah Hills 2nd Addition	H & L Builders, LLC	F	44
S10-06	Aug 16	Resubdivision of Lot 107 of the 7th Addition To Timber Creek Estates	James H. Bray Jr. and Mary Bray	M	2
S10-07	Aug 16	Resubdivision of Lot 108 of the 7th Addition To Timber Creek Estates	Craig R Wilkes and Beth A Wilkes	M	2
S10-08	Aug 16	Resubdivision of Lot 109 of the 7th Addition To Timber Creek Estates	Robert L. Hoots and Kyong S. Hoots	M	2
S10-09	Aug 16	Resubdivision of Lot 110 of the 7th Addition To Timber Creek Estates	James Camilleri	M	2
S10-11	Sep 10	PET Dairy Vacation of Portion of E Washington	Hoelscher Engineering for PET Dairy	Vacation Plat	n/a
S10-12	Sep 30	Svensden Estates	Teresa Svensden	M	2
S10-13	Oct 1	Nance Estates	Chester & Marilyn Nance	M	2

**ANNEXATION
ACTIVITY**

2010

CASE #	DATE	NAME	REQUEST	PARCEL #'S OR PROPERTY LOCATION	ACREAGE	ORD. # or Misc Info.
A2010-01	5-Feb	Seven Hills Estates area	City of O'Fallon annexation of Seven Hills Estates properties - 75.006 + ROW	04-21.0-300-003 (6.41 acres) 04-21.0-300-004 (7.50 acres) 04-21.0-300-005 (5.25 acres) 04-21.0-300-006 (5.96 acres) 04-21.0-300-007 (5.44 acres) 04-21.0-300-008 (5.47 acres) 04-21.0-300-009 (5.02 acres) 04-21.0-300-010 (6.12 acres) 04-21.0-300-011 (5.48 acres) 04-21.0-300-012 (5.51 acres) 04-21.0-300-014 (5.97 acres) 04-21.0-300-015 (5.74 acres) 04-21.0-300-016 (5.14 acres)	75	Ord #3674
A2010-02	25-Mar-10	Behrens & Carson Prop - Phase I	Annexation Agreements	04-29.0-205-012 (128 Carson Drive) 04-29.0-205-011 (127 Behrens Ave) 04-29.0-207-003 (102 Carson Dr) 04-29.0-206-003 (114 Carson Dr) 04-29.0-205-002 (126 Carson Dr) 04-29.0-207-001 (106 Carson Dr) 04-29.0-205-009 (125 Behrens Ave) 04-29.0-205-004 (122 Carson Dr) 04-29.0-206-001 (118 Carson Dr) 04-29.0-207-002 (104 Carson Dr) 04-29.0-205-010 (123 Behrens Ave) 04-29.0-200-008 (120 Behrens Ave) 04-29.0-206-005 (110 Carson Dr) 04-29.0-205-003 (124 Carson Dr)		
A2010-03	28-Apr-10	Behrens & Carson Prop - Phase II	Annexation Agreements	04-29.0-200-006 (212 Behrens - aka 130 Behrens) 04-29.0-204-001 (207 / 209 Robbie) 04-29.0-204-004 (202 Carson) 04-29.0-204-005 (202 Carson) 04-29.0-204-006 (202 Carson) 04-29.0-206-002 (116 Carson) 04-29.0-206-004 (112 Carson) 04-29.0-206-006 (108 Carson) 04-29.0-204-011 (201 Behrens Ave) 04-29.0-204-012 (201 Behrens Ave) 04-29.0-204-009 (201 Behrens Ave) 04-29.0-204-010 (201 Behrens Ave) 04-29.0-207-004 (111 Behrens Ave) 04-29.0-207-005 (111 Behrens Ave) 04-29.0-207-019 (103 Behrens Ave) 04-29.0-207-016 (101 Behrens Ave) 04-29.0-207-011 (658 E State St)		
A2010-05	13-May-10	Behrens & Carson Prop - Phase III	Annexation Agreements	04-29.0-205-005 (120 Carson) 04-29.0-206-011 (115 Behrens) 04-29.0-206-012 (113 Behrens) 04-29.0-207-017 (662 E State St)		
				Behrens & Carson Phase I, II, & III	10.75 (approximate)	Res 2010-33, -34, -35, & -42
A2010-04	21-Apr-10	Steven & Patricia Lurtz	Annexation Agreement	04-27.0-301-002 - 8478 US Hwy 50 04-34.0-100-002 - 8482 US Hwy 50 04-34.0-100-003 - Hwy 50	5.4	Res 2010-48
A2010-06	08-Jun-10	Victory Free Will Baptist Church	Annexation Agreement and Annexation 223 Scott Troy Road	04-28.0-400-012 (6.1 acres) 04-28.0-400-035 (14.59 acres)	28.45	Ord #3692
A2010-07	15-Jun-10	Rasp Farm by Porter Road LLC	Annexation Agreement and Annexation	04-32.0-300-034 (50.76 Acres) 04-32.0-400-005 DIV (3.15 Acres)	53.91	Ord #3679
A2010-08	13-Jul-10	Linda J. Niebruegge	Annexation - 505 N Seven Hills Road	04-20.0-205-015 (2.9 Acres)	2.9	Ord #3678
A2010-09	19-Aug-10	Clinton Bland Clinton W & Kim Y Bland Clinton W & Kim Y Bland Bruce & Shirley Huller	Annexation Agreement Annexation Agreement Annexation Agreement Annexation Agreement	04-28.0-200-025 (1181 Old Vincennes Trl) 04-28.0-200-024 (1173 Old Vincennes Trl) 04-28.0-200-035 (1169 Old Vincennes Trl) 04-28.0-200-045 (1174 Old Vincennes Trl)	3.09 0.43 0.52 3.64	Res 2010-62
A2010-10	22-Sep-10	Bill Schaefer for PET Dairy	Annexation Agreement and Annexation 601 & 605 E State St	04-29.0-400-001 04-29.0-400-002 04-29.0-400-003 04-29.0-400-004	0.57	Scheduled 12/6/10

**O'FALLON HISTORIC PRESERVATION COMMISSION
LANDMARK DESIGNATIONS FILED**

CASE #	DATE FILED	PETITIONER	LOCATION	APPLICABLE CRITERIA	STATUS
2000					
LD2000-01	Feb, 2000	Stephen & Lizbeth Brown	212 West Washington	A, E, I	Ord #2097
LD2000-02	July, 2000	City of O'Fallon	200 North Lincoln Avenue - Old City Hall	A, E, I	Ord #3033
LD2000-03	July, 2000	Susan & Charles Hertich	302 West Adams	A, B, E, I	Ord #3032
LD2000-04	Sept, 2000	Bruce & Theresa Nix	509 North Lincoln Avenue	A, C, E, F	Ord #3042
*****	*****	*****	*****	*****	*****
2001					
LD2001-01	July, 2001	St. Clare Catholic Church	205 West Third Street	A, I	Ord #3073
LD2001-02	Dec, 2001	Robin & Steven Springer	503 North Lincoln Avenue	C, E, I	Ord #3097
LD2001-03	Dec, 2001	City of O'Fallon	101 West State Street	A, I	Recommended by HPC 1/8/02
*****	*****	*****	*****	*****	*****
2002					
LD2002-01	Dec, 2002	Paula Louis	319 North Cherry	A, C	Ord #3156
*****	*****	*****	*****	*****	*****
2003					
LD2003-01	Feb, 2003	Leroy R. Yeager	109 West Washington	E, F	Ord #3167
LD2003-02	April, 2003	Elizabeth Rauckman	703 South Lincoln	E, F	Ord #3179
LD2003-03	Dec, 2003	O'Fallon Historical Society	Scale House - 214 E 1st Street	A, H	Ord #3234
*****	*****	*****	*****	*****	*****
2004					
LD2004-01	April, 2004	Schildknecht Funeral Home	301 South Lincoln	Heritage Award A, C, E,	Res 2004-44
LD2004-02	April, 2004	Schwarz Furniture Warehouse	226 West State Street	Heritage Award	Res 2004-45
*****	*****	*****	*****	*****	*****
2005					
LD2005-01	Feb, 2005	United Church of Christ	206 W Adams	Heritage Award 1, 8	Res 2005-37
LD2005-02	Mar, 2005	Ruth Smith	216 W Adams	A, E, H	Ord #3335
LD2005-03	Sep, 2005	Kimberly & James Sabella	102 W Washington (Wolfersberger F H)	1, 5, 8	Ord #3397
*****	*****	*****	*****	*****	*****
2006					
LD2006-01	Feb, 2006	Bridgid Riebold	207 West Second St	3, 5, 8	Ord #3432
LD2006-02	Feb, 2006	Kirstin & Bryan Lee	505 North Lincoln Ave	3, 5, 8	Ord #3433
LD2006-03	Feb, 2006	Bernice Funk	109 Betty Lane	3, 5, 8	Ord #3434
LD2006-04	Feb, 2006	Sue & Ted Peterson	106 East Monroe	3, 5, 8	Ord #3435
LD2006-05	Feb, 2006	O'Fallon CCSD #90	Amelia Carriel Fountain (at 505 S Cherry St)	1, 3, 8	Ord #3436
*****	*****	*****	*****	*****	*****
2007					
LD2007-01	Feb, 2007	Enterprise Grange	209 E 5th St - The American Legion- Grange	1	Ord #3508
LD2007-02	Sep, 2007	David Kappert and Paulo Pacheco	1680 Mansion Way - The Mansion	1, 5, 8	Ord #3553
*****	*****	*****	*****	*****	*****
2008					
LD2008-01	Mar, 2008	Robert & Mary Nan Jordan	110 West Washington	5, 8	Ord #3576
*****	*****	*****	*****	*****	*****
2009					
LD2009-01	Feb, 2009	Timi & Brad McMillin	104 South Cherry	1, 2, 5, 8	Ord #3620
*****	*****	*****	*****	*****	*****
2010					
LD2010-01	Mar, 2010	Thomas Brown	305 North Cedar Street	5, 8	Ord #3666
LD2010-02	Mar, 2010	Deborah and John Rost	118 Ruth Drive	5, 8	Ord #3667

- 1 - **A** - Its significant value as part of the historical, cultural, artistic, social, ethnic, political, or other heritage of the community, state or nation.
- 2 - **B** - Its location as a site of a significant local, county, state or national event.
- 3 - **C** - Its identification with a person who significantly contributed to the development of the community, county, state or nation.
- 4 - **D** - Its identification as the work of a master builder, designer or architect whose individual work has influenced the development of the community.
- 5 - **E** - Its embodiment of elements of design, detailing, materials or craftsmanship that renders it architecturally significant or innovative.
- 5-1 - **F** - Its embodiment of distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction or use of indigenous materials.
- 6 - **G** - Its archaeological significance to the community, county, state or nation for information has yielded or is likely to yield important to history or prehistory.
- 7 - **H** - Its character as a particularly fine or unique example of utilitarian structure including, but not limited to, farmhouses, buildings or other commercial structures with a high level of integrity or architectural significance.
- 8 - **I** - Its establishment of a sense of time and place unique to the city.

BUILDING PERMITS

MONTHLY REPORT

AUGUST 1 - AUGUST 31, 2010

No. of Permits		Type of Permit	Amount	
2010	2009		2010	2009
11	17	Single Family Residence	\$3,551,644	\$4,072,702
20	0	Multi-Family Residence	\$15,739,232	\$0
1	1	Manufactured Homes - New and Addit & Alt	\$0	\$15,000
15	15	Residential Add & Alt and Other	\$273,600	\$191,458
7	5	Signs	\$74,541	\$27,112
1	0	Commercial & Industrial (New)	\$478,210	\$0
5	4	Commercial & Industrial (Addit & Alt)	\$149,737	\$1,314,647
0	0	Government / Public (New)	\$0	\$0
0	0	Government / Public (Addit & Alter)	\$0	\$0
60	42	Total Permits	\$20,266,964	\$5,620,919

BUILDING PERMITS

YEAR-TO-DATE

JANUARY 1, 2010 - PRESENT

No. of permits		Type of Permit	Amount	
2010	2009		2010	2009
89	78	Single Family Residence	\$25,825,469	\$18,465,896
20	0	Multi-Family	\$15,739,232	\$0
3	4	Manufactured Homes - New and Addit & Alter	\$2,000	\$95,000
144	131	Residential Add & Alter and Other	\$1,985,884	\$1,694,791
43	41	Signs	\$186,892	\$179,586
4	1	Commercial & Industrial (New)	\$4,899,250	\$80,000
36	31	Commercial & Industrial (Addit & Alter)	\$1,310,539	\$7,025,107
0	0	Government / Public (New)	\$0	\$0
2	2	Government / Public (Addit & Alter)	\$7,560,262	\$49,000
341	288	Total Permits	\$57,509,528	\$27,589,380

BUILDING PERMITS				
MONTHLY REPORT				
SEPTEMBER 1 - SEPTEMBER 30, 2010				
No. of Permits		Type of Permit	Amount	
2010	2009		2010	2009
20	5	Single Family Residence	\$5,657,645	\$1,229,608
0	0	Multi-Family Residence	\$0	\$0
0	0	Manufactured Homes - New and Addit & Alt	\$0	\$0
14	18	Residential Add & Alt and Other	\$176,297	\$159,883
4	4	Signs	\$25,118	\$103,600
0	1	Commercial & Industrial (New)	\$0	\$12,500
6	4	Commercial & Industrial (Addit & Alt)	\$809,894	\$476,800
0	0	Government / Public (New)	\$0	\$0
0	0	Government / Public (Addit & Alter)	\$0	\$0
44	32	Total Permits	\$6,668,954	\$1,982,391

BUILDING PERMITS				
YEAR-TO-DATE				
JANUARY 1, 2010 - PRESENT				
No. of permits		Type of Permit	Amount	
2010	2009		2010	2009
109	83	Single Family Residence	\$31,483,114	\$19,695,504
20	0	Multi-Family	\$15,739,232	\$0
3	4	Manufactured Homes - New and Addit & Alter	\$2,000	\$95,000
158	149	Residential Add & Alter and Other	\$2,162,181	\$1,854,674
47	45	Signs	\$212,010	\$283,186
4	2	Commercial & Industrial (New)	\$4,899,250	\$92,500
42	35	Commercial & Industrial (Addit & Alter)	\$2,120,433	\$7,501,907
0	0	Government / Public (New)	\$0	\$0
2	2	Government / Public (Addit & Alter)	\$7,560,262	\$49,000
385	320	Total Permits	\$64,178,482	\$29,571,771

BUILDING PERMITS

MONTHLY REPORT

OCTOBER 1 - OCTOBER 31, 2010

No. of Permits		Type of Permit	Amount	
2010	2009		2010	2009
6	8	Single Family Residence	\$1,777,145	\$2,110,330
0	0	Multi-Family Residence	\$0	\$0
0	1	Manufactured Homes - New and Addit & Alt	\$0	\$2,000
12	12	Residential Add & Alt and Other	\$330,988	\$79,440
8	6	Signs	\$11,408	\$42,631
0	0	Commercial & Industrial (New)	\$0	\$0
6	4	Commercial & Industrial (Addit & Alt)	\$127,400	\$176,300
0	0	Government / Public (New)	\$0	\$0
0	0	Government / Public (Addit & Alter)	\$0	\$0
32	31	Total Permits	\$2,246,941	\$2,410,701

BUILDING PERMITS

YEAR-TO-DATE

JANUARY 1, 2010 - PRESENT

No. of permits		Type of Permit	Amount	
2010	2009		2010	2009
115	91	Single Family Residence	\$33,260,259	\$21,805,833
20	0	Multi-Family	\$15,739,232	\$0
3	5	Manufactured Homes - New and Addit & Alter	\$2,000	\$97,000
170	161	Residential Add & Alter and Other	\$2,493,169	\$1,934,114
55	51	Signs	\$223,418	\$325,817
4	2	Commercial & Industrial (New)	\$4,899,250	\$92,500
48	39	Commercial & Industrial (Addit & Alter)	\$2,247,833	\$7,678,207
0	0	Government / Public (New)	\$0	\$0
2	2	Government / Public (Addit & Alter)	\$7,560,262	\$49,000
417	351	Total Permits	\$66,425,422	\$31,982,471

BUILDING PERMITS

MONTHLY REPORT

NOVEMBER 1 - NOVEMBER 30, 2010

No. of Permits		Type of Permit	Amount	
2010	2009		2010	2009
10	8	Single Family Residence	\$2,454,643	\$1,817,715
0	0	Multi-Family Residence	\$0	\$0
2	0	Manufactured Homes - New and Addit & Alt	\$0	\$0
12	8	Residential Add & Alt and Other	\$156,693	\$185,056
6	5	Signs	\$3,550	\$12,940
0	0	Commercial & Industrial (New)	\$0	\$0
4	6	Commercial & Industrial (Addit & Alt)	\$876,150	\$117,578
0	0	Government / Public (New)	\$0	\$0
0	0	Government / Public (Addit & Alter)	\$0	\$0
34	27	Total Permits	\$3,491,036	\$2,133,289

BUILDING PERMITS

YEAR-TO-DATE

JANUARY 1, 2010 - PRESENT

No. of permits		Type of Permit	Amount	
2010	2009		2010	2009
125	99	Single Family Residence	\$35,714,902	\$23,623,548
20	0	Multi-Family	\$15,739,232	\$0
5	5	Manufactured Homes - New and Addit & Alter	\$2,000	\$97,000
182	169	Residential Add & Alter and Other	\$2,649,862	\$2,119,170
61	56	Signs	\$226,968	\$338,757
4	2	Commercial & Industrial (New)	\$4,899,250	\$92,500
52	45	Commercial & Industrial (Addit & Alter)	\$3,123,983	\$7,795,785
0	0	Government / Public (New)	\$0	\$0
2	2	Government / Public (Addit & Alter)	\$7,560,262	\$49,000
451	378	Total Permits	\$69,916,458	\$34,115,760

RESIDENTIAL OCCUPANCY PERMITS
The Year in Review/Comparison to 2009
Through December 31, 2010

	Applications Received		New Inspections		Re-inspections	
	2009	2010	2009	2010	2009	2010
January	56	80	75	89	51	69
February	75	77	63	79	41	50
March	83	127	90	126	72	58
April	75	109	88	119	63	74
May	95	94	101	90	64	65
June	126	145	121	175	65	69
July	104	105	126	114	78	49
August	109	91	127	164	84	64
September	91	101	103	122	74	44
October	76	78	99	113	63	56
November	74	56	80	56	63	54
December	83		104		55	
Total Year to Date	964	1063	1073	1247	718	652

COMMERCIAL OCCUPANCY PERMITS
The Year in Review/Comparison to 2009
Through December 31, 2010

	Applications Received		New Inspections		Re-inspections	
	2009	2010	2009	2010	2009	2010
January	21	12	28	15	11	11
February	11	16	14	17	8	8
March	12	40	7	19	8	10
April	36	13	22	35	8	10
May	5	9	14	15	3	10
June	10	16	11	16	7	9
July	8	14	18	26	11	10
August	18	18	18	17	7	23
September	15	13	19	17	6	6
October	17	14	18	18	1	6
November	17	20	16	28	5	19
December	16		18		22	
Total Year to Date	170	185	185	223	75	122

Note: Shaded areas are not included in "Total Year to Date"

**IN-HOUSE PERFORMANCE MEASURES
PLANNING AND ZONING
JANUARY – NOVEMBER 2010**

- 1) Percentage of P&Z Dept Budget generated from fees 59%
This figure represents P&Z and Crime Free Rental Housing administrative and IT expenses and does not represent Crime Free Rental Housing fees collected, so this calculation may be skewed.

- 2) Amount of revenue generated due to new development

2a)	Operational Development Fees	\$358,606.29
2b)	Non-operational Development Fees	\$420,818.05
2c)	Operational Fees (Non-Development)	<u>\$74,025.81</u>
	Total	\$853,450.15

- 3) Overall satisfaction with land use, planning, and zoning (from previous survey) 54%

- 4) Overall satisfaction with code enforcement (from previous survey) 56%

- 5) Overall appearance of the City of O'Fallon (from previous survey) 81%

- 6) Ratio of number of permits issued annually to inspectors 492.8 to 1
*11 months actual: 1807 permits issued to 4 inspectors (increase of 1.2% from Jan - June)
(Notes: One inspector was on medical leave for 7 weeks during this time period; June's annual projection - 1,950 permits to 4 inspectors.)*

- 7) Ratio of number of inspections made annually to inspectors 1,747 to 1
*11 months actual: 6,406 inspections to 4 inspectors (increase of 2.7% from Jan - June)
(Notes: One inspector was on medical leave for 7 weeks during this time period; June's annual projection - 6,804 inspections to 4 inspectors.)*

- 8) Amount of time from site plan submission to plan review comments 5 bus days
(If site plan received by Wed, plan review meeting and comments provided by City the following week's Thursday)

- 9) Amount of time from plan submittal to permit issued (*residential only*) 3.04 business days

- 10) Amount of time from Code Enforcement complaint to abatement 9.51 business days

- 11) Amount of time from call for inspection being received to inspection being done -
(If call received by 10 am, inspection done same day. If received after 10 am, an effort is made for same day but is guaranteed no later than next business day service.)

DEPARTMENT OF PUBLIC SAFETY
FIRST HALF REPORT
FY 2011

- ◆ For the first half of FY 11, police calls-for-service are down 12.9% from 14,043 in FY 10 to 12,537 in FY 11. The numbers also represent an 18.3% decrease in calls for service over the period two years ago (FY09) when the police responded to 15,347 calls for service. This may be explained by the fact that we currently have 2 fewer officers on patrol than we did two years ago. Officer initiated activities, such as traffic stops, are scored as a call for service so fewer officers potentially means fewer calls. As illustrated in the table below, Part I criminal offenses for the same period are up 10.6 % from 395 in the first half of FY 10 to 437 in FY11. We experienced a decrease in Sexual Assaults (-6), Burglary (-7), Assault (-9), Auto Thefts (-2), and increases in Robbery (+1), Theft (+64) and Arson (+1). Regardless of the numbers, crime patterns remain relatively stable as does our crime rate.

Year	Murder	Sex Assault	Robbery	Assault Battery	Burglary	Theft	Auto Theft	Arson
FY2009	0	7	4	17	72	346	9	2
FY2010	0	10	3	15	68	288	11	0
FY 2011	0	4	4	6	61	352	9	1

- ◆ The Crime Free Rental Housing Project, adopted by the Council late in FY 10, was activated in May when program applications were mailed to the owners/managers identified as responsible for the 3,400 units identified throughout the city. To date, approximately 85% of those identified had filed the required applications, 200 people have attended the required training and property inspections have begun. Approximately \$50,000 in fees have been collected the tracking of crimes and recurrent nuisance problems are being tracked. The Program Coordinator has worked with a number of owners/manager in resolving issues with tenants and has participated in 2 evictions.
- ◆ Sergeant Mike Shafer retired from the police department and was hired as the program coordinator for the Crime Free program. As a result of the retirement, Eric Andrew was promoted to Sergeant and Nick Schmidt was hired as a Probationary Patrolman. Eric is a 13 year veteran of the department and has served in a wide variety of assignments. Nick is a lifelong O'Fallon resident and has served the department as a CSO for a number of years.
- ◆ Beginning in August, the Police Department began providing emergency dispatch for the Shiloh Police Department. They had been contracting with St. Clair County previously. The service is being provided under a 3-year contract that calls for annual payments of \$100,000. In addition to radio dispatch, SPD will share in

our records management field reporting systems. Prior to the police department being added, our dispatch center was responsible for a portion of the Village's fire and EMS dispatch. As a result, the extra workload is limited to the addition to police resources only.

- ◆ Lieutenant Mark Berry became the sixth member of the Police Department to complete the ten week FBI National Academy in Quantico, Va. in September. Mark joins Chief Betten and Captain Wild as a program graduate and continues the tradition of O'Fallon's participation in this prestigious program. The other officers who participated in the program have retired.

- ◆ EMS calls-for-service for the period decreased slightly (0.8%) from 1626 in FY 10 to 1623 in FY11. This is the second decrease in demand we have experienced. Prior to this reporting period we have consistently experienced 2.5 to 4% annual increases in demand. We have been tracking "Utilization Hours," an industry-recognized data element that measures the amount of time each hour that EMS resources are busy. At the end of 2009 our Utilization Hours score was .40 which is at the outer limits of "above average utilization" which is .45. We will continue to monitor that statistic to plot the effects of less demand so that we can plan for the future.

- ◆ During the period, two of our Paramedics were assigned to the Regional Mobile Field Force team as medical officers. They have received advance training in crowd control and providing per-hospital emergency care in challenging conditions. Their training and practical time is reimbursed by the State of Illinois.

Public Works

FY11, Mid-Year Report

The following and the attached chart provides a brief synopsis of activities and projects for the first half (6 months) of Fiscal Year 2011:

Water System –

- Distributed 811,560,000 gallons of water, up 8.0% over the same period in FY10.
- 148 water taps sold; up from 108 taps over the same period in FY10.
- Instituted account collection assistance program to support Caseyville Township Sewer District per State of Illinois mandate.
- Received bids for Scott-Troy/Oak Hills School Road Water Main Extension Project
- Dressed up the areas of the Shiloh Valley Township Road and Rieder Road Water Main Extensions, completing projects there.
- Variable frequency drives installed to control Public Works Water Booster Pump Station pumps; funded by a grant from the Illinois Department of Commerce and Economic Opportunity.
- Replaced access doors and locking mechanisms at the State Street, Seven Hills, and St Clair Water Towers; installed alarms on doors to detect/record entries.
- Conducted first detailed inspection of State Street Water Tower in 10+ years.
- Conducted warranty inspections of Kyle and Pausch Water Towers.
- Purchased new 4-wheel drive backhoe for the Water Division.
- Replaced Chlorine Injection System at Public Works Booster Pump Station.
- SCADA monitoring and control achieved via I-pad application.
- Completed Joy Water Main Replacement Project (1,400 feet).
- Completed Orange and 1st Street Water Main Replacement Project (1,000 feet).
- French Village Pressure Reducing (Automatic Valve Control) Project design 65% complete.

Wastewater System –

- Treated 519,150,000 gallons of incoming wastewater, down 13.7% compared to the same period in FY10.
- 58 sewer taps sold; up from 29 taps sold over the same period in FY10.
- Purchased well-equipped Service Truck and Easement Machine to improve lift station, manhole and sewer main servicing.
- Variable frequency drives installed to control aeration rotor assemblies in the Wastewater Treatment Plant's Oxidation Ditch; funded by grant obtained from the Illinois Department of Commerce and Economic Opportunity.
- Variable frequency drives installed at the Terminal Lift Station to control the pumps there; funded by grant from the Illinois Department of Commerce and Economic Opportunity.
- SCADA monitoring and control achieved via I-pad application.
- Replaced Vactor Truck with 2010 model (\$370,000).
- Anne, Alma, Edward Sewer Main Replacement Project, Phase I completed.
- Anne, Alma, Edward Sewer Main Replacement Project, Phase II started.
- Sanitary Sewer Manhole Lining/Grouting Project completed.
- Behrens Area Sanitary Sewer System Extension Project completed.
- Received "draft" Water and Wastewater Study for area south of I-64, at future Exit #21.
- Wastewater Treatment Plant's Headworks design advanced to 50% complete.
- Removed the problematic Lemna System from Cell #3 at the Wastewater Treatment Plant.
- Replaced driveways affected by sanitary sewer main settlement along Buran Drive.
- Awarded multi-year contract for sludge removal at the Wastewater Treatment Plant.

Stormwater System –

- Matthew Drive Culvert Remediation Project design advanced to 90% complete.
- Southview Drive Culvert Repair Project design advanced to 65% complete.
- Jamestown Culvert Repair Project design advanced to 35% complete.
- Southview Erosion Study completed.
- Cedar Street Stormwater Remediation Project completed.
- Obtained services by outside contractor for storm sewer cleaning and significantly reduced backlog of needed maintenance.

Road System –

- Reconstruction of Old Collinsville Road started; O'Fallon funded, north end approximately 90% completed.
- Supported St. Clair County's O'Fallon-Troy Road Reconstruction contractor by moving water mains and hydrants, providing ground for construction trailer.
- Porter-Simmons Roundabout design completed.
- Seven Hills/Old Vincennes Roundabout design 35% complete.
- Operations personnel cleaned bridge/roadway sections of Interchanges 14 and 16 of I-64.
- Completed General Concrete Repair Program for CY10.
- Milburn School Road Reconstruction Project, Simmons to OTHS design 95% complete.
- Supported O'Fallon Township's Behrens Area Road Improvement Project contractor in resolving utility conflicts.
- Submitted grant application for Old Collinsville/Milburn School Roundabout.
- Venita Overpass/Hwy 50 Intersection Improvements design 35% complete.

Parks –

- Assisted the Department of Parks & Recreation in applying for a grant for parking lot and trail improvements at Rock Springs Park.
- Funded procurement and installation of bicycle racks at parks and public buildings throughout the City.
- Purchased skid steer mounted mower unit for use in I-64 mowing program.

Graphical Information System (GIS) –

- GIS mapping made available to general public via web access.
- Enhanced O'Fallon Map Viewer made available to all City employees.
- Supported Finance Director's communication with U.S. Census Bureau.
- Supported Fire Department's data needs for ISO rating review.

Sidewalks –

- CY10 sidewalk repair program completed.
- Seven Hills Road Sidewalk Extension Project completed between Public Safety Building and E. Wesley Drive.
- Received notification that the Madison/Illini Bike Trail Connector Project has received IDOT funding of \$476,110.

Facilities –

- Sealed the parking lot at 200 S. Lincoln.
- Sealed the parking lot at City Library.
- Replaced the roof at the City Library.
- Sponsored and organized City-wide recycling event.

Public Works

FY11, Thru Mid-year Expenditures vs Budget

