



**ENGINEERING PLAN REVIEW FEE
PAYMENT RESPONSIBILITY FORM**

To be submitted with check payable to "Rhutasel and Associates, Inc."

PROJECT NAME: _____

ENGINEERING PLAN REVIEW FEE: \$ _____
(determined by the established Fee Table)

Please complete the form below with contact information for payment. Any additional billing beyond the two (2) reviews covered by the initial fee will be sent to the person listed below, after an agreement is reached between the City of O'Fallon, Rhutasel and Associates, Inc., and the Applicant.

BILLING ADDRESS

Name: _____

Company: _____

Address: _____

City/State/Zip Code: _____

Phone: _____

E-Mail: _____

Signature: _____ Date: _____

"I acknowledge that this project may be subject to additional review fees should the plans require more than two reviews. In that event, I will be required to accept payment responsibility for any additional reviews to be done by Rhutasel and Associates, Inc. prior to those reviews being authorized."

Signature: _____

Print Name Here: _____

Rhutasel and Associates Fee Table

A	B	C	D	E	F	G	H	I	J
	Development Type	Unit of Measure	Preliminary Plat (Unit Price)	Final Improvement Plans (Unit Price)	Multi-Phase Discount (Unit Price)	Final Plat (Flat Fee)	Preliminary Civil Plans (Unit Price)	Final Civil Plans (Unit Price)	Note
1	Multi-Family Residential (duplex, condo, apartment)	Acre	\$75.00	\$115.00		\$350.00			
2	Single Family Residential Subdivisions, Lots 1-20	Lot	\$75.00	\$100.00	\$10.00	\$350.00			
3	Single Family Residential Subdivisions, Lots 21 - 50	Lot	\$60.00	\$90.00	\$10.00	\$350.00			
4	Single Family Residential Subdivisions, Lots 51+	Lot	\$10.00	\$35.00	\$10.00	\$350.00			
5	Single Family Residential Subdivisions (Discount)	Lot		-\$15.00					a
6	Commercial Including Building Site Plan, small	Site					\$350.00	\$700.00	b
7	Commercial Including Building(s) Site Plan, large	Site					\$1,050.00	\$2,125.00	c
8	Site Development Expansion	Acre					\$125.00	\$250.00	d
9	Commercial/Industrial Subdivision	Acre	\$25.00	\$50.00	\$10.00				e

Column

- E Fee applies to review of final improvement plans, whether for a single-phase or multi-phase development
- F Discounted fee for multi-phase developments where no changes have been made from initial approval of the final improvement plans. (If changes have been made, developer must pay Column E fee.)
- G Fee includes review of preliminary plat and preliminary improvement plans

Note

- a Per Lot discount for lots outside of O'Fallon Sanitary Sewer District
- b Development on lots of 25,000 sq. ft. or less
- c Development on lots greater than 25,000 sq. ft.
- d Minimum Fee = \$500; development primarily entails horizontal construction, such as parking lot expansions
- e Minimum Fee = \$500

All fees in the above table include two full reviews. Subsequent reviews may be billed to the applicant at an hourly rate to be determined by Rhutasel and Associates.

Multi-Phase Developments

Below is an illustration of how to apply “Rhutasel and Associates Fee Chart” to multi-phase projects.

1. Developer submits a preliminary plat and preliminary improvement plans for a 100-lot residential subdivision.

Column D: \$75 x 20 lots (for Lots 1-20)
 \$60 x 30 lots (for Lots 21-50)
 \$10 x 50 lots (for Lots 51-100)
 = \$3,800

Total Payment = \$3,800

This payment includes two reviews of the preliminary plat and preliminary improvement plans for the entire 100-lot residential subdivision.

2. Developer submits final improvement plans for a 100-lot residential subdivision, along with a final plat for the first 25 lots.

Column E: \$100 x 20 lots (for Lots 1-20)
 \$90 x 30 lots (for Lots 21-50)
 \$35 x 50 lots (for Lots 51-100)
 = \$6,450

Column G: \$350 (flat fee for the final plat)

Total Payment = \$6,800

This payment includes two reviews of the improvement plans for the entire 100-lot residential subdivision and the final plat for the first 25 lots.

Note: This fee would also be accurate if the Developer chose to final plat the entire 100-lot subdivision. No additional fees would be required in the future because the entire subdivision would be platted.

3. Later, the same Developer wants to plat the next 25 lots of the 100-lot residential subdivision (Phase 2). He/she has not made any changes to the design of the subdivision. Therefore, there is no need to complete a full review of the improvement plans, but simply a review to verify that everything matches the original plans.

Column F: \$10 x 25 lots (for Lots 26-50)
 =\$250

Column G: \$350 (flat fee for the final plat of Phase 2)

Total Payment = \$600

This payment includes two reviews of the improvement plans for Phase 2 to ensure it matches the original approved improvement plans and the final plat for Phase 2.

4. Later, the same Developer wants to plat the remaining 50 lots of the 100-lot residential subdivision (Phase 3). He/she has made changes to the design of the subdivision. Therefore, a full review of the improvement plans for Phase 3 is necessary.

Column E: \$100 x 20 lots (for Lots 51-70)
 \$90 x 30 lots (for Lots 71-100)
 = \$4,700

Column G: \$350 (flat fee for the final plat of Phase 3)

Total Payment = \$5,050

This payment includes two reviews of the revised improvement plans for the last 50 lots of the 100-lot residential subdivision (Phase 3) and the final plat for the final 50 lots.