



This policy statement covers the collection of tree limbs and branches by the Department of Public Works (Department) resulting from high winds, storms or tornadoes within the City of O'Fallon.

1. The Department shall respond to calls for assistance from other City Departments to clear streets and public rights-of-way at all times to ensure emergency services can be conducted without being impeded by storm debris. No overtime shall be incurred beyond emergency clearance of debris without the Mayor, City Administrator, Director of Public Works, or Public Works Operations Manager's approval.
2. During storm recovery, City crews shall only remove for disposal storm debris that is the result of previous emergency clearances or debris generated by street and park trees as defined by City ordinance.
3. The Department will ensure that a contract shall always be in place for City-wide waste disposal that allows residents the provision for yard waste disposal if the residents bundle/wrap/contain for disposal storm debris in lengths not to exceed 4-feet in length, with a combined weight of not more than 60-pounds per bundle/wrap/container, and with no single piece more than 4-inches in diameter.
4. Department employees shall not access private property during debris removal with the exception of entry to remove material still attached to tree trunk, tree limb, or structure that needs removal as part of right-of-way clearance.
5. The Department may at the Mayor or City Administrator's direction provide a drop-off point for the public to dispose of large pieces of debris that are not eligible for pickup by the City's waste disposal contract.
6. The Department will at the direction of the Mayor or City Administrator coordinate efforts by volunteers to remove debris from residential, single family homes of the elderly or disabled.
  - a. Qualification for such volunteer assistance shall require the owner(s) be elderly, or in the case of a disability, have a medical doctor's certificate, or state/federal document attesting to the disability.
  - b. In the case of volunteer assistance, the Department may be directed to assist in the disposal of the limb and branch debris. That assistance may be from either in-house personnel or contracted labor.

**Exception:** The Mayor may direct Department personnel remove debris placed at curbside by the occupants of the adjacent private residences or their agents based on an affirmative vote of the City Council.