



AGENDA
FINANCE AND ADMINISTRATION COMMITTEE
Monday, July 25, 2016
5:30 PM
Public Safety Building

I) Roll Call

Mike Bennett, Chairman, Jerry Albrecht, Vice-Chair, Gene McCoskey, Herb Roach, Ned Drolet, Bob Kueker, Matt Smallheer)

II) Approval of Minutes from Previous Meeting May 23, 2016

*Note: All recently approved committee minutes posted on official City website:
<http://www.ofallon.org>*

III) Items Requiring Council Action

- A. Resolution relating to termination of participation by City Council Members in the Illinois Municipal Retirement Fund (IMRF) requiring performance of duty for 600 hours or more per year.
- B. Resolution relating to termination of participation by City Council Members in the Illinois Municipal Retirement Fund (IMRF) requiring performance of duty for 1000 hours or more per year

IV) Other Business: National Citizen's Survey

V) Informational Purposes Only- No Action/Discussion Required

- A. Treasurer's Report as of 5/31/16

VI) Adjournment

NEXT MEETING: TBD

General Citizen Comments: The City of O'Fallon welcomes comments from our citizens. The Illinois Open Meetings Act provides an opportunity for citizens to speak at all committee and Board meetings. However, 5 ILCS 120/1 mandates that NO action shall be taken on matters not listed on the agenda. Please submit your name to the chairman and limit your comments so that anyone present has the opportunity to speak.



CITY COUNCIL AGENDA ITEMS

To: Mayor and City Council
From: Sandy Evans, Director of Finance
Walter Denton, City Administrator
Date: August 1, 2016
Subject: Resolution Relating to Termination of Participation by City Council Member in the Illinois Municipal Retirement Fund- 600 Hours

List of committees that have reviewed: Finance and Administration

Background: The City of O'Fallon was recently audited by the Illinois Municipal Retirement Fund. As part of the audit, those elected officials who participate in IMRF for their role had to certify the position still requires at least 600 hours a year in order to fulfill the duties of the respective office. Since the elected official, in this case, the City Council Member, could not certify the position requires the 600 hours a year, the resolution passed on 5/1/1957 to allow IMRF participation in this position must be rescinded and those individuals participating in IMRF under that position stops participating effective August 1, 2016.

Legal Considerations, if any: None for the City, only the individual. Falsifying any record of the IMRF in an attempt to defraud IMRF is guilty of a Class 3 felony.

Budget Impact: Minimal, Approx. \$500/yr. The City's IMRF contribution portion for this position will cease

Staff recommendation: Recommend approval

**CITY OF O'FALLON, ILLINOIS
RESOLUTION 2017-**

**A RESOLUTION RELATING TO TERMINATION OF PARTICIPATION BY CITY
COUNCIL MEMBERS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**

WHEREAS, the City of O'Fallon is a participant in the Illinois Municipal Retirement Fund;

WHEREAS, elected officials with the City of O'Fallon may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 600 hours or more per year; and

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund; and

WHEREAS, this governing body has previously determined that the following elected position required performance of duty for at least 600 hours per year: City Council Member and

WHEREAS, the duties and responsibilities of this position have changed and it no longer requires performance of duty for at least 600 hours per year, effective August 1, 2016.

**NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND CITY
COUNCIL, OF THE CITY OF O'FALLON, ST. CLAIR COUNTY, ILLINOIS:**

Finds that the elected position of City Council Member no longer qualifies for IMRF participation, as of August 1, 2016.

This Resolution shall become effective immediately upon its adoption by City Council.

Passed by the City Council this _____ day of _____ 2016.

ATTEST:

(seal)

Approved by the Mayor this ___ day

of _____, 2016.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor



CITY COUNCIL AGENDA ITEMS

To: Mayor and City Council
From: Sandy Evans, Director of Finance
Walter Denton, City Administrator
Date: May 2, 2016
Subject: Resolution Relating to Termination of Participation by City Council Member in the Illinois Municipal Retirement Fund- 1000 Hours

List of committees that have reviewed: Finance and Administration

Background: The City of O'Fallon was recently audited by the Illinois Municipal Retirement Fund. As part of the audit, those elected officials who participate in IMRF for their role had to certify the position still requires at least 1000 hours a year in order to fulfill the duties of the respective office. Since the elected official, in this case, the City Council Member, could not certify the position requires the 1000 hours a year, the resolution passed on 2/20/2001 to allow IMRF participation in this position must be rescinded and those individuals participating in IMRF under that position stops participating effective August 1, 2016.

Legal Considerations, if any: None for the City, only the individual. Falsifying any record of the IMRF in an attempt to defraud IMRF is guilty of a Class 3 felony.

Budget Impact: Minimal, Approx. \$500/yr. The City's IMRF contribution portion for this position will cease

Staff recommendation: Recommend approval

**CITY OF O'FALLON, ILLINOIS
RESOLUTION 2017-**

**A RESOLUTION RELATING TO TERMINATION OF PARTICIPATION BY CITY
COUNCIL MEMBERS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**

WHEREAS, the City of O'Fallon is a participant in the Illinois Municipal Retirement Fund;

WHEREAS, elected officials with the City of O'Fallon may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 1000 hours or more per year; and

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund; and

WHEREAS, this governing body has previously determined that the following elected position required performance of duty for at least 1000 hours per year: City Council Member and

WHEREAS, the duties and responsibilities of this position have changed and it no longer requires performance of duty for at least 1000 hours per year, effective August 1, 2016.

**NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND CITY
COUNCIL, OF THE CITY OF O'FALLON, ST. CLAIR COUNTY, ILLINOIS:**

Finds that the elected position of City Council Member no longer qualifies for IMRF participation, as of August 1, 2016.

This Resolution shall become effective immediately upon its adoption by City Council.

Passed by the City Council this _____ day of _____ 2016.

ATTEST:

(seal)

Approved by the Mayor this ___ day

of _____, 2016.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor

Treasurer's Report
Cash Reserve Balance of Major Funds

General Fund

Cash on Hand as of 5/31/2016	\$ 10,782,114.27
3 mos. operating reserve	\$ (4,450,568.75)
10% emergency reserve	\$ (1,078,211.43)
Obligated Transfers Budget 2017	\$ (1,886,780.00)
Obligated Transfers HSHS TIF Bonds(2016-2018)	\$ (839,942.00)
TIF amount fronted for HSHS utilities	\$ (1,500,000.00)
	<u>\$ 1,026,612.09</u>

Ambulance

Cash on Hand as of 5/31/2016	\$ 3,211,121.39
3 mos. operating reserve	\$ (636,411.25)
10% emergency reserve	\$ (321,112.14)
	<u>\$ 3,605,869.39</u>

Fire

Cash on Hand as of 5/31/2016	\$ 2,477,638.17
3 mos. operating reserve	\$ (488,305.00)
10% emergency reserve	\$ (247,763.82)
Obligated Transfers Budget 2017	\$ (384,390.00)
	<u>\$ 1,357,179.35</u>

Parks

Cash on Hand as of 5/31/2016	\$ 1,740,646.10
3 mos. operating reserve	\$ (910,413.75)
10% emergency reserve	\$ (174,064.61)
Obligated Transfers Budget 2017	\$ (89,990.00)
	<u>\$ 566,177.74</u>

Prop S

Cash on Hand as of 5/31/2016	\$ 3,456,276.62
3 mos. operating reserve	\$ (469,875.00)
10% emergency reserve	\$ (345,627.66)
Obligated Transfers Budget 2017	\$ (731,365.00)
	<u>\$ 1,909,408.96</u>

MFT

Cash on Hand as of 5/31/2016	\$ 4,120,251.80
3 mos. operating reserve	\$ (466,250.00)
10% emergency reserve	\$ (412,025.18)
Obligated Transfers Budget 2017	\$ (1,039,000.00)
	<u>\$ 2,202,976.62</u>

Water

Cash on Hand as of 5/31/2016	\$ 6,935,323.83
3 mos. operating reserve	\$ (2,565,875.00) *
10% emergency reserve	\$ (693,532.38)
Obligated Transfers Budget 2017	\$ (904,365.00)
	<u>\$ 2,771,551.45</u>

Sewer

Cash on Hand as of 5/31/2016	\$ 4,634,316.29
3 mos. operating reserve	\$ (1,585,125.00) *
10% emergency reserve	\$ (463,431.63)
Obligated Transfers Budget 2017	\$ (2,173,600.00)
	<u>\$ 412,159.66</u>

Library

Cash on Hand as of 5/31/2016	\$ 522,811.40
3 mos. operating reserve	\$ (320,850.00) *
10% emergency reserve	\$ (52,281.14)
Obligated Transfers Budget 2017	\$ (106,700.00)
	<u>\$ 42,980.26</u>

Hotel/Motel

Cash on Hand as of 5/31/2016	\$ 830,366.82
3 mos. operating reserve	\$ (230,402.50)
10% emergency reserve	\$ (83,036.68)
Obligated Transfers Budget 2017	\$ (106,560.00)
	<u>\$ 410,367.64</u>

Park Land Fund Subdivision

Cash on Hand as of 5/31/2016	\$ 308,475.89
10% emergency reserve	\$ (30,847.59)
	<u>\$ 277,628.30</u>

Annex Fees

Cash on Hand as of 5/31/2016	\$ 971,317.33
10% emergency reserve	\$ (97,131.73)
	<u>\$ 874,185.60</u>

Strategic Plan Fund***

Cash on Hand as of 5/31/2016	\$ 748,652.07
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***Includes proceeds from Ameren's settlement, sale of cell tower, Kyle Road property & \$200K Menards

Note: 3 mos operating reserve calculated by using FY 2017 budget

*(Some 3 mos reserve amounts adjusted to reflect "normal" expenses, not extraordinary- reduced by transfer from reserve amount)