



Department of Public Works

Policy – Residential Property Sump Drain Extensions and Stormwater Facilities

Date: January 26, 2009

The policy of the Department of Public Works regarding residential property sump pump drain extensions and stormwater systems/facilities is as follows:

1. Sump pump drains and extensions to those drains as well as any other residential stormwater facilities are not City infrastructure and as such shall not qualify for maintenance or repair funding.
2. Sump drain extensions or other private stormwater drainage systems/facilities that may extend onto City right-of-ways, easements, and property shall be approved by the Director of Public Works as part of a permit application process for the installation.
3. The City will not construct or install sump pump drain extensions or other private stormwater systems/facilities.
4. A permit for extension of any residential stormwater system onto City right-of-ways, easements, and property or connection to a City system shall be obtained prior to construction. The permit application shall have an accompanying drawing and explanation of the proposed extension (s).
5. The City shall have the right to inspect, accept, reject, and order alteration of any work related to the construction, repair, or maintenance of a residential stormwater system that terminates; crosses City right-of-ways, easements, and property; or is a detriment to public or private property as specified in current City ordinances.
6. As any private sump pump drain extension or private stormwater system shall not be a City utility, work by all other utilities that may disturb a private extension or system will not be part of the City locate (JULIE) process; nor will the City adjust any improvements or repair damage by the City or others if damage occurs in an utility easement.
7. Obtainment of easements on private property shall be the responsibility of the property owner(s) that apply for a permit to construct a residential sump drain extension or stormwater system/facility.
8. To assist private (single family or duplex units only) residential property owners, the Department of Public Works will fund up to one-half the cost for construction or installation not to exceed \$1,500 for work benefiting individual homeowner parcels. Funding assistance is to be documented and submitted for consideration by presenting an itemized list of materials and contract labor costs on a per parcel basis. Payment will be on a per parcel basis.

9. Funding is dependent upon Council approval of a specific project and only if Department funds are available in a set aside for such work as approved by the City Council in the yearly budget. No reimbursement for private property owner labor will be allowed. Reimbursement will be made only through documentation (such as invoices or receipts) for materials, equipment, and contract labor.
10. Work under this policy is considered a wastewater system. Therefore, City employees have the right of entry onto property for inspections of the systems under existing City ordinances to ensure applicable environmental practices are followed and public health is protected.
11. Infrastructure Permit application, permit review and permit approval is required prior to work being performed for funding reimbursement consideration. Work undertaken without approved permit or beyond the scope of the approved permit will not be considered for funding assistance. The cost of the permit is \$50.



Residential Property Sump Drain Extensions & Stormwater Facilities Permit

DATE: _____

NAME OF APPLICANT: _____

ADDRESS FOR INSTALLATION: _____

OWNER INFORMATION:

NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____

FAX: _____

EMAIL: _____

SIGNATURE OF OWNER

INSTALLER'S INFORMATION:

NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____

FAX: _____

EMAIL: _____

SIGNATURE OF INSTALLER

***Please note:** Sump pump drains and extensions to those drains as well as any other residential stormwater facilities are not City infrastructure and as such shall not qualify for maintenance or repair funding.

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See the Policy for – Residential Property Sump Drain Extensions and Stormwater Facilities.