

CITY OF O'FALLON

GARY L. GRAHAM

Mayor

PHILIP A. GOODWIN

City Clerk

Walter Denton

City Administrator

DAVID H. HURSEY

City Treasurer

ALDERMAN

Gene McCoskey Ward 1 John Drolet Ward 4

Richie Meile Ward 1 Michael Bennett Ward 5

Ed True Ward 2 Courtney Cardona Ward 5

Jerry Albrecht Ward 2 Jim Hursey Ward 6

Jerry Mouser Ward 3 Ray Holden Ward 6

Kevin Hagarty Ward 3 David Cozad Ward 7

Herb Roach Ward 4 Harlan Gerrish Ward 7

CITY COUNCIL MEETING

A G E N D A

Monday, July 21, 2014

7:00 P.M. – Council Chambers

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES – [July 7, 2014](#)

V. PUBLIC HEARING –

VI. REPORTS

A. Residents of O'Fallon – This portion of the City Council meeting is reserved for any resident wishing to address Council. The Illinois Open Meetings Act (5 ILCS 120/1) mandates NO action shall be taken on matters not listed on this agenda, but Council may direct staff to address the topic or refer the matter to a committee. Please provide City Clerk with name & address; speak into microphone; limit presentation to 3 minutes; and avoid repetitious comments. Thank you.

B. Clerk's Report

1. Request to conduct a raffle from the Wheels of Freedom MC, Inc. for a wheelbarrow of alcohol from July 22, 2014 – October 25th, 2014

C. Mayor's Report

1. Presentation by Miss O'Fallon, Brittany Gray
2. This month's Southwestern Illinois Council of Mayors meeting will be held Thursday, July 31st at the Shrine of Our Lady of Snows. Please contact Jamie by July 25th to secure reservations.

VII. RESOLUTIONS –

ITEM 1 – Resolution supporting Hospital Sisters Health System on the proposed St. Elizabeth Hospital ([Click here to view the staff report](#))

VIII. ORDINANCES

A. 1st reading –

ITEM 2 – Ord. amending Ord. 623, Zoning, development known as Demond Signs to be at 91 & 93 Betty Lane ([Click here to view the staff report and attachment](#))

C. 2ND Reading –

3. Ord. adopting the Personnel Code of 2014
4. Ord. amending Ord. 623, Zoning, development known as Enjoy Church
5. Ord. approving the final plat of the Parcs at Arbor Green – Phase 5B
6. Ord. amending Chapter 77, Traffic Schedules, Witte Farms Stop Sign
7. Ord. amending Ord. 2073, to add territory to St. Clair County MidAmerica Enterprise Zone
8. Ord. Approving the Franchise Agreement (On Hold)

IX. STANDING COMMITTEES

1. Community Development – *Minutes Attached - Motion* to approve the Special Event request from St. Clare Church to hold the Oktoberfest celebration on Friday, September 26th and Saturday, September 27th at the St. Clare School location, with conditions ([Click here to view the staff report and attachment](#))

Motion to approve the Special Event request from Global Brew to hold an event “Craft Brew Bash” to be held on Saturday, September 6th at the Community Park, with conditions ([Click here to view the staff report and attachment](#))

Motion to approve the Special Event request from Global Brew to hold an event “Founders All Day Fest” on Friday, August 15th at their location ([Click here to view the staff report and attachment](#))

Motion to approve the sign permit request from St. Elizabeth’s Hospital for the Certificate of Need support sign ([Click here to view the staff report and attachment](#))

2. Public Works
3. Public Safety – *Minutes Attached*
4. Finance/Administration
5. Parks/Environment

X. EXECUTIVE SESSION – Occasionally, the Council may go into closed session in order to discuss such items covered under 5 ILCS 120/2 (b) which are as follows: Legal Matters; Purchase, Lease or Sale of Real Estate; Employment/appointment matters; Business matters or Security/criminal matters and may possibly vote on such items after coming out of closed session.

XI. ACTION TAKEN ON EXECUTIVE SESSION ITEMS

XII. ADJOURNMENT

**O'FALLON CITY COUNCIL
MINUTES OF THE REGULAR COUNCIL MEETING
Draft July 7, 2014**

The regular meeting was called to order at 7:00 p.m. by Mayor Graham who led the Council in "The Pledge of Allegiance to the Flag."

Philip Goodwin, City Clerk, called the roll: Gene McCoskey, present; Richie Meile, present; Ed True, present; Jerry Albrecht, excused; Jerry Mouser, excused; Kevin Hagarty, present; John Drolet, excused; Herb Roach, present; Michael Bennett, present; Courtney Cardona, present; Jim Hursey, present; Ray Holden, present; David Cozad, present; Harlan Gerrish, present. A quorum was declared present.

Mayor Graham asked for approval of the minutes. Motion was made by M. Bennett and seconded by E. True to approve the minutes of June 16, 2014. All ayes. Motion carried.

PUBLIC HEARING – None scheduled.

RESIDENTS: Mayor Graham told Vern Malare, who was in the audience, that there is no life safety issue at the cemetery. The electrician who installed initially is working to place a conduit in the ground.

REPORTS:

Clerk's Report: City Clerk Goodwin read the following requests:

1. Request from O'Fallon/Fairview Heights Women of the Moose #2281 to conduct a raffle from July 7 – May 28, 2015 for cash prizes
2. Request to conduct a roadblock from the O'Fallon/Fairview Heights Lions Club at the intersection of Smiley and State and Lincoln and State from Friday, October 10th from 7:30 – 9:00 a.m. and 3:00 - 6:00 p.m. as well as Saturday, October 11th from 7:30 – 11:00 a.m.
3. Request from the American Legion Post 137 to conduct a raffle for cash from July 9, 2014 – December 17, 2014

Motion was made by M. Bennett and seconded by G. McCoskey to approve. All ayes. Motion carried.

Mayor's Report: Mayor Graham invited Rotary representatives and the host Rotary family forward and read a Proclamation declaring July 7th as Natalie Ancinova Day.

He also read a Proclamation declaring the month of July as Park and Recreation Month. There is a free swim scheduled for Monday, July 14th from 5 – 7 p.m. at the swimming pool.

Mayor Graham mentioned that the Tournament of Roses president was here since last Tuesday. He was here to help raise money for the band. The band has not marched in that parade since 1997. It is scheduled on January 1st. He is accepted donations for scholarships.

RESOLUTIONS: Motion by E. True and seconded by G. McCoskey to consider Resolution Items 1 – 4 under the Omnibus Agreement. All ayes. Motion carried. Mayor Graham read the following:

Item 1 – Resolution authorizing the Director of Finance to secure a lease/purchase agreement for equipment/vehicles for FY 2014/2015

Item 2 – Resolution authorizing the City Clerk to execute an IDOT resolution approving the use of Motor Fuel Tax (MFT) in support amount of the project (\$565,000) for the bike and pedestrian access improvements - Illini Bike Trail to Frank Scott Parkway, and allow the Mayor to sign an agreement with Rhutasel and Associates, Inc. for \$67,000 for the design of the project

Item 3 – Resolution advocating a Gubernatorial veto or amendatory veto of Senate Bill 507, which amends 65 ILCS 5/11-150-1 to restrict the collection of connection fees charged by municipalities

Item 4 – Resolution authorizing the Mayor to execute an agreement with Merrell Brothers of Kokomo, Indiana for the Sludge Lagoon Cleaning and Sludge Disposal in the amount of \$122,345, based on the unit price for 500 tons of dry sludge removed

Motion by E. True and seconded by H. Roach to approve the resolutions under the previous Omnibus Agreement.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Hagarty, aye; Roach, aye; Bennett, aye; Cardona, aye; Hursey, aye; Holden, aye; Cozad, aye, Gerrish, aye. Ayes - 11; Nos – 0. Motion carried.

ORDINANCES:

1st Reading – Motion by E. True and seconded by R. Meile to consider Ordinance Item 5 – 9 under the Omnibus Agreement. All ayes. Motion carried.

H. Roach stated that he was disappointed that children in the same subdivision would have to go to two different schools, as the districts could not get together.

Mayor Graham read the following:

ITEM 5 – Ord. adopting the Personnel Code of 2014

ITEM 6 – Ord. amending Ord. 623, Zoning, development known as Enjoy Church

ITEM 7 – Ord. approving the final plat of the Parcs at Arbor Green – Phase 5B

ITEM 8 – Ord. amending Chapter 77, Traffic Schedules, Witte Farms Stop Sign

ITEM 9 – Ord. amending Ord. 2073, to add territory to St. Clair County MidAmerica Enterprise Zone

Motion by G. McCoskey and seconded by H. Roach to approve Ordinance Items 5 – 9 under the previous Omnibus Agreement.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Hagarty, aye; Roach, aye; Bennett, aye; Cardona, aye; Hursey, aye; Holden, aye; Cozad, aye, Gerrish, aye. Ayes - 11; Nos – 0. Motion carried.

2nd Readings – Motion by E. True and seconded by M. Bennett to approve #10 on 2nd Reading, an Ordinance declaring certain vehicles and equipment as surplus property for sale and/or disposal pursuant to 65 ILCS 5/11-76-4.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Hagarty, aye; Roach, aye; Bennett, aye; Cardona, aye; Hursey, aye; Holden, aye; Cozad, aye, Gerrish, aye. Ayes - 11; Nos – 0. Motion carried.

Mayor Graham stated the Ordinance approving the Franchise Agreement remains on hold.

STANDING COMMITTEES –

Community Development: Motion by G. McCoskey and seconded by H. Roach to approve the Special Event Permit request from Lifelong Music in O’Fallon Schools for the Music of the Night 5k race on Saturday, August 9th from 6 – 10:00 p.m. with noted condition. All ayes. Motion carried.

G. McCoskey announced that the next meeting will be July 14th and 6:00 p.m. in the Mayor’s Conference Room.

Public Works: R. Meile asked for a motion to approve the low bid from EJ Sweeper for the Municipal Regenerative Air Street Sweeper in the amount of \$216,304. Motion by E. True and seconded by M. Bennett to approve.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Hagarty, aye; Roach, aye; Bennett, aye; Cardona, aye; Hursey, aye; Holden, aye; Cozad, aye, Gerrish, aye. Ayes - 11; Nos – 0. Motion carried.

Public Safety: K. Hagarty announced they will meet July 14th at 5:00 p.m. in the Mayor's Conference Room.

Finance/Administration: M. Bennett stated that a payment to Gifts for Individuals is listed on the Warrant. Motion by M. Bennett and seconded by G. McCoskey to approve Warrant #304 in the amount of \$1,182,675.24.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Hagarty, aye; Roach, aye; Bennett, no; Cardona, aye; Hursey, aye; Holden, aye; Cozad, aye, Gerrish, aye. Ayes - 10; Nos – 1. Motion carried.

Parks and Environment: E. True stated they will meet at 5:30 p.m. on July 14th.

EXECUTIVE SESSION: No closed session scheduled.

ADJOURNMENT: Motion by K. Hagarty and seconded by G. McCoskey to adjourn. All ayes. Motion carried.

The meeting was adjourned at 7:16 p.m.

Submitted by,

Philip A. Goodwin
City Clerk

Minutes recorded by
Maryanne Fair, Deputy City Clerk
Proper notice having been duly given

CITY OF O'FALLON, ILLINOIS
RESOLUTION 2014 -

**A RESOLUTION SUPPORTING HOSPITAL SISTERS HEALTH SYSTEM ON
THE PROPOSED ST. ELIZABETH'S HOSPITAL**

WHEREAS, the City of O'Fallon is one of the fastest-growing communities in the Metropolitan St. Louis area;

WHEREAS, access to high-quality health care is essential to the residents of the Metro East region;

WHEREAS, on Wednesday, June 25, 2014, St. Elizabeth's Hospital and Hospital Sisters Health System (HSHS) announced plans to submit a Certificate of Need application to the Illinois Health Facilities and Services Review Board to build a replacement hospital and acute care center and physician's office building;

WHEREAS, St. Elizabeth's Hospital also intends to redevelop its current campus to include a same-day ambulatory clinic that will feature radiology and laboratory services, primary and specialty care physicians' offices, and physical, occupational and Back to Work therapy, as well as administrative services, such as the HSHS Southern Illinois Division business offices, marketing and staff education;

WHEREAS, the project calls for the replacement hospital to be built along Interstate 64 and Green Mount Road in St. Clair County;

WHEREAS, the 350,000-square-foot, 144-bed replacement hospital will offer improved health care access to residents of the entire Metro East region;

WHEREAS, the replacement hospital will feature an updated emergency department, state-of-the art operating rooms, an advanced intensive care unit, progressive inpatient rehabilitation, high-quality cancer care, modern birthing suites, telehealth consultations, featuring accredited stroke care, and award-winning heart care;

WHEREAS, this project will boost the local economy, and enhance the quality of life for Southwestern Illinois residents;

WHEREAS, there is a growing medical district along Interstate 64 that will foster collaborations among health care providers such as St. Elizabeth's Hospital, Belleville Memorial, and Scott Air Force Base;

WHEREAS, St. Elizabeth's Hospital and its sponsoring religious community, the Hospital Sisters of St. Francis, have been caring for Metro East residents for nearly 140 years;

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF O'FALLON, ILLINOIS THAT:

The Mayor and City Council of the City of O'Fallon, Illinois wholeheartedly supports the proposal by St. Elizabeth's Hospital to build a replacement hospital, acute care center and physician's office building off Interstate 64, and redevelop its current campus.

Resolved by the Mayor and City Council of the City of O'Fallon this _____ day of _____ 2014.

Approved:

Gary L. Graham, Mayor

Attest:

Philip A Goodwin, City Clerk



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Community Development Director
Walter Denton, City Administrator

Date: July 21, 2014

Subject: Resolution No._____: A Resolution Supporting Hospital Sisters Health System on the Proposed St. Elizabeth's Hospital

List of Committees that have reviewed: The Community Development Committee reviewed the Resolution at their July 14, 2014 meeting and recommended approval.

Background: Recently St. Elizabeth's Hospital and Hospital Sisters Health System (HSHS) announced their intentions to submit a Certificate of Need application to the Illinois Health facilities and Services Review Board. Attached is a proposed resolution for the City Council's consideration supporting their new hospital.

Legal Considerations, if any: None.

Budget Impact: None.

Staff recommendation: Approval.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING
ORDINANCE 623, ZONING
DISTRICTS OF THE CITY OF
O’FALLON, ILLINOIS
(DEVELOPMENT KNOWN AS
“DEMOND SIGNS) TO BE AT
91 & 93 BETTY LANE ON PARCEL
NUMBERS: 04-29.0-406-007
& 04-29.0-406-043**

WHEREAS, the applicant, DeMond Signs, Inc., has filed an application requesting approval of a planned use rezoning to authorize an existing sign manufacturing facility located on Parcels 04-29.0-406-007 & 04-29.0-406-007 at 91 & 93 Betty Lane in O’Fallon; and

WHEREAS, the applicant has filed an application with the City of O’Fallon, Illinois pursuant to the requirements of all applicable laws, including City Ordinance 3471, “Planned Uses”; and

WHEREAS, the Planning Commission of the City of O’Fallon, Illinois held a public hearing on July 8, 2014, in accordance with state statute, and recommended to approve the petitioner’s request to obtain a B-2(P) Planned General Business District zoning for the property with a vote of 6 ayes to 0 nays as outlined in the adopted Planning Commission Report, attached hereto and declared to be an inseparable part hereof (Exhibit A); and

WHEREAS, on July 14, 2014 the Community Development Committee of the City Council reviewed the rezoning and recommended approval with a vote of 5 ayes to 0 nays.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF O’FALLON, ST. CLAIR COUNTY, ILLINOIS AS FOLLOWS:

Section 1. That upon the effective date of this Ordinance, the described property, known as “DZ Trucking”, be henceforth classified as zoning district B-2(P) Planned General Business District, with the following conditions shall be satisfied, in addition to all other applicable requirements, as a condition of authority for the zoning approval granted under this Ordinance:

1. Six months from the date of approval of the ordinance, a 6-foot wood or vinyl privacy fence with evergreen trees planted every 25 feet on the outside of the fencing would need to be installed along the southern property line to more closely meet current code requirements.

2. Any outdoor storage needs to be removed or located behind a sight proof wood or vinyl privacy fence.
3. An accessible space designed in accordance with Section 158.145 is required for the site.

Section 2. A Certified Copy of this ordinance, with all referenced attachments, shall be filed with the City Clerk’s office of the City of O’Fallon, Illinois.

Upon its passage and approval, this Ordinance shall be in full force and effect ten (10) days after its publication in pamphlet form as required by law.

Passed by the City Council this _____ day of _____ 2014.

ATTEST:

(seal)

Approved by the Mayor this _____ day
of _____ 2014.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor

ROLL CALL:	McCoskey	Meile	True	Albrecht	Mouser	Hagarty	Drolet	SUB TOTALS
Aye								
Nay								
Absent								

ROLL CALL:	Roach	Bennett	Cardona	Hursey	Holden	Cozad	Gerrish	SUB TOTALS	SUM OF TOTALS
Aye									
Nay									
Absent									



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Community Development Director
Walter Denton, City Administrator
Date: July 21, 2014
Subject: P2014-06: DeMond Signs, Planned Use – 1st Reading

List of committees that have reviewed: The Planning Commission held a public hearing on the above referenced application at their July 8, 2014 meeting. The Commission voted 6-ayes and 0-nay to approve the requested Planned Use amendment for DeMond Signs, Inc., subject to the conditions recommended by staff. The Community Development Committee reviewed this application at its July 14, 2014 meeting and recommended approval with a vote of 5-0.

Background

Sue DeMond of DeMond Signs, Inc. has filed an application requesting rezoning parcels of land at 91 & 93 Betty Lane from SR-3, Single-Family Residential Dwelling District to B-2(P), Planned General Business District. The applicant requested the rezoning to bring the site into conformance with the zoning regulations for the existing sign manufacturing facility on approximately 1.9 acres.

Please see the attached Plan Commission Project Report for more detailed information on the proposal.

Legal Considerations, if any: None

Budget Impact: None

Staff Recommendation

Staff recommends approval of the project with the following conditions:

1. Six months from the date of approval of the ordinance, a 6-foot wood or vinyl privacy fence with evergreen trees planted every 25 feet on the outside of the fencing would need to be installed along the southern property line to more closely meet current code requirements.
2. Any outdoor storage needs to be removed or located behind a sight proof wood or vinyl privacy fence.
3. An accessible space designed in accordance with Section 158.145 is required for the site.



PROJECT REPORT

TO: Planning Commission
FROM: Justin Randall, Senior City Planner
Ted Shekell, Planning Director
DATE: July 8, 2014
PROJECT: P2014-06: DeMond Signs, Planned Use

Location: 91 & 93 Betty Lane
Ward: 4
Owner: DeMond Signs, Inc.
PO Box 414
O'Fallon, IL 62269
(618) 624-7260
Submitted: May 28, 2014

Introduction

Sue DeMond of DeMond Signs, Inc. has filed an application requesting rezoning parcels of land at 91 & 93 Betty Lane from SR-3, Single-Family Residential Dwelling District to B-2(P), Planned General Business District. The applicant requested the rezoning to bring the site into conformance with the zoning regulations for the existing sign manufacturing facility on approximately 1.9 acres.

History of Site

The property is currently used by DeMond Signs, which is a sign manufacturer, including their office, fabrication and storage. The site was a part of a larger annexation into the City of O'Fallon in December of 2001. At the time of the annexation, St. Clair County's zoning classification for the area was SR-3, so according when the annexation was processed the property was zoned SR-3 in the City of O'Fallon. The site has operated as a sign shop at this location since 1993 and is considered a grandfathered business within the SR-3 zone district.

Existing Conditions

Surrounding Zoning:

North: B-2(P)
East: SR-3 & B-2 (P)
South: MR-2
West: I

Surrounding Land Use

North: Vacant property and railroad right-of-way
East: Single-family residential & DZ Trucking
South: Multi-family residential
West: O'Fallon-Shiloh Towing & Discount Storage

Please see the attached maps for more detailed information on surrounding zoning and land uses.

Community Development Department

255 South Lincoln Avenue, O'Fallon, IL 62269 ♦ P: 618.624.4500 x 4 ♦ F:618.624.4534

Applicable Ordinance, Documents and Reports

O'Fallon Comprehensive Plan: The O'Fallon Comprehensive Plan Future Land Use Map depicts the subject property as Heavy Commercial, which is consistent with the existing use and the B-2 General Commercial District land uses.

Code of Ordinances: In order to bring the existing sign manufacturing facility into conformance with the City's zoning and development codes, the property is subject to Article 6 Planned Uses of Chapter 158: Zoning of the Code of Ordinance and requires a development plan. The property is also subject to the B-2, General Business District requirements.

Public Notice: Public Notice of this project has been fulfilled in accordance with Section 158.255 and 158.256 of the City of O'Fallon Zoning Regulations. More specifically, the applicant has notified property owners within 250 feet of the subject property via certified mail of the filing of the zoning amendment. Additionally, the City has notified property owners within 250 feet of the subject parcel of the public hearing at least 15 days prior to the hearing and published notice of the public hearing in a local newspaper at least 15 days in advance. Proof of notification is on file with the City's Community Development Department.

Discussion Points/Issues

Land Use

The subject property is identified as *Heavy Commercial* in the Comprehensive Plan, which is consistent with the existing use of the property and uses permitted in the B-2 General Business District. The subject property is located on Betty Lane, west of Seven Hills Road. The site plan shows two buildings located on the property. There is a 5,210 square foot building on the northern portion of the property, used as the office for the business and manufacturing of sign materials. There is a second building (4,475 square feet) located in the rear portion of the property used for additional storage and fabrication of signs. The northern portion of the property has an area of asphalt, but the majority of the property is gravel, including the 14 parking spaces shown on the plan. Currently the site has no fencing or screening provided where outdoor storage occurs or where the property adjoins residential land uses.

Traffic Circulation/Parking

Ingress and Egress: The site is accessed via undefined entrances off 1st Street and Betty Lane. The applicant indicated the traffic generated by the business was minimal, with employees' trips in and out and a couple larger work trucks leaving in the morning and returning in the afternoon. In addition to the normal traffic, heavy truck traffic to the business is very limited with an average of two semi-trucks a month.

Parking: The parking area is currently gravel. Section 158.136 lists specific parking requirements for office-warehouse / manufacturing warehouse uses with the following ratios: 2.5 spaces per 1,000 square feet of office space, plus 1 per employee. The site provides 14 spaces, which provides enough parking for the existing use. However, one space will need to meet the requirements of the accessible parking requirements.

On-site circulation: The site has ample room for the movement of vehicles and trucks associated with the sign manufacturing facility and provides for effective on-site circulation.

Landscaping and Buffer Requirements

Section 158.186 of the Code of Ordinances lists the requirements for buffers between various zoning districts. For this particular project, a structural buffer is required to south, since the site abuts residential land uses. The required buffer is to consist of a six foot tall fence on the property line and additional landscaping to screen the site. Section 158.056 of the code requires fences for buffering to be a "durable, maintenance free material such as vinyl or masonry." However, staff believes a wooden fence will be adequate for the existing site. The landscaping requirements for new construction are rather extensive. In a case such as this involving reuse of an existing property, staff feels requiring only evergreen trees spaced at 25 feet would be adequate.

Code requires a fence to enclose all areas used for outdoor storage. Portions of the gravel lot are currently used for outdoor storage. The site is currently grandfathered and could remain as a sign manufacturing facility without any improvements. Because of the existing grandfathered use, staff does not recommend requiring the fencing and trees to be placed at the time of approval. However, since the owner has initiated the rezoning to B-2, therefore staff would recommend a condition that within six months from the date of approval a 6-foot wood or vinyl privacy fence be installed, with evergreen trees planted every 25 feet on the outside of the fencing, along the southern property line.

Outdoor Storage & Noise

A site visit of the property revealed some outdoor storage of signs and materials. This is permitted by code, but outdoor storage needs to be fenced along the property lines adjoining residential land uses. The noise associated with the fabrication of signs could adversely affect neighboring residential use.

Utilities and Drainage

Public water and sewer is available to serve the subject property. No impervious surfaces are being added to the site.

Signage

At this time, the applicant has not submitted any information about adding any signage and will be bound to the requirements of the current codes when and if permits are submitted.

Review and Approval Criteria

Section 158.119 of Article VI "Planned Uses" lists several criteria for evaluating planned uses. Evaluation of the project based on these factors is included under each criterion.

1. The criteria governing the rezoning of the property and approval of site plans, as set forth in the standards and requirements found elsewhere in the zoning code or in other applicable law,
The project does not meet all applicable zoning standards. It is an existing grandfathered site. The changes made by the owner and those recommended in this report will bring the site more closely into compliance with current regulations.
2. The physical design of the proposed plan and the manner in which said design makes adequate provisions for public services, provides adequate control over vehicular traffic, provides for and protects designated common open space and park dedication, and furthers the amenities of light, air, recreation and visual enjoyment.
The proposed development will not have a significant impact on traffic.
3. The relationship and compatibility of the proposed plan to adjacent properties and the surrounding neighborhood.
The continued use of the existing buildings and site will not negatively affect adjacent properties as long as appropriate buffering and fencing is provided.
4. The conformity with the standards and principles of the Comprehensive Plan and all other adopted regulations, including the Commercial Design Handbook dated July 6, 2009 and on file with the City Clerk. (Ord 3665; passed 5-3-10)
The proposal is consistent with the Comprehensive Plan. The Commercial Design Handbook does not apply.
5. The use(s) are designed, located and proposed to be operated so that the public health, safety and welfare will be protected.
The proposed development is designed to be operated to protect the public health, safety and welfare.
6. An identified community need exists for the proposed use.
Yes, a community need exists for the proposed use.
7. The proposed use(s) will not impede the normal and orderly development and improvement of the surrounding property, nor impair the use, enjoyment, or value of neighboring properties.
The proposed use will not negatively impact surrounding properties as long as appropriate buffering and fencing is provided. The changes proposed in this report will improve conditions with the surrounding properties compared to the current use.

8. The degree of harmony between the architectural quality of the proposed building and the surrounding neighborhood.
The existing building is similar to and will not detract from many of the structures surrounding the property. Appropriate buffering and fencing will mitigate any impacts to other nearby properties and limit views of outdoor storage of materials and attempt to reduce noise levels.
9. The appropriateness of the minimum dimensions and areas of lots and yards set forth in the applicable zoning district regulations.
The proposed development meets the area-bulk requirements set forth in the B-2 General Business District.

Staff Recommendation

Staff recommends approval of the project with the following conditions:

1. Six months from the date of approval of the ordinance, a 6-foot wood or vinyl privacy fence with evergreen trees planted every 25 feet on the outside of the fencing would need to be installed along the southern property line to more closely meet current code requirements.
2. Any outdoor storage needs to be removed or located behind a sight proof wood or vinyl privacy fence.
3. An accessible space designed in accordance with Section 158.145 is required for the site.

Attachments

Attachment 1 – Project Application

Attachment 2 – Zoning Map

Attachment 3 – Surrounding Land Use Map

Attachment 4 – Site Plan

CITY OF O'FALLON

MAY 30 2014 (MCD 5-28)

DATE PAID



Planned Use / Re-Zoning Application

NAME OF PROJECT: DeMond Signs + 91 Betty Ln
ADDRESS/GENERAL LOCATION: 93 Betty Lane Po Box 414 O'Fallon IL 62269
SUBDIVISION NAME & LOT NUMBER(S): _____

PARCEL NUMBER(S): 04-29-0-406-007 & 04-29-0-406-043

PLEASE CHECK THE TYPE OF APPLICATION (PLEASE CHECK ONE):

- PLANNED USE
- RE-ZONING (STANDARD MAP AMENDMENT)

SUMMARY DATA (RESPOND TO ALL THAT APPLY):

PRESENT ZONING: SR3
PROPOSED ZONING: B2(P)
PROPOSED # OF LOTS: 1
PROPOSED # OF DWELLING UNITS: 0

PROPOSED NUMBER OF BUILDINGS: 2 Existing
PROPOSED GROSS FLOOR AREA: 9685 sf
AREA IN ACRES: 1.94 acres
PRESENT USE: Commercial

APPLICANT INFORMATION:

NAME: DeMond Signs Inc
COMPANY: _____
ADDRESS: 93 Betty Lane Po Box 414
O'Fallon IL 62269
PHONE: 624-7260
FAX: 624-8240
EMAIL: signwenchesbe.global.net

DESIGN PROFESSIONAL INFORMATION:

NAME: Marsha J. Maller PE
COMPANY: TWM Inc
ADDRESS: 4940 Old Collinsville Rd
Swansea IL 62226
PHONE: 624-4488
FAX: 624-6688
EMAIL: mmaller@twm-inc.com

[Signature]
SIGNATURE OF APPLICANT

[Signature]
SIGNATURE OF DESIGN PROFESSIONAL

<p>DATE RECEIVED: <u>RECEIVED MAY 28 2014</u></p> <p>APPLICATION RECEIVED BY: <u>J. Randall</u></p> <p>APPLICATION FEE: <u>250.00</u></p>	STAFF USE ONLY
	PROJECT ID #: <u>P2014-06</u>
	STAFF ASSIGNED: <u>J. Randall</u>
	PLAN REVIEW FEE DEPOSIT REC'D: <u>N/A</u>

RECEIVED MAY 28 2014

DeMond SIGNS REZONING PROJECT NARRATIVE

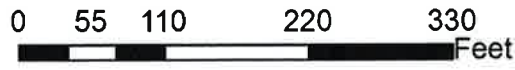
The owners of 93 Betty Lane are seeking a rezoning of their 1.94 acres from SR3 single family residential to B2(P) heavy commercial. DeMond Signs Inc. builds, installs and services all types of signs. The City's comprehensive plan indicates that this property should be annexed as heavy commercial. The County is currently assessing the property as commercial requiring substantially more taxes.

On behalf of DeMond Signs we are requesting a rezoning of the property so the current use is a conforming use in the correct zone district. This will give the owners flexibility to refinance the property or sell the property.

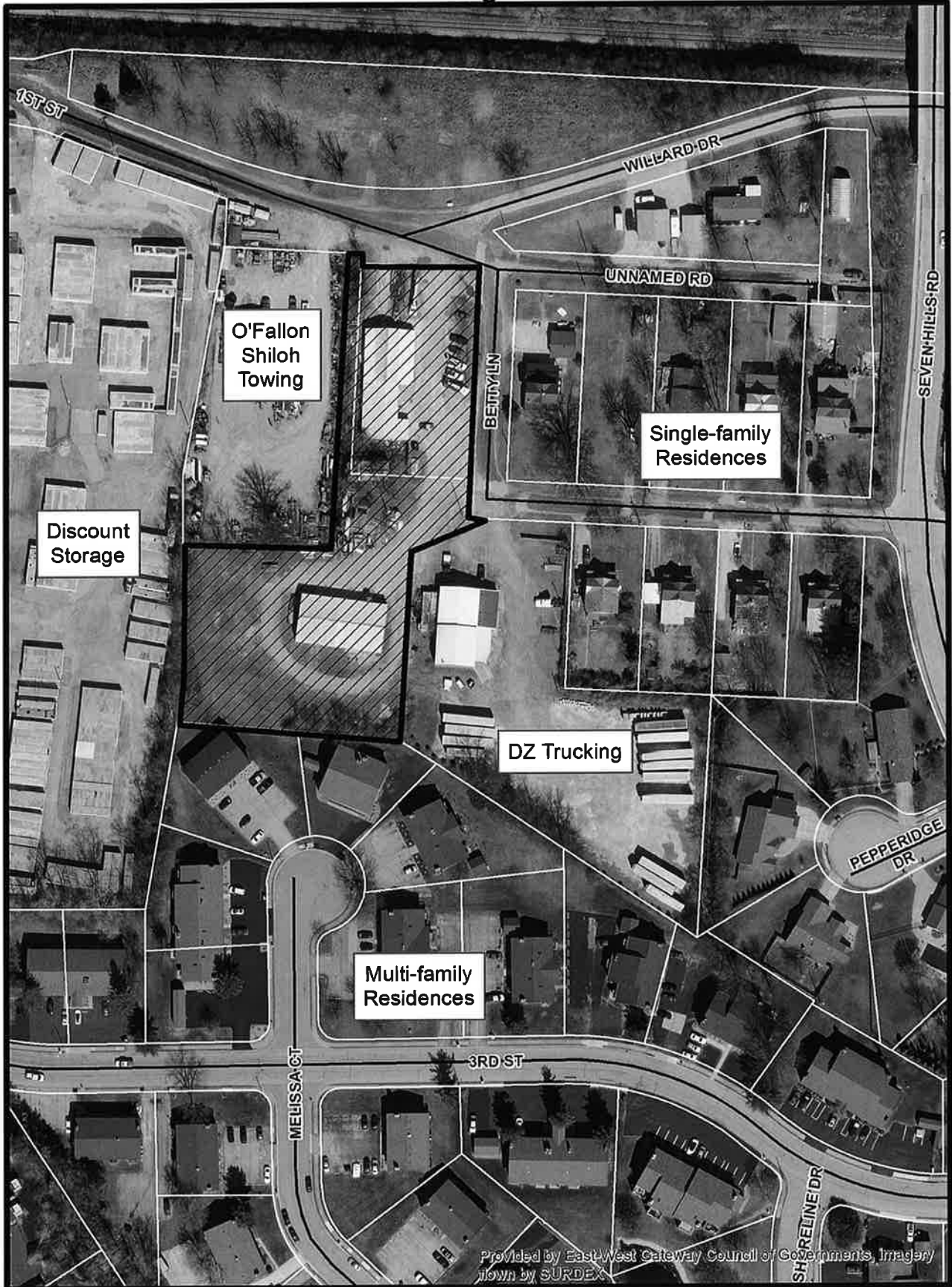
P2014-06: DeMond Signs - Zoning



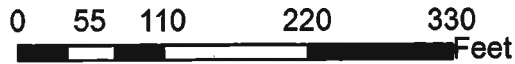
Provided by East-West Gateway Council of Governments, Imagery
town by SURDEX



P2014-06: DeMond Signs - Land Uses



Subject Property





**DRAFT MINUTES
COMMUNITY DEVELOPMENT COMMITTEE
6:00 PM Monday, July 14, 2014**

Minutes of a regular meeting of the Community Development Committee of the City of O'Fallon, held in the Mayor's Conference Room, 255 S. Lincoln, O'Fallon, Illinois.

CALL TO ORDER: 6:00 PM

- I) Roll Call** – *Committee members:* Gene McCoskey (vice chair), Jerry Mouser, David Cozad, Ray Holden and Harlen Gerrish. *Other Elected Officials Present:* Richie Meile, Herb Roach, Ed True and Michael Bennett. *Staff:* Walter Denton, Pam Funk, Phil Goodwin, Sandy Evans, Ted Shekell and Jeff Stehman. *Visitors:* Marsha Maller, Melissa Sterling, Lauren Vardaman, Chelsea Pinkel, Stu Kasten, and Charlie Pitts.

- II) Approval of Minutes from Previous Meeting**– All ayes. Motion carried.

- III) Items Requiring Council Action**
 - A. St. Elizabeth's Hospital (Resolution) – Ted Shekell briefed the committee on the resolution and introduced Melissa Sterling, Chief Marketing Communications Officer with St. Elizabeth's Hospital. Sterling provided the committee with an update on the hospital's process in obtaining the required Certificate of Need from the state. Sterling asked the Council pass the resolution of support to include in their application to the state. The committee reviewed the resolution and recommended approval of the resolution of support with a vote of 5-0.

 - B. DeMond Signs – Planned Use (1st Reading) – Justin Randall provided a quick overview of the requested rezoning and planned use for DeMond Signs. Randall noted the existing land use, zoning and designation in the Comprehensive Plan and the nature of the grandfathered use. Randall indicated there were no changes proposed by the applicant and staff has added conditions to improve the condition of the property and the relationship to the residential uses to the south. The committee discussed the application and recommended approval of the rezoning and planned use application with a vote of 5-0.

 - C. SEPA – St. Clare Church "Oktoberfest" (Motion) – Justin Randall informed the committee on the special event permit and the requests of the church for city assistance. Randall added the event was consistent with last year's event and very similar in nature to previous approvals. The committee discussed the event and recommended approval of the special event permit with a vote of 5-0.

 - D. SEPA – Global Brew "Founders All Day Fest" (Motion) – Justin Randall briefed the committee on the requested special event permit for Global Brew. Randall noted a Special Event Liquor License had been submitted to the City Clerk's Office. The committee discussed the event and recommended approval of the special event permit with a vote of 6-0.

 - E. SEPA – Global Brew "Craft Brew Bash" (Motion) – Justin Randall briefed the committee on the requested special event permit for Global Brew. Randall noted this event has been requested in the O'Fallon Community Park, Global Brew was requesting additional signage (banner across S. Lincoln Avenue and signs in the park), and assistance from the Police Department for additional security for the event. The committee discussed the use of the park for a commercial event and the additional signage for the event, with concerns over the number of small signs and the length of time for all signage. Staff and the committee recommended only 5 signs in the park along Highway 50 from August 29th through

September 7th and allowing the banner for two weeks. The committee discussed the event and forwarded the event to Council with a vote of 5-0.

- F. MidAmerica Enterprise Zone Expansion (2nd Reading) – Ted Shekell briefed the committee on the expansion to approximately 45 acres on the northwest corner of Highway 50 and Scott-Troy Road. The committee recommended approval of the ordinance to expand the enterprise zone with a vote of 5-0.
- G. Enjoy Church – Planned Use (2nd Reading) – Justin Randall informed the committee there had been no changes to the petition. The committee recommended approval of the Enjoy Church – Planned Use with a vote of 5-0.
- H. Parcs at Arbor Green – Final Plat (2nd Reading) – Justin Randall informed the committee there had been no changes to the petition. The committee recommended approval of the final plat for Parcs at Arbor Green with a vote of 5-0.

IV) Other Business - None

MEETING ADJOURNED: 6:55 PM

NEXT MEETING: TBA – Mayor's Conference Room

Prepared by: Justin Randall, Senior City Planner



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Community Development Director
Walter Denton, City Administrator
Date: July 21, 2014
Subject: Special Event Permit – St. Clare Church “Oktoberfest” (MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its July 14, 2014 meeting and recommended it for approval with a 5-0 vote.

Background

Applicant: Ryan Luechtefeld, St. Clare Catholic Church
Event: St. Clare Oktoberfest Festival
Date/Time: Friday, September 26th 6:00 PM to 11:00 PM & Saturday, September 27th from 4:00 PM to 11:00 PM
Location: St. Clare school grounds & grass area west of city hall
Event Details:

- Friday evening will consist solely of indoor activities (snacks, alcohol, and entertainment)
- 5K race starts at 4:30 PM on Saturday (see attached route - no additional road closures needed)
- Kids fun run starts at 5:15 PM on Saturday (on Third Street and parking lot - road closures already requested as part of festival grounds)
- Indoor events on Saturday include dinner & bingo
- Children’s inflatables and rides Saturday 4:00 PM to 10:00 PM
- Beer and wine garden, live music and dancing Saturday 4:00 PM to 11:00 PM
- Basket raffle and cake wheel Saturday 4:00 PM to 11:00 PM
- Anticipated attendance is 100-200 on Friday and 500-800 on Saturday
- Toilet facilities will be provided at the church, school, and portable toilets
- Residents affected by the street closings will be contacted and provisions made for access during the street closure

Signage Request:

- None

City Assistance Request:

- Temporary handicap parking designated east side of Oak Street between 2nd and 3rd Street from 3:00 PM to 11:00 PM
- Street Closures (see attached site plan and narrative):
 - Third Street between Oak Street and Lincoln Avenue (providing access to Schildknecht Funeral Home)
 - Cherry Street between 2nd Street and just past 3rd Street

Notes:

- Permission to use the city property (grass area west of city hall)
- Event is consistent with last year's request, other than the addition of a kids fun run and changes to the 5K route

Legal Considerations, if any: None.

Budget Impact: None.

Staff Recommendation

The City Clerk, Public Works, and Police Department did not have any issues with the request. The Fire Department approved the request with the conditions noted below. Staff recommends approval of the Special Event Permit with the following conditions:

1. If possible, applicant will place a majority of the inflatables and games on the north side of Third Street to allow for easier access for EMS and fire trucks.
2. If an emergency occurs, all inflatables, games, etc. will need to be rapidly removed from the south side of the street to ensure access.

PD —
FD —
PW —

City Clerk —

CC



O'Fallon
ILLINOIS

PLANNING & ZONING DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

<input checked="" type="checkbox"/>	Attach proof of not-for-profit status
OR	
<input type="checkbox"/>	Provide \$50.00 application fee

RECEIVED JUL - 7 2014

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: St. Clare Oktober fest

Location of Event: 3RD & Cherry Streets

Name of Event Organization: St. Clare Catholic Church

Mailing Address: 1411 Cross Street, O'Fallon, IL

Business Address: SAME AS ABOVE Phone: 632-3562

Name of person in charge of event (applicant) and mailing address: Ryan Luechtesfeld,
1450 Gambier Terrace, O'Fallon IL 62269 Phone: 593-3608

Secondary Contact Person: John Harter 406-9100

Beginning Date / Times: Sept 26, 2014 6pm Ending Date / Times: Sept. 27, 2014 11:00 pm.

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **Narrative** (including hours of operation; activities provided; signage including dimensions, quantity location; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc).

2. Sketch plan of site.

ATTACHED [] NOT APPLICABLE

3. Permission letter from property owner, if applicant is not the property owner.

[] ATTACHED NOT APPLICABLE

4. Proof of not-for-profit status.

ATTACHED [] NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, City of O'Fallon, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED [] NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000.

[] PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): In Process
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: N/A

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these services). **Please include specific considerations requested in narrative or as an attachment.**

NONE REQUESTED

Street Department, IDOT (for street closings, signalization, and detour routes)

Parks Department

Police Department

Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618) 233-7769.

PERMIT REQUIRED (please attach copy)

NOT APPLICABLE

11. American Disability Compliance

ATTACHED

NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Ryan Luechtefeld
Signature of person in charge of event

7/07/2014
Date of Submission

FOR OFFICE USE ONLY

PLANNING & ZONING DIRECTOR ADMINISTRATIVE APPROVAL: () YES

NO *RL*

APPROVED PLANNING DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Planning Director shall go before the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

Certificate of Coverage

Date: 7/7/2014

Certificate Holder Catholic Diocese of Belleville, Inc. Chancery Office 222 South 3rd Street Belleville, IL 62220	<p>This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.</p> <p>Company Affording Coverage</p> THE CATHOLIC MUTUAL RELIEF SOCIETY OF AMERICA 10843 OLD MILL RD OMAHA, NE 68154
Covered Location St Clare Parish 214 W. Third Street O'Fallon, IL 62269	

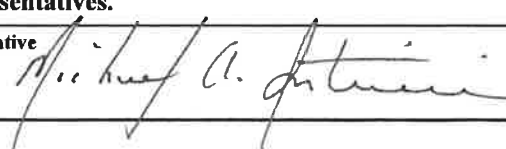
Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
	Property				Real & Personal Property	
	D. General Liability <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made	8562	7/1/2014	7/1/2015	Each Occurrence	
					General Aggregate	500,000
					Products-Comp/OP Agg	
					Personal & Adv Injury	
					Fire Damage (Any one fire)	
					Med Exp (Any one person)	
	Excess Liability	8562	7/1/2014	7/1/2015	Each Occurrence	
					Annual Aggregate	
	Other				Each Occurrence	
					Claims Made	
					Annual Aggregate	
					Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage is extended to include the City of O'Fallon, Illinois only for claims arising out of St. Clare Catholic Church use of city-owned property for its parish festival (Oktoberfest) on September 26 & 27, 2014.

Holder of Certificate	Cancellation
Additional Protected Person(s) City of O'Fallon 255 S. Lincoln Ave. O'Fallon, IL 62269	<p>Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail <u>30</u> days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.</p> <p>Authorized Representative</p> 
0037003322	

ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement: 9/26/2014

Cancellation Date of Endorsement: 9/28/2014

Certificate Holder: Catholic Diocese of Belleville, Inc.
Chancery Office
222 South 3rd Street
Belleville, IL 62220

Location: St Clare Parish
214 W. Third Street
O'Fallon, IL 62269

Certificate No. 8562 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an Additional Protected Person(s) members of the organizations shown in the schedule, but only with respect to their liability for the **Protected Person(s)** activities or activities they perform on behalf of the **Protected Person(s)**.

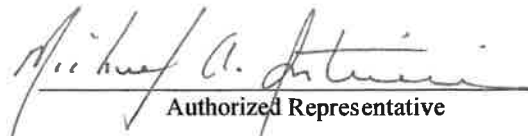
It is further understood and agreed that coverage extended under this endorsement is limited to and applies only with respect to liability assumed by contract or agreement; and this extension of coverage shall not enlarge the scope of coverage provided under this certificate or increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the **Additional Protected Person(s)** will not precede the effective date of this certificate of coverage endorsement or extend beyond the cancellation date.

Schedule - ADDITIONAL PROTECTED PERSON(S)

City of O'Fallon
255 S. Lincoln Ave.
O'Fallon, IL 62269

Remarks (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language):

Coverage is extended to include the City of O'Fallon, Illinois only for claims arising out of St. Clare Catholic Church use of city-owned property for its parish festival (Oktoberfest) on September 26 & 27, 2014.


Authorized Representative

Narrative:

St. Clare Catholic Church's annual Oktoberfest Festival will take place on Friday, September 26, 2014 and Saturday, September 27, 2014. The following is a plan of the events.

FRIDAY NIGHT FUN and activities – held in the St. Clare School gym
Friday, September 26, 2014 from 6:00 - 11:00 pm. Includes a Light menu of snacks and beverages including beer, wine, and soft drinks.
Entertainment will include music and local talents.

5K RUN Saturday, September 27, 2014 on the O'Fallon and Shiloh Streets (course listed below)
Registration begins at 3:00 pm
Race starts at 4:30 am.

Kid's FUN RUN – Saturday September 27, 2014 –held on the School parking lot and Third street.
Kid's race starts at 5:15 pm

RUN ACTIVITIES: - Saturday, September 27, 2014- held on the school parking lot. Activities for runners and children will coincide with all other Oktoberfest events. Fruit and water will be provided for runners before and after the race.

OKTOBERFEST FESTIVAL – St. Clare School Grounds and grassy area behind the City Hall on Saturday, September 27, 2014 from 4:00 – 11:00 pm

Dinner served in the St. Clare School cafeteria with dining in the school gymnasium from 4:00 PM until 7:00 PM

Bingo in the school gymnasium from 8:00 PM until 10:30 PM

Children's games from 4:00 PM until 11:00 PM

Children's inflatables and rides from 4:00 PM until 10:00 PM

Basket raffle from 4:00 PM until 11:00 PM on the festival grounds

Beer & Wine Garden from 4:00 PM until 11:00 PM on the festival grounds

Live music and dancing from 4:00 PM until 11:00 PM on the festival grounds

Cake wheel from 4:00 PM until 11:00 PM on the festival grounds

5K RUN COURSE

- Course begins at school parking lot 214 W 3rd Street, O'Fallon, IL
- Turn right on S Oak St.
- Turn Left on W State St. toward Charles St.
- Head North on Charles St.
- Head North on Hesse trail
- Continue North on Illini Drive towards Fairwood Hills drive
- Turn around cone prior to Fairwood Hills drive
- Follow Hesse trail back to State street
- Turn left on State Street
- Turn Right on Oak street
- Turn left on Third Street
- Finish prior to Cherry Street

For the 5k Run event, third street, and the school lot will already be closed to traffic for Oktoberfest event.

For the events held on the festival grounds, parking will be on the street. However, we propose using the East side of Oak Street between 2nd St and 3rd St to be temporarily designated as handicapped parking. This temporary designation will be in effect from 3:00 – 11:00 pm. This is noted on the attached site plan.

We anticipate approximately 100 – 200 people at the Friday evening event and 500 - 800 people throughout the Saturday evening event.

Street Closing and use of city property:

We request that Third Street be closed just west of N Lincoln Street to Oak (allowing vehicle access to the Schildknecht Funeral Home parking lot and the driveway for the residence at 107 W. 3rd St) from 7:00 am – midnight, Sep 27th. We anticipate closing the street beginning at the East side of Oak St. and ending at the West side of 107 W 3rd St. Additionally, we would like to close Cherry St beginning at the South side of Second St and ending at the South side of Third Street. We plan on placing the children's games, rides, inflatable attractions, and food booths in this area. Also, we would like permission to use the "grassy" area owned by the City that is located east of the School property bounded on the East by City Hall, on the South by Third St, and on the North by the alley. All residents affected by the street closings will be contacted and provisions made for access during the street closure.

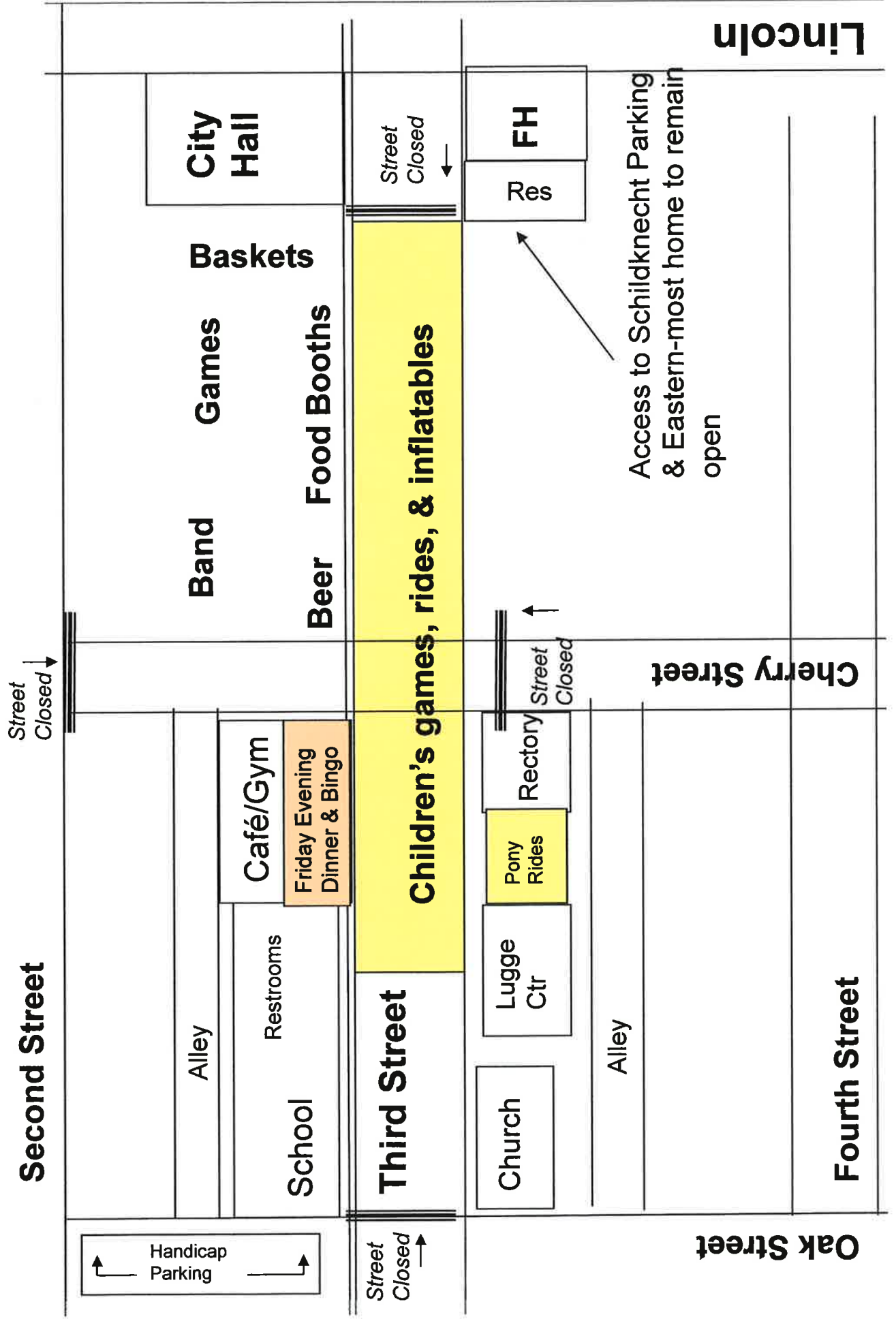
The attached site plan shows the proposed street closure.

Police/EMS:

The police department will be contacted in request for presence during the 5K Run. We are currently not requesting street closure or blockage for the 5K Run. We will provide signage and volunteers along the race route.

The school toilet facilities will be used for all Oktoberfest events including Friday evening, Saturday Run events and Saturday evening festival events. Additional portable toilets will be available on the festival grounds for all Saturday events.

St. Clare Oktoberfest September 26 & 27, 2014 Site Plan





Illinois Department of Revenue

Office of Local Government Services
Sales Tax Exemption Section, 3-520
101 W. Jefferson Street
Springfield, Illinois 62702
217 782-8881

November 27, 2009

ST. CLARE OF ASSISI CATHOLIC CHURCH

CATHOLIC CHURCH DIOCESE OF BELLEVILLE
OFFICE OF FINANCE
222 SOUTH THIRD STREET
BELLEVILLE IL 62220-1985

We have received your recent letter; and based on the information you furnished, we believe

CATHOLIC CHURCH DIOCESE OF BELLEVILLE
of
BELLEVILLE, IL

is organized and operated exclusively for religious purposes.

Consequently, sales of any kind to this organization are exempt from the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Service Use Tax in Illinois.

We have issued your organization the following tax exemption identification number: E9991-6681-06. To claim the exemption, you must provide this number to your suppliers when purchasing tangible personal property for organizational use. This exemption may not be used by individual members of the organization to make purchases for their individual use.

This exemption will expire on December 1, 2014, unless you apply to the Illinois Department of Revenue for renewal at least three months prior to the expiration date.

Office of Local Government Services
Illinois Department of Revenue

copy



Date submitted: 7-7-14

**SPECIAL EVENT PERMIT APPLICATION
(NON-LICENSE HOLDER)**

**REQUEST FOR APPROVAL TO SELL OR SERVE ALCOHOL FOR A SPECIAL
EVENT**

1. Name of not-for-profit corporation St. Clare Catholic Church
or other _____
(Charitable or religious organization; other not-for-profit organization)
2. Mailing address 1411 Cross St. O'Fallon, IL 62269
Telephone 618-632-3562
3. Date of incorporation: _____
(or attach Department of Revenue Tax Exempt Letter)
4. Will this event be held on City property/City street? Yes No
5. Location of event Third St and Cherry Streets, O'Fallon IL.
6. Date(s) of event Sept 26, 2014 & Sept 27, 2014
7. Type of event fund raiser
8. Have you had any other events approved with the last twelve months?
Yes No If yes, how many? _____
9. Have you or any officer or director of your corporation ever had a liquor license denied? Yes No
10. Have you or any officer or director of your corporation ever had an application for a liquor license suspended or revoked? Yes No
11. If the event will be held on city property, attach a certificate of insurance naming the City of O'Fallon as additional insured on general and liquor liability coverage in the amount of \$1,000,000 each. If the event is not on City property, attach the certificate of liquor liability only.

Margaret Martes
Applicant signature

Subscribed and sworn to before me this
7th day of July 2014.

Maryanne Fair
Notary Public



Certificate of Coverage

Date: 6/25/2014

Certificate Holder Catholic Diocese of Belleville, Inc. Chancery Office 222 South 3rd Street Belleville, IL 62220	<p>This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.</p> <p>Company Affording Coverage THE CATHOLIC MUTUAL RELIEF SOCIETY OF AMERICA 10843 OLD MILL RD OMAHA, NE 68154</p>
Covered Location St Clare Parish 214 W. Third Street O'Fallon, IL 62269	

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits
	Property				Real & Personal Property
	D. General Liability <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made	8562	7/1/2014	7/1/2015	Each Occurrence
					500,000
					General Aggregate
					Products-Comp/OP Agg
					Personal & Adv Injury
					Fire Damage (Any one fire)
	Med Exp (Any one person)				
	Excess Liability	8562	7/1/2014	7/1/2015	Each Occurrence
					1,000,000
					Annual Aggregate
	Other				Each Occurrence
					Claims Made
					Annual Aggregate
					Limit/Coverage

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage is verified for St Clare Parish for Liquor Liability (Dram Shop) at their Parish Festival (Oktoberfest) 214 W. Third Street, O'Fallon, IL 62269 on September 26 & 27, 2014.

Holder of Certificate	Cancellation
City of O'Fallon, IL and State of Illinois Liquor Commission Springfield, IL	<p>Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.</p> <p>Authorized Representative</p>
0037002946	



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Community Development Director
Walter Denton, City Administrator
Date: July 21, 2014
Subject: Special Event Permit – Global Brew Craft Brew Bash” (MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its July 14, 2014 meeting. The committee discussed the signage requested in the park and revised the signage to 5 – 12” x 18” signs along Highway 50 starting on August 29th (Friday the week before the event) through the event. The committee recommended it forwarded to Council with a 5-0 vote, with the change to signage.

Background

Applicant: Ryan High of Global Brew
Event: Craft Brew Bash
Date/Time: Saturday, September 6th; 11:00 AM to 8:00 PM
Location: O’Fallon Community Park
Event Details:

- Event will take place in O’Fallon Community Park
- Activities include: live music, food sales, beer sales, t-shirt and other vendors
- Event will utilize street and public parking opportunities
- Expected attendance is estimated at 5,000 people attending the vent
- Existing park facilities and additional port-a-johns will be rented
- Local law enforcement will be enlisted in addition to the event staff and volunteers

Signage Request:

- A banner across South Lincoln Avenue around 620 S. Lincoln Ave. (August 22nd – September 8th)
- 5 – 12” x 18” signs along Highway 50 in Community Park (August 29th – September 7th)

City Assistance Request:

- Applicant is requesting police officers to assist in providing security at the event

Notes:

- Special Event Liquor License has been submitted to the City Clerk
- Global Brew has hosted 4 very successful events of this nature in Edwardsville

Legal Considerations, if any: None.

Budget Impact: None, although Global Brew has requested city assistance and use of the city’s parks, all personnel requested will be paid for by Global Brew. Additionally, Parks will collect a parks facility fee and park maintenance supply fees.

Staff Recommendation

The Clerk's Office, Public Works Department, and Fire Department had no issues with the request. The Parks Department and Police Department are in discussions with event coordinators on finalizing staffing needs, costs associated with the event (park facility fee, park maintenance supply fees, etc.), and final layout of the event. Staff recommends approval of the Special Event Permit, with the following conditions:

1. The fees associated the Police Department for assisting in providing security shall be paid prior to the event.
2. Insurance policy for the banner must be provided prior to installation.
3. The banner has to have slots cut in it to prevent sail.

FD _____
PD _____
PW _____
P+R _____
CC _____



COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

Attach proof of not-for-profit status with application

OR

Provide \$50.00 application fee with application

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APPLICATION FOR A SPECIAL EVENT PERMIT



Event Name: Global Brew Craft Brew Bash

Location of Event: O'Fallon Community Park

Name of Event Organization: Global Brew Tap House & Lounge

Name of person in charge of event (applicant) and mailing address: Ryan High
455-B Regency Park, O'Fallon IL, 62269

Phone: (618) 889-1777 E-Mail: ryanh@globalbrew.com

Secondary Contact Person: Lauren Vardaman / Chelsea Pinkel

Phone: (618) 789-1241 E-Mail: laurenv@globalbrew.com

Beginning Date / Times: 09/06/2014 11:00am Ending Date / Times: 09/06/2014 8:00pm

CITY OF O'FALLON
JUL - 7 2014
DATE PAID

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

- NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).
- ATTACHED
- Sketch plan of site.
- ATTACHED
- Permission letter from property owner, if applicant is not the property owner.
- ATTACHED NOT APPLICABLE
- Proof of not-for-profit status (so that application fee can be waived.)
- ATTACHED NOT APPLICABLE
- Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).
- ATTACHED NOT APPLICABLE
- Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID NOT APPLICABLE

Liquor Special Event
food. to City Clerk 7-7-14

7. Liquor license information for beer sales (including hours of sale): food. to City Clerk 7-7-14
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____

Global Brew Tap House & Lounge 4005-6023, Food Vendors still being determined

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

- NONE REQUESTED
- Street Department, IDOT (for street closings, signalization, and detour routes)
- Parks Department Police Department Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

- PERMIT REQUIRED (please attach copy)
- NOT APPLICABLE

11. American Disability Compliance

- ATTACHED
- NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Lauren Vardaman
Signature of Applicant/ person in charge of event

03 July 2014
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES NO ABS

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

NARRATIVE

Please include:

- hours of operation
- activities provided
- signage
 - dimensions,
 - quantity,
 - location, etc...
- traffic/parking plan
- contingency plans for rain
- plans for toilet facilities
- security plan
- expected attendance
- Any additional helpful information

Narrative:

Hours of operation - 11:00am through 8:00pm

Activities provided - live music, food sales, beer sales, t-shirt vendors, additional vendors

Signage- 1 banner on South Lincoln - 3'x12', 15 signs along the surrounding streets - 12"x18"

Traffic/Parking plan - local street and public parking will be utilized

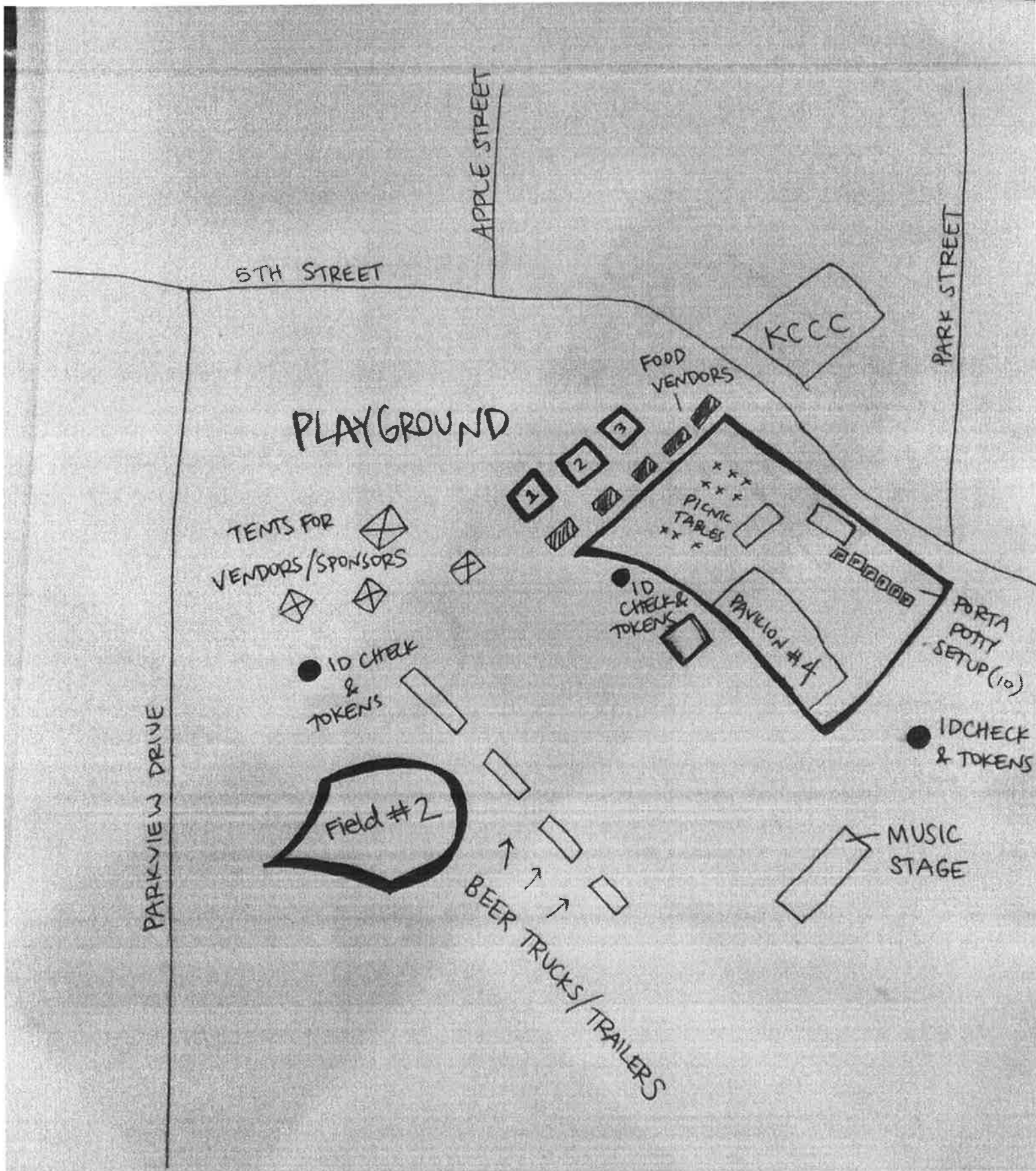
Contingency plans for rain - a large tent will be provided over the grassy seating area as well as usage of the permanent pavilions in the park areas

Plans for toilet facilities - the standing facilities will be used as well as the additional port-a-johns we will rent

Security plan - local law enforcement will be enlisted in addition to the responsibilities of the event staff and volunteers

Expected attendance - approximately 5,000 people

Additional information - we have hosted 4 very successful events of this same nature in Edwardsville; our expertise and commitment to the community aid in ensuring a smooth and beneficial event for all parties involved



GLOBAL BREW • GR CRAFT BEER RASH

Letter ID: L0501901792

STATE OF ILLINOIS
LIQUOR CONTROL COMMISSION
Governor Pat Quinn



1A-0105006

License Number

HAS PAID ALL FEES AND IS ISSUED A LICENSE IN THE FOLLOWING CLASS:	RETAILER COMBINED	
ISSUE DATE:	04/29/14	Effective: 05/01/14
THIS LICENSE EXPIRES ON:	04/30/15	

IN ACCORDANCE WITH THE LIQUOR CONTROL ACT OF 1934, THIS CERTIFIES THAT:	
GLOBAL BREW INC GLOBAL BREW TAP HOUSE & LOUNGE 455 REGENCY PARK STE B O FALLON IL 62269-1998	St. Clair

THIS LICENSE NOT TRANSFERABLE AS TO PRINCIPAL

Sales Tax Acct # 40056023

THIS LICENSE MUST BE FRAMED AND HUNG IN PLAIN VIEW IN A CONSPICUOUS PLACE ON THE LICENSED PREMISES.

Warehouse: N/A

Client#: 83072

GLOBALBRE

DATE (MM/DD/YYYY)
07/07/2014

ACORDTM

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER 28-Diamond Bros.-Edwardsville 2900 Madison Avenue Granite City, IL 62040 618 877-0388	CONTACT NAME: Ryan Matthews PHONE (A/C, No, Ext): 618 877-0388 E-MAIL ADDRESS: ryan.matthews@dimondbros.com	FAX (A/C, No): 618 877-2642
	INSURER(S) AFFORDING COVERAGE	
INSURED Global Brew Inc. 455 Regency Park O'Fallon, IL 62269	INSURER A: Illinois Casualty Company	
	INSURER B: Columbia Insurance Group	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			BP34439	11/15/2013	11/15/2014	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$2,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			CAPIL0000017086	03/02/2014	03/02/2015	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WQ990573	04/14/2014	04/14/2015	WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
A	Liquor Liability			LL96179	11/15/2013	11/15/2014	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Global Brew Craft Brew Bash to be held on Saturday, September 6, 2014
O'Fallon Community Park
308 E Fifth St
O'Fallon, IL 62269

CERTIFICATE HOLDER City of O'Fallon 255 S Lincoln Ave O Fallon, IL 62269	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Community Development Director
Walter Denton, City Administrator
Date: July 21, 2014
Subject: Special Event Permit – Global Brew “Founders All Day Fest” (MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its July 14, 2014 meeting and recommended it for approval with a 5-0 vote.

Background

Applicant: Lauren Vardaman of Global Brew
Event: Founders All Day Fest
Date/Time: Friday, August 15th; 1pm to 11:59pm
Location: Global Brew- 455 B Regency Park Drive

Event Details:

- Event will take place behind the building
- Approximately 5 parking spaces will be used for the event
- Live music, beer sales, ping pong tournament
- Expected attendance is approximately 300 throughout the time of the event
- Food truck may be parked in the back of the building near the event area

Signage Request:

- None

City Assistance Request:

- None

Notes:

- Special Event Liquor License has been submitted to the City Clerk
- Fire lane access will be maintained (as shown on the attached site plan)

Legal Considerations, if any: None.

Budget Impact: None.

Staff Recommendation

The Clerk’s Office, Police Department, and Fire Department had no issues with the request. Staff recommends approval of the Special Event Permit.

FD _____
PD _____
CC _____

CITY OF O'FALLON

JUL - 7 2014

DATE PAID

RECEIVED JUL - 7 2014



COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

Attach proof of not-for-profit status with application

OR

Provide \$50.00 application fee with application

APPLICATION FOR A SPECIAL EVENT PERMIT



Event Name: Founders All Day Fest

Location of Event: 455-B Regency Park, O'Fallon IL 62269

Name of Event Organization: Global Brew Tap House & Lounge

Name of person in charge of event (applicant) and mailing address: Lauren Vardaman
455-B Regency Park, O'Fallon IL 62269

Phone: (618) 789-1241 E-Mail: laurenv@globalbrew.com

Secondary Contact Person: Chelsea Pinkel

Phone: (618) 719-7771 E-Mail: chelseap@globalbrew.com

Beginning Date / Times: Aug 15 2014 / 1:00p Ending Date / Times: Aug 15 2014 / 11:59p

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

ATTACHED NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID NOT APPLICABLE

Liquor Special Event
fwd. to City Clerk 7-7-14

7. Liquor license information for beer sales (including hours of sale):
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____

Global Brew Tap House & Lounge 4005-6023

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

- NONE REQUESTED
- Street Department, IDOT (for street closings, signalization, and detour routes)
- Parks Department Police Department Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

- PERMIT REQUIRED (please attach copy)
- NOT APPLICABLE

11. American Disability Compliance

- ATTACHED
- NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Lauren Vardaman
Signature of Applicant/ person in charge of event

03 July, 2014
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES NO ABS

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

NARRATIVE

Please include:

- hours of operation
- activities provided
- signage
 - dimensions,
 - quantity,
 - location, etc...
- traffic/parking plan
- contingency plans for rain
- plans for toilet facilities
- security plan
- expected attendance
- Any additional helpful information

Narrative:

Hours of operation - 1:00 pm through 11:59pm

Activities provided - live music, beer sales, ping pong tournament

Signage- none

Traffic/Parking plan - our existing parking lot

Contingency plans for rain - move customers inside Global Brew

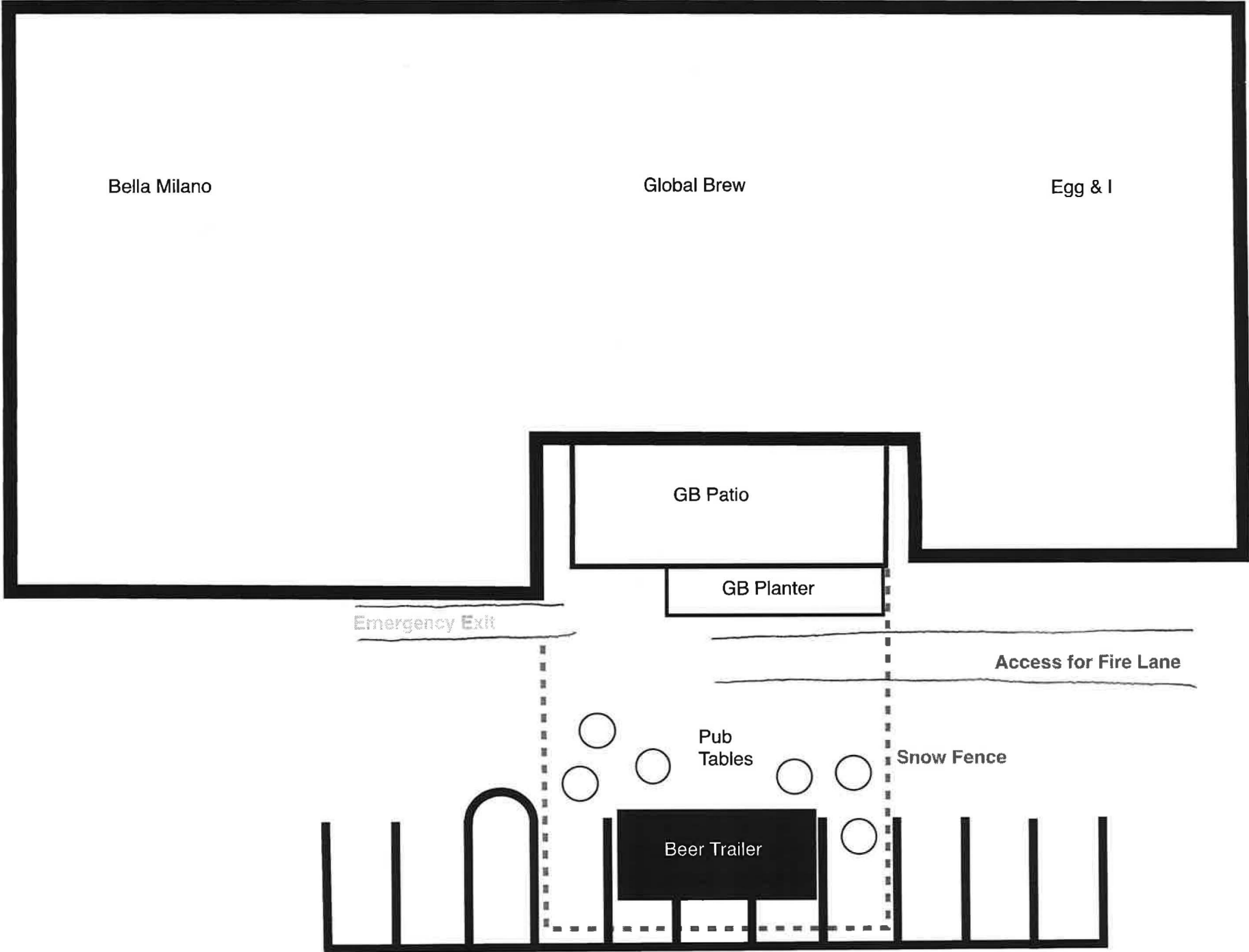
Plans for toilet facilities - the existing facilities inside Global Brew

Security plan - additional staff members on site

Expected attendance - 300 people, not all at once

Additional information - none

Food truck MAY park in the back to provide food for the event (per phone conversation with applicant 7/9/14)





STATE OF ILLINOIS
LIQUOR CONTROL COMMISSION
 Governor Pat Quinn

Letter ID:L0501901792

1A-0105006

License Number

IN ACCORDANCE WITH THE LIQUOR CONTROL
 ACT OF 1934, THIS CERTIFIES THAT:

GLOBAL BREW INC
 GLOBAL BREW TAP HOUSE & LOUNGE
 455 REGENCY PARK
 STE B
 O FALLON IL 62269-1998
 St. Clair

HAS PAID ALL FEES
 AND IS ISSUED A
 LICENSE IN THE
 FOLLOWING CLASS:

**RETAILER
 COMBINED**

ISSUE DATE: 04/29/14 Effective: 05/01/14

THIS LICENSE
 EXPIRES ON: **04/30/15**

THIS LICENSE MUST BE FRAMED AND HUNG IN PLAIN VIEW
 IN A CONSPICUOUS PLACE ON THE LICENSED PREMISES.

Sales Tax Acct # 40056023

THIS LICENSE NOT TRANSFERABLE
 AS TO PRINCIPAL

Warehouse: N/A



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Community Development Director
Walter Denton, City Administrator

Date: July 21, 2014

Subject: Special Event Permit – St. Elizabeth’s Certificate of Need Signage (MOTION)

List of Committees that have reviewed: There has not been a review by the Community Development Committee as the application was not received prior to the meeting.

Background:

Recently St. Elizabeth’s Hospital and Hospital Sisters Health System (HSHS) announced their intentions to submit a Certificate of Need application to the Illinois Health facilities and Services Review Board. Attached is a Special Event Application for the hospital and gathering support for the submittal of the Certificate of Need.

- Applicant: Melissa Sterling of St. Elizabeth’s Hospital
- Event will occur from July 22nd through the Certificate of Need approval
- The hospital would like to place two signs on Green Mount Road requesting assistance from the community to support the Certificate of Need and the hospital. The site plan is just approximate locations and subject to change.

Legal Considerations, if any: None.

Budget Impact: None.

Staff recommendation: Staff recommends approval of the signs along Green Mount Road, with the following condition:

1. The signs must not be located on the right-of-way.



COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

Attach proof of not-for-profit status with application
OR
Provide \$50.00 application fee with application

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: St. Elizabeth's CON Application
Location of Event: St. Elizabeth's Property on Green Mount Road
Name of Event Organization: St. Elizabeth's Hospital
Name of person in charge of event (applicant) and mailing address: Melissa Sterling
211 South Third Street, Belleville, IL 62220
Phone: 618-234-2120 x 1357 E-Mail: melissa.sterling@hshs.org
Secondary Contact Person:
Phone: E-Mail:
Beginning Date / Times: 7/22/14 Ending Date / Times: CON Approval

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

- 1. NARRATIVE (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...). [X] ATTACHED
2. Sketch plan of site. [X] ATTACHED
3. Permission letter from property owner, if applicant is not the property owner. [] ATTACHED [X] NOT APPLICABLE
4. Proof of not-for-profit status (so that application fee can be waived.) [X] ATTACHED [] NOT APPLICABLE
5. Proof of Liability Insurance should be provided and if event is held City property, City of O'Fallon, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000). [] ATTACHED [X] NOT APPLICABLE
6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. [] PAID [X] NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): N/A
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____

N/A

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

NONE REQUESTED

Street Department, IDOT (for street closings, signalization, and detour routes)

Parks Department

Police Department

Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

PERMIT REQUIRED (please attach copy)

NOT APPLICABLE

11. American Disability Compliance

ATTACHED

NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Melissa Stealy
Signature of Applicant/ person in charge of event

7/16/14
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES () NO _____

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

Justin Randall

To: Justin Randall (jrandall@ofallon.org)
Subject: RE: PDF of O'Fallon board on land, Campaign/Community Support Messaging

From: Sterling, Melissa A [<mailto:Melissa.Sterling@hshs.org>]
Sent: Tuesday, July 15, 2014 3:09 PM
To: Ted Shekell
Cc: Beeler, Susan M; Barbeau, Kelly M; Justin Randall; Anne Stevenson; Ballance, Amy M
Subject: RE: PDF of O'Fallon board on land, Campaign/Community Support Messaging

We are planning to purchase two, 5ft x 10ft, Double Sided, included installation – Demond Signs as vendor. Again, these would be temp for the purpose of gaining support only. A new design would come to you for approval once we receive CON approval.

We would like to place two of these double sided signs on Green Mount Rd. Specifics on how far back and where specifically are TBD with your recommendation based on traffic count. (As a marketer, I am always looking for the best “eyes on impression” as we do for outdoor, so please advise where you feel we will be most impactful.)

Thanks in advance. Send over today, or I can pick up tomorrow at the morning meeting whatever paperwork is necessary to make this a reality. Lead time is two weeks from order date.

Melissa A. Sterling
Chief Marketing Communications Officer
Southern Division/ Hospital Sisters Health System
211 South Third Street
Belleville, IL 62220
618-234-2120, ext. 1357
melissa.sterling@hshs.org

Your Voice is needed. Please support our St. Elizabeth's replacement hospital project at www.supportsteliz.org

steliz.org
stjosephshighland.org
stjoebreese.com
stanthonyshospital.org



Double sided Sign
5' x 10'

Double sided Sign
5' x 10'

Alternative Location
Single sided Sign
5' x 10'



Make **regional access** to health care a **reality**



YOUR VOICE. YOUR CHOICE. YOUR CARE.™

Visit **SupportSteliz.org**

**LETTERS
OF SUPPORT
NEEDED**



**St. Elizabeth's
Hospital**

AN AFFILIATE OF HOSPITAL SISTERS HEALTH SYSTEM

THINKING
REGIONALLY
for the future of
health care



St. Elizabeth's
Hospital

AN AFFILIATE OF HOSPITAL SISTERS HEALTH SYSTEM

Share **YOUR VOICE.**
Submit a **LETTER** of **SUPPORT**

Visit **SupportSteliz.org**



Illinois Department of Revenue
Sales Tax Exemption
101 West Jefferson Street, MC 3-520
Springfield, Illinois 62702

November 29, 2010

ST ELIZABETH HOSPITAL
BRADLEY E RUFF
1201 S 8TH ST
SPRINGFIELD IL 62703

The Illinois Supreme Court recently issued a decision in *Provena Covenant Medical Center v. Department of Revenue* that has significant implications for charitable exemptions in Illinois. The Department takes its duty to issue exemptions consistent with Illinois law extremely seriously. Since the issuance of the decision the Department has been reviewing the matter extensively. While the *Provena* decision is far reaching, the most directly affected institutions are hospital and healthcare providers seeking charitable exemptions for property tax or Illinois sales and use taxes.

Due to the importance of the issue, the Department is still developing a strategy to handle both pending property tax exemption applications and sales tax exemption requests and renewals. At this time, it is reasonable to assume that each application will need to be reviewed individually on a case by case basis on its own merits. All applicants will be provided the opportunity to supplement their applications with any additional information the Department or the applicant deems relevant and necessary. The precise timetable for a determination on the merits has yet to be established but it will be reasonable, orderly, fair, and flexible enough to address any unique circumstances.

Your institution is seeking a renewal of its sales and use tax exemption. While sales and use tax exemptions do not involve a constitutional issue, Illinois courts have traditionally applied the same factors used to determine property tax exempt status for charitable applicants, thus the Department will need additional time to make an actual determination on the merits of your sales and use tax exemption renewal.

While the Department's final determination is pending, your existing exempt status will be preserved. You are hereby authorized to continue to utilize your existing sales and use tax exemption until you receive written notice of the Department's final determination on your renewal. If a vendor or auditor request proof of your continued exempt status, please provide them a copy of this letter for their records.

This is not a final administrative decision for the purposes of the Illinois Administrative Review Law.

If you have any specific questions, needs or concerns please feel free to contact the Department's Exemptions unit at 217-782-8881.

Kara Moretto
Manager Local Government Service Bureau



Illinois Department of Revenue

Office of Local Government Services
Sales Tax Exemption Section, 3-520
101 W. Jefferson Street
Springfield, Illinois 62702
217 782-8881

November 18, 2005

BRADLEY E. HUFF
GRAHAM & GRAHAM
1201 S. 8TH STREET
SPRINGFIELD IL 62703

We have received your recent letter; and based on the information you furnished, we believe

ST ELIZABETHS HOSPITAL
of
BELLEVILLE, IL

is organized and operated exclusively for charitable purposes.

Consequently, sales of any kind to this organization are exempt from the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Service Use Tax in Illinois.

We have issued your organization the following tax exemption identification number: E9986-8881-05. To claim the exemption, you must provide this number to your suppliers when purchasing tangible personal property for organizational use. This exemption may not be used by individual members of the organization to make purchases for their individual use.

This exemption will expire on December 1, 2010, unless you apply to the Illinois Department of Revenue for renewal at least three months prior to the expiration date.

Office of Local Government Services
Illinois Department of Revenue



Public Safety Committee Minutes
July 14, 2014, 5:00 p.m.

Minutes of a regular meeting of the Public Safety Committee of the City of O'Fallon, held in the Mayor's Conference Room, City Hall, 255 S. Lincoln, O'Fallon, Illinois, July 14, 2014. Call to order 5:00 p.m.

ROLL CALL:

Members Present:	Cardona, Hursey, Roach,
Members Not Present:	Hagarty
Staff Liaison:	Chief Van Hook - OPD, Chief Saunders - OFD
Other Aldermen Present	Bennett, Gerrish, Holden, McCoskey, Meile, True
Other Persons Present	Walter Denton, City Adm.; Pam Funk – Asst. City Admin.; Ted Shekell - CD; Charles Putts, Resident; Misty McDonald, OPD;
Media Persons Present:	None

Acting Chairman Roach declared a quorum present and requested a Motion to approve the Minutes of June 09, 2014, Alderman Cardona made a Motion to accept the minutes of June 09, 2014 as presented and Alderman Hursey seconded the Motion. All Ayes.

Old Business

Item 1. Solicitors Permits/ Panhandling – Ordinance is being finalized by Dale Funk City Attorney. It was requested to e-mail all Alderman the picture of the Solicitors Badge and possible supply them with an actual badge.

Action: None

Motion: None

Disposition: closed

Item 2. Truck Weight Ordinances – Officer Hancock and Officer Thomas have been working with Planning and Zoning on the ordinances. Walter Denton is reviewing the final ordinance.

Action: None

Motion: None

Disposition: Open

Item 3. Leads On Line – Captain Mick Hunter and Ted Shekell met with Dale Funk City Attorney. They want to write into the ordinance that household business will be exempt.

Action: Captain Hunter revised ordinance and gave to the City Attorney for final revisions.

Motion: None

Disposition: Open

Acting Chairman Roach asked if anyone had any other New Business not on the Agenda, hearing no New Business, Acting Chairman Roach called for a Motion to adjourn. A Motion to adjourn was made by Alderman Hursey and Alderman Cardona seconded the Motion. All ayes.

Meeting Adjourned:	5:15 p.m.
Next PS Meeting:	August 11, 2014, 5:00 p.m.
Minutes Taken By:	Misty McDonald