

CITY OF O'FALLON

GARY L. GRAHAM

Mayor

PHILIP A. GOODWIN

City Clerk

Walter Denton

City Administrator

DAVID H. HURSEY

City Treasurer

ALDERMAN

Gene McCoskey

Richie Meile

Jerry Albrecht

Robert Kueker

Jerry Mouser

Kevin Hagarty

Herb Roach

Ward 1

Ward 1

Ward 2

Ward 2

Ward 3

Ward 3

Ward 4

Matt Smallheer

Michael Bennett

Courtney Marsh

Ray Holden

Ned Drolet

David Cozad

Harlan Gerrish

Ward 4

Ward 5

Ward 5

Ward 6

Ward 6

Ward 7

Ward 7

CITY COUNCIL MEETING

A G E N D A

Monday, March 21, 2016

7:00 P.M. – Council Chambers

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES – [March 7, 2016](#)

V. PUBLIC HEARING – 1. Annexation agreement with Michael and Laurie Phillips for approximately 1.297 acres located at 10537 Rieder Road, Lebanon

VI. REPORTS

A. Residents of O'Fallon – This portion of the City Council meeting is reserved for any resident wishing to address Council. The Illinois Open Meetings Act (5 ILCS 120/1) mandates NO action shall be taken on matters not listed on this agenda, but Council may direct staff to address the topic or refer the matter to a committee. Please provide City Clerk with name & address; speak into microphone; limit presentation to 3 minutes; and avoid repetitious comments. Thank you.

B. Clerk's Report

1. Request from the Rotary Clubs in O'Fallon to conduct a raffle from April 7th – October 29, 2016 for a Chevrolet LTZ truck and other prizes
2. Request from the Dania Shrine Club to conduct a raffle from April 1 – April 30, 2016 for a wheelbarrow of alcohol, electronic devices and various donated items
3. Request from O'Fallon Moose Lodge 2608 to conduct a raffle from March 22 – April 30, 2016 for packages of meat
4. Request from Four Hearts Foundation, Inc. to conduct a raffle for a Split the Pot raffle on April 2, 2016
5. Request from the Women of the Moose 2281 to conduct a raffle on April 10, 2016 for a St. Louis Blues blanket
6. Request from the St. Clair County Extension & Educational Foundation to conduct a raffle for gardening supplies from May 1 – June 4, 2016

C. Mayor's Report

1. Reminder that this month's Southwestern Illinois Council of Mayors will hold their meeting at the Casino Queen in East St. Louis on Thursday, March 24th.

VII. RESOLUTIONS –

ITEM 1 – Resolution authorizing the Mayor to sign an annexation agreement with Michael and Laurie Phillips for 10537 Rieder Road

ITEM 2 – Resolution authorizing the Mayor to enter into an intergovernmental agreement with the Village of Shiloh to provide radio communication and computer aided dispatch for the law enforcement asset of the Village of Shiloh Police Department

ITEM 3 – Resolution authorizing the Mayor to enter into an intergovernmental agreement with the Board of Education of O'Fallon Township High School District 203 that allows the City to establish a School Resource Officer Program as a joint cooperative effort for both the school district's Smiley Street Campus and Milburn School Road campus

ITEM 4 – Resolution authorizing the Mayor to execute a contract with Information Technologies, Inc (ITI) to deliver CAD, RMS, JMS and Mobile services

VIII. ORDINANCES

A. 1st reading –

B. 2ND Reading –

ITEM 5 – Ord. amending Ord. 623, Zoning, development known as "CR Holland Commercial Real Estate Office" located at 718 West Highway 50

ITEM 6 – Ord. approving the transfer of Volume Cap in connection with private activity issues and related matters

IX. STANDING COMMITTEES

1. Community Development – a) **Motion** to approve the Special Event request from O'Fallon Parks & Recreation Summer Camp Campaign to erect signs from March 22 – May 2, 2016
 - b) Motion to approve the Special Event request from Happy Day Tropical Sno to operate from 600 Southview Plaza and 6000 Old Collinsville Road from April 2016 through October 2016, with conditions
2. Public Works
3. Public Safety - *Minutes Attached*
4. Finance and Administration
 - a) **Motion** to approve **Warrant** #346 in the amount of \$809,733.38
5. Parks/Environment – *Minutes Attached*

X. EXECUTIVE SESSION – Occasionally, the Council may go into closed session in order to discuss such items covered under 5 ILCS 120/2 (b) which are as follows: Legal Matters; Purchase, Lease or Sale of Real Estate; Setting of a price for sale or lease of property owned by the public body; Employment/appointment matters; Business matters or Security/criminal matters and may possibly vote on such items after coming out of closed session.

XI. ACTION TAKEN ON EXECUTIVE SESSION ITEMS

XII. ADJOURNMENT

**O'FALLON CITY COUNCIL
MINUTES OF THE REGULAR COUNCIL MEETING
March 7, 2016**

The regular meeting was called to order at 7:00 p.m. by City Clerk Goodwin who led the Council in "The Pledge of Allegiance."

Philip Goodwin, City Clerk, called the roll: Gene McCoskey, present; Richie Meile, present; Jerry Albrecht, present; Robert Kueker, present; Jerry Mouser, present; Kevin Hagarty, present; Herb Roach, present; Matthew Smallheer, present; Michael Bennett, excused; Courtney Marsh, present; Ray Holden, present; Ned Drolet, present; David Cozad, present; Harlan Gerrish, present. A quorum was declared present.

City Clerk Goodwin announced that Mayor Graham was excused. He asked for a motion from the floor to appoint a Mayor Pro Tem. Motion by J. Albrecht and seconded by G. McCoskey to approve Alderman J. Mouser as Mayor Pro Tem. All ayes. Motion carried.

APPROVAL OF MINUTES: Mayor Pro Tem Mouser asked for approval of the minutes. Motion was made by J. Albrecht and seconded by K. Hagarty to approve the minutes of February 16, 2016. All ayes. Motion carried.

PUBLIC HEARING – None scheduled.

RESIDENTS: Mayor Pro Tem Mouser asked if anyone wished to come forward to speak to the Council.

V. Malare requested an update on the presidential street improvements. J. Taylor said all easements have been executed. The bidding will be in April and the start of construction will begin in May, if all goes well.

V. Malare asked if the Public Works department was ready for the upcoming heavy rains, and J. Taylor replied that they are prepared.

REPORTS:

Clerk's Report: P. Goodwin read the following requests:

1. Request from St. Nicholas Church to conduct a raffle for the Nickfest from March 8 – May 21, 2016 for 100 chances
2. Request from O'Fallon Band Boosters to conduct a raffle for their Trivia Night on April 2, 2016 for a Split the Pot
3. Request from Lifelong Music in O'Fallon Schools to conduct a raffle for their event on March 10, 2016 for a Split the Pot

4. Request from VFW Post 805 to conduct a raffle from March 8, 2016 - December 31, 2016 for various cash prizes

5. Request from Knights of Columbus #592 to conduct a raffle from March 18, 2016 - March 25, 2016 for two bone-in hams

Motion by J. Albrecht and seconded by G. McCoskey to approve the requests. All ayes. Motion carried.

P. Goodwin then read a request from the Marine Corp League 74 (Under VFW Post 805) to conduct a roadblock on Saturday, May 7, 2016 from 8:00 a.m. – 4:00 p.m. at the intersection of Lincoln and State Street, as well as a request from the O’Fallon Fairview Heights Lions Club to conduct a roadblock on Friday, October 7, 2016 from 7– 9:00 a.m., 11:30 – 1:00 p.m., 3 – 5:30 p.m. and Saturday, October 8, 2016 from 11:00 a.m. – 1:00 p.m. at the intersection of Lincoln and State Street and North Smiley and State.

Motion by J. Albrecht and seconded by R. Kueker to approve the requests. All ayes, except for N. Drolet. Motion carried.

Mayor’s Report: Mayor Pro Tem Mouser asked for a moment of silence for Sheila Sullivan, wife of former city engineer Dennis.

Mayor Pro Tem Mouser asked Chief Van Hook to come forward. Chief Van Hook announced the recipients for the Chief’s Commendation: Telecommunicators Ebony Clemons, Michelle Foster and Melanie Kenyon and a civilian commendation to Jennifer Wolf who assisted the department in the apprehension of car robbery suspects on January 28, 2016. He introduced Daryl Ostendorf, the telecommunications supervisor, Lt. Rob Schmidke, and Captains Mark Berry and James Cavins. He also emphasized the importance of having a local 911 system.

RESOLUTIONS: Mayor Pro Tem said Item 3 will be held until after Executive Session.

Motion by J. Albrecht and seconded by G. McCoskey to approve Item 1, a Resolution authorizing the Mayor to enter into an agreement with Development Strategies, Inc. for consulting services for a contract in an amount not to exceed \$8,000.

H. Roach asked about the two studies that were prepared in May for a feasibility study and in February for a Comprehensive Plan as he has not seen the results. He would like to review them before going further. M. Hutchison replied that the first study was done by Game On who approached the city about bringing in tournaments and joint ventures. The second study on the recreation center should come in next week. The third study will look at the economic impact from the revenue generated by traveling teams and the income from local participants. W. Denton added that the Council requested the economic impact on businesses and the local economy.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, no; Smallheer, aye; Marsh, aye; Holden, aye; Drolet, aye; Cozad, aye; Gerrish, aye. Ayes – 12; Nos – 1. Motion carried.

Motion by J. Albrecht and seconded by G. McCoskey to approve Item 2, a Resolution authorizing the Mayor to enter into an agreement with Green Machine Lawn & Landscaping for Municipal Mowing in the amount not to exceed \$2,075 per cycle.

R. Kueker asked about receiving only two bids and why it did not go to committee. M. Hutchison replied that this is the third cycle of a three year term. It just depends, as we do the same process of advertising. They have to be able to be bonded and carry insurance. It is a reoccurring contract, so they do not normally take this to the committee.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Marsh, aye; Holden, aye; Drolet, aye; Cozad, aye; Gerrish, aye. Ayes – 13; Nos – 0. All ayes. Motion carried.

ORDINANCES:

1st Reading –

Motion by J. Albrecht and seconded by K. Hagarty to approve Item 4, an Ordinance amending Ord. 623, Zoning, development known as “CR Holland Commercial Real Estate Office” located at 718 West Highway 50. All ayes. Motion carried.

Motion by J. Albrecht and seconded by H. Gerrish to approve Item 5, an Ordinance approving the transfer of Volume Cap in connection with private activity issues and related matters.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Marsh, aye; Holden, aye; Drolet, aye; Cozad, aye; Gerrish, aye. Ayes – 13; Nos – 0. All ayes. Motion carried.

2nd Reading –

Motion by J. Albrecht and seconded by G. McCoskey to approve Item 6, an Ordinance adopting a new section 37.26 of Chapter 37 (Civil Emergency) regarding maintenance of the City’s Dispatch Call Center. All ayes. Motion carried.

Motion by J. Albrecht and seconded by K. Hagarty to approve Item 7, an Ordinance rescinding Ord. 3892, Towing Companies for the Department of Public Safety. All ayes. Motion carried.

STANDING COMMITTEES –

Community Development: Motion by J. Albrecht and seconded by G. McCoskey to approve the Special Event requests for the following:

a) Motion to approve the Special Event request from the International Assn. Legions of Honor to erect a tent in the Hilton Garden Inn parking lot for their Annual Convention on April 5 – 11, 2016, with conditions

b) Motion to approve the Special Event request from St. Nicholas to hold their NickFest on May 20th and May 21st at their location, with conditions (Includes Liquor License request)

c) Motion to approve the Special Event request from Walmart to maintain their Garden Center at their location from date of approval until July 30, 2016, with conditions

N. Drolet requested that item c be removed and voted separately.

Motion by G. McCoskey and seconded by K. Hagarty to amend the motion by removing item c and approving a and b. All ayes. Motion carried.

Motion by J. Albrecht and seconded by K. Hagarty to approve the Special Event request from Walmart to maintain their Garden Center at their location from date of approval until July 30, 2016, with conditions.

N. Drolet explained he has an issue about the parking spaces as Wal-Mart requested special consideration to have smaller spaces than what our standard requirements are to meet their needs. J. Albrecht remarked that he never heard of a complaint about their parking spaces. J. Mouser asked T. Shekell how long they have requested to have the Garden Center, and he answered about ten years. All ayes except for N. Drolet. Motion carried.

J. Albrecht said they will meet next Monday, March 14th at 6:00 p.m. at the Public Safety Building.

Public Works: G. McCoskey stated the next meeting is March 28th at 7:00 p.m. at the Public Safety Building.

Public Safety: C. Marsh said they will meet March 14th at 5:00 p.m. at the Public Safety Building.

Finance/Administration: Motion by J. Albrecht and seconded H. Roach to approve Warrant #345 in the amount of \$920,685.36.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Marsh, aye; Holden, aye; Drolet, aye; Cozad, aye; Gerrish, aye. Ayes – 13; Nos – 0. All ayes. Motion carried.

Parks and Environment: R. Holden said they will meet March 14th at 6:00 p.m. at the Public Safety Building.

EXECUTIVE SESSION: Motion by J. Albrecht and seconded by R. Kueker to go into closed session on legal matters regarding threatened litigation.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Marsh, aye; Holden, aye; Drolet, aye; Cozad, aye; Gerrish, aye. Ayes – 13; Nos – 0. Motion carried. Council went into executive session at 7:32 p.m. and returned at 7:46 p.m.

Motion by J. Albrecht and seconded by K. Hagarty to approve Item 3, a resolution authorizing the transfer of Municipal real estate located immediately to the east of 502 West State Street.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Marsh, aye; Holden, aye; Drolet, aye; Cozad, aye; Gerrish, aye. Ayes – 13; Nos – 0. All ayes. Motion carried.

ADJOURNMENT: Motion by J. Albrecht and seconded by K. Hagarty to adjourn. All ayes. Motion carried.

The meeting was adjourned at 7:49 p.m.

Submitted by,

Philip A. Goodwin
City Clerk

Minutes recorded by
Maryanne Fair, Deputy City Clerk
Proper notice having been duly given



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Planning Director
Walter Denton, City Administrator
Date: March 21, 2016
Subject: Pre-annexation Agreement, 10537 Rieder Road (RESOLUTION)

List of committees that have reviewed: The Community Development Committee meeting scheduled for March 14th was canceled due to budget meetings. Chairman Albrecht and City Administrator Denton reviewed the requested pre-annexation agreement and determined the request was very similar to past pre-annexation agreements on Rieder Road and recommended taking the SEPA straight to the council floor.

Background

The petitioners, Michael and Laurie Phillips have filed a petition to enter into an annexation agreement for the property located at 10537 Rieder Road, Parcel Number 04-23.0-300-007, totaling approximately 1.3 acres. The parcels are currently zoned A (Agricultural District) in St. Clair County. The properties will be zoned A, Agricultural District upon its annexation to the City of O'Fallon. The petitioner is seeking a residential water tap for the property.

The agreement for 10537 Rieder Road includes a free residential water tap that was offered due to the property owner granting the city an easement for a 12 inch water main along Rieder Road.

A public hearing will be held at the City Council meeting on Monday, March 21, 2016 at 7:00 pm. At that same meeting, a resolution will be presented authorizing the Mayor to sign the annexation agreement.

Legal Considerations: None

Budget Impact: The cost of one residential water tap: \$2,750 - \$3,000.

Staff Recommendation

Staff recommends approval of the pre-annexation agreement for 10537 Rieder Road, Parcel Number 04-23.0-300-007.

CITY OF O'FALLON, ILLINOIS
RESOLUTION 2016 -

**AUTHORIZING THE MAYOR TO SIGN AN ANNEXATION AGREEMENT
WITH MICHAEL AND LAURIE PHILLIPS FOR 10537 RIEDER ROAD**

WHEREAS, the proposed annexation agreements have been filed with the City Clerk of the City of O'Fallon by Michael and Laurie Phillips for 10537 Rieder Road, more specifically Parcel Number 04-23.0-300-007; and

WHEREAS, the proposed annexation agreement has been reviewed and has been determined to be beneficial to the public welfare; and

WHEREAS, a public hearing on such terms of the annexation agreement was held on March 21, 2016, before the O'Fallon City Council.

**NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL
OF THE CITY OF O'FALLON, ILLINOIS THAT:**

- 1) The Mayor is authorized to sign the annexation agreements between the City of O'Fallon and Michael and Laurie Phillips for 10537 Rieder Road in substantially the form of the agreements attached to and made an integral and continuing part of this resolution by reference.
- 2) The City of O'Fallon hereby agrees with all terms and conditions as indicated therein.
- 3) This resolution shall be come effective immediately upon its adoption by the City Council.

Resolved by the Mayor and City Council of the City of O'Fallon this _____ day of _____ 2016.

Attest:

Approved:

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor

PRE-ANNEXATION AGREEMENT

This Pre-Annexation Agreement (Agreement) is made and entered into this 2ND day of MARCH 2016, by and among Michael & Laurie Phillips ("Owners") and the City of O'Fallon (the "City") a municipal corporation organized and existing under and by virtue of the laws of the State of Illinois by and through its Mayor and City Council (collectively, "Corporate Authorities").

A. Owners are the owners of record of a certain **residential** parcel of real property (Parcel ID: 04-23.0-300-007) 10537 Rieder Road, Lebanon, IL 62254, and is contiguous to or is expected to be contiguous to the City of O'Fallon in St. Clair County, Illinois, which is more particularly described in Exhibit A attached hereto and made a part hereof (the "Parcel").

B. Pursuant to the provisions of 65 ILCS 5/11-15.1-1, *et seq.*, a proposed Pre-Annexation Agreement in substance and form the same as this Agreement was submitted to the Corporate Authorities and a public hearing was held thereon pursuant to notice, all as provided by statute and the ordinances of the City.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, and in compliance with the ordinances, codes, and regulations of the City in effect as of the date hereof, or as may hereinafter be enacted, the parties hereto hereby agree as follows:

1. **Annexation.** Owners have filed with the City Clerk a Petition for Annexation of the Parcel to the City conditioned on the terms and provisions of this Agreement, which petition has been prepared, executed, and filed in accordance with 65 ILCS 5/7-1-8, and the ordinances and other requirements of the City. A copy of said Petition is attached hereto as Exhibit C and made a part hereof. To the extent that the Parcel is not yet contiguous to the City, Owners agree to execute such additional Petition in the future as may be required by the City upon the Parcel becoming contiguous to the City boundary. Subject to the requirements and conditions herein and satisfaction of the conditions of the Petition for Annexation, the City agrees to annex the Parcel by agreement pursuant to 65 ILCS 5/11-15.1-1, *et seq.* Owners have filed with the City Clerk a preliminary Plat of Annexation, which contains an accurate map of the Parcel, which Plat is attached hereto as **Exhibit B** and made a part hereof. This annexation is not for the purpose of a new residential development

2. **Water Supply.** From the effective date of this Agreement, the City shall supply fresh, potable water service (if applicable and when available) to the Parcel in quantities and pressure sufficient in all respects to serve the needs of the Parcel and the persons therein and subject to otherwise applicable usage charges, fees and regulations, provided that any change in the use of the property is subject to and in compliance with the provisions of the City's ordinances and regulations, whether prior to or after annexation the effective date of the annexation.

3. Miscellaneous

- (a) This Agreement shall be effective for a term of twenty (20) years from the date hereof, provided that the obligations to the City shall survive such termination to the extent not inconsistent with 65 ILCS 5/11-15.1-1.
- (b) Upon annexation, the parcel shall be zoned to the City zoning classification equivalent to the County zoning in place at the time of the annexation. The Owners shall retain the right to petition to rezone their property, pursuant to the laws of the City, during the term of the agreement. The City agrees that it will not seek to rezone the Parcel to another zoning district classification without the written petition of the Owners for the duration of the agreement.
- (c) Pole barn type construction and metal sided buildings shall be allowed for any new lawful agricultural or accessory structure.
- (d) Livestock can be had and maintained on the Parcel as provided for by requirements of the Agricultural zoning district provided that the property is zoned within that district.

- (e) Burning of yard waste generated from the Parcel shall be allowed on the Parcels in accordance with the laws of the City of O'Fallon.
- (f) One free residential water tap shall be provided for the Parcel shown on Exhibit B, when available, and subjection all other applicable conditions.
- (g) The Parcel shall be subject to all laws, codes, ordinances, fees, annexation fees, taxes, usage charges, and regulations of the City, now existing or as may hereinafter be amended, enacted or enforced, and nothing herein shall be interpreted to limit the enforceability or application of such; provided that the required annexation fee of \$2,250 per unit shall NOT apply to the Parcel and be required to be paid until the Parcel is rezoned at the request of the property owners or the Parcel is developed as a new subdivision.
- (h) This Agreement and the obligations of Owners hereunder shall be a covenant that shall run with the land, shall be a provision of any sale or other contract for transfer of interest in the Parcel, and may be recorded.
- (i) The undersigned persons whether signing individually, on behalf of a municipal corporation, or by an attorney-in-fact warrant themselves: (i) to be of lawful age, (ii) to be legally competent to execute this Agreement, (iii) to be fully authorized to execute this Agreement on behalf of themselves or the municipal corporation indicated below, and (iv) to have signed this Agreement on their own behalf or on behalf of such municipal corporation as their own free acts and deeds and/or the free acts and deeds of such municipal corporation after opportunity to consult with legal counsel.
- (j) The City may terminate this Agreement prior to effective date of the Annexation on written notice to the Owners if deemed by the City appropriate in the public interest, in which event the obligations of all parties pursuant to this Agreement shall thereafter cease.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

ATTEST:

CITY OF O'FALLON
 A Municipal Corporation,
 County of St. Clair
 State of Illinois

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

OWNER:
Michael Phillips

OWNER
ATTEST:

By: Michael W Phillips
Name: Michael W Phillips SR
Title: OWNER

OWNER:
Laurie Phillips

OWNER
ATTEST:

By: Laurie Phillips
Name: Laurie Phillips
Title: owner

State of Illinois

County of St. Clair

This instrument was acknowledged before me on _____ by Michael Phillips.

Jo A. Thieleman
Notary Public



State of Illinois

County of St. Clair

This instrument was acknowledged before me on _____ by Laurie Phillips.

Jo A. Thieleman
Notary Public



LIST OF EXHIBITS

- A. Legal Description of Parcel
- B. Plat of Annexation
- C. Annexation Petition

EXHIBIT A
LEGAL DESCRIPTION OF PARCEL

- A. 10537 Rieder Road: OFALLON TWP SEC 23 LOT/SEC-23-SUBL/TWP-2N-BLK/RG-7W E 85 OF N 644
FT & EXC PT IN RD LT 2 AS IN A01900148

**EXHIBIT B
PLAT OF PARCEL**



**EXHIBIT C
ANNEXATION PETITIONS**

PETITION FOR ANNEXATION

TO THE MAYOR AND CITY COUNCIL
OF THE CITY OF O'FALLON
ST. CLAIR COUNTY, ILLINOIS

The undersigned Petitioners hereby respectfully petition to annex to the City of O'Fallon, St. Clair County, Illinois, the territory described on the attached "Exhibit A" and states as follows:

PARCEL NUMBER(S): 04-23.0-300-007

ADDRESS(ES): 10537 Rieder Road, Lebanon, IL 62254

1. The territory hereinbefore described is not within the corporate limits of any municipality.
2. The territory hereinbefore described is contiguous to the City of O'Fallon, St. Clair County, Illinois.
3. There are 2 electors residing on the territory hereinbefore described.
4. The Petitioners are the sole owners of record of all land within the territory hereinbefore described, and it has also executed this Petition as such owners.
5. This Petition is conditioned on the provisions of a certain Annexation Agreement between the City of O'Fallon by and through its Mayor and City Council and Petitioners.

WHEREFORE, Petitioner respectfully requests that the corporate authorities of the City of O'Fallon, St. Clair County, Illinois, annex the territory hereinbefore described to the City of O'Fallon in accordance with the provisions of this Petition and in accordance with the law in such case made and provided.

DATED: 3-2-16

OWNER: Michael W Phillips Sr

PRINT: Michael Phillips

State of Illinois
County of St. Clair

SUBSCRIBED AND SWORN to before me this 2nd day of March, 2016.

Jo A. Thieleman
Notary Public



DATED: 3-2-16

OWNER: Laurie Phillips

PRINT: Laurie Phillips

State of Illinois
County of St. Clair

SUBSCRIBED AND SWORN to before me this 2nd day of March, 2016.

Jo A. Thieleman
Notary Public





SUBJECT
PROPERTY

CITY LIMITS

HUBERTS LN

HAGEMANN RD

OAK HILL SCHOOL RD

SAVOY LN

INGLESIDE LN

TERRACOTTA PL

UNNAMED RD

PEACEFUL PL

IRISH

GLEN

BORCHERS LN

RIEDER RD



CITY COUNCIL AGENDA ITEMS

To: Mayor Graham and City Council
From: Eric Van Hook, Chief of Police
Walter Denton, City Administrator
Date: March 21, 2016
Subject: Coordinated Communication Services Contract

List of committees that have reviewed: Public Safety

Background:

The City of O'Fallon entered into a Coordinated Communication Services Contract with the Village of Shiloh on February 4, 2013 and which expires April 30, 2016. The City of O'Fallon and the Village of Shiloh wish to renew the contract under its existing terms to include a (3%) annual increase over the course of the (3) year agreement. Unless this Contract is terminated by either party as provided herein, the conditions set forth in this Contract shall be in effect for three (3) years, i.e., May 1, 2016 thru April 30 2019.

Legal Considerations, if any: City Attorney, Dale Funk

Budget Impact: See Attachment A

Staff recommendation: Approval.

Attachment A

Cost of services provided by O'Fallon to Shiloh Fy2016/2017 thru Fy2018/2019. The Village of Shiloh will make payments to the City of O'Fallon as listed below:

<u>\$106,120.80</u>	<u>Cost FY 2015/2016</u>	
\$109,304.42	<u>Cost FY 2016/2017</u>	<u>(Cost FY 2015/2016 + 3%)</u>
\$27,326.10	May1, 2016	
\$27,326.11	August 1, 2016	
\$27,326.10	November 1, 2016	
\$27,326.11	February 1, 2017	
<u>\$112,583.55</u>	<u>Costs FY 2017/2018</u>	<u>(Cost FY 2016/2017+ 3%)</u>
\$28,145.89	May 1, 2017	
\$28,145.89	August 1, 2017	
\$28,145.89	November 1, 2017	
\$28,145.88	February 1, 2018	
<u>\$115,961.06</u>	<u>Costs FY 2018/2019</u>	<u>(Cost FY 2017/2018 + 3%)</u>
\$28,990.26	May 1, 2018	
\$28,990.27	August 1, 2018	
\$28,990.26	November 1, 2018	
\$28,990.27	February 1, 2019	

COORDINATED COMMUNICATION SERVICES CONTRACT

This Contract, entered into the date set forth hereafter, by and between the City of O’Fallon, Illinois (“Provider”) and the Village of Shiloh, Illinois (“Recipient”).

WHEREAS, the Provider and Recipient entered into a certain Coordinated Communication Services Contract on February 4, 2013 and which expires April 30, 2016, a copy of the Contract attached hereto and made part hereof; and

WHEREAS, the parties wish to renew the Contract, under its existing terms, except paragraph 6 and paragraph 11, which are replaced with the following:

6. The Recipient shall pay the Provider the sum identified in the table below. The payments represent a three percent (3%) annual increase over the course of the three (3) year Contract. Quarterly payments shall be considered payment in advance for each three (3) months of service to be provided by the Provider, commencing May 1, 2016. Pursuant to Section 5/8-1-7 of the Illinois Municipal Code, the Recipient shall annually appropriate monies require and necessary to meet its financial obligations to the Provider as aforesated.

Cost of services provided by O’Fallon to Shiloh Fy2016/2017 thru Fy2018/2019

<u>\$106,120.80</u>	<u>Cost FY 2015/2016</u>	
<u>\$109,304.42</u>	<u>Cost FY 2016/2017</u>	<u>(Cost FY 2015/2016 + 3%)</u>
\$27,326.10	May1, 2016	
\$27,326.11	August 1, 2016	
\$27,326.10	November 1, 2016	
\$27,326.11	February 1, 2017	
<u>\$112,583.55</u>	<u>Costs FY 2017/2018</u>	<u>(Cost FY 2016/2017+ 3%)</u>
\$28,145.89	May 1, 2017	
\$28,145.89	August 1, 2017	
\$28,145.89	November 1, 2017	
\$28,145.88	February 1, 2018	
<u>\$115,961.06</u>	<u>Costs FY 2018/2019</u>	<u>(Cost FY 2017/2018 + 3%)</u>
\$28,990.26	May 1, 2018	
\$28,990.27	August 1, 2018	
\$28,990.26	November 1, 2018	
\$28,990.27	February 1, 2019	

11. Unless this Contract is terminated by either party as provided herein, the conditions set forth in this Contract shall be in effect for three (3) years, i.e., May 1, 2016 thru April 30 2019.

This Contract shall expire on April 30, 2019.

CITY OF O’FALLON

VILLAGE OF SHILOH

By: _____
Mayor Date

By: _____
Mayor Date

ATTST:

ATTST:

City Clerk Date

City Clerk Date



CITY COUNCIL AGENDA ITEMS

To: Mayor Graham and City Council
From: Eric Van Hook, Chief of Police
Walter Denton, City Administrator
Date: March 21, 2016
Subject: School Resource Officer Program Contract

List of committees that have reviewed: Public Safety

Background:

The City of O'Fallon maintains its own Police Department including properly trained and qualified School Resource Officers. The Board of Education of O'Fallon Township High School District 203 desires to establish a School Resource Officer Program ("SRO Program") as a joint cooperative effort with the City of O'Fallon for both the School District's Smiley Street Campus and Milburn School Road Campus. The Board of Education of the O'Fallon Township High School District 203 will fund 100% of the officer's salary/benefits during times that school is in session, (9) months.

Legal Considerations, if any: City Attorney, Dale Funk

Budget Impact: See Attachment A

Staff recommendation: Approval.

ATTACHMENT A

SALARY COMPENSATION CHART

2080 annual hour police position with Bachelor after probation - Year 2

MAY 1, 2015 THRU MAY 1, 2016

Wages	\$31.41/hr x 2080 hrs.	\$65,332.80	
Health	\$656.53 x 26 + \$2000	\$19,069.78	
Dental	\$42.75 x 26 (PPO)	\$1,111.50	
Vision	\$8.54 x 26	\$222.04	
Life	\$5.03 x 12	\$60.36	
Federal ta	current rate = 7.65%	\$4,997.96	
Work Corr.	.0654 x pay	\$4,272.77	
Pension, €	28% x tax reduced pay	\$18,293.18	
			Standard Hourly Cost
	<i>TOTAL FOR POSITION</i>	\$113,360.39	/2080 \$54.50
DISTRICT 203 COMPENSATION:	\$85,020.29		\$23.09 per hour for the benefits portion
City of O'Fallon Cost:	\$28,340.10		

2080 annual hour police position with Bachelor after probation - Year 2

MAY 1, 2016 THRU MAY 1, 2017

Wages	\$32.32/hr x 2080 hrs.	\$67,225.60	Step 2, 2016 contract schedule
Health	\$722.18 x 26 + \$2000	\$20,776.68	
Dental	\$47.02 x 26 (PPO)	\$1,222.52	
Vision	\$9.39 x 26	\$244.14	
Life	\$5.53 x 12	\$66.36	
Federal ta	current rate = 7.65%	\$5,142.76	
Work Corr.	.0654 x pay	\$4,396.55	
Pension, €	28% x tax reduced pay	\$18,823.17	
			Standard Hourly Cost
	<i>TOTAL FOR POSITION</i>	\$117,897.78	/2080 \$56.68
DISTRICT 203 COMPENSATION:	\$88,423.34		\$24.36 per hour for the benefits portion
City of O'Fallon Cost:	\$29,474.45		

**INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF O'FALLON, ILLINOIS AND
O'FALLON TOWNSHIP HIGH SCHOOL DISTRICT 203**

2016-2017

This Intergovernmental Agreement is made and entered into by and between the City of O'Fallon ("City") Illinois, a Municipal Corporation and the Board of Education of O'Fallon Township High School District No. 203 ("School District")(collectively, the "Parties").

WITNESSETH

WHEREAS, the City of O'Fallon and Board of Education of O'Fallon Township High School District No. 203, are authorized and empowered by Article VII, Section 10 of the Constitution of the State of Illinois and the *Intergovernmental Cooperation Act*, 5 ILCS 220/1 et. seq., to enter into intergovernmental agreements for any purpose, not prohibited by law; and

WHEREAS, the *Intergovernmental Cooperation Act* (5 ILCS 220/1 et. seq.) authorizes units of local government to exercise jointly with any public agency with the State of Illinois, including other units of local government; as well as individual associations and incorporations, any power, privilege or authority which may be exercised by unit of local government individually and to enter into contract for the performance of governmental services, activities and undertakings; and

WHEREAS, the City of O'Fallon maintains its own Police Department ("Police Department") including properly trained and qualified School Resource Officers; and

WHEREAS, the School District desires to have the services of a School Resource Officer; and

WHEREAS, the Parties desire to establish a School Recourse Officer Program ("SRO Program") as a joint cooperative effort for both the School District's Smiley Street Campus and Milburn School Road Campus

**NOW THEREFORE IN CONSIDERATION OF THE MUTUAL COVENANTS
CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:**

SECTION 1. RECITALS

The foregoing recitals are incorporated herein.

SECTION 2. TERM

The term of this Agreement shall begin on the Effective Date of this Agreement (as defined in Section 12.B below) and end on May 31, 2017, unless terminated earlier as provided herein. The

**INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF O'FALLON, ILLINOIS AND
O'FALLON TOWNSHIP HIGH SCHOOL DISTRICT 203**

Parties may renew this Agreement only by separate written agreement or addendum hereto, which must be executed by both Parties.

SECTION 3. MISSION, GOALS, AND OBJECTIVES

Mission:

The mission of the SRO Program is the reduction and prevention of school-related violence and crime committed by juveniles and young adults. The SRO Program aims to create and maintain safe, secure and orderly learning environments for students, teachers and staff. This is accomplished by assigning one (1) Law Enforcement Officer employed by the City Police Department (hereinafter referred to as "SRO") to the School District on a permanent basis while school is in session, excluding summer school and school holidays. The SRO would otherwise be in attendance when faculty and staff are present even though students are not present.

Goals and Objectives:

1. Develop and enhance rapport between youth, police officers, school administrators and parents.
2. Reduce incidents of school violence.
3. Maintaining a safe and secure environment on school grounds.
4. Reduction of criminal offenses committed by juveniles and young adults.
5. Establish a trusting channel of communication with students, parents and teachers.
6. Serve as a positive role model to instill in students good moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community.
7. Promote citizen awareness of the law to enable students to become better-informed and effective citizens, while empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement as well as consequences for violations of the law.
8. Serve as a source of counseling for students and parents concerning problems they face.
9. Provide information on community resources available to them.

SECTION 4. ORGANIZATIONAL STRUCTURE

- A. Composition: The Police Department shall assign one (1) full-time law enforcement officer to serve as an SRO. The Police Department shall retain the exclusive right to exercise the customary functions of management of its officers. The SRO will be certified by the State of Illinois and meet all requirements as set forth by the Illinois Department of Public Safety Standards and Training, and will have completed, training in the administration of opioid antagonists (as required by P.A. 99-480), as well as any other legally mandated trainings. The Police Department reserves the right to remove the SRO at any time if the Police Department staffing levels fall below acceptable norms, in which case this Agreement shall be terminated

**INTERGOVERNMENTAL AGREEMENT BETWEEN
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as of the date of removal of the SRO. In such event, the compensation owing to the City shall be prorated to the date of termination.

- B. Duty Hours: The SRO shall be on duty at the School District on days when school is in session (excluding summer school) during the hours of 7:30 a.m.-3:30 p.m., and at those times when the SRO's services for other school events are required (see 6.A.15), if requested by the Principal or Principal's designee. In the event the SRO is absent from work, the SRO shall notify both the Police Department and the Principal.
- C. Supervision: The day-to-day operation and administrative control of the SRO Program will be the responsibility of the Police Department. Responsibility for the conduct of the SRO, both personally and professionally, shall remain solely with the Police Department. The SRO is employed and retained by the Police Department and in no event will be considered an employee of the School District. As the SRO's employer, the City shall be solely responsible for payment and provision to the SRO of salary and any other benefits, including overtime, to which the SRO is entitled as an officer of the Police Department. The City is responsible for making necessary tax and other withholdings from the SRO's pay, and for making all necessary tax and other employment-related payments and filings. The City shall also maintain payroll, attendance, and performance evaluation records of the SRO. The SRO shall be covered by the City workers' compensation insurance. Any existing rights or benefits of personnel assigned under this Agreement shall not be abridged, and remain in full effect.

The Public Safety Director of the City of O'Fallon, or his designee, and the Principal of the School District or his designee, shall be the contact parties for the Police Department and the School District. The Principal shall supervise the SRO with respect to the SRO's presence and role in the District's educational environment, and the SRO shall coordinate and communicate with the Principal (or Principal's designee) in the performance of his/her duties.

- D. Evaluation: An instrument for the SRO's performance in the school setting shall be agreed upon by the SRO and the Principal, and the SRO's performance in the school setting shall be evaluated by the Principal by the end of the 2015-16 school year and by the end of the 2016-17 school year. The School District will share the evaluation with the SRO's direct supervising officer.

SECTION 5. PROCEDURES

- A. Selection: The SRO position will be filled per Police Department directives and selection process. The Police Department will make the final selection of any SRO vacancy.
- B. SRO Program Structure: The SRO Program shall utilize the SRO Triad concept as set forth by NASRO (National Association of School Resource Officers), which is attached hereto and incorporated herein by reference as attachment "A".

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Under this framework, the SRO is first and foremost a law enforcement officer for providing law enforcement for the School District's campuses. The SRO shall be responsible for carrying out all duties and responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the Police Department. All acts of commission or omission shall conform to the guidelines of the Police Department directives. School officials should ensure that non-criminal student disciplinary matters remain the responsibility of school staff and not the SRO. Enforcement of the code of student conduct is the responsibility of the School District's teachers and administrators. The SRO shall refrain from being involved in the enforcement of disciplinary rules that do not constitute violations of law, except to support staff in maintaining a safe school environment.

The SRO is not a formal counselor or educator, and will not act as such. However, the SRO may be used as a resource to assist students, faculty, staff, and all persons involved with the School District. The SRO can be utilized to help instruct students and staff on a variety of subjects, ranging from alcohol and drug education to formalized academic classes. The SRO may use these opportunities to build rapport between the students and the staff. The Police Department recognizes, however, that the School District shall maintain full, final, and plenary authority over curriculum and instruction in the School District, including the instruction of individual students. The Parties recognize and agree that classroom instruction is the responsibility of the classroom teacher, not the SRO or other employees of the Police Department, and the SRO or other employees of the Police Department shall not attempt to control, influence, or interfere with any aspect of the School District curriculum or classroom instruction except in emergency situations.

SECTION 6. DUTIES AND RESPONSIBILITIES

A. SRO's Responsibilities: The responsibilities of the SRO will include but are not be limited to:

1. Enforce criminal law and protect the students, staff, and public at large against criminal activity. The SRO shall follow the chain of command as set forth in the policies and procedures manual of the Police Department. School authorities and the parents of any child involved, shall be notified by the School District as quickly as possible when the SRO takes any direct law enforcement action involving a student, on-campus or off-campus, during school hours, or any school related function.
2. Complete reports and investigate crimes committed on campus.
3. Coordinate, whenever practical, investigative procedures between the Police Department and the School District. The SRO shall abide by all applicable legal requirements concerning interviews or searches should it become necessary to conduct formal law enforcement interviews or searches with students or staff on property or at school functions under the jurisdiction of the School District. Unless the safety of a student, staff member, or employee of the School District or a member or the public is in jeopardy or at risk, no search or interview shall take place unless requested by an administrator of the School District.

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O'FALLON TOWNSHIP HIGH SCHOOL DISTRICT 203**

The SRO will not be involved in searches conducted by school personnel unless a criminal act is involved or unless school personnel require the assistance of the SRO because of exigent circumstances, such as the need for safety or to prevent flight. Formal investigations and arrests by Police Department will be conducted in accordance with applicable legal requirements.

4. Take appropriate enforcement action on criminal matters as necessary. The SRO shall, advise the School District's Principal before requesting additional enforcement assistance on campus and inform the Principal of any additional law enforcement responsibilities that may need to be undertaken.
5. The SRO will wear the Police Department's issued uniform with all normal accessories and equipment, including a taser, OC and firearm. The Police Department Support Commander may allow an exception to this rule at his/her discretion based on investigatory or policing needs; however, the SRO must be identifiable as a police officer when on duty as the SRO.
6. The SRO shall be highly visible throughout the campus, yet be unpredictable in their movements. For officer safety reasons, the SRO shall not establish any set routine, which allows predictability in his or her movements or locations.
7. Confer with the Principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school-related activities.
8. Comply with the provisions of the existing Reciprocal Crime Reporting Agreement between O'Fallon Township High School District #203 and the O'Fallon Police Department Juvenile Authorities, which governs the exchange of information concerning criminal and suspected criminal activity between School District and local law enforcement officials.
9. Comply with all laws, regulations, and School District policies applicable to employees of the School District, including but not limited to laws, regulations and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises, provided the SRO shall under no circumstances be required or expected to act or in a manner inconsistent with their duties as Police Department officers. The SRO shall familiarize himself or herself with disciplinary and behavior restraint policies and procedures applicable to School District students, including those students receiving special education services.
10. Access to confidential student or personnel records by the SRO shall be granted only with the Principal or his or her designee's approval and as permitted under State and federal laws, including, but not limited to, the Illinois *School Student Records Act* (105 ILCS 10/1 et seq.), *Family Educational Rights and Privacy Act* (20 U.S.C. § 1232g), *Illinois Mental Health and Development Disabilities Confidentiality Act* (740 ILCS 110/1 et seq.), and the *Illinois Personnel Records Review Act* (820 ILCS 40/1 et seq.). To the extent the SRO has access to student records in the performance of his/her duties, he/she shall not divulge such records to any third party without the School District's consent or as permitted or required by law. The School District and the City acknowledge and agree that all records generated and maintained by the SRO or Police Department solely for a law enforcement purpose shall constitute law enforcement records and shall

**INTERGOVERNMENTAL AGREEMENT BETWEEN
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not be student records. Notwithstanding the termination of this Agreement for any reason, the confidentiality requirements of this paragraph will continue in full force and effect following such termination.

11. Provide information concerning questions about law enforcement topics to students and staff.
12. Develop expertise in presenting various subjects, particularly in meeting Federal and State mandates in drug/alcohol abuse prevention education, and provide these presentations at the request of the school personnel in accordance with the established curriculum.
13. Prepare lesson plans necessary for approved classroom instruction.
14. Provide supervised classroom instruction on a variety of law related education and other topics deemed appropriate and approved by the SRO's supervisor and a School District administrator.
15. Implement and Oversee training / drills required by State Statutes, including but not limited to the Intruder / Active Shooter Drills (105 ILCS 128-School Safety Drill Act) with advance notice to, approval of, and coordination with the Principals.
16. At the request of the Principal or Principal's designee, the SRO will attend the events beyond his/her assigned workday (for example athletic events, school dances, and student disciplinary hearings) for which the School District will be billed at the rate set forth in paragraph 8.B.4 of \$40.00 per hour during the term of this Agreement.
17. Attend law enforcement agency in-service training as required. Reasonable attempts will be made to schedule such training to minimize his/her absence from school on a student attendance day. Attend School District training when requested provided the day of training is not a City observed holiday. The additional hourly rate shall apply if the training is before or after the SRO's normal working hours.
18. Attend meetings of parent and faculty groups to solicit their support and understanding of the school resource program and to promote awareness of law enforcement functions.
19. The SRO will be familiar with community agencies offering assistance to youths and their families such as mental health clinics, drug treatment centers, etc., and may make referrals when appropriate.
20. It is the responsibility of the SRO to report schedule conflicts to the School District.

B. SRO SUPERVISOR RESPONSIBILITIES: The SRO's direct supervisor at the Police Department is Detective Sargent or his designee. The responsibilities of the SRO supervisor will include but are not be limited to:

1. Coordinate work assignments of the SRO.
2. Ensure SRO compliance with Police Department directives.
3. Coordinate schedule and work hours of the SRO (Vacation requests, sick leave, etc.).
4. Work with the School District to make any needed adjustments to the SRO program throughout the school year.
5. Complete the SRO's annual performance evaluation. The SRO supervisor will request feedback from the Principal during the evaluation process.

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O'FALLON TOWNSHIP HIGH SCHOOL DISTRICT 203**

C. SCHOOL DISTRICT RESPONSIBILITIES: The responsibilities of the SCHOOL DISTRICT shall be:

1. The School District shall provide the SRO with a private, appropriately furnished and climate controlled office space at the Smiley School campus that can be secured and is reasonably acceptable to the Police Department. This shall include but is not limited to a desk with drawers, chair, filing cabinet for files and records which can be properly locked and secured, a telephone and computer.
2. Reasonable opportunity to address students, teachers, school administrators, and parents about the SRO program, goals and objectives. Administrators shall seek input from the SRO regarding criminal justice problems relating to students and site security issues.
3. When school personnel discover weapons, drugs, alcohol, or other illegal contraband on School property, the SRO shall be notified as soon as reasonably possible. If juvenile or criminal charges are to be filed but no administrative action is to be taken by the Schools District, the contraband shall be confiscated by the SRO according to Police Department policy. If juvenile or criminal charges are to be filed and administrative action is to be taken by the Schools District, the contraband shall be confiscated by the SRO according to Police Department policy but shall be made available to the District for use in administrative hearings and procedures. If no juvenile or criminal charges are to be filed but administrative action is to be taken by the Schools District, the contraband shall be confiscated by the School District administration or the SRO and held by the School District for use in administrative hearings and procedures.
4. School personnel shall timely notify the SRO with the names of specific individuals who are not allowed on school property, and shall notify the SRO of any anticipated parental problems resulting from disciplinary action taken against a student.
5. Work cooperatively with the Police Department to make any needed adjustments to the SRO program throughout the year.
6. Provide the Police Department access to updated copies of all School Board policies and administrative procedures applicable to students and employees of the School District, including but not limited to policies and procedures regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises,. At the request of the Police Department, the School District will provide orientation and training to the SRO on applicable policies and procedures.
7. Cooperate with the prosecuting authorities in prosecuting a City Ordinance violation or criminal charge brought against any arrestee, including ensuring the School District's employee or staff member will testify as a witness in court proceedings pursuant to a lawfully issued subpoena, if necessary. The City understands that a court order may be required in order for the District to release any testimony or documents constituting student record or mental health information.

**INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF O'FALLON, ILLINOIS AND
O'FALLON TOWNSHIP HIGH SCHOOL DISTRICT 203**

SECTION 7. ENFORCEMENT

Although the SRO has been placed in a formal educational environment, he/she are not relieved of the official duties as an enforcement officer. The SRO shall only intervene when it is necessary to prevent any criminal act or maintain a safe school environment. Citations shall be issued and arrests made when appropriate and in accordance with Illinois state law and Police Department policy. The SRO and the Police Department will have the final decision on whether City Ordinance or State criminal charges shall be filed in accordance with the Illinois Compiled Statutes (Including laws specifically affecting Juveniles) the ordinances of the City of O'Fallon and other legal mandates. The Police Department will reserve the right to temporarily remove the SRO, from the School District campus, in the event the SRO is needed during a critical incident or natural disaster.

SECTION 8. FINANCING OF THE SCHOOL RESOURCE OFFICER PROGRAM

- A. Salary Compensation: The rate of compensation for School District will be 75% of the rate of a base patrolman (Non-Probationary) with benefits, including health insurance at the family rate for each officer assigned. This base rate will apply, regardless the pay rate of the Officer assigned to the SRO position at the School District. The Police Department will be responsible for the remainder of the SRO's pay with benefits, including health insurance.

The School District will make one half of the Salary Compensation amount by June 30 of each Calendar Year and the remaining one half of the Salary Compensation amount by December 31 of each Calendar Year. The Salary Compensation Checks will be sent to, and made payable to, the City of O'Fallon.

- B. Event / Activity Compensation: In all situations that the School District, has events or activities that they deem necessary to have a member of the Police Department present (Sporting Events, Dances, Meetings, etc.), The District will:
1. First utilize the SRO assigned to their school as the Primary Officer.
 2. In the case where the SRO assigned to the school is incapable of working the event or activity, another officer will be assigned to the event at the discretion of the ~~O'Fallon~~ Police Department.
 3. The Primary Officer will be responsible for the coordination and deployment of additional officers at the Event or Activity.
 4. The compensation, for the SRO working an event or activity, will be paid for by check, made out to the City of O'Fallon at the Secondary Employment Rate of Pay of \$40.00 per hour from the effective date of this Agreement through May 2017. The City shall provide the School District with an invoice for any such compensation, and the School District shall remit payment to the City in accordance with the provisions of the Illinois *Local Government Prompt Payment Act*.

**INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF O'FALLON, ILLINOIS AND
O'FALLON TOWNSHIP HIGH SCHOOL DISTRICT 203**

C. PAYMENT SCHEDULE FOR SRO REGULARLY ASSIGNED ACTIVITY

<u>SRO</u>	<u>AMOUNT</u>	<u>DUE DATE</u>
OTHS DIST 203	\$42,510.15 *	June 30, 2016
OTHS DIST 203	\$44,211.67 *	December 31, 2016
OTHS DIST 203	\$44,211.67 *	June 30, 2017

* (See attachment B)

SECTION 9. TERMINATION

This Agreement may be terminated by either party, with or without cause, and without penalty upon thirty (30) day's written notice to the other party. In the event of such termination, Salary Compensation owed to the City under this Agreement above shall be prorated through the month in which the termination occurs, and paid along with all compensation due for hours worked under paragraph 8.B.4.

SECTION 10. MUTUAL INDEMNIFICATION

1. To the extent permitted by law, the School District shall indemnify and hold the City and its officers, administration, City Council and employees harmless from any and all losses, costs, demands, damages, actions or causes of action, including reasonable attorney's fees arising out of, proximately caused by or incurred by reason of any act or omission of the District and its employees related to this Agreement; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 *et seq.*, or otherwise provided by law.

To the extent permitted by law, the City shall indemnify, defend and hold the School District, its individual Board members and employees harmless of and from any and all losses, costs, demands, damages, actions or causes of action, including reasonable attorneys' fees arising out of, proximately caused by or incurred by reason of any act or omission of the City and its employees related to this Agreement; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 *et seq.*, or otherwise provided by law.

2. The School District and the Police Department mutually covenant and agree that neither party will insure the actions of the other, and each party will assume responsibility for its own acts or omissions and that of its employees, agents and officials in connection with any claims made by a

**INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF O'FALLON, ILLINOIS AND
O'FALLON TOWNSHIP HIGH SCHOOL DISTRICT 203**

third party against the City or its Police Department and/or the School District subject to the provisions of paragraph 1.

SECTION 11. NOTICE

Any notice, consent or other communication in connection with this Agreement shall be in writing and may be delivered in person, by mail or by email. If hand-delivered, the notice shall be effective upon delivery. If by email, the notice shall be effective when received. If served by mail, the notice shall be effective three (3) business days after being deposited in the United States Postal Service by certified mail, return receipt requested, addressed appropriately to the intended recipient as follows:

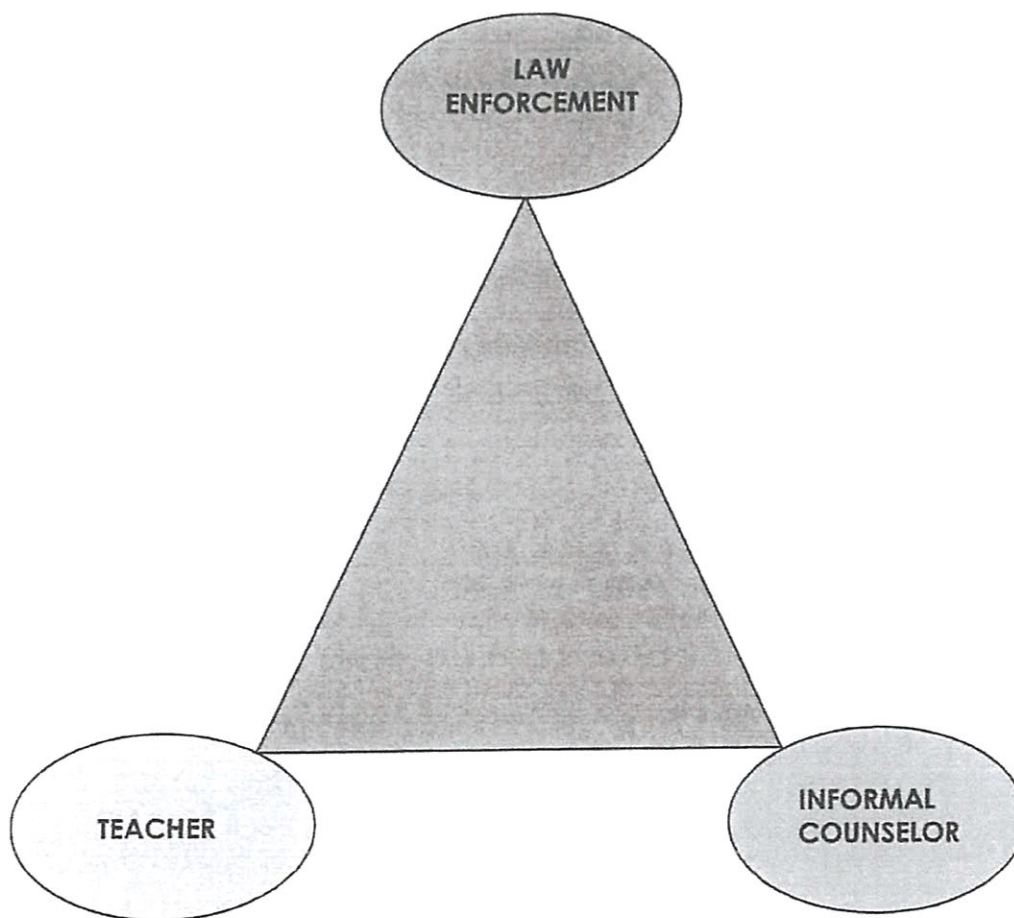
O'Fallon Township High School District 203:
Superintendent Darcy G. Benway
600 S. Smiley Street
O'Fallon, IL. 62269
618-632-3507 Ext. 220

City of O'Fallon
Attn: Director of Public Safety
285 N. 7 Hills Road
618-632-4545
evanhook@o'fallon.org

SECTION 12. MISCELLANEOUS

- A. Counter Parts: This Agreement may be executed by the Parties in one or more counterparts, each of which, when fully executed, shall be an original and all of which shall constitute one and the same agreement.
- B. Effective Date: This Agreement shall be effective on the date the last of the Parties signed this Agreement.
- C. Amendments/Re-Opener. This Agreement sets forth all the terms and conditions, and agreements and understandings between the Parties relative to the subject matter hereof. No modification, amendments, or waiver of any provision of this Agreement shall be valid and binding unless in writing and signed by all Parties. The Parties recognize and acknowledge that Illinois Public Act 99-0456 (commonly referred to as "SB 100"), effective September 15, 2016, encourages school districts to create "memoranda of understanding with local law enforcement agencies that clearly define law enforcement's role in schools." Accordingly, the Parties agree to re-visit and re-negotiate those provisions of this Agreement that may be impacted by a future memorandum of understanding as is necessary to ensure consistency between this Agreement and any MOU document.

THE SRO TRIAD CONCEPT



THE TRIAD CONCEPT

The basic TRIAD concept reflects the philosophy of the school resource officer program and adheres to the following roles:

Teacher/Guest Speaker

- A member of the faculty supporting school rules and procedures
- Provider of law related education to the students, parents, and staff
- Educational resource for classrooms, district groups, community organizations, etc.

Informal Counselor

- Work within the context of knowledge, training, and the expertise of a law enforcement officer
- Work closely with the school's counselors, social workers, psychologists, nurses, teachers, administrators, etc.
- Provide information on community services and the law to students, parents, and staff
- Program coordinator

Law Enforcement Officer

- Armed
- Investigates crimes, makes arrests
- School becomes "district" or "beat"
- Marked vs. unmarked vehicle
- Visual deterrent (plain clothes vs. soft uniform vs. duty uniform)
- Works with other law enforcement officers and agencies
- Liaison between the school and police community
- Positive role model

SALARY COMPENSATION CHART

2080 annual hour police position with Bachelor after probation - Year 2

MAY 1, 2015 THRU MAY 1, 2016

Wages	\$31.41/hr x 2080 hrs.	\$65,332.80
Health	\$656.53 x 26 + \$2000	\$19,069.78
Dental	\$42.75 x 26 (PPO)	\$1,111.50
Vision	\$8.54 x 26	\$222.04
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Federal tax current rate = 7.65%		\$4,997.96
Work Comj .0654 x pay		\$4,272.77
Pension, er 28% x tax reduced pay		<u>\$18,293.18</u>

TOTAL FOR POSITION \$113,360.39 /2080

Standard Hourly Cost

\$54.50

DISTRICT 203 COMPENSATION:

\$85,020.29

\$23.09 per hour for the benefits portion

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Work Comj .0654 x pay		\$4,396.55
Pension, er 28% x tax reduced pay		<u>\$18,823.17</u>

TOTAL FOR POSITION \$117,897.78 /2080

Standard Hourly Cost

\$56.68

DISTRICT 203 COMPENSATION:

\$88,423.34

\$24.36 per hour for the benefits portion

**INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF O'FALLON, ILLINOIS AND
O'FALLON TOWNSHIP HIGH SCHOOL DISTRICT 203**

IN WITNESS HEREOF, the duly authorized representatives of each party hereto have signed this Agreement on the dates written below.

BOARD OF EDUCATION OF
O'FALLON TOWNSHIP HIGH SCHOOL
DISTRICT NO. 203

CITY OF O'FALLON

By: *Lynda Conrad*
Its: President

By: _____
Its: Mayor

Date: 2/18/2014

Date: _____

Attest:
By: *[Signature]*
Its: Secretary

Attest:
By: _____
It's City Clerk

CITY OF O'FALLON, ILLINOIS
RESOLUTION 2016 -

**AUTHORIZING THE MAYOR TO ENTER INTO AN
INTERGOVERNMENTAL AGREEMENT WITH THE BOARD OF
EDUCATION OF O'FALLON TOWNSHIP HIGH SCHOOL DISTRICT 203
THAT ALLOWS THE CITY TO ESTABLISH A SCHOOL RESOURCE
OFFICER PROGRAM ("SRO PROGRAM") AS A JOINT COOPERATIVE
EFFORT FOR BOTH THE SCHOOL DISTRICT'S SMILEY STREET CAMPUS
AND MILBURN SCHOOL ROAD CAMPUS**

WHEREAS, The City of O'Fallon and the Board of Education of O'Fallon Township High School District No. 203, are authorized and empowered by Article VII, Section 10 of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act, 5 ILCS220/1 et. seq., to enter into governmental agreements for any purpose, not prohibited by law; and

WHEREAS, the City of O'Fallon maintains its own Police Department ("Police Department") including properly trained and qualified School Resource Officers; and

WHEREAS, the School District desires to have the services of a School Resource Officer; and

WHEREAS, the Parties desire to establish a School Resource Officer Program ("SRO Program") as a joint cooperative effort for both the School District's Smiley Street Campus and Milburn School Road Campus.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY
COUNCIL OF THE CITY OF O'FALLON, ST. CLAIR COUNTY, ILLINOIS AS
FOLLOWS:**

That the City of O'Fallon authorizes the Mayor to enter into an Intergovernmental Agreement with the Board of Education of O'Fallon Township High School District 203 that allows the City to establish a School Resource Officer Program ("SRO Program") as a joint cooperative effort for both the School District's Smiley Street Campus and Milburn School Road Campus.

Passed and approved this 21st day of March 2016.

ATTEST:

Approved:

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor



CITY COUNCIL AGENDA ITEMS

To: Mayor Graham and City Council
From: Eric Van Hook, Chief of Police
Walter Denton, City Administrator
Date: March 21, 2016
Subject: Information Technologies, INC. (ITI) Contract

List of committees that have reviewed: Public Safety

Background:

The O'Fallon Police Department is currently (1) of (8) PSAP's in St. Clair County that provides 9-1-1 Dispatch Service to our residents. As the result of a State mandated consolidation the City of O'Fallon is moving forward to consolidate communication centers with the City of Fairview Heights, IL. Part of the consolidation will require both police agencies to operate on the same CAD (Computer Aided Dispatch) and RMS (Records Management System). Currently the City of Fairview Heights uses ITI for CAD and RMS, and the City of O'Fallon uses New World Systems for CAD and RMS. The City of O'Fallon's IT Coordinator, Dan Gentry, assisted us in evaluating the two products. After carefully reviewing cost, reliability and functionality of the ITI and New World Systems, the O'Fallon Police Department is requesting to enter into an agreement with ITI for CAD, RMS, JMS and Mobile services.

Legal Considerations, if any: None

Budget Impact: See Attachment A

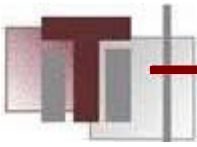
Staff recommendation: Approval.

Attachment A

The savings projection is based on a four year comparison (2017-2020) as provided by New World and ITI.

- Software Licensing – approximately \$400,000 in software savings by switching to ITI.
- Hardware Costs – as a hosted solution there are no local server requirements for ITI. This would save approximately \$23,000 in depreciation and OS costs related to existing servers. Additionally, Aegis Version 11 will require additional server resources. We project an additional \$18,000 related to new server and OS purchases.
- Upgrades & Implementation – as a hosted solution ITI covers upgrades as part of the hosting subscription but will include initial implementation, training and data conversion costs. We expect a net savings of approximately \$140,000 in upgrade and implementation costs.

Training Component of Upgrade & Implementation – the New World quote for upgrade to Version 11 didn't break out all of the training costs so any training savings are included in the \$140,000 mentioned above. However, New World did indicate that the Version 11 upgrade would require 12 travel days with \$24,000 in costs related to implementation and training. ITI has indicated that the training component of implementation will cost approximately \$12,000. There are additional long term savings opportunities related to training since ITI is a local company.



INFORMATION TECHNOLOGIES, INC.

Quotation

Quotation Number: Q201610459

Date: 03/09/2016

Page: 1 of 7

To: O'FALLON POLICE DEPARTMENT
285 NORTH SEVEN HILLS ROAD
O'FALLON, IL 62269

This quotation is based on the following agency profile:
Users: 62
Officers: 44
Jail Beds: 0

Project Description: HOSTED SERVICE - CAD, RMS, JMS AND MOBILE For Information, Contact: Drew Steward

Table with 5 columns: Item, Notes, Lic / Qty, Monthly Fee, One-Time Costs. Rows include Hosted Service, Enterprise Framework, Computer Aided Dispatch, and Law Enforcement Records Management.

Jail Management		1	150.00	0.00
Training - Sys Admin at ITI (per day)	(20)	5	0.00	4,875.00
Services - Configuration Assistance	(21)	2	0.00	6,400.00
Training - Custom Class On-Site	(22)	5	0.00	10,250.00
<i>This quotation is valid through 04/30/2016 and is subject to the terms, conditions, and requirements below.</i>		One-Time Cost		27,646.00
		Sales Tax		0.00
		Shipping & Handling		0.00
		Total One-Time Costs		27,646.00
		Monthly Hosted Cost		4,672.00

TOTAL DUE WITH ORDER (12 Months Service plus One-Time Costs) 83,710.00

HOSTED SERVICE: YEAR 2 57,732.00

HOSTED SERVICE: YEAR 3 59,436.00

Notes:

- (1) This service includes hosting the ITI modules listed on this quotation. The service includes ITI's client software on one LAN workstation (provided by agency) at the agency site.
- (2) This provides additional licenses thirty-five (35) for use of the software on agency provided LAN workstations.
- (3) This provides additional licenses eighteen (18) for use of the software on agency provided mobile workstations.
- (4) Provides ten (10) concurrent licenses of Dispatch Monitor for access via web.
- (5) Includes installation and setup of first LAN workstation.

Includes setup and configuration of all subscribed modules. ITI will coordinate with your Site Administrator to obtain necessary information to complete the configuration. In addition, ITI will perform the following:

- * Remote software installation on each subscribed workstation.

ITI reserves the right to limit services related to the development of custom reports to ten hours per year.

Agency will be responsible for completing configuration worksheets (Excel files) prior to going on-line, including, but not limited to:

- * Users List
- * Street List
- * Charge Code List

- (6) Includes remote setup of ITI's client applications on thirty-five (35) Local Area Network (LAN) workstations. Your Site Administrator will need to provide ITI remote access to complete this installation.
- (7) Includes remote setup of ITI's client applications on eighteen (18) mobile workstations. Your Site Administrator will need to provide ITI remote access to complete this installation. For the purposes of this setup, the mobile workstations should be connected to the internet inside your office. Installation over a wireless network is not supported.
- (8) ITI will install the Regional Data Sharing software and assist your Site Administrator with configuration of Sharing Agreements.
- (9) This includes remote installation and configuration of ITI's NCIC interface.
- (10) Includes setup of ITI's Hosted Dispatch Monitor on ITI provided web server. Access will be via ITI supplied URL.
- (11) ITI will install and configure the Illinois Crash Report with the assistance of your System Administrator.
- (12) Requires Microsoft SQL Client Access License for each workstation. ITI provides these licenses with Hosted Service. The licenses remain the property of ITI.
- (13) Hosted Service to provide Regional Data Sharing through ITI's Records Management Software. This will provide the capability to share RMS data, of your choosing, with other agencies who have ITI's Enterprise Records Management and Regional Data Sharing.

- (14) This interface is for inquiries only. Only certain inquiries are supported. Contact ITI for more details.

A separate, stand-alone PC is required to run this interface software. The workstation will also require a Microsoft SQL Client Access License.

NCIC Interface PC Requirements:

- Dedicated PC meeting ITI's minimum workstation requirements (see www.itiusa.com/pdf/hardwarerequirements.pdf)
- Internet access.
- LAN connectivity with access to the Server where the ITI software is installed.
- WAN connectivity to the state system.

The state will need to be involved to allow access from your interface PC to the State system. ITI will assist your agency with this process but ultimately it is the agency's responsibility to see that this connectivity is established.

- Before the NCIC interface can be installed, your agency will need to request terminal IDs from the state to be used with the NCIC interface. The terminal IDs currently used at your NCIC terminals cannot be used. New terminal IDs that will be used solely by the interface must be requested. Your agency will need one terminal ID per workstation authorized to make inquiries through the interface. This includes each CAD workstation, station based workstation and mobile workstation that will make inquiries to the NCIC interface. ITI can assist you in determining how many terminal IDs you need to request. Please contact ITI if you need additional information or assistance in requesting terminal IDs from your state. IT IS YOUR RESPONSIBILITY TO OBTAIN THESE TERMINAL IDs. ITI CANNOT REQUEST THESE TERMINAL IDs FOR YOU AS THE STATE REQUIRES THIS REQUEST COME FROM YOUR AGENCY. TERMINAL IDs MUST BE REQUESTED WELL IN ADVANCE OF THEIR NEED. CONTACT YOUR STATE NCIC COORDINATOR FOR REQUIREMENTS.

Should any of these requirements above not be met at the time of your onsite installation, ITI can install and test your interface remotely after your on-site installation has occurred.

- (15) A separate, stand-alone PC is required to run this interface software and is not provided by ITI. The workstation will also require a Microsoft SQL Client Access License.

A CAD port is required on your E911 system. ITI does not provide this port. E911 Interface PC Requirements:

- PC must meet ITI's current minimum specifications found at www.itiusa.com/pdf/hardwarerequirements.pdf
- LAN connectivity with access to the Server where the ITI software is installed.
- Serial Port.
- Serial cable connected between the E911 CAD port and the E911 Interface PC.

If these requirements have not been met at the time of ITI's on-site installation, ITI will perform this setup remotely, and will require agency assistance to make the proper connections and to "capture" data for E911 configuration by ITI.

- (16) Assists CAD users with utilization of Priority Dispatch's ProQA Paramount (Medical) product. The interface is developed according to the requirements for a Platinum level certification as defined in the ProQA CAD Certification Checklist v2.4 dated 3/29/2012.
- (17) This interface provides the ability to enter and print accident reports through the ITI Public Safety Software that follows the state specification for accident reporting. The following reports are available to be printed:

IL Traffic Crash Report
Driver Information Exchange
IL Motorist Report

Accident reports may be entered directly through an Offense / Incident report or independently in an accident specific module. The data entry form follows the printed state report to expedite the data entry process. When the report is complete and ready to submit, the user can validate the report and then select to submit the report to IDOT electronically. Once a report has been successfully submitted and approved by IDOT, a Control Number will be pushed down from the state and added to the report automatically.

This interface integrates with the Query Report Writer module allowing for numerous accident statistics to be generated as well.

ITI's electronic crash reporting software has been certified by the State of Illinois. However, the State of Illinois requires your agency to electronically submit 20 sample crash reports, of varying nature, in order to pass agency certification prior to the electronic transmission of actual crash reports. Your agency is responsible for entering these sample reports in your system and coordinating with the State of

Illinois as required in order to receive certification. This may include multiple submissions in order to meet all State requirements for completeness and accuracy. ITI is not responsible for performing or coordinating this process, but will be available to answer questions related to the software.

- (18) This interface may require a corresponding interface from the Livescan manufacturer. ITI does not provide the manufacturers' interface.

- (19) This Racial Profile form, Illinois Department of Transportation – Traffic Stop Data Sheet (Form TS-2581, Rev. 8/29/11), is available in the RMS as part of an Offense/Incident report, a summons or as a standalone report. A single record may also be printed. In addition, a delimited text file containing multiple records can be produced from the RMS – Admin Reports module. If configured to validate the reports, the validations will be performed when the report is saved.
- (20) System Administration training at ITI's St. Louis offices provides training for up to two (2) Agency designated System Administrators in a single training session. Additional students may attend at additional cost.

The training will be conducted as follows:

Days 1 and 2 - CAD Training
Days 3 and 4 - RMS Training
Day 5 - JMS Training

ITI strongly recommends that your agency take advantage of ITI's System Administrator training, prior to implementing our software. Only ITI trained System Administrators are eligible to receive technical support from ITI. In the event that your agency does not attend training or fails to maintain an ITI trained System Administrator, technical support services will be interrupted.

Training fees are non-refundable. Cancellations made with more than 72 hours notice will be eligible for rescheduled training.

Note: This is for the entire class, and not an individual student. Cancellations made with less than 72 hours will result in forfeiture of training and/or fees.

Please understand, these terms are necessary due to the scheduling constraints for classrooms and instructors. ITI cannot be responsible for scheduling problems outside of our control, such as illness, travel delays, etc. which can cause you to miss scheduled training.

ITI provides lunch with these classes. All travel, lodging and other meal expenses are the responsibility of the agency.

- (21) ITI will remotely review the configuration of your software modules as completed by your System Administrator(s). ITI will work with your System Administrator(s) to fine tune the configuration, in preparation for user training and start-up.
- (22) An ITI Product Specialist will conduct ten (10), four-hour user training classes at the O'Fallon, IL Department of Public Safety building during five (5) consecutive days. The first class will start at 0800 and conclude at 1200 while the second class will start at 1300 and conclude at 1700. Three (3) of the classes will cover the use of the CAD module. The Product Specialist will conduct five (5), 4-hour training classes on the use of RMS. The final classes will consist of two (2), 4 hour classes on the use of JMS.
- ITI highly recommends that someone from the agency that has policy making authority attend each training session to answer questions on how the department will utilize the software.

TERMS AND CONDITIONS:

ALL HARDWARE (PRINTERS, DRIVER'S LICENSE SCANNERS, PAPER PRODUCTS, ETC.) AND MICROSOFT SQL LICENSE SALES ARE FINAL, AND NO RETURNS WILL BE ACCEPTED.

TERM OF AGREEMENT:

This Agreement is for a term of thirty-six (36) months from the date of Acceptance by Information Technologies, Inc. (ITI).

ITI's Hosted Service requires payment in advance. Invoicing is on an annual basis, with each twelve month period paid in advance. Agency will have the right to cancel this service by simply not making payment for additional twelve month periods of service beyond the initial term of this Agreement. To avoid interruption in service, payment for additional periods must be received by ITI prior to the expiration date of the previous period. Pre-paid periods of service are not subject to refund.

ITI will not be responsible for Agency's inability to utilize the software or access data in the event of non-payment and Agency agrees to hold ITI harmless in this event. All services will cease upon completion of any pre-paid service period.

ITI retains the right to cancel this service, or to not offer service after the term of this Agreement. Pricing and Terms and Conditions are subject to change after the initial term of the Agreement.

SOFTWARE SUPPORT:

Your agency must designate at least one "Site Administrator" who will be responsible for working with ITI on configuration and support issues. Up to two Site Administrators can be designated. The Site Administrator(s) must have attended ITI's web based training on all modules included in your Hosted Services subscription.

Only Site Administrators are eligible to receive telephone technical support. Support is available Monday through Friday (excluding holidays), 8:00 AM - 5:00 PM central time.

After hours telephone technical support is available (24x7) on a per-incident basis at ITI's current After Hours support fee (currently \$ 75.00). This incident based fee will be charged, net 30 days, regardless of the time required. By requesting After Hours support, Agency agrees to make payment for services provided. Agency further agrees that ITI may suspend service and/or support in the event of any unpaid After Hours support charges.

For support purposes, ITI utilizes software web connectivity tools to connect to the client agency workstation(s). Client agency is responsible for ensuring that ITI has the proper connectivity and authentication to utilize these tools. A successful connectivity test will be required prior to scheduling software installation or other services. Client agency is responsible for all appropriate security measures including, but not limited to, an internet firewall.

ITI reserves the right to refuse support to an agency that is more than two releases behind and refuses to apply updates. In the event of such action, no refund of un-used periods of service will be made. ITI will work with the agency on a mutually-agreeable update schedule to be performed during ITI's normal business hours.

SOFTWARE LICENSING:

ITI's Hosted Service includes a workstation license for the number of workstations subscribed. As a result of subscribing to ITI's Hosted Service, Agency WILL NOT be acquiring any license to use the provided software beyond the term of this Agreement and WILL NOT ACQUIRE ANY OWNERSHIP of any of the software provided.

BROADBAND CONNECTION REQUIRED:

ITI's Hosted Service requires a broadband internet connection acceptable to ITI. Prior to installation, ITI will need remote access to test your connection for verification of broadband speed and connection integrity.

DATA SECURITY:

ITI utilizes state-of-the-art technologies to protect your data as it is communicated between your PCs and our data center. These measures include the use of rolling connections with public / private key exchanges for 256 bit data encryption. Our encryption utilizes Advanced Encryption Standard (AES). AES is the cryptography standard adopted by the U.S. Government and is in use worldwide.

Access to the agency's database is only through the ITI Public Safety Software. Direct access through Microsoft SQL Server Management Studio, third party tools or other applications is not allowed.

ITI does not provide hardware, local area network, cabling, firewall or internet routing services, which are the responsibility of the subscribing agency. ITI's offering is limited to the use of our software along with our services to setup and support our software.

AVAILABILITY OF SERVICE:

Agency agrees that this service is a low cost alternative to purchasing, installing, setting up and maintaining an in-house server and related software. As such, Agency agrees that some periods of outage, without notice, will occur due to circumstances beyond ITI's control (power, internet connectivity, hardware failure, etc.). ITI does not guarantee uninterrupted service. In the event of an outage or un-planned event at the hosting site, use of the software will be interrupted. Agency is encouraged to maintain paper or electronic (PDF) copies of all reports and agrees to hold ITI harmless in all circumstances involving loss of use of the software. In the event of an outage at the hosting site lasting more than 72 consecutive hours, ITI will offer a pro-rated discount on the next period of purchased service.

All Agency workstations using ITI's software must meet ITI's minimum workstation requirements published at <http://www.itiusa.com/pdf/HardwareRequirements.pdf> and must be protected with an anti-virus software application (not provided by ITI) that is under a maintenance agreement to receive the most current software and pattern updates from the Agency's chosen vendor. ITI shall have the right to immediately deny access, without prior notice, to any workstation found to be inadequately protected or currently infected with any software virus, worm, spyware or similar malware. In this event, Agency will be responsible for the removal / repair of the workstation and will receive no credit for lost periods of service.

RESPONSIBILITY FOR HARDWARE / OPERATING SYSTEM:

ITI is not responsible for hardware or operating system software on Agency's PCs. ITI's responsibility is for ITI software and hosting services only. No hardware is included. Agency is responsible for providing broadband internet connectivity, including router configuration, as deemed necessary by ITI for the proper operation of the software.

SOFTWARE UPDATES / UPGRADES:

As part of this service, ITI will perform updates / upgrades to the ITI software. ITI will have the right to increase the minimum PC requirements as needed to support future enhancements to the software.

CANCELLATION / TERMINATION:

Upon cancellation or termination, Agency shall remove all ITI software from their workstation(s).

ACCESS TO DATA AFTER CANCELLATION / TERMINATION:

Upon request, and for a period of 30 days after cancellation / termination of service, Agency may request an electronic copy of their data (Database Archive) by paying a Database Archive fee of \$ 399.00. ITI will provide the archive on electronic or magnetic media in Microsoft SQL Server backup form. After this 30 day period, all Agency data will be purged from ITI's system and will not be recoverable.

Note: SQL Server backup form includes copies of the database tables and NOT printable data that can be utilized through conventional means such as a spreadsheet or word processor. A database conversion by a qualified programmer or database administrator would be necessary to import this data into other software. These services are not provided or available from ITI.

ENTIRE AGREEMENT:

This Agreement constitutes the entire agreement of the parties with regard to the subject matter hereof and may not be modified, amended or terminated except by written agreement, specifically referencing this Agreement, and signed by both parties hereto.

Agency acknowledges and agrees that any purchase order issued by Agency, in accordance with this agreement, is intended only to establish payment authority for Agency's internal accounting purposes. No purchase order shall be considered to be a counteroffer, amendment, modification, or other revision to the terms of this Agreement. No term or condition included in Agency's purchase order will have any force or effect.

PRODUCTS NOT INCLUDED:

ITI's product offering is limited to those ITI software modules and third-party products specifically listed in this proposal. Additional products or interfaces not specifically listed in this proposal are not included.

SERVICES NOT INCLUDED:

With the exception of those specified herein, this proposal does not include services such as data conversion, software installation, training, configuration, configuration review, or startup assistance, including on-site services.

In the event that any Federal, State, County or Municipal agency or body requires on-site activities to certify software for use by your Agency, your Agency will be responsible for paying actual travel, lodging, meals and related expenses for ITI personnel involved in said certification.

INTERFACE, E911:**YOUR AGENCY AGREES TO THE FOLLOWING EACH TIME THE ITI E911 INTERFACE IS USED:**

- A. That the ITI software is being provided only for the use of transferring data from emergency equipment to nonessential systems. The information retrieved by the ITI software is only to be used for archival data purposes.
- B. That live caller information on the E911 system will be used for all activities related to dispatch, emergency information, location, identification or use in your life saving or related activities.
- C. That you will notify ITI within 24 hours of any interface or ITI software defect, failure or improper operation.

EXTERNAL ACCESS VIA WEB BROWSER:

Unless notified in writing to not do so, ITI will make available, at no additional cost, a ten (10) concurrent user license of our Web Access software which includes limited read-only access to your data, plus read/write access to ITI email, via a web based application (ITI Web Access) that utilizes SSL encryption. Control over which Agency employees can access this application is available to Agency via software configuration. In the event that ITI Web Access is enabled, Agency acknowledges the inherent security risks with web based applications. ITI recommends stringent policies and procedures be adopted and enforced by Agency for external access, including password strength, regular password changes and related issues.

ACCEPTANCE – City of O’Fallon, Illinois:

By signing below, and making payment for services as outlined herein, the City of O’Fallon, Illinois accepts this proposal and enters into this Agreement with Information Technologies, Inc. I acknowledge that I have the legal right to enter into this Agreement on behalf of the City.

City of O’Fallon, Illinois

Signature: _____

Name (printed): _____

Title: _____

Date: _____

ACCEPTANCE – Information Technologies, Inc.:

By signing below, Information Technologies, Inc. enters into this Agreement. I acknowledge that I have the legal right to enter into this Agreement on behalf of the Information Technologies, Inc.

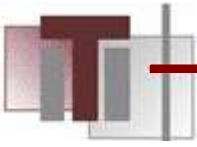
Information Technologies, Inc.

Signature: _____

Name (printed): _____

Title: _____

Date: _____



INFORMATION TECHNOLOGIES, INC.

Quotation

Quotation Number: Q201610350

Date: 01/13/2016

Page: 1 of 5

To: O'FALLON POLICE DEPARTMENT
118 EAST WASHINGTON STREET
O'FALLON, IL 62269

This quotation is based on the following agency profile:

Project Description: CUSTOM DATA CONVERSION

For Information, Contact: Drew Steward

Table with 4 columns: Item, Notes, License / Qty, Price. Rows include Services - Data Conversion, Discount, Subtotal, Sales Tax, Shipping & Handling, and Total.

This quotation is valid through 02/28/2016 and is subject to the terms, conditions, and requirements below.

Notes:

(1) SCOPE OF WORK

ITI will convert the RMS and CAD records from the O'Fallon New World database (source) into the ITI Enterprise Public Safety RMS / CAD database.

Case reports from the source database will be converted into the ITI RMS software as Offense/Incident reports. The converted Offense/Incident reports will include the following data.

- Offense/Incident Report
• Case Number
• Offense
• Location of the Incident
• Report Date
• Incident From/To Dates
• Associated Officers
• Subjects
o Role Type
o Name
o DOB
o SSN
o Age
o Address
o Phone Number
• Property
• Vehicle

ITI will also convert accident records into the ITI RMS Generic Accident module. The converted accident reports will contain the following data.

- Accident Report (generic)
• Vehicles
• Subjects
o Address
o Phone Number

- Witnesses
 - o Address
 - o Phone Number

Warrant records will be converted from the source into the ITI RMS database. The converted warrants will contain the following data.

Warrant

- Warrant Number
- Type
- Issued Date/Time
- Officer
- Offense
- Subject
 - o Address
 - o Phone
- Status
 - o Status records from the source DB will be converted into the notes for the ITI warrant.
- Activity
 - o Service activity will be converted from the source DB as a service attempt in the ITI database where possible. Where this is not possible the activity will be converted into the notes of the ITI warrant.

Ticket/Citation records will also be converted from the source database into the ITI Summons module. It appears that the source system allowed for more than one offense to be linked to a single ticket/citation. In this situation, an ITI Summons will be created for each offense. The following data from the source ticket/citation will be converted.

Ticket/Citation

- Ticket Number
- Date/Time
- Location
- Charge
- Person
 - o Address
 - o Phone
- Vehicle

For all persons converted an attempt will be made to match the records with existing person records in the database in order to create an ITI master name repository.

CAD data from the source database will be converted into the ITI CAD module. The following data will be considered during the CAD conversion.

Calls For Service

- Events
- Activity Log
- Units
- Officers
- Location
- Person
- Vehicle
- Call For Service Number
- Incident Number
- Call Type
- Open Date/Time
- Close Date/Time
- Arrive Date/Time
- Dispatch Date/Time

Alerts will also be converted into the ITI database. The following alert fields will be converted:

Alert

- Alert Type
- Effective Date
- Expiration Date
- Description

ITI will also import external files into its database. These files are a variety of file types (MS Word, PDF, BMP, JPG, etc.) and will need to be located by the client. After all RMS/CAD records have been converted, the external files will be processed to see if there is a reference to a RMS/CAD record. If a reference is found, a file will be imported into the ITI RMS/CAD database as an associated file attachment. If the reference points to an area where the ITI software does not allow file attachments then a standalone file attachment record will be created. A reference to that file attachment record created will be inserted into the notes of the associated report. If a file in the reference table cannot be found, information about that missing file will be included in a conversion log.

Much of the data in the O'Fallon legacy database is stored as codes. ITI and O'Fallon will need to work together to determine the meaning of these codes during the course of the data conversion. Any data being converted from the O'Fallon system that does not directly map to a value in the ITI RMS/CAD database will be converted as notes. In order to accurately convert the data, ITI will require a minimum of ten (10) sample reports containing data from the areas listed above.

The data conversion will be authored at ITI's offices and will remain the property of ITI. Upon completion of the initial engineering work, ITI will provide your agency with a test conversion for review. You will have thirty (30) calendar days (Initial Review Period) to identify any issues, including mis-mapped fields or missing data. Upon receipt of all reported issues within the Initial Review Period, ITI will correct any deficiencies within the Scope of Work defined in our quotation, and will provide an additional test conversion with a ten (10) calendar day review period (Subsequent Review Period). ITI will correct any deficiencies reported within the Subsequent Review Period that were part of those issues originally reported. Subsequent test conversions will contain a sub-set of the full conversion as necessary to demonstrate that the necessary corrections have been made. This process will repeat until all originally reported deficiencies, within the Scope of Work, have been corrected.

In the event that no response is received within any Review Period, the subject test conversion will be accepted "as is", any remaining balance will be billed and the conversion will be available to be performed on the live database.

Please understand that ITI cannot re-visit a data conversion project for issues identified beyond the defined Review Period(s) without additional charges. Data conversions are time intensive and each one is unique. Once our engineering personnel are finished and reassigned to other projects, it takes a significant effort to re-visit a closed project. For this reason, it is imperative that you spend the time necessary to vigorously evaluate the test conversion and provide comments within the specified Review Period(s).

The actual data conversion will be performed remotely by ITI technicians on your server or ITI's Hosted server, whichever may apply. In the event that your agency is providing the server, remote access will need to be provided to ITI.

TERMS AND CONDITIONS:**ITI'S PAYMENT TERMS:**

ITI requires a 50% deposit to schedule the development of the conversion utility. The remaining 50% will be invoiced NET thirty (30) days upon acceptance of the test conversion.

ALL HARDWARE (PRINTERS, DRIVER'S LICENSE SCANNERS, PAPER PRODUCTS, ETC.) AND MICROSOFT SQL LICENSE SALES ARE FINAL AND NO RETURNS WILL BE ACCEPTED.

AUTHORIZED PURCHASE:

With an order, ITI may require a copy of the city ordinance or county resolution that authorizes the agency to acquire ITI's products and services. Usually, this only involves a copy of the meeting minutes, of your governing body, where ITI's proposal was accepted.

Agency acknowledges and agrees that any purchase order issued by Agency, in accordance with this quotation, is intended only to establish payment authority for Agency's internal accounting purposes. No purchase order shall be considered to be a counteroffer, amendment, modification, or other revision to these Terms and Conditions.

ITI will have the right to deactivate any software not paid for in accordance with the payment terms of this quotation. In the event of such deactivation, client shall have no recourse against Information Technologies, Inc. for their inability to use said software.

SOFTWARE TELEPHONE TECHNICAL SUPPORT (ANNUAL CONTRACT SUPPORT):

Customer agrees to pay Annual Support for a period of twelve (12) months on a pre-paid basis. Year one begins on the purchase date of the software. ITI will not be responsible for providing support in the event that client does not purchase annual support contracts from ITI in years subsequent to year one. Year two and subsequent years are invoiced prior to the purchase anniversary date at ITI's prevailing support prices.

SOFTWARE UPDATES:

ITI periodically produces software updates, which are made available to all registered agencies who are currently on annual support. Software updates do not include upgrades, which are considered new products. Upgrades may include changes in back-end database, supported operating system(s) or related major features.

SOFTWARE SUPPORT:

In order to provide support and software updates, ITI requires a high-speed (broadband) internet connection at the client agency. In the event the agency does not provide the required high-speed internet connection, software support and updates will not be available.

System Administrators who have completed ITI System Administration training are eligible to receive telephone technical support. Support is available Monday through Friday (excluding holidays), 8:00 AM - 5:00 PM central time.

After hours telephone technical support is available on a per-incident basis. At the time of this quotation the fees are \$75.00 per-incident (Agencies within the United States) and \$100.00 per-incident (Agencies outside the United States), regardless of the time required. Clients have the opportunity to identify personnel who are authorized to request after hours telephone technical support.

For support purposes, ITI utilizes software web connectivity tools to connect to the client agency server(s) or workstation(s). Client agency is responsible for ensuring that ITI has the proper connectivity and authentication to utilize these tools. A successful connectivity test will be required prior to scheduling software installation or other services. Client agency is responsible for all appropriate security measures including, but not limited to, an internet firewall.

Software telephone technical support does not include software re-installation and/or server migration associated with infrastructure changes. These services are outside of ITI's standard software telephone technical support. ITI can provide dedicated help for these needs at additional cost.

ITI reserves the right to refuse support to an agency that is more than two releases behind and refuses to apply updates. In the event of such action, no refund of un-used portions of service will be made. ITI will work with the agency on a mutually-agreeable update schedule to be performed during ITI's normal business hours.

SOFTWARE LICENSING:

The standard ITI shrink-wrap software license agreement shall apply from the date of software shipment.

With the exception of Computer Aided Dispatch (CAD), Mapping and ITI's Mobile License, all ITI products are provided with a site license for use at a single site, on a single Local Area Network (LAN).

Use of ITI's software on any mobile device requires a mobile license. ITI provides up to two (2) Remote Desktop licenses for use by System Administrators in supporting their system.

Note: All Enterprise edition modules require a concurrent user license of Microsoft SQL, sold separately. This involves a server license and a client access license for each workstation.

COMMUNICATION VIA SECURE WEB SERVICES:

The ITI software located at the Agency's site will communicate with ITI via secure web services. During this communication, information of the following nature will be passed:

Information Passed from Agency Server to ITI

- * Configuration information for use in providing support.
- * Use information regarding user and activity counts associated with ITI's pricing model and for use by ITI to enhance the user experience.
- * Hardware and operating system information about the computers on which ITI's software runs.
- * Emails or other communications from users to ITI.

Note: ITI WILL NOT COLLECT ANY CRIMINAL JUSTICE INFORMATION from Agency's system.

Information Passed from ITI to Agency Server

- * Software and database updates, including stored procedures, assemblies, components or related modules associated with software revisions, including HELP files.
- * Licensing updates, associated with ensuring that Agency has uninterrupted use of the software and to protect ITI's intellectual property.
- * Emails or other communications from ITI to users.

PRODUCTS NOT INCLUDED:

ITI's product offering is limited to those ITI software modules and third-party products specifically listed in this proposal. Additional

products or interfaces not specifically listed in this proposal are not included.

SERVICES NOT INCLUDED:

With the exception of those specified herein, this proposal does not include services such as data conversion, software installation, training, configuration, configuration review, or startup assistance, including on-site services.

In the event that any Federal, State, County or Municipal agency or body requires on-site activities to certify software for use by your Agency, your Agency will be responsible for paying actual travel, lodging, meals and related expenses for ITI personnel involved in said certification.

Services - Data Conversion:

The data conversion will be authored at ITI's offices and will remain the property of ITI. Upon completion of the initial engineering work, ITI will provide your agency with a test conversion for review. You will have thirty (30) calendar days (Initial Review Period) to identify any issues, including mis-mapped fields or missing data. Upon receipt of all reported issues within the Initial Review Period, ITI will correct any deficiencies within the Scope of Work defined in our quotation, and will provide an additional test conversion with a ten (10) calendar day review period (Subsequent Review Period). ITI will correct any deficiencies reported within the Subsequent Review Period that were part of those issues originally reported. Subsequent test conversions will contain a sub-set of the full conversion as necessary to demonstrate that the necessary corrections have been made. This process will repeat until all originally reported deficiencies, within the Scope of Work, have been corrected.

In the event that no response is received within any Review Period, the subject test conversion will be accepted "as is", any remaining balance will be billed and the conversion will be available to be performed on the live database.

Please understand that ITI cannot re-visit a data conversion project for issues identified beyond the defined Review Period(s) without additional charges. Data conversions are time intensive and each one is unique. Once our engineering personnel are finished and reassigned to other projects, it takes a significant effort to re-visit a closed project. For this reason, it is imperative that you spend the time necessary to vigorously evaluate the test conversion and provide comments within the specified Review Period(s).

The actual data conversion will be performed remotely by ITI technicians on your server or ITI's Hosted server, whichever may apply. In the event that your agency is providing the server, remote access will need to be provided to ITI.

CITY OF O'FALLON, ILLINOIS
RESOLUTION 2016 -

**AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH
INFORMATION TECHNOLOGIES, INC (ITI) TO DELIVER CAD, RMS, JMS
AND MOBILE SERVICES**

WHEREAS, the City of O'Fallon, a municipal corporation, with a Police Department ("Police Department") that uses New World Systems Software Solution for CAD (Computer Aided Dispatch) and RMS (Records Management System) and Mobile Services; and

WHEREAS, the City of O'Fallon and the City of Fairview Heights are consolidating their communications center as part of a State of Illinois PSAP consolidation mandate; and

WHEREAS, the City of Fairview Heights Police Department uses Information Technologies, Inc for CAD (Computer Aided Dispatch) and RMS (Records Management System) and Mobil Services, and as part of the consolidation the City of Fairview Heights Police Department and the City of O'Fallon Police Department need to operate on the same CAD (Computer Aided Dispatch) and RMS (Records Management System) and Mobile Services System; and

WHEREAS, the City of O'Fallon's IT Coordinator assisted the O'Fallon Police Department in evaluating the ITI and New World Systems. After carefully reviewing cost, reliability and functionality of the ITI and New World Systems, the O'Fallon Police Department and IT Department has selected ITI as the company that most nearly meets the city's requirements for CAD, RMS, JMS and Mobile services.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY
COUNCIL OF THE CITY OF O'FALLON, ST. CLAIR COUNTY, ILLINOIS AS
FOLLOWS:**

That the City of O'Fallon authorizes the Mayor to a contract with Information Technologies Inc. (ITI) to provide a fully integrated government software solution to include CAD (Computer Aided Dispatch) and RMS (Records Management System) and Mobil Services, project management, data file conversion, training, maintenance agreement and guarantee, a copy of which is attached hereto and made part hereof.

Passed and approved this 21st day of March 2016.

ATTEST:

Approved:

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Community Development Director
Walter Denton, City Administrator
Date: March 7, 2016
Subject: P2016-01: CR Holland, Planned Use – 1st Reading

List of committees that have reviewed: The Planning Commission held a public hearing on the above referenced application at their February 9, 2016 meeting. The Commission voted 7-ayes and 0-nays to approve the requested Rezoning and Planned Use application for CR Holland, subject to the conditions recommended by staff. The Community Development Committee reviewed this application at its February 22, 2016 meeting and recommended approval, with the addition of Condition #6 pertaining to a sidewalk along Highway 50 with a vote of 6 ayes to 0 nays.

Background

Ron Bright of RGB Surveying on behalf of Chad Holland of CR Holland Commercial Real Estate has filed an application requesting a change of zoning from SR-2, Single Family Residential Dwelling District to O-1(P) Planned Office District for a parcel of land at 718 West Highway 50. CR Holland will be using one of the existing houses as a real estate office, a second existing house will be a rental property and the large pole barn will be used for the company's storage of tools and materials for repairing and maintenance of rental property.

The applicant will be remodeling the interior of the house for the use of office space. Very little to no modifications are being made to the outside of the building. The existing access will remain the same and there is an existing asphalt pad that will be striped for vehicle parking.

Please see the attached Plan Commission Project Report for more detailed information on the proposal.

Legal Considerations, if any: None

Budget Impact: None

Staff Recommendation: Staff recommends approval of the project as proposed, for a real estate office, rental property and storage for the real estate/construction company, with the follow conditions:

1. A variance to the sidewalk requirement along Highway 50.
2. A variance to allow the landscaping plan to be constructed as shown on the site plan.
3. The use of storage associated with the Planned Use application shall be limited to the owner's property maintenance business and must remain within pole barn. No outside storage is permitted.
4. The Planned Use approval permits a single-family residential unit and permits the office building to revert back to a single-family residential unit in the future.

5. If new construction of a building is proposed in the future, the site will be required to receive a new planned use approval and include improvements, such as tying onto the City's sewer infrastructure, provide the necessary sidewalks and all other development related improvements as defined by the Development Manual and Zoning Code.
6. In lieu of constructing a sidewalk along Highway 50 at the time of approval of this planned use, the owner shall provide a letter of credit for \$2,400 (120' of frontage x 4' wide sidewalk at \$5.00 / square feet) until such time as the property redevelops or the land to the west and east develops with the installation of sidewalks.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING
ORDINANCE 623, ZONING
DISTRICTS OF THE CITY OF
O’FALLON, ILLINOIS
(DEVELOPMENT KNOWN AS “CR
HOLLAND COMMERCIAL REAL
ESTATE OFFICE”) LOCATED AT
718 WEST HIGHWAY 50 ON PARCEL
NUMBER 04-30.0-300-006**

WHEREAS, the applicant, Chad Holland of CR Holland Commercial Real Estate has filed an application requesting approval of a planned use rezoning to authorize the use of an existing houses as a real estate office, a second existing house will be a rental property and the large pole barn will be used for the company’s storage of tools and materials for repairing and maintenance of rental property at 718 West Highway 50 in O’Fallon; and

WHEREAS, the applicant has filed an application with the City of O’Fallon, Illinois pursuant to the requirements of all applicable laws, including City Ordinance 3471, “Planned Uses”; and

WHEREAS, the Planning Commission of the City of O’Fallon, Illinois held a public hearing on February 9, 2016, in accordance with state statute, and recommended to approve the petitioner’s request to obtain a O-1(P) Planned Office District zoning for the property with a vote of 7 ayes to 0 nays as outlined in the adopted Planning Commission Report, attached hereto and declared to be an inseparable part hereof (Exhibit A); and

WHEREAS, on February 22, 2016 the Community Development Committee of the City Council reviewed the rezoning and recommended approval, with the addition of Condition #6 pertaining to a sidewalk along Highway 50 with a vote of 6 ayes to 0 nays.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF O’FALLON, ST. CLAIR COUNTY, ILLINOIS AS FOLLOWS:

Section 1. That upon the effective date of this Ordinance, the described property, known as “CR Holland Commercial Real Estate”, be henceforth classified as zoning district O-1(P) Planned Office District with the following conditions:

1. A variance to the sidewalk requirement along Highway 50.
2. A variance to allow the landscaping plan to be constructed as shown on the site plan.

3. The use of storage associated with the Planned Use application shall be limited to the owner's property maintenance business and must remain within the pole barn. No outside storage is permitted.
4. The Planned Use approval permits a single-family residential unit and permits the office building to revert back to a single-family residential unit in the future.
5. If new construction of a building is proposed in the future, the site will be required to receive a new planned use approval and include improvements, such as tying onto the City's sewer infrastructure, provide the necessary sidewalks and all other development related improvements as defined by the Development Manual and Zoning Code.
6. In lieu of constructing a sidewalk along Highway 50 at the time of approval of this planned use, the owner shall provide a letter of credit for \$2,400 (120' of frontage x 4' wide sidewalk at \$5.00 / square feet) until such time as the property redevelops or the land to the west and east develops with the installation of sidewalks.

Section 2. A Certified Copy of this ordinance, with all referenced attachments, shall be filed with the City Clerk's office of the City of O'Fallon, Illinois.

Upon its passage and approval, this Ordinance shall be in full force and effect ten (10) days after its publication in pamphlet form as required by law.

Passed by the City Council this _____ day of _____ 2016.

ATTEST:

Approved by the Mayor this _____ day

(seal)

of _____ 2016.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor

ROLL CALL:	McCoskey	Meile	Albrecht	Kueker	Mouser	Hagarty	Roach	SUB TOTALS
Aye								
Nay								
Absent								

ROLL CALL:	Drolet	Bennett	Marsh	Holden	Smallheer	Cozad	Gerrish	SUB TOTALS	SUM OF TOTALS
Aye									
Nay									
Absent									



PROJECT REPORT

TO: Planning Commission
FROM: Justin Randall, Senior City Planner
THRU: Ted Shekell, Community Development Director
DATE: February 9, 2016
PROJECT: P2016-01: CR Holland, Planned Use

Location: 718 West Highway 50
Ward: 6
Applicant: Ron Bright on behalf of CR Holland Commercial Real Estate
Owner: CR Holland Construction, LLC
Submitted: December 29, 2015

Background & Executive Summary

Ron Bright of RGB Surveying on behalf of Chad Holland of CR Holland Commercial Real Estate has filed an application requesting a change of zoning from SR-2, Single Family Residential Dwelling District to O-1(P) Planned Office District for a parcel of land at 718 West Highway 50. CR Holland will be using one of the existing houses as a real estate office, a second existing house will be a rental property and the large pole barn will be used for the company's storage of tools and materials for repairing and maintenance of rental property.

The applicant will be remodeling the interior of the house for the use of office space. Very little to no modifications are being made to the outside of the building. The existing access will remain the same and there is an existing asphalt pad that will be striped for vehicle parking.

Existing Conditions

The subject property is currently zoned SR-2, Single Family Residential Dwelling District. The property currently has two houses, a detached garage and a large pole barn. The table below summarizes the zoning and land uses of adjacent properties. Please see the attached maps for more detailed information.

	<u>Adjacent Zoning</u>	<u>Adjacent Land Use</u>
North:	MR-2/PUD	Eagle Ridge Apartments
East:	SR-2 & O-1	Single-family Residence and Scott Credit Union
South:	B-1	Sonic and CVS (across Highway 50)
West:	SR-2	Single-family Residence

Applicable Ordinances, Documents and Reports

O'Fallon Comprehensive Plan:

The O'Fallon Comprehensive Plan Future Land Use Map depicts the subject property as Office / Service. The proposed rezoning to O-1 (P), Planned Office District is consistent with the Comprehensive Plan. Additionally, Section 8.3 of the Comprehensive Plan provides a set of guidelines for the redevelopment of the section of Highway 50 from Green Mount Road to Lawn Avenue, which is outlined below.

Residential Conversion

The City has three possible options for the area of the proposed rezoning. First is to do nothing, leaving it residential, thereby encouraging some of the properties to become rental or vacant at some point.

The second option is to follow the recommendation of the 2001 Plan that proposed office designation with the condition that minimum 2.5-acre parcels be assembled. Landscaped buffers would be needed between this area and the houses surrounding each parcel. The proposals should encourage continuity of development, efficient traffic flow, and coordination between residential and commercial land uses. Office use is more appropriate in these locations than retail due to fewer turning movements, the hours of operation of offices would be daytime, display or intense parking lot lighting would not be needed, and the less intense, more residential scale of an office/business service area would enable new developments to be more compatible with their neighbors.

The third option would be to allow conversions of these residences to limited business or professional uses. The properties would be allowed, through a Planned Use option, to be rezoned to Office and Business zoning classification, providing relief for certain business uses having a maximum of 1-2 employees, 3-4 parking spaces, and monument signage. The ultimate goal would be to assemble these parcels into a cohesive, master planned area.

Future developments would be required to have the appropriate utility easements to facilitate the development of new infrastructure needed to service this area, cross-access easements to allow future movement between properties, sidewalks for pedestrian traffic along Highway 50, and landscaped buffer-yards would be required. Preservation of mature, healthy trees should be done where appropriate. Tree planting and landscaping along Highway 50 should also be a part of each project. Maintenance of the neighborhood scale and appearance of this area is critical in preventing the degradation of its appeal and importance to the City. Each property would need its own detention, unless several parcels could be developed together to obtain more consolidated detention basins.

Code of Ordinances:

The zoning hearing has been triggered due to §158.116 of the O'Fallon Code of Ordinances which requires planned use approval for "any proposed amendment or change in zoning, change of use from a residential to a non-residential use, where the subject property is adjacent to or within 250 feet of any property used for residential, public assembly, including religious or school purposes." The property is adjacent to residential properties to the north, east and west. Due to this requirement, the applicant is requesting a change of zoning from SR-2, Single Family Residential Dwelling District to O-1(P) Planned Office District. The proposed rezoning is subject to Chapter 158 (Zoning) of the Code of Ordinance and must meet the requirements of the O-1, Office District requirements.

Public Notice:

Public Notice of this project has been fulfilled in accordance with Section 158.255 and 158.256 of the City of O'Fallon Zoning Regulations. More specifically, the applicant has notified property owners within 250 feet of the subject property via certified mail of the filing of the zoning amendment. Additionally, the City has notified property owners within 250 feet of the subject parcel of the public hearing at least 15 days prior to the hearing and published notice of the public hearing in a local newspaper at least 15 days in advance. Proof of notification is on file with the City's Community Development Department.

Discussion Points/Issues

Land Use & Comprehensive Plan

The subject property is identified as *Office/Service* in the Comprehensive Plan. The proposed project is consistent with the Comprehensive Plan. The subject property is located in an area of Highway 50 that has residential uses on the north side of Highway 50 and commercial/retail uses across Highway 50. The zoning hearing has been triggered due to the proposed use of an office use, located within 250 feet of a residence. CR Holland will be using one of the existing houses as a real estate office, a second existing house will be a rental property and the large pole barn will be used for the company's storage of tools and materials for repairing and maintenance of rental property.

The applicant will be remodeling the interior of the house for the use of office space. Very little to no modifications are being made to the outside of the building. The applicant indicates in the narrative the potential for the office building to revert back to a residential rental at some point in the future. The existing access will remain the same and there is an existing asphalt pad that will be striped for vehicle parking.

Traffic Circulation/Parking

Ingress and Egress: The site will continue to provide access from existing private drive off of Highway 50.

Parking: The site plan proposes using an existing asphalted area to provide the necessary parking for the conversion of the main house into a real estate office. The plan indicates a small area in which additional asphalt will be added to meet the required 4 spaces, including an accessible parking space. The plan proposes curbing the new asphalt to detain the excess water and slowly release through a curb cut with rip rap.

Sidewalks: The current site does not have a sidewalk along Highway 50 and the petitioner is not proposing a sidewalk. Since the site is converting from a residential land use to an office use in an interim basis and the property could be part of a future larger redevelopment, the need for a sidewalk may not be necessary at this time. If the parcel would become part of a redevelopment in which the house is removed and new construction is proposed a sidewalk would be necessary at that time.

Landscaping and Buffer Requirements

City code requires a structural buffer of a 6-foot fence and landscaping between O-1, Office District and the MR-2, Multi-family Residence Dwelling District and the SR-2, Single Family Residence Dwelling District. The plan is proposing a 6-foot high vinyl fence and trees along the northern property line, where the site adjoins the Eagle Ridge Apartments. However, the applicant is requesting relief from the required buffer along the eastern and western property lines where the site adjoins SR-2 zoning. The conversion of the residence to a small office will not alter the use of the property greatly and there are existing evergreen trees providing a buffer between the residences to the east and west.

Lighting

The site is not being lighted do to the normal hours of the real estate office being 9:00AM – 5:00PM.

Utilities and Drainage

The existing public water supply will remain as previously constructed. The site is serviced by a private septic sewer service that is monitored by St. Clair County Health Department. According to the County's regulations the existing private sewage system can remain until such time that it is not properly functioning. The Public Works Department has reviewed the application and due to the location of the City's sanitary sewer lines, if the private septic system begins to fail, the owner will be responsible to tap onto the City's sanitary sewer system. However, the Public Works Department will not require the conversion to an office to tie into the City's sanitary sewer system. Additionally, if new construction of a building is proposed in the future, the site would need to tie onto the City's sewer infrastructure.

There is a minor addition of impervious surface are being added to meet the necessary parking demand for the real estate office. The additional runoff that will be created by the additional pavement should not cause any adverse conditions to the site or neighboring properties. However to address the potential increase in runoff the plan shows curbing the low side of the parking area with a curb cut to slowly release the stormwater. The plan also shows the placement of rip rap to slow and dissipate the water coming off the impervious surface. Staff believes this form of detention will suffice as the necessary detention for the minor additional impervious surface.

Signage

At this time, the applicant has indicated they would like to construct a sign on Highway 50, which would not exceed 32 square feet and not exceed the height of 6 feet. All of the proposed dimensions of the sign would meet the requirements for a sign for a property converting a residence into a commercial use.

Hours of Operation

Hours of operation are proposed to be 9:00AM to 5:00PM, Monday-Friday, with appointments on Saturday.

Variances

Sidewalks: As outlined in the Comprehensive Plan, the conversion of the residential homes to small office uses along Highway 50 is an interim development step, with the ultimate goal to assemble a number of properties for redevelopment at a larger scale. Overall, staff believes the appropriate time for the construction of the sidewalk is when there is a larger redevelopment project, not at the interim residential conversion stage.

Landscape Buffer: The landscape plan is providing for the landscaping requirements along the northern property line, where there the landscaping could be preserved if the property is redeveloped as a part of a larger development. In addition to the buffer required on the northern property line, a landscaped buffer is required to mitigate the impact of the development on adjacent residential areas to the east and west. Instead of requiring fencing, staff recommend keeping the exiting landscaping in place, which includes evergreens to buffer the neighboring residential properties. This is consistent with the Scott Credit Union development just to the east.

Review and Approval Criteria

Section 9.050 of Article IX "Planned Uses" lists several criteria for evaluating planned uses. Evaluation of the project based on these factors is included under each criterion.

1. The criteria governing the rezoning of the property and approval of site plans, as set forth in the standards and requirements found elsewhere in the zoning code or in other applicable law,
The project meets all applicable zoning standards.
2. The physical design of the proposed plan and the manner in which said design makes adequate provisions for public services, provides adequate control over vehicular traffic, provides for and protects designated common open space and park dedication, and furthers the amenities of light, air, recreation and visual enjoyment.
The proposed development will not have a significant impact on traffic.
3. The relationship and compatibility of the proposed plan to adjacent properties and the surrounding neighborhood.
The conversion of the residential home to an office should not negatively affect adjacent properties. The comprehensive plan has indicated this as an area that will slowly convert to office uses.
4. The conformity with the standards and principles of the Comprehensive Plan and all other adopted regulations, including the Commercial Design Handbook dated July 6, 2009 and on file with the City Clerk. (Ord 3665; passed 5-3-10)
The proposal is consistent with the Comprehensive Plan and the Commercial Design Handbook is not applicable in this case.
5. The use(s) are designed, located and proposed to be operated so that the public health, safety and welfare will be protected.

- The proposed development is designed to be operated to protect the public health, safety and welfare.*
6. An identified community need exists for the proposed use.
Yes, a community need exists for the proposed use.
 7. The proposed use(s) will not impede the normal and orderly development and improvement of the surrounding property, nor impair the use, enjoyment, or value of neighboring properties.
The development will not impede the normal and orderly development and use of the surrounding property, nor will it impair the use, enjoyment, or value of neighboring properties.
 8. The degree of harmony between the architectural quality of the proposed building and the surrounding neighborhood.
The existing building is similar to and will not detract from many of the structures surrounding the property.
 9. The appropriateness of the minimum dimensions and areas of lots and yards set forth in the applicable zoning district regulations.
The proposed development meets the area-bulk requirements set forth in the O-1 Office District.

Staff Recommendation

Staff recommends approval of the project as proposed, for a real estate office, rental property and storage for the real estate/construction company, with the follow conditions:

1. A variance to the sidewalk requirement along Highway 50.
2. A variance to allow the landscaping plan to be constructed as shown on the site plan.
3. The use of storage associated with the Planned Use application shall be limited to the owner's property maintenance business and must remain within pole barn. No outside storage is permitted.
4. The Planned Use approval permits a single-family residential unit and permits the office building to revert back to a single-family residential unit in the future.
5. If new construction of a building is proposed in the future, the site will be required to receive a new planned use approval and include improvements, such as tying onto the City's sewer infrastructure, provide the necessary sidewalks and all other development related improvements as defined by the Development Manual and Zoning Code.

Attachments

- Attachment 1 – Project Application
- Attachment 2 – Zoning Map
- Attachment 3 – Land Use Map
- Attachment 4 – Site Plan



Planned Use / Re-Zoning Application

NAME OF PROJECT: CR Holland
ADDRESS/GENERAL LOCATION: 718 W. Highway 50
SUBDIVISION NAME & LOT NUMBER(S): Lot 5 of Glenns A.P.
PARCEL NUMBER(S): 04-30.0-300-006

PLEASE CHECK THE TYPE OF APPLICATION (PLEASE CHECK ONE):
[X] PLANNED USE
[] RE-ZONING (STANDARD MAP AMENDMENT)

SUMMARY DATA (RESPOND TO ALL THAT APPLY):

PRESENT ZONING: SR-2
PROPOSED ZONING: O-1(P)
PROPOSED # OF LOTS: 1
PROPOSED # OF DWELLING UNITS: 0
PROPOSED NUMBER OF BUILDINGS: Use existing
PROPOSED GROSS FLOOR AREA:
AREA IN ACRES: 46,014 sq. ft (1.05 Ac)
PRESENT USE: Residential

Owner
APPLICANT INFORMATION:
NAME: CR Holland Construction
COMPANY:
ADDRESS: 103 N. Oak Street
O'Fallon, IL 62269
PHONE: 618.416.7588
FAX:
EMAIL: chad@crholland.com

Applicant
DESIGN PROFESSIONAL INFORMATION:
NAME: Ron Bright
COMPANY: RGB Surveying
ADDRESS: 105 E. Adams Street
O'Fallon, IL 62269
PHONE: 618.741.3931
FAX:
EMAIL: ~~rgb@surveying@charter.net~~
RGB-Surveying@charter.net

see attached
SIGNATURE OF APPLICANT

see attached
SIGNATURE OF DESIGN PROFESSIONAL

STAFF USE ONLY
DATE RECEIVED: 12-29-15
APPLICATION RECEIVED BY: J. Randall
APPLICATION FEE: \$ 500.00
PROJECT ID #: P2016-01
STAFF ASSIGNED:
PLAN REVIEW FEE DEPOSIT REC'D: NO

PETITION FOR ZONING AMENDMENT

Community Development Department, O'Fallon City Hall
255 South Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269 Phone (618) 624-4500 Ext. 4

Amendment Request No. _____
Date: _____

(Do not write in this space -- For office use only)

Date set for hearing: _____

Perm. Parcel No. _____

Date hearing held: _____

Fee paid: \$ _____ Date: _____

Newspaper: _____

Building Permit App. No. _____

Recommendation of Planning Commission:

Action by City Council:

- Denied
- Approved
- Approved with modification

- Denied
- Approved
- Approved with modification

CITY OF O'FALLON

DEC 29 2015

DATE PAID
\$500.00

Date: _____

Date: _____

INSTRUCTIONS TO APPLICANTS: PLEASE PRINT. All information required by the application must be completed and submitted herewith. Applicants are encouraged to visit the Community Development Department for any assistance needed in completing this form.

1. Name of property owner(s): CR Holland Construction, LLC Phone: (618) 416-7588
Mailing address: 103 N. OAK ST. O'Fallon, IL 62269 E-Mail: Chad@CRHOLLAND.com
2. Applicant's name: RGB Surveying (Ron Beight) Phone: (618) 741-3931
Mailing address: 105 E. Adams St. O'Fallon, IL 62269 E-Mail: RGB-Surveying@chartec.net
3. Property interest of applicant (Owner, Contractor, etc.): owner's agent
4. Address of property: 718 W. Highway 50 O'Fallon Parcel (Tax) ID #: _____
5. Present use of property: Residential Present Zone District: SR-2
Proposed use of property: Real Estate Office Proposed Zone District: Planned Use
6. Zone District Classifications of adjacent properties: SR-2 0-1(P)
7. Area of land rezoning requested for: 46,014 SF +/- acres/square feet. JR ve
8. This application must be filed with two copies of a plat map of the subject property drawn to a scale not less than one (1) inch equals Two-Hundred (200) feet.
9. An amendment is requested to amend the zone district classification of certain described properties shown on the Zone District Map. A statement of the applicant's described reasons and factual information supporting the requested rezoning is attached.

I certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate.

I consent that the entry in or upon the premises described in this application by any authorized official of O'Fallon, Illinois for the purpose of inspecting or of posting, maintaining, and removing such notices as may be required by law.

Date: Dec 29, 2015

Signature of Applicant: Ronald B Beight

Date: Dec 15, 2015

Signature of Owner: [Signature]

From: chad@crholland.com
Sent: Monday, January 04, 2016 11:04 AM
To: Justin Randall
Cc: Ron Bright
Subject: RE: Planned Use

Hi Justin,

I hope you had a nice holiday and enjoyed the time off work. Below is a basic description of the property as well as our intended use.

The lot is approximately 1.02 acres and includes 2 houses as well as a 40 x 60 pole barn. The smaller house (building I) is a 1 bedroom house and approximately 550 sf. We have completely remodeled the house and are planning to rent it to tenant who will live there. The other house (building II) is 3bds and consist of approximately 1,000 sf. We are planning to relocate our Real Estate Company and our Construction Company to building II and use it as our main office. The 40 x 60 pole barn will be for used for storing tools and materials for CR Holland Construction. It is possible that, at some point in the future, the larger house (building II) will revert back to a residential rental.

Currently, the city's future composition plan shows the property as Office / Service. This use coincides with our vision for the property. Our goal is to (i) have the ability to market the property as already zoned for small retail / office; or (ii) build an office / retail complex at this location (in the future); or (iii) keep the current buildings and lease them as residential or office. In addition, we want to build / install a sign on the frontage along Highway 50 for CR Holland Real Estate.

Please let me know if you have any additional questions.

Thank you,
Chad

Chad B. Holland
Managing Partner / Managing Broker
 Email: Chad@CRHolland.com
 Direct: 618.567.3425



VETERAN OWNED

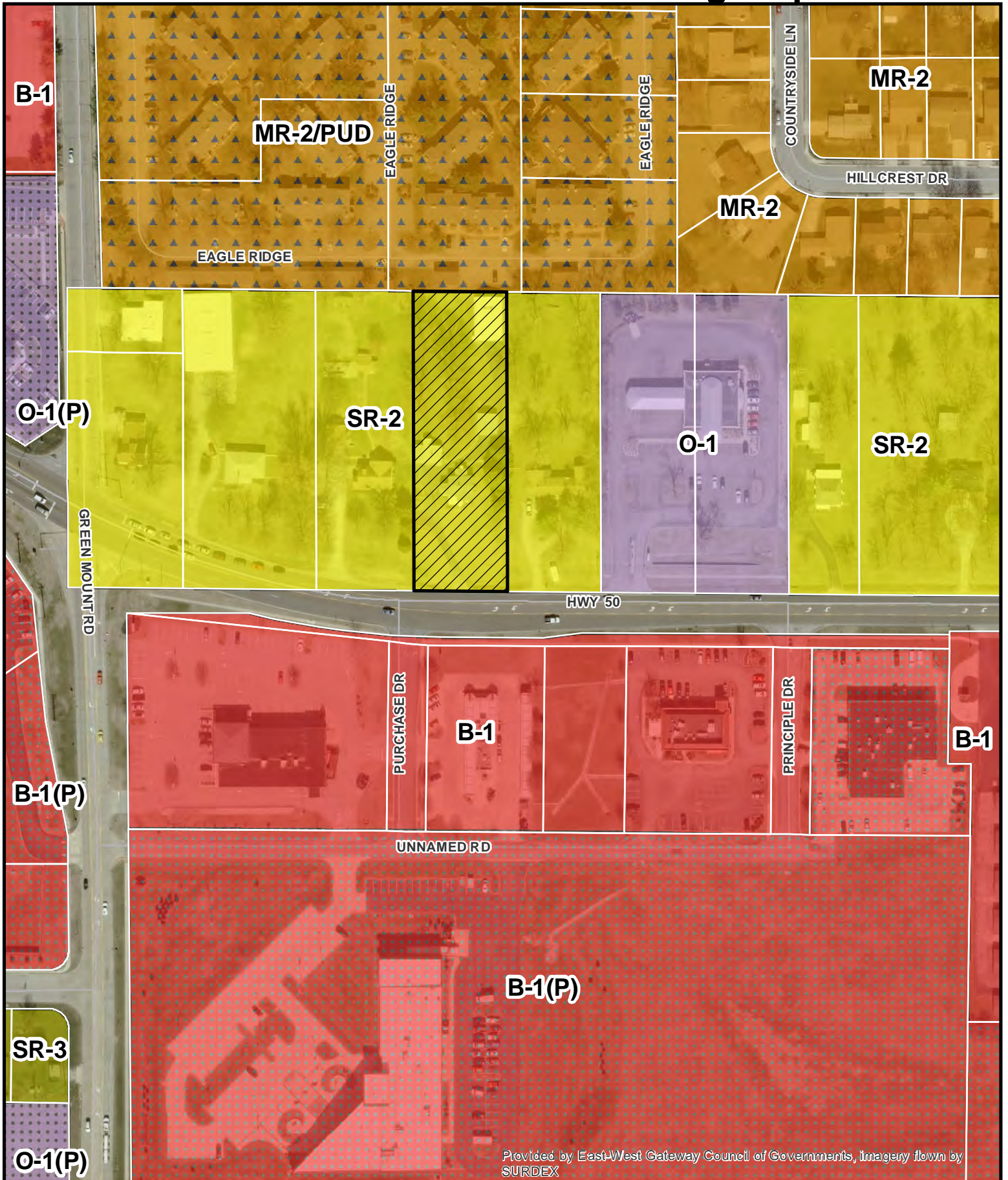
CR HOLLAND
Construction, Real Estate & Property Management
 103 N Oak Street
 O'Fallon, Illinois 62269
 Office: 618.416.7588
www.CRHolland.com



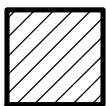
Certified SDVOSB

Service Disabled Veteran Owned Small Business

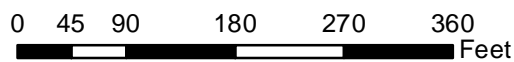
P2016-01: CR Holland - Zoning Map



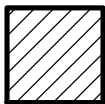
Provided by East-West Gateway Council of Governments, Imagery flown by SURDEX



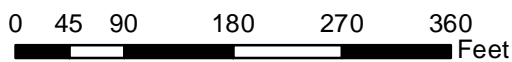
Subject Property



P2016-01: CR Holland - Land Use Map



Subject Property



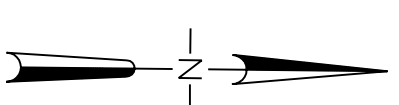
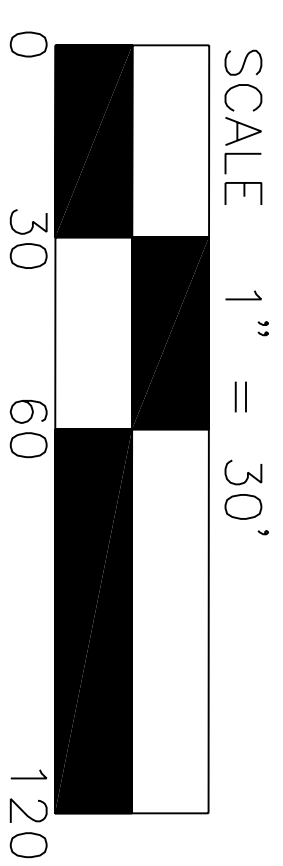
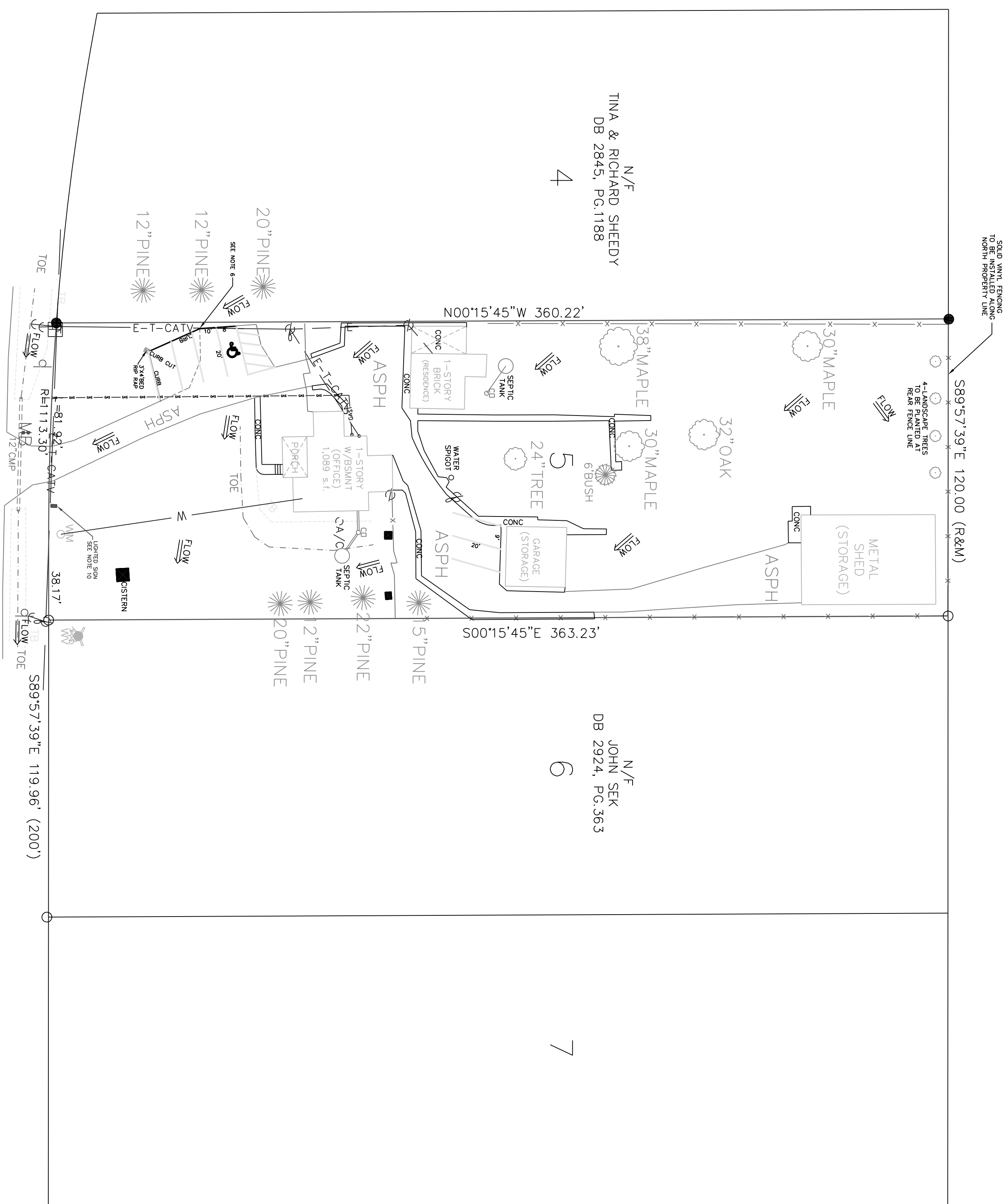
Provided by East-West Gateway Council of Governments, Imagery flown by SURDEX

SITE PLAN

BEING LOT 5 in "GLEN'S ASSESSMENT PLAT"
 IN THE WEST HALF OF SECTION 20, T.2 N., R.7 W. OF THE 3RDS P.M.
 AS RECORDED IN ASSESSMENT PLAT BOOK 20 #1
 CITY OF O'FALLON, ST. CLAIR COUNTY, ILLINOIS

N/E
 EAGLE RIDGE NEIGHBORHOOD
 2 CONDOMINIUM PHASE 1

W. HIGHWAY 50 (Width Varies)



GENERAL NOTES

- THE SURVEYING IS BASED UPON THE NEIGHBORING LOT 4, THE PART OF THE SURVEYING IS RECORDED IN PLAT BOOK 96 ON PAGE 93 IN THE RECORDER OF DEEDS OFFICE FOR ST. CLAIR COUNTY, ILLINOIS.
- ACCORDING TO E.F.A. COMMUNITY PLAN NO. 171530210 D WITH AN EFFECTIVE DATE OF NOVEMBER 5, 2003, THIS PROPERTY LIES WITHIN ZONE X (AREAS DETERMINED TO BE OUTSIDE OF THE 500 YEAR FLOOD PLAN).
- THE PROPERTY IS TO BE RE-ZONED TO (P) PLANNED OFFICE DISTRICT.
- 5 REGULAR PARKING SPACES AND 1 HANDICAP SPACE.
- EXISTING ASPHALT DRIVEWAY TO BE UTILIZED WITH NEW PARKING AREA OUTSIDE OF EXISTING DRIVE HAVING 4" OF COMPACTED ROCK WITH A 2" ASPHALT OVERLAY.
- A CURB WILL BE INSTALLED ALONG THE HANDICAP AND 3 PARKING SPACES TO THE SOUTHWEST OF OFFICE BUILDING WITH A 2" CURB CUT AT THE SOUTHWEST CORNER DRAINING INTO A 3' X 4' BED OF RIP RAP.
- NO NEW STRUCTURES OR DRIVEWAYS ARE TO BE CONSTRUCTED AT THIS TIME.
- ADDITIONAL RAIN OFF FROM NEW PARKING AREA WILL SHEET DRAIN THRU THE FRONT YARDS AND INTO EXISTING DITCHES.
- UTILITIES INCLUDING ELECTRIC, GAS, WATER, TELEPHONE, AND TWO SEPTIC SYSTEMS ALREADY SERVICE THE PROPERTY.
- A LIGHTED SIGN WILL BE CONSTRUCTED AND BE NO MORE THAN 4' X 8' X 6' HIGH.

LEGEND

- FOUND IRON ROD OR PIPE
- ⊗ FOUND CONC. MON.
- SET 1/2" IRON ROD
- (R) RECORD MEASUREMENT

SURVEYOR'S STATEMENT

THIS IS TO CERTIFY THAT WHILE IN THE EMPLOY OF OR HOLLAND CONSTRUCTION, I HAVE CONDUCTED A SURVEY OF THE ABOVE DESCRIBED PROPERTY AND THE RESULTS OF SAID SURVEY ARE SHOWN HEREON AND A RECORD RECORD INFORMATION AND AN ACTUAL SURVEY ON THE GROUND AND ARE IN ACCORDANCE WITH THE MINIMUM STANDARDS FOR LAND SURVEYING IN THE STATE OF ILLINOIS. I AM A LICENSED SURVEYOR IN THE STATE OF ILLINOIS.

DATE: 01-07-2016
 RONALD BROWN, SLS
 NO. 035-003157
 LICENSE EXPIRES 11-30-18



01-07-2016

SITE PLAN
 BEING LOT 5 in "GLEN'S ASSESSMENT PLAT"
 W.11/2 SEC. 20, T.2 N., R. 7 W.

CLIENT:
 CR HOLLAND CONSTRUCTION
 103 N. OAK STREET
 O'FALLON, ILLINOIS 62269
 (618) 567-3425 PHONE

SURVEY DATA:
 SURVEY DATE: DEC 2015
 FIELD CREW: RGB/JNB
 FIELD BOOK: 16, PG.31

RGB SURVEYING, LLC

105 E. ADAMS STREET
 O'FALLON, ILLINOIS 62269
 (618) 624-9034 PHONE/FAX

NO.	DATE	REVISIONS
1	12-07-15	REV. PERKING
2	01-07-16	FINISHES, CORRECTION

PROJECT NO. _____ CONTRACT NO. _____
 CR HOLE-15 0002
 DRAWN _____ CHECKED _____
 R.G.B. J.N.B.
 DATE DEC 01, 2015

SITE PLAN
 SHEET SP-1



CITY COUNCIL AGENDA ITEMS

To: Mayor and City Council
From: Sandy Evans, Director of Finance
Walter Denton, City Administrator
Date: March 7, 2016
Subject: Ordinance Approving Transfer of Bond Cap to SWIDA

List of committees that have reviewed: Finance and Administration

Background: The Southwestern Illinois Development Authority (SWIDA) requests the City transfer unused Illinois Private Activity Bond Allocation. This is an industrial bond authority granted to Home Rule municipalities for a very limited area of Industrial Economic Authority. If the city does not use or transfer the bond authority by May 1, it reverts back to the state. As the City does not have a qualifying use for the authority in 2016, staff recommends it be transferred to SWIDA for use in our area. This is the ninth transfer we have processed, and should the City have a use of this authority in the future, we would be in a better position to request help from SWIDA.

Legal Considerations, if any: None

Budget Impact: This is a very limited authority to issue a set dollar amount of industrial economic development bonds and has no affect on our financial status.

Staff recommendation: Recommend approval

ORDINANCE NO. _____

**AN ORDINANCE APPROVING THE
TRANSFER OF VOLUME CAP IN
CONNECTION WITH PRIVATE
ACTIVITY BOND ISSUES, AND
RELATED MATTERS**

WHEREAS, The City of O’Fallon, Illinois (the “*Municipality*”) is a municipality and a home rule unit of government under Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, Section 146 of the Internal Revenue Code of 1986, as amended (the “*Code*”), provides that the Municipality has volume cap equal to \$100 per resident of the Municipality in each calendar year, which volume cap may be allocated to certain tax-exempt private activity bonds; and

WHEREAS, the Illinois Private Activity Bond Allocation Act, 30 *Illinois Compiled Statutes 2008*, 345/1 *et seq.*, as supplemented and amended (the “*Act*”), provides that a home rule unit of government may transfer its allocation of volume cap to any other home rule unit of government, the State of Illinois or any agency thereof or any non-home rule unit of government; and

WHEREAS, it is now deemed necessary and desirable by the Municipality to transfer its entire volume cap allocation for calendar year 2016 to the Southwestern Illinois Development Authority (the “*Issuer*”) to be applied toward the issuance of private activity bonds by the Issuer (the “*Bonds*”) or for such other purpose permitted by this Ordinance;

NOW, THEREFORE, Be It Ordained by the City Council of the City of O’Fallon, Illinois, as follows:

SECTION 1. That, pursuant to Section 146 of the Code and the Act, the entire volume cap of the Municipality for calendar year 2016 is hereby transferred to the Issuer, which shall issue the Bonds using such transfer of volume cap, without any further action required on the part of the Municipality, and the adoption of this Ordinance shall be deemed to be an allocation of such volume cap to the issuance of the Bonds or such other bonds.

SECTION 2. That the Municipality and the Issuer shall maintain a written record of this Ordinance in their respective records during the term that the Bonds or any other such bonds to which such volume cap is allocated remain outstanding.



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Community Development Director
Walter Denton, City Administrator

Date: March 21, 2016

Subject: Special Event Permit – Happy Day Tropical Sno (MOTIONS)

List of committees that have reviewed: The Community Development Committee meeting scheduled for March 14th was canceled due to budget meetings. Chairman Albrecht and City Administrator Denton reviewed the requested permit and determined the requests were the same as the previous three years and recommended taking the SEPA straight to the council floor.

Background:

- Applicant: Dennis Cowden for Happy Day Tropical Sno
- Locations: 600 Southview Plaza (Ace Hardware parking lot) & 6000 Old Collinsville Road (Metro Lock parking lot)
- Request permission to operate:
 - Tropical Sno Concession – April 2016 through October 2016
 - Snow cone stand, freestanding ice chest, 3 picnic tables
 - **Ace Hardware Site:** Occupy an area next to the approved garden tent for Ace Hardware, on the eastern side of the parking lot.
 - **Metro Lock Site:** Occupy approximately 5 parking spaces along the southwest corner of the parking lot adjacent to Old Collinsville Road and Ashland Avenue intersection.
 - Temporary fence will be installed around the perimeter of the snow cone stand and picnic tables to provide separation from vehicular traffic.
- Hours of Operation: 7 days a week from 10:00 AM to 10:00 PM, adjusted as necessary.
- Number of Employees: 6-10 part-time employees at each site.
- Parking will be provided on site in the paved parking lot.
- The applicant is not requesting any special considerations from the City.
- The applicant has provided a letter from the property owner granting permission for the Special Event.
- The application is consistent with past Special Events applications.

Legal Considerations, if any: None

Budget Impact: None

Staff Review: The Police and Fire Departments reviewed the request and had no issues. Staff recommends approval of the Special Event Permit with the following conditions:

1. Hours of operation shall not extend past 10:00 PM.
2. Operation shall be situated on the area designated on the site plan provided and not on public ROW. A temporary picket fence shall be installed around the perimeter of the snow cone stand and picnic tables to provide separation from vehicular traffic.
3. The structure shall be anchored properly, and an electrical inspection shall be scheduled with the City for connection to nearby electrical source.
4. All temporary structures and facilities must be removed within 10 calendar days of the expiration of the special event permit.



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Community Development Director
Walter Denton, City Administrator
Date: March 21, 2016
Subject: Special Event Permit – O'Fallon Parks & Recs – Summer Camp Campaign (MOTION)

List of committees that have reviewed: The request was submitted after a potential Community Development Committee could have been held on March 14th. The Parks Department presented the request to the Parks Committee at their meeting on March 14th and received a positive response from the Committee.

Background

Applicant: Mary Jeanne Hutchison – O'Fallon Parks & Rec Department
Event: Parks & Rec Summer Camp Campaign
Date/Time: March 22nd – May 2nd
Location: Multiple City-owned Properties

Event Details

- The Parks and Recreation Department is beginning to promote the summer camps offered by the department.

Signage Request:

- 8 – 4-foot x 4-foot signs.
- Locations:
 - 2 in Community Park
 - 2 in the Family Sports Park
 - 1 in the State Street Community Garden
 - 1 at the Lacrosse Fields
 - 1 in the Milburn Roundabout
 - 1 at the O'Fallon Library

City Assistance Request:

- None

Legal Considerations, if any: None.

Budget Impact: None.

Staff Recommendation

The Fire Department and Police Department had no issues with the request. Staff recommends approval of the Special Event Permit.

cc

PD —
FD —
PW —
RECEIVED MAR 14 2019
RKR fyi



COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

<input checked="" type="radio"/>	Attach proof of not-for-profit status with application
OR	
<input type="radio"/>	Provide \$50.00 application fee with application



APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: Parks & Rec Summer Camp Campaign

Location of Event: Multiple Locations

Name of Event Organization: O'Fallon Parks & Recreation

Name of person in charge of event (applicant) and mailing address: Mary Jeanne Hutchison

Phone: 618-624-0139 E-Mail: mhutchison@ofallon.org

Secondary Contact Person: Andrew Dallner

Phone: 618-624-0139 E-Mail: adallner@ofallon.org

Beginning Date / Times: _____ Ending Date / Times: _____

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

- NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).
- ATTACHED
- Sketch plan of site.
- ATTACHED
- Permission letter from property owner, if applicant is not the property owner.
- ATTACHED NOT APPLICABLE
- Proof of not-for-profit status (so that application fee can be waived.)
- ATTACHED NOT APPLICABLE
- Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).
- ATTACHED NOT APPLICABLE
- Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): N/A
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____

N/A

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

NONE REQUESTED

Street Department, IDOT (for street closings, signalization, and detour routes)

Parks Department

Police Department

Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

PERMIT REQUIRED (please attach copy)

NOT APPLICABLE

11. American Disability Compliance

ATTACHED

NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Signature of Applicant/ person in charge of event

Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES NO

ADMINISTRATIVE APPROVAL CONDITIONS:

*AP 3.14.16
- CC ON 3.21.16*

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

NARRATIVE

Please include:

- hours of operation
- activities provided
- signage
 - dimensions,
 - quantity,
 - location, etc...
- traffic/parking plan
- contingency plans for rain
- plans for toilet facilities
- security plan
- expected attendance
- Any additional helpful information

Narrative:

The Parks and Recreation Department is beginning to promote the summer camps offered by the department. This year they have had 4' x 4' signs made to promote this summer's camps and are seeking approval to place them in the following locations:

- 2 in Community Park
- 2 in the Family Sports Park
- 1 in the State Street Community Garden
- 1 at the Lacrosse Fields
- 1 in the Milburn Roundabout
- 1 at the O'Fallon Library

The signs would be up from March 22nd to May 2.

CSI SUMMMER CAMPS



Ofallon
**PARKS
AND
REC**

register@

OFALLONSUMMERCAMPS.COM



SUMMER CAMPS

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PARKS
AND REC
REC

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SLIPPERY SUMMMER CAMPS



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DISCOVER SUMMER CAMPS

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SUMMER CHEER CAMPS



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AND
REC**

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MAGICAL SUMMMER CAMPS

Ofallon
PARKS
AND REC
REC

register@

OFALLONSUMMERCAMPS.COM

FD _____
PD _____



CC

<input type="checkbox"/>	Attach proof of not-for-profit status with application
OR	
<input checked="" type="checkbox"/>	Provide \$50.00 application fee with application

CITY OF O'FALLON

FEB 29 2016

DATE PAID \$50.00

COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: HAPPY DAY TROPICAL GNO - HUT #2

Location of Event: 6000 OLD COLLINSVILLE ROAD

Name of Event Organization: DEAN'S COWDEN

Name of person in charge of event (applicant) and mailing address: DEAN'S COWDEN
1004 MATTHEW DRIVE OFALLON IL 62269

Phone: 618. 616-1881 E-Mail: DEAN.COWDEN@GMAIL.COM

Secondary Contact Person: LINDA COWDEN

Phone: 618. 550-1881 E-Mail: COWDEN1@ATT.NET

Beginning Date / Times: APRIL 2016 Ending Date / Times: OCT 2016

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED [] NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

[] ATTACHED NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

[] ATTACHED NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. [] PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): N/A
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____
3954-9429

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

NONE REQUESTED

Street Department, IDOT (for street closings, signalization, and detour routes)

Parks Department

Police Department

Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

PERMIT REQUIRED (please attach copy)

NOT APPLICABLE

11. American Disability Compliance

ATTACHED

NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

[Signature]
Signature of Applicant/ person in charge of event

FEB 29, 2016
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES NO

ML 2/29/16

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

SPECIAL EVENT PERMIT APPLICATION
Happy Day Tropical Snow Concession
February 2016

I, Dennis Cowden, am submitting this renewal application for the purpose of setting up and operating within the O'Fallon community our Tropical Sno Hawaiian Shave Ice concession facility #2. Operating this business along with my son Kevin, we are looking forward to the opportunity of continuing our services in response to many requests from numerous residents and family members of all ages who recognize the name and look forward to enjoying a cool and flavorful Tropical Sno shaved ice treat. We are intending to continue our services located on the vacant parking lot of Metro Lock at 6000 Old Collinsville Road. I have attached a permission letter from Mr. Lee Schreiber, business owner.

What is a Tropical Sno?

Tropical Sno is to the snow cone, what Baskin Robins is to the ice cream cone. With Tropical Sno Shave Ice, you'll get a breezy taste of the islands. This is because of the unique natural tasting fruit flavors and shaves ice that literally is like snow and melts in your mouth. More than 200 million servings of this chilly delight have been sold around the world since its introduction in 1984, and dealers are now located throughout the United States and in 30 foreign countries. Some of Tropical Sno's 38 "real-to-life" flavors include margarita, kiwi, passion fruit, and tutti frutti. Flavors come in convenient dry powder packs, and are easily mixed with sugar and water to make syrup. Non-dairy cream toppings offer an even wider selection of taste possibilities.

Tropical Sno has a high brand awareness as well as a loyal customer following. A division of Pioneer Potato Company, Inc., Tropical Sno is a family business, with a family culture that's inclusive of dealers, employees, and young-at-heart fans. A major priority is keeping satisfaction high among these diverse groups with consistent, top-quality products and efficient service to customers of all ages throughout the community.

We plan to operate our Happy Day Tropical Sno Hut concession on Metro Lock's parking lot location on a seasonal recurring basis. Within the allowance of each season's Special Event Permit, our plans are to operate seven days a week between the hours of approximately 10 am through 10:00 pm, to be adjusted as necessary depending on weather conditions and other variable business factors. The operation would require employing six to ten part time employees. We will provide on-site training for each of our own employees. We live in the local area and expect to keep a close eye on all operations of our business including promoting safety, encouraging friendly and courteous service, and ensuring the grounds are clean, neat, and free of litter or debris. We intend to promote our recognition as a positive "must-have" summer treat commodity provider of our community.

All ingredients and trade marked products to be sold through our Happy Day Tropical Sno Hut concession stand will be purchased from the corporate Tropical Sno home office, located in Draper, Utah, which is required for us to carry the Tropical Sno logo. Block ice will purchased locally, delivered as required, stored on site and "shaved" on demand. A variety of favorite syrup flavors will also be delivered and stored as needed to be dispensed on a daily basis. We will take the necessary steps to acquire a provisional St. Clair County Health Department Permit, subject to passing a final on-site inspection before beginning operations.

Our typical Happy Day Tropical Sno Hut facility measures approximately 8' by 12' and we are proposing it be positioned in its same location on the paved parking area as previously operated. This site represents an ideal location for the hut to be set up in the unobstructed open parking area along Metro Lock's south property line. The location would provide the best access for a temporary electrical connection to the operating location. The already existing paved area also allows sufficient space for locating a self contained outside ice storage chest essential for being able to maintain an efficient shave ice operation. The surrounding area provides sufficient set-up area adequate to accommodate occasional entertainment activities and provide convenience picnic tables and protective umbrella settings for visiting patrons wanting to enjoy consuming their tasty cool treats before walking, bicycling, skateboarding or driving away. A temporary fencing or barrier of some kind, suitable to the city's liking, would be proposed to separate allowable vehicle parking area from the sitting area and ensure appropriate open access to the service window will be maintained for anxious Tropical Sno customers to be serviced on demand.

As shown on the attached site plan, the south property line of this open parking area is ideally situated and as has been in the past, provides more than adequate open paved surface for locating our Tropical Sno operation and entertainment. The layout of the parking area is such that there would be no drive through traffic interference. We are encouraged with Mr. Schreiber's endorsement and echo his excitement that this location is exceptionally well suited for accommodating Happy Day Tropical Sno Hut throughout the 2016 season.

The site plan has the concession stand positioned along the south property line, facing to the west, to best shelter the ice shaving process from the direct summer sun rays and afternoon heat. The site plan also shows picnic tables which are specifically position to both disperse people from gathering into larger groups and also set up to serve as barriers of sort to highlight and protect the concession stand itself and occasional entertainment activities. One-way traffic flow restrictions will not be required as the parking lot pass through area is open and easily accessible for traffic both entering and exiting the vacant parking area without encroachment on the concession area operations itself. We do not expect to see any more than five to eight parked vehicles present at any given time as customers will continue to come and go throughout the course of the operating hours. That number of vehicles can easily be accommodated in the immediate area without causing any additional traffic congestion in the area or entering and exiting Metro Lock business property.

We are aware that electrical inspections are required for all exterior electrical connections and that we must contact the city's electrical inspector a minimum of twenty-four hours prior to inspection.

Thank you for your consideration. We look forward to having you visit us often to enjoy your favorite favored Tropical Sno which will make your day, a Happy Day.



Happy Day Tropical Sno Hut

Dennis Cowden

1004 Matthew Drive

O'Fallon, Illinois 62269

618.616-1881

Keyhole Land Trust #100
Lee Schreiber
6000 Old Collinsville Road
O'Fallon, ILL. 62269

City of O'Fallon
255 S. Lincoln
O'Fallon, Illinois 62269
Planning & Zoning Office

Subject: Permission Letter – Special Even Permit

February , 2016

This letter is to confirm that I, Lee Schreiber, trustee owner of Metro Lock, O'Fallon, Illinois, have granted to Dennis Cowden of O'Fallon, Illinois, my permission to set-up and operate as a small business special event concession operation along the south property line of my business property parking lot grounds, a Tropical Sno hut, to be approved and operated in compliance with the City of O'Fallon rules and regulations.

Thank you,



Lee Schreiber
Metro Lock, Owner
Keyhole Land Trust #100
6000 Old Collinsville Road
O'Fallon, ILL 62269

Google Maps Old Collinsville Rd



Image capture: Jun 2013 © 2016 Google

Fairview Heights, Illinois

Street View - Jun 2013



Google Maps

Google Maps Old Collinsville Rd



Image capture: Jun 2013 © 2016 Google

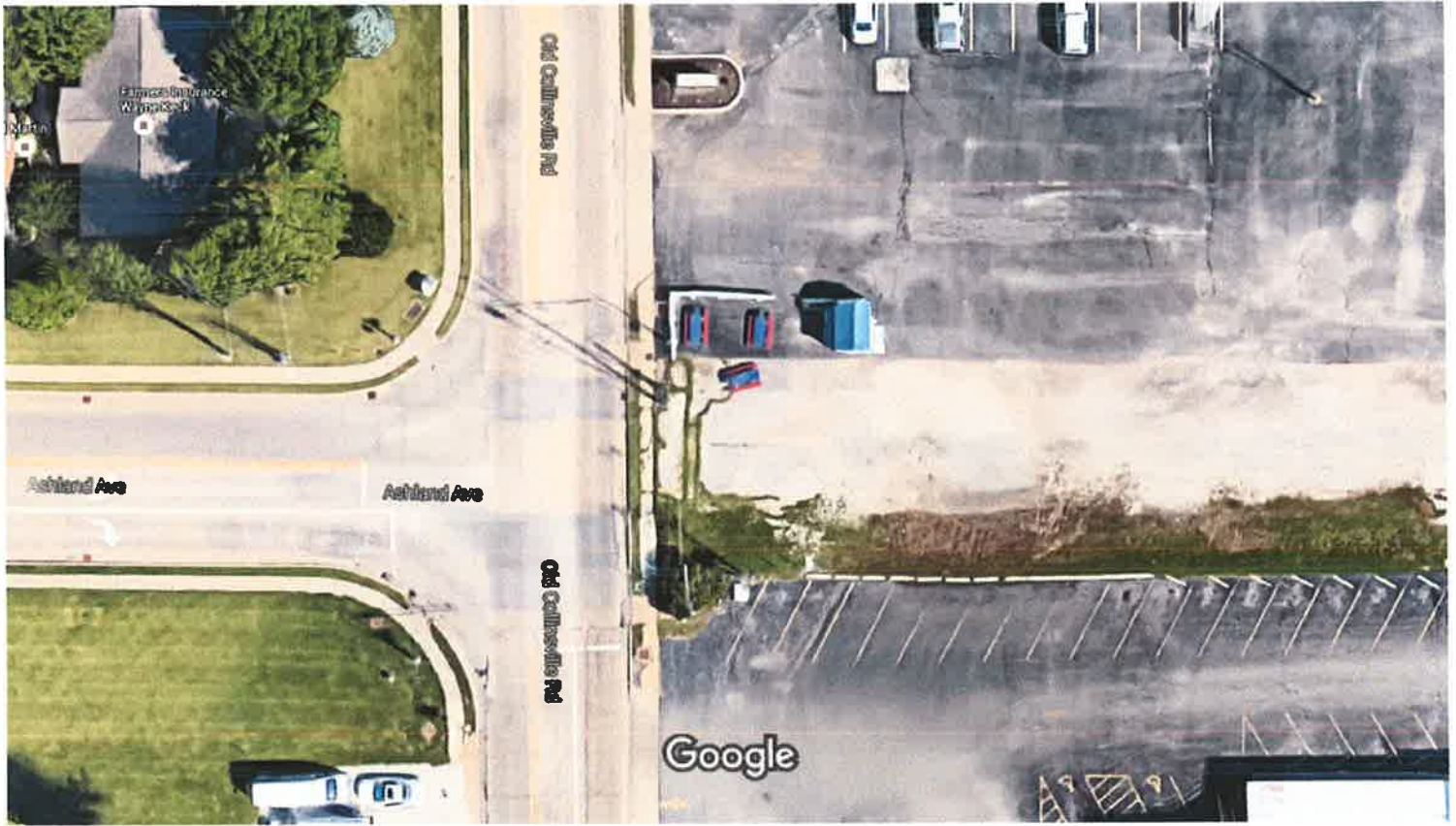
Fairview Heights, Illinois

Street View - Jun 2013



Google Maps

Google Maps 6000 Old Collinsville Road - Happy Day Tropical Sno Hut 2



Imagery ©2016 Google, Map data ©2016 Google 20 ft

Google Maps

FD _____
PD _____



CC

<input type="checkbox"/>	Attach proof of not-for-profit status with application
OR	
<input checked="" type="checkbox"/>	Provide \$50.00 application fee with application

CITY OF O'FALLON

FEB 29 2013

DATE PAID
5002

COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: HAPPY DAY TROPICAL SNO - HUT #1

Location of Event: 600 SOUTH VIEW PLAZA *in front of Ace Hardware*

Name of Event Organization: _____

Name of person in charge of event (applicant) and mailing address: DENNIS COWDEN
1004 MATTHEW DRIVE O'FALLON, IL 62269

Phone: 618. 616-1881 E-Mail: DENNYCOWDEN@GMAIL.COM

Secondary Contact Person: LINDA COWDEN

Phone: 618. 550-1881 E-Mail: COWDEN1@ATT.NET

Beginning Date / Times: APRIL 2016 Ending Date / Times: OCT 2016

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED [] NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

[] ATTACHED NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

[] ATTACHED NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. [] PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): N/A
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____
3954-8429

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

NONE REQUESTED

Street Department, IDOT (for street closings, signalization, and detour routes)

Parks Department

Police Department

Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

PERMIT REQUIRED (please attach copy)

NOT APPLICABLE

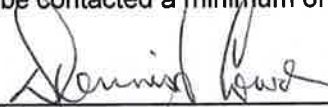
11. American Disability Compliance

ATTACHED

NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.


Signature of Applicant/ person in charge of event

FEB. 29, 2016
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES NO RL 2/29/16

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

Ace Hardware, O'Fallon
600 Southview Plaza,
O'Fallon, Illinois 62269

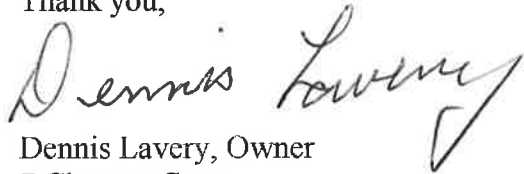
City of O'Fallon
255 S. Lincoln
O'Fallon, Illinois 62269
Planning & Zoning Office

Subject: Permission Letter – Small Business Operation

February , 2016

This letter is to confirm that I, as owner, have granted to Dennis Cowden of O'Fallon, Illinois, permission to set-up and operate as an outdoor small business concession operation on the grounds Ace Hardware, 600 Southview Plaza, O'Fallon Illinois, a Tropical Sno hut, to be approved and operated in compliance with the City of O'Fallon rules and regulations.

Thank you,



Dennis Lavery, Owner
7 Chavant Court
Swansea, Illinois 62226
618.628-7200

Copy to:

Dennis Cowden, Owner
Happy Day Tropical Sno
117 Carbon Hill Road
O'Fallon, Illinois 62269
618.616-1881



Imagery ©2016 Google, Map data ©2016 Google 20 ft

Google Maps

Google Maps Whitehall Dr



Image capture: Jun 2013 © 2016 Google

O'Fallon, Illinois

Street View - Jun 2013



Google Maps

Google Maps Whitehall Dr



Image capture: Jun 2013 © 2016 Google

O'Fallon, Illinois

Street View - Jun 2013



Google Maps

SPECIAL EVENT PERMIT APPLICATION
Happy Day Tropical Snow Concession
February, 2016

I, Dennis Cowden, am submitting this renewal application for the purpose of setting up and operating within the O'Fallon community our Tropical Snow Hawaiian Shave Ice concession facility #1. Operating this business along with my son Kevin, we are looking forward to the opportunity of continuing our services in response to many requests from numerous residents and family members of all ages who recognize the name and look forward to enjoying a cool and flavorful Tropical Sno shaved ice treat. We are intending to continue our services located on the vacant parking lot of Ace Hardware at 600 South View Plaza. I have attached a permission letter from Mr. Dennis Lavery, property owner.

What is a Tropical Sno?

Tropical Sno is to the snow cone, what Baskin Robins is to the ice cream cone. With Tropical Sno Shave Ice, you'll get a breezy taste of the islands. This is because of the unique natural tasting fruit flavors and shaves ice that literally is like snow and melts in your mouth. More than 200 million servings of this chilly delight have been sold around the world since its introduction in 1984, and dealers are now located throughout the United States and in 30 foreign countries. Some of Tropical Sno's 38 "real-to-life" flavors include margarita, kiwi, passion fruit, and tutti frutti. Flavors come in convenient dry powder packs, and are easily mixed with sugar and water to make syrup. Non-dairy cream toppings offer an even wider selection of taste possibilities.

Tropical Sno has a high brand awareness as well as a loyal customer following. A division of Pioneer Potato Company, Inc., Tropical Sno is a family business, with a family culture that's inclusive of dealers, employees, and young-at-heart fans. A major priority is keeping satisfaction high among these diverse groups with consistent, top-quality products and efficient service to customers of all ages throughout the community.

We plan to operate our Happy Day Tropical Sno Hut concession on the Ace Hardware parking lot location on a seasonal recurring basis. Within the allowance of each season's Special Event Permit, our plans are to operate seven days a week between the hours of approximately 10 am through 10 pm, to be adjusted as necessary depending on weather conditions and other variable business factors. The operation would require employing six to ten part time employees. We will provide on-site training for each of our own employees. We live in the local area and expect to keep a close eye on all operations of our business including promoting safety, encouraging friendly and courteous service, and ensuring the grounds are clean, neat, and free of litter or debris. We intend to promote our recognition as a positive "must-have" summer treat commodity provider of our community.

All ingredients and trade marked products to be sold through our Happy Day Tropical Sno Hut concession stand will be purchased from the corporate Tropical Sno home office

located in Draper Utah, which is required for us to carry the Tropical Sno logo. Block ice will purchased locally, delivered as required, stored on site and "shaved" on demand. A variety of favorite syrup flavors will also be delivered and stored as needed to be dispensed on a daily basis. We will take the necessary steps to acquire a provisional St. Clair County Health Department Permit, subject to passing a final on-site inspection before beginning operations.

Our typical Happy Day Tropical Sno Hut facility measures approximately 8' by 12' and we are proposing it be positioned in the same location as previously operated on the paved parking area as currently exists. This site represents an ideal location for the hut to be set up in the unobstructed open parking area along Ace Hardware's east property line. The location would provide the best access for a temporary electrical connection to the operating location. The already existing paved area also allows sufficient space for locating a self contained outside ice storage chest essential for being able to maintain an efficient shave ice operation. The surrounding area provides sufficient set-up area adequate to accommodate occasional entertainment activities and provide convenience picnic tables and protective umbrella settings for visiting patrons wanting to enjoy consuming their tasty cool treats before walking, bicycling, skateboarding or driving away. The same temporary fencing suitable to the city's liking, would be proposed to separate allowable vehicle parking area from the sitting area and ensure appropriate open access to the service window will be maintained for anxious Tropical Sno customers to be serviced on demand.

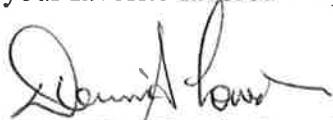
As shown on the attached site plan, the east property line of this open parking area is ideally situated and provides more than adequate open paved surface for locating our Tropical Sno operation. The layout of the parking area is such that there would be no drive through traffic interference. We are encouraged with Mr. Lavery's endorsement and echo his excitement that this location is exceptionally well suited for accommodating Happy Day Tropical Sno Hut throughout the 2015 season.

2016 JC

The site plan has the concession stand positioned along the east property line, facing to the north, to best shelter the ice shaving process from the direct summer sun rays and afternoon heat. The site plan also shows picnic tables which are specifically position to both disperse people from gathering into larger groups and also set up to serve as barriers of sort to highlight and protect the concession stand itself and occasional entertainment activities. One-way traffic flow restrictions will not be required as this portion of parking lot pass through area will not be open for traffic either entering and exiting this portion of Ace Hardware's vacant parking area. There will be no encroachment on the concession area operations itself or on the open parking area fronting Ace Hardware. We do not expect to see any more than five to eight parked vehicles present at any given time as customers will continue to come and go throughout the course of the operating hours. That number of vehicles can easily be accommodated in the immediate area without causing any additional traffic congestion in the area or entering and exiting either Ace Hardware or the neighboring business property.

We are aware that electrical inspections are required for all exterior electrical connections and that we must contact the city's electrical inspector a minimum of twenty-four hours prior to inspection.

Thank you for your consideration. We look forward to having you visit us often to enjoy your favorite favored Tropical Sno which will make your day, a Happy Day.



Happy Day Tropical Sno Hut

Dennis Cowden

1004 Matthew Drive

O'Fallon, Illinois 62269

618.616-1881



Public Safety Committee Minutes
March 14, 2016 5:00 p.m.

Minutes of a regular meeting of the Public Safety Committee of the City of O'Fallon, held in the Community Room, Public Safety Building, 285 N. Seven Hills Road, O'Fallon, Illinois, March 14, 2016. Call to order 5:00 p.m.

ROLL CALL:

Members Present: Marsh, Hagarty, Drolet, Kueker, Roach, Smallheer
Members Not Present:
Staff Liaison: Chief Van Hook - OPD, Chief Brent Saunders - OFD
Other Aldermen Present Albrecht, Bennett, Gerrish, Holden, McCoskey, Meile
Other Persons Present Walter Denton – City Administrator; Sandy Evans – Finance Director; Dan Gentry – IT Manager; Pam Funk – Asst. City Administrator; Mark Berry – OPD; James Cavins – OPD; Keith Townsend – OPD; Jeff Wild – EMS; Jeremy Sherman – EMS; Kim Lamprecht – EMS; Daryl Ostendorf – OPD; Jim Blackburn – OPD; Vern Malare – Resident; Ron Zelms – Resident; Charles Pitts – Resident; Misty McDonald - OPD;
Media Persons Present: None

Chairwoman Marsh declared a quorum present and requested a Motion to approve the Minutes of February 8, 2016 Alderman Hagarty made a Motion to accept the minutes of February 8, 2016 as presented and Alderman Roach seconded the Motion. All Ayes.

New Business

Item 1. Intergovernmental Agreement to Provide SRO Services to School District # 203 – Chief Van Hook stated that for the year 2015 the School Resource Officer (SRO) was split between all of the O'Fallon School Districts. District # 203 has determined their need for a full-time SRO and has agreed to pay for 75% of the salary of the SRO beginning with the new school year. This will cover the full salary of the officer while school is in session and the remaining 25% will be covered by the City of O'Fallon during the summer months.

Action: Request to take to council for a vote to get an approval sign the agreement between OTHS and the City of O'Fallon.

Motion: A motion was made by Alderman Roach to take to council for an approval to sign the Intergovernmental Agreement between the City of O'Fallon and School District # 203 and seconded by Alderman Hagarty. All ayes.

Disposition: Closed

Item 2. Intergovernmental Agreement to Provide Dispatch Services to Shiloh Village Police Department – Chief Van Hook stated that this will be the 6th year that the City of O’Fallon has provided dispatch services to Shiloh Village. We have an increase of 3% for the cost of dispatch; which will cover the 3% contractual agreement for dispatch salaries. With the forced PSAP consolidation, we will have to re-negotiate a contract if we are awarded the consolidation.

Action: Request to take to council for a vote to get an approval sign the Intergovernmental Agreement to Provide Dispatch Services to Shiloh Village Police Department.

Motion: A motion was made by Alderman Hagarty to take to council for an approval to sign the Intergovernmental Agreement to Provide Dispatch Services to Shiloh Village Police Department and seconded by Alderman Drolet. All ayes.

Disposition: Closed

Item 3. Information Technologies, Inc. Contract – Consolidation was the driving force to look at alternative platforms for the police department reporting system. During the evaluation it was determined by Mission Critical Partners that O’Fallon and Fairview Heights would have to look at their reporting platforms and determine which system would better fit our needs. Through the process it was determined that ITI would be the better choice. ITI provides a significant cost savings and it is a great product.

Action: Request to take to council for a vote to get an approval sign the Information Technologies, Inc. contract.

Motion: A motion was made by Alderman Roach to take to council for an approval to sign the Information Technologies, Inc. Contract and seconded by Alderman Hagarty. All ayes.

Disposition: Closed

Item 4. EMS Department Budget – Overall budget has only increased 1.9% from FY 16 to FY 17. We have budget request for three capital equipment purchases. They are a Zoll monitor for the Supervisor Vehicle, A Supervisor Vehicle and a stretcher which is required by the state of Illinois in order to meet their guidelines. A questions was asked where the money from line item 4790 – Transfers goes when it is transferred. The money goes toward bond payments. A second question was asked as to how much money does EMS recover on our ambulance runs. It can fluctuate but around 40% of the EMS ambulance runs are written off as non-collectable. We have increase our run rate for the first time in 12 years and that seems to help off-set some of the costs.

Action: None

Motion: None

Disposition: Closed

Item 5. Fire Department Budget – Overall Budget has only increased 1.7% from FY 16 to FY 17. Our budget request for capital equipment purchase are new vehicle (\$55,000) and a radio repeater (\$15,000). We are on a seven year cycle to replace vehicles and this vehicle has reached the end of its life cycle. The Radio Repeater is old and we need a new one to broadcast a stronger signal.

Action: None

Motion: None

Disposition: Closed

Item 6. Police Department Budget – Overall budget has increased 6.2% from FY 16 to FY 17. We have budgeted for 2 capital equipment purchases; which are both vehicles. Request replacement of tazers and portable radios for this year. We have an increase in the training budget for sending an officer to the FBI academy, Bachelor’s Degree for two officers, Mandatory Use of Force Training, and Mandatory Narcan Training. We also have increase the line item for building maintenance due to the building aging it is necessary to increase the maintenance costs.

Action: None

Motion: None

Disposition: Closed

Old Business

None

Chairwoman Marsh asked if anyone had any other New Business not on the Agenda, hearing no New Business, Chairwoman Marsh called for a Motion to adjourn. A Motion to adjourn was made by Alderman Kueker and Alderman Smallheer seconded the Motion. All ayes.

Meeting Adjourned:	5:54 p.m.
Next PS Meeting:	April 11, 2016 5:00 p.m.
Minutes Taken By:	Misty McDonald

MEMO

To: City Clerk, Phil Goodwin
Finance Committee:
Mike Bennett, Chair
Jerry Albrecht – Vice Chairman
Ned Drolet
Bob Kueker
Gene McCoskey
Herb Roach
Matt Smallheer

From: Patricia Diess
Date: March 18, 2016
Subject: Invoices for March 21, 2016
Amount: \$809,733.38
Warrant: #346

Attached, for the Finance Committee's and the City Council's approval, is the bills list for March 21, 2016 in the amount of \$806,481.77 as well as \$2,320.08 for Seasonal Park Payments, \$330.00 for Parks Refunds, and \$601.53 for Utility Billing Refunds. If you have any questions or should need further information; please let me know.

Copy: Sandy Evans
City Council
Mayor Graham

CITY OF O'FALLON

BILL LIST FOR March 21, 2016
Warrant #346

The Mayor and the City Council of the City of O'Fallon, Illinois, hereby approve the attached list of bills and authorize the Director of Finance to forward payment on the 22nd of March, 2016. The Office of Finance is hereby authorized to borrow from any fund having an excess cash balance to pay the bills for any fund having a cash deficit.

Gary Graham, Mayor

ATTEST:

Philip Goodwin, City Clerk

	A	B	C	D	E
1	AP Warrant FY 2016				
2	Invoice Due Date.Date mm-dd-yyyy	03/22/2016			
3					
4	Invoice Amount				
5	Vendor Name	Invoice Number	Invoice Description	Date mm-dd-yyyy	Total
6	Absopure Water Co	55583644	Strts-Lease Payment	02/29/2016	\$5.00
7		55590243	WWTP-Lease Payment	02/29/2016	\$5.00
8	Absopure Water Co Total				\$10.00
9	Ace Hardware of O'Fallon	67262	Wtr-Safety Spray Paint	02/03/2016	\$47.88
10		67369	Strts-Connectors	02/09/2016	\$7.07
11		67406	Swr-Glue, Rstp Spray Paint	02/11/2016	\$7.48
12		67420	Swr-Carwax Seal, Carwax Meguiar's	02/11/2016	\$19.98
13		67536	Wtr-Rust Remover, Roope, Hack Blades, Sump Pump, Etc	02/17/2016	\$153.36
14		67539	Wtr-Adapters, Coupling, Conduit, Pipe	02/17/2016	\$16.45
15		67651	Swr-Asst'd Fasteners	02/22/2016	\$4.17
16		67666	Wtr-Spray Paint	02/23/2016	\$83.79
17		67721	Strts-Crimp Plug, Tool Crimper	02/25/2016	\$34.98
18		67722	Strts-Propane Tank Refill	02/25/2016	\$53.98
19		67751	WWTP-Poly Tarp, Rope	02/26/2016	\$26.97
20		67786	WWTP-Brass Hose w/Shutoff	02/29/2016	\$14.99
21		67801	Strts-Simple Green Cleaner, Asst'd Fasteners	02/29/2016	\$25.08
22		PW-Feb2016-Disc	PW-February 2016 Discount	02/29/2016	-\$25.08
23	Ace Hardware of O'Fallon Total				\$471.10
24	Airgas USA LLC	9048662265	EMS-Oxygen	02/24/2016	\$331.83
25	Airgas USA LLC Total				\$331.83
26	Ameren Illinois	0201-030116	Strts-Street Lighting Charges	03/07/2016	\$44.97
27	Ameren Illinois Total				\$44.97
28	AmerenIP	0120-021716	Monthly Utilities	03/07/2016	\$62,310.54
29	AmerenIP Total				\$62,310.54
30	Anderson Hospital	20609	EMS-Heartsave CPR AED Cards	02/08/2016	\$50.00
31	Anderson Hospital Total				\$50.00
32	Anderson Pest Solutions	3699715	Sportspark-Qtrly Pest Control	02/01/2016	\$54.60
33		3699737	Lib,Dep,CH,BankAnnex-Qtrly Pest Control	02/01/2016	\$227.33
34		3700009	WWTP-Qtrly Pest Control	02/01/2016	\$110.00
35		3700305	Swr-Monthly Pest Control	02/01/2016	\$54.00
36	Anderson Pest Solutions Total				\$445.93
37	Aramark Uniform Services	452-0836589	PD/EMS-Mat Service	03/03/2016	\$37.20
38	Aramark Uniform Services Total				\$37.20
39	AT&T	618628691702-16	618 628-6917 330 7	02/04/2016	\$80.00
40		9424670308	171-796-1027 322	02/28/2016	\$1,907.00
41	AT&T Total				\$1,987.00
42	Atkins, Rudi	030916	Reimb/CDL Drivers License	03/09/2016	\$60.00
43	Atkins, Rudi Total				\$60.00

	A	B	C	D	E
44	Auffenberg Dealer Group	80840	Strts-Wheel Assy	03/09/2016	\$174.28
45		80867	Swr-Hose Assy	03/10/2016	\$90.32
46	Auffenberg Dealer Group Total				\$264.60
47	B & P Trophy House	6060	EMS-Engraved Plates for Employee of the Year	02/26/2016	\$20.00
48	B & P Trophy House Total				\$20.00
49	B C Signs	24149	Fac-Sprinkler Room Signs	03/04/2016	\$40.00
50		24153	Sportspark-Outfield Distance Markers	03/03/2016	\$350.00
51	B C Signs Total				\$390.00
52	BagSpot Pet Waste Solutions	2201	Pks/Rec-RockSprings Dog Waste Bags	03/04/2016	\$191.77
53	BagSpot Pet Waste Solutions Total				\$191.77
54	Balke Brown Associates	031416	TIF 3 - Lakeside Drainage Payout	03/14/2016	\$1,977.50
55	Balke Brown Associates Total				\$1,977.50
56	Bank of O'Fallon	032716	FD-Loan 4950189010 Pmt	03/27/2016	\$19,850.82
57	Bank of O'Fallon Total				\$19,850.82
58	Banner Fire Equip Inc	441582	FD-Pull Only Lock Pin Assy	03/07/2016	\$80.98
59	Banner Fire Equip Inc Total				\$80.98
60	Batteries Plus Bulbs	378-307349	CityHall-Batteries	03/01/2016	\$59.40
61		378-307399	Dep,PW-Batteries	03/02/2016	\$59.70
62	Batteries Plus Bulbs Total				\$119.10
63	Beacon Athletics	453513-IN	Pks/Rec-Baseball Field Equip	02/23/2016	\$2,096.00
64		453758-IN	Sportspark-Blue Quad Field #1 Backstop Pads	02/29/2016	\$788.00
65	Beacon Athletics Total				\$2,884.00
66	Bel-O Cooling & Heating Inc	86772	Pks/Rec-Heat/Air Repair, Replace Unit PM Shed & Community Pk	02/18/2016	\$1,296.00
67		86837	FD-Install Mini Split, HVAC Unit O Station #2	02/29/2016	\$2,195.00
68		86882	Sportspark-Diagnostics, 3 Pole Contactor, Labor	02/29/2016	\$276.00
69	Bel-O Cooling & Heating Inc Total				\$3,767.00
70	Ben Meadows Company	SI02271899	Pks/Rec-Arbortie Guying Material (Tree Staking)	02/22/2016	\$73.95
71	Ben Meadows Company Total				\$73.95
72	Benchmark Title Co LLC	10033	St E's - Commercial Informational Commitment	03/10/2016	\$300.00
73		10036	St E's - Commercial Informational Commitment	03/11/2016	\$250.00
74		10039	St E's - Commercial Informational Commitment	03/11/2016	\$312.00
75		10053	St E's - Commercial Informational Commitment	03/11/2016	\$312.00
76		9985	St E's - Commercial Informational Commitment	03/07/2016	\$288.00
77		9988	St E's - Commercial Informational Commitment	03/07/2016	\$293.00
78		9997	St E's - Commercial Informational Commitment	03/08/2016	\$500.00
79	Benchmark Title Co LLC Total				\$2,255.00
80	BG Services Inc	192995-IN	FD-All Weather DFC w/Lubricity	03/03/2016	\$138.00
81	BG Services Inc Total				\$138.00
82	Bound Tree Medical LLC	82066357	EMS-Medical Supplies	02/23/2016	\$532.03
83		82067858	EMS-Medical Supplies	02/25/2016	\$54.24
84	Bound Tree Medical LLC Total				\$586.27
85	Bruckert, Gruenke & Long PC	5294	CDD-Ladies Emporium	03/02/2016	\$67.50
86		5295	Central Park TIF	03/02/2016	\$91.38

	A	B	C	D	E
87	Bruckert, Gruenke & Long PC	5296	Admin-Electric Aggregation	03/02/2016	\$360.00
88		5297	Greenmount Medical Campus TIF	03/02/2016	\$607.50
89	Bruckert, Gruenke & Long PC Total				\$1,126.38
90	BSN Sports Collegiate Pacific	97696867	Pks/Rec,Sportspark-Pitching Rubber, Spikes for End Spiked Rubber	03/02/2016	\$999.17
91		97696869	Pks/Rec-Basketball Scoreboards	03/02/2016	\$524.99
92	BSN Sports Collegiate Pacific Total				\$1,524.16
93	Buckeye Cleaning Center	945285	Pks/Rec-Trash Can Liners	02/16/2016	\$66.96
94		946842	Pks/Rec-PMF Entrance Mats	02/23/2016	\$307.20
95		948232	Sportspark-Trash Can Liners	03/01/2016	\$245.52
96		949254	Pks/Rec-Entrance Mats/Carpet	03/07/2016	\$313.60
97	Buckeye Cleaning Center Total				\$933.28
98	Butler Supply Co	12299604	FD-Bulbs	03/01/2016	\$97.68
99		12300957	Strts,Wtr-Lens	03/02/2016	\$52.50
100		12302331	Wtr-PVC Glue, Male Adapter, Locknut, Insulating Bushing, Elbow	03/03/2016	\$48.97
101		12303640	Vets Monument-Freight	03/04/2016	\$9.54
102		12306370	Vets Monument-Retrofit Lamp	02/08/2016	\$60.00
103		12306371	WWTP-Outlet Box, Single Gang In-Use Cover	03/08/2016	\$17.39
104		12307689	WWTP-Clarifiers	03/09/2016	\$930.56
105	Butler Supply Co Total				\$1,216.64
106	Charter Communications	104221-022316	FD-TV Service	02/23/2016	\$54.58
107		76569-030116	FD-TV Service	03/01/2016	\$38.39
108		99975-030116	Wtr-TV Service	03/01/2016	\$14.76
109	Charter Communications Total				\$107.73
110	Christ Truck Svc Inc	15907	Strts-Dirt Loads	02/08/2016	\$250.00
111		15920	Strts-Rock	02/18/2016	\$164.94
112	Christ Truck Svc Inc Total				\$414.94
113	Cintas Corporation	731435102	Fire Station 4 Mat Service	02/17/2016	\$59.17
114		731438153	Fac-Mats	02/24/2016	\$59.17
115		731441209	Fire Station 4 - Mat Service	03/02/2016	\$59.17
116	Cintas Corporation Total				\$177.51
117	Clemons, Ebony	022916	PD-Meal Expenses for Dispatch Conference	02/29/2016	\$56.50
118	Clemons, Ebony Total				\$56.50
119	Cletes Auto Repair	85001	EMS-Tow on 2013 Ford F-450 Super Duty 6.7	02/05/2016	\$150.00
120	Cletes Auto Repair Total				\$150.00
121	Commerce Bank	AD022616-1	Pks/Rec-IPRA Conference Expenses	01/30/2016	\$348.56
122		AD022616-2	Pks/Rec, Econ Dev-Magic Mouse, Keyboard, Fitbits	02/02/2016	\$429.96
123		AD022616-3	Pks/Rec-Survey Monkey	02/03/2016	\$26.00
124		AD022616-4	Pks/Rec-Gift Cards	02/05/2016	\$1,950.00
125		AD022616-5	Pks/Rec-Adobe Creative	02/11/2016	\$29.99
126		AD022616-6	Pks/Rec-Supplies	02/11/2016	\$68.74
127		AD022616-7	Pks/Rec-Office Supplies	02/25/2016	\$99.00
128		BS022616-1	FD-Training Materials	01/27/2016	\$1,143.57
129		BS022616-2	FD-Training Materials	01/30/2016	\$165.53

	A	B	C	D	E
130		BS022616-3	FD-DVD Rewriters, Network BackUp, Outlet, External Double Layers	02/03/2016	\$3,914.86
131		BS022616-4	FD-Office Supplies	02/03/2016	\$75.47
132		BS022616-5	FD-Lunch for Executive Fire Board Meeting	02/09/2016	\$67.43
133		BS022616-6	FD-Extension Cord, Clips, Supplies	02/21/2016	\$40.24
134		BS022616-7	FD-Conference Meals	02/22/2016	\$62.06
135		BS022616-8	FD-Conference Lunch	02/25/2016	\$37.98
136		CS022616-1	FD-Hammer Drill Bit, Scotch Extreme	01/29/2016	\$41.33
137		CS022616-2	FD-Power Washer	02/10/2016	\$159.00
138		CS022616-3	CDD-NFPA 13 Handbook	02/18/2016	\$159.35
139		DB022616-1	Eng-UWEX Registrations	02/09/2016	\$1,990.00
140		DG022616-1	PW-AutoCAD Light for Dwayne	01/27/2016	\$382.50
141		DG022616-2	IT-Callout Svcs for IT Staff	02/11/2016	\$108.00
142		DG022616-3	IT-Auto Renewal Amazon Prime Membership	02/13/2016	\$99.00
143		JC022616-1	PD-Print Cartridges for Major Case Squad	02/11/2016	\$134.34
144		JF022616-1	Pks/Rec-Sportspark-Tng Materials, Cork Bulletin Board, ScanDisk	02/02/2016	\$213.95
145		JF022616-2	Pks/Rec-Uniform	02/03/2016	\$37.18
146		JF022616-3	Pks/Rec-GIS Training (Natural Resource Modeling)	02/03/2016	\$913.20
147		JS022616-1	CDD-Shoe Cleaner	02/17/2016	\$63.25
148		JS022616-2	CDD-Shoe Cover	02/18/2016	\$54.86
149		JS022616-3	CDD-IFC Study Companion	02/19/2016	\$54.00
150		MAF022616-1	Admin-Municipal Clerks of IL	01/30/2016	\$338.78
151		MAF022616-2	Admin-Conference Airfare	02/24/2016	\$252.46
152		MB022616-1	PD-FBI Conference Registration	01/27/2016	\$475.00
153		MB022616-2	PD-Headset, Spare Remote	02/19/2016	\$240.56
154		MJH022616-1	Pks/Rec-IPRA Conference	01/31/2016	\$979.02
155		MJH022616-2	Pks/Rec-Pizza for Budget Meeting	02/02/2016	\$33.70
156		MJH022616-3	Pks/Rec-Budget Supplies	02/01/2016	\$87.47
157		MJH022616-4	Pks/Rec-Worldwide Ticketcraft	02/05/2016	\$212.93
158		MJH022616-5	Pks/Rec-Active Software Conf	02/24/2016	\$17.88
159		MK022616-1	Lib-Shipping	01/26/2016	\$151.82
160		MK022616-2	Lib-Office Supplies	02/08/2016	\$59.96
161		MK022616-3	Lib-Large Stamp	02/11/2016	\$40.35
162		MK022616-4	Lib-Legislative Breakfasts	02/12/2016	\$50.00
163		MK022616-5	Lib-Refreshments for MEPL Mtg	02/25/2016	\$33.54
164		MS022616-1	Pks/Rec,Sportspark,Cemetery-Training Registrations	02/04/2016	\$450.00
165		MS022616-1 Lib	Lib-Backup Service	02/01/2016	\$5.00
166		MS022616-2	Pks/Rec-Fuel	02/04/2016	\$65.59
167		MS022616-2 Lib	Lib-Computer Service	02/03/2016	\$1,356.00
168		MS022616-3	Pks/Rec-End of Training Lunch & Staff Meet for Crew Leaders	02/12/2016	\$41.50
169		MS022616-3 Lib	Lib-Luncheon Mtg	02/09/2016	\$32.95
170		MS022616-4 Lib	Lib-Luncheon Mtg	02/15/2016	\$16.82
171		MS022616-5 Lib	Lib-Luncheon Mtg	02/22/2016	\$37.44
172		NM022616-1	Pks/Rec-IPRA Conference Expenses	01/30/2016	\$423.51

	A	B	C	D	E
173		NM022616-2	Pks/Rec-Bowling	02/12/2016	\$159.00
174		NM022616-3	Pks/Rec-Illinois Youth Soccer	02/18/2016	\$500.00
175		OPD022616-1	PD-2016 Women in Criminal Justice Conference Registration	02/10/2016	\$135.00
176		PF022616-1	EconDev-ILCMA Winter Conf	02/06/2016	\$311.36
177		PF022616-2	EconDev-FitBits for Program	02/17/2016	\$449.97
178		PPC022616-1	Pks/Rec-Basketball Wet Mop	01/25/2016	\$114.23
179		PPC022616-2	Pks/Rec-IPRA Conference Expenses	01/30/2016	\$24.09
180		PPC022616-3	Pks/Rec-Soft Drinks for Kixx Trivia	02/05/2016	\$25.56
181		PPC022616-4	Pks/Rec-Glee Camp Supplies	02/20/2016	\$22.43
182		PPC022616-5	Pks/Rec-Glee Camp Supplies	02/20/2016	\$78.85
183		PPC022616-6	Pks/Rec-Glee Camp Supplies	02/20/2016	\$20.59
184		PPC022616-7	Pks/Rec-Active Software Conf	02/24/2016	\$41.88
185		PPC022616-8	Pks/Rec-Refund for Dupl Charge	02/23/2016	-\$514.35
186		RJ022616-1	Lib-12201-12400 Subscribers	01/26/2016	\$110.75
187		RJ022616-2	CD Wall Mount, Business Card Holders, Poster Frames	01/28/2016	\$57.92
188		RJ022616-3	Lib-Netflix Subscription	01/29/2016	\$11.99
189		RJ022616-4	Lib-Program Pizza	02/02/2016	\$51.29
190		RJ022616-5	Lib-Legislative Breakfast	02/04/2016	\$25.00
191		RJ022616-6	Lib-One Time Key Dock	02/05/2016	\$129.59
192		RJ022616-7	Lib-Program Refreshments	02/16/2016	\$30.52
193		RJ022616-8	lib-materials	02/09/2016	\$234.81
194		RJ022616-9	Lib-Storage Boxes	02/18/2016	\$67.26
195		SE022616-1	Admin-Wall St Journal	02/07/2016	\$32.99
196		SE022616-2	Admin-Bureau of Census	02/12/2016	\$200.00
197		SE022616-3	Admin-GFOA Airfare	02/17/2016	\$417.96
198		SE022616-4	Illinois TIF Training	02/25/2016	\$600.00
199		SG022616-1	Pks/Rec-Light Bulbs, Wet Floor Signs, Uniform	02/02/2016	\$111.99
200		TC022616-1	FD-Otterbox	02/16/2016	\$143.94
201		TC022616-2	FD-iPad Air 2, OtterBoxes, Apple Care + for iPad	02/16/2016	\$2,656.87
202		TC022616-3	FD-Conference Meals	02/23/2016	\$77.74
203		TR022616-1	Lib-Supplies for Lego Club/Star Wars Training	02/17/2016	\$88.08
204		TR022616-2	Lib-Toys	01/31/2016	\$28.20
205		TR022616-3	Lib-Boards & Builds STEM Program	02/06/2016	\$44.76
206		TR022616-4	Lib-Library Assn Membership	02/12/2016	\$150.00
207		TR022616-5	Lib-Business Cards	02/20/2016	\$37.68
208		TR022616-6	Lib-Poster Frames	02/24/2016	\$79.25
209		TR022616-7	Lib-Program Material	02/24/2016	\$9.98
210		TS022616-1	CDD-IAHPC Memberships	01/29/2016	\$50.00
211		TS022616-2	CDD-VGA Adapter, HDMI Adapter, Bluetooth Mouse, Sleeve	02/24/2016	\$134.96
212		WD022616-1	EconDev-O'Fallon Rotary Club	01/26/2016	\$214.00
213		WD022616-2	EconDev-ILCMA Winter Conference	02/06/2016	\$371.41
214		WD022616-3	CDD-Luncheon Meeting	02/08/2016	\$100.05
215		WD022616-4	EconDev-O'Fallon Weekly Subscription	02/19/2016	\$36.00

	A	B	C	D	E
216	Commerce Bank	WD022616-5	EconDev-ICMA Online	02/25/2016	\$149.00
217	Commerce Bank Total				\$26,094.23
218	Community Wholesale Tire Inc	8793816	Strts-Tires	03/06/2016	\$332.44
219		8799168	Strts-Tires	03/09/2016	\$1,282.24
220	Community Wholesale Tire Inc Total				\$1,614.68
221	Contemporary Life Saving Tng LLC	1013830	FD-Medical Supplies	03/02/2016	\$242.00
222		1013834	FD-Instructor Manual, eBook	03/02/2016	\$79.90
223	Contemporary Life Saving Tng LLC Total				\$321.90
224	Cunningham, Vogel & Rost PC	89817	Correspond re Towers; Call to City	02/29/2016	\$65.00
225	Cunningham, Vogel & Rost PC Total				\$65.00
226	Custom Screen Printing Inc	30208	Pks/Rec,Sportspark-Uniform Hats	02/17/2016	\$402.00
227	Custom Screen Printing Inc Total				\$402.00
228	Datamax Office Systems	1117463	Contract CN6537-01	03/07/2016	\$7.58
229		1118966	Contract CN1970-01	03/08/2016	\$228.71
230	Datamax Office Systems Total				\$236.29
231	Datamax STL Leasing	L306309030	IT Plotter Lease	03/05/2016	\$254.56
232		L403083016	Lease 4-03083	03/15/2016	\$169.35
233	Datamax STL Leasing Total				\$423.91
234	Dave Schmidt Truck Svc	P43771	FD-Check Valve, Oil	03/10/2016	\$140.96
235		P43790	Strts-Gasket, Clamps	03/14/2016	\$52.76
236		T80675	PD-Svc on 2013 Ford F450, Unit 4355	02/05/2016	\$8,926.76
237		T80725	EMS-Svc on 2008 Ford F450	02/12/2016	\$350.18
238		T80808	EMS-Svc on 2013 International, Unit 4335	02/25/2016	\$843.42
239	Dave Schmidt Truck Svc Total				\$10,314.08
240	Davis, Thomas	031416	Reimb/Tuition & Book Costs	03/14/2016	\$819.00
241	Davis, Thomas Total				\$819.00
242	DELL	XJWM26N96	Employee Computer Procurement/Berkel, Tim	02/19/2016	\$1,308.41
243		XJWMJ8K27	Employee Computer Procurement/Hebel, Alan	02/22/2016	\$937.12
244	DELL Total				\$2,245.53
245	Dutch Hollow Janitor	197307	CityHall-Bath Tissue, Paper Towels	03/03/2016	\$134.07
246	Dutch Hollow Janitor Total				\$134.07
247	EJ Equipment Inc	W00103	Swr-Tighten Pump Belts, Instal Boom Arm Pads, Adj Wtr Pump Pads	03/04/2016	\$243.41
248		W00794	Swr- Camera, Install	02/24/2016	\$3,443.93
249	EJ Equipment Inc Total				\$3,687.34
250	Electrico Inc	700-6389	Strts-Street Light Maint	12/30/2015	\$50.01
251		700-6409	Strts-Street Lighting Charges	01/13/2016	\$200.01
252	Electrico Inc Total				\$250.02
253	Elite Ft Incorporated	629	Pks/Rec-Kixx Jr Program (25 @ \$80 ea 70/20 Split)	03/07/2016	\$1,400.00
254	Elite Ft Incorporated Total				\$1,400.00
255	ESRI	93102434	Annual GeoEvent Software License	02/29/2016	\$3,000.00
256	ESRI Total				\$3,000.00
257	Express Medical Care LLC	3879	Pks/Rec-Physical/Pelley, Kristen	02/13/2016	\$226.00
258	Express Medical Care LLC Total				\$226.00

	A	B	C	D	E
259	Fairchild, David	031116	Pks/Rec-Glee Camp Production (Sound, Lights and Tech Spt)	03/11/2016	\$50.00
260	Fairchild, David Total				\$50.00
261	Fastenal Company	ILBEL71414	PW-Gloves, Sharpies, Eyewear	03/03/2016	\$302.65
262		ILBEL71612	PW-Duct Tape, Gloves, Safety Glasses	03/03/2016	\$129.95
263		ILBEL71670	PW-Gloves, Foam	03/04/2016	\$120.53
264	Fastenal Company Total				\$553.13
265	Fire Apparatus & Supply Team	16-92	FD-Leather Bunker Boots	03/08/2016	\$4,160.00
266		16-96	FD-Female Rigid/Male Rigid Rocker Lug	03/09/2016	\$26.22
267	Fire Apparatus & Supply Team Total				\$4,186.22
268	FireCompanies.com	13653-07	FD-First Due Package	03/01/2016	\$239.97
269	FireCompanies.com Total				\$239.97
270	Four Seasons Dist	48982	Sportspark-Food Concessions	03/10/2016	\$3,617.43
271	Four Seasons Dist Total				\$3,617.43
272	Fource Group, The	1	Pks/Rec-Summer Camp Campaign	02/25/2016	\$3,000.00
273	Fource Group, The Total				\$3,000.00
274	France Mechanical Corp	12667	PD/EMS-Repl all Filters and Belts, Checked Operation of Systems	02/24/2016	\$1,898.57
275	France Mechanical Corp Total				\$1,898.57
276	Funk, Dale M	16-216	PD-Public Safety Employment Benefits Act	02/25/2016	\$262.50
277		Traffic #16-139	PD-Traffic/Misdemeanor Disposition	03/01/2016	\$225.00
278	Funk, Dale M Total				\$487.50
279	Fussell, Lloyd W	1029-112815	Reimb/Cell Phone Charges	11/28/2015	\$30.00
280		1129-122815	Reimb/Cell Phone Charges	12/28/2015	\$30.00
281		1229-012816	Reimb/Cell Phone Charges	01/28/2016	\$30.00
282	Fussell, Lloyd W Total				\$90.00
283	Garnto, Sterling	65614	Reimb/Carden Club Yard Mulch Bags	03/12/2016	\$29.90
284	Garnto, Sterling Total				\$29.90
285	Gempler's	SI02286692	Pks/Rec-Ear Plugs, Tool Rack, Folding Knife, Glove Disp, Rake, B	02/29/2016	\$226.84
286	Gempler's Total				\$226.84
287	Glen Ed Soccer Club	020916-U8B	Pks/Rec-U8B Tournament	02/09/2016	\$475.00
288		022516-U9B	Pks/Rec-U9B Tournament/Delucio	02/25/2016	\$375.00
289		022616-U12B	Pks/Rec-U12B Tournament	02/26/2016	\$625.00
290		022916-U10G	Pks/Rec-U10G Tournament	02/29/2016	\$475.00
291	Glen Ed Soccer Club Total				\$1,950.00
292	Gonzalez Companies LLC	4568	Strts-PSB Detention Pond, Howard Pl and Smiley Drainage	02/29/2016	\$768.00
293		4569	Strts-Westbrook Stormwater Improvements Phase 1	02/29/2016	\$4,385.25
294	Gonzalez Companies LLC Total				\$5,153.25
295	Gonzalez Office Products	200325214-1	PD/EMS-Office Supplies	03/02/2016	\$43.00
296		200327545-1	Admin-Office Supplies	02/08/2016	\$65.50
297		200327652-1	CDD-Office Supplied	03/08/2016	\$113.88
298		200329912-1	Admin-Office Supplies	03/11/2016	\$23.04
299	Gonzalez Office Products Total				\$245.42
300	Goodall Truck Testing	400	Strts-Unit #19 Safety Inspection	03/14/2016	\$33.00
301	Goodall Truck Testing Total				\$33.00

	A	B	C	D	E
302	Grainger	9043154351	Wtr-Funnel, Drum, w/Screen	03/03/2016	\$54.80
303	Grainger Total				\$54.80
304	Grand Rental Station	63045	Strts-Concrete Planer, Carbide Cutter Drum, Grease Gun	02/22/2016	\$220.00
305	Grand Rental Station Total				\$220.00
306	Green Machine Lawn & Landscaping, Th	031516-#2	Strts,FD,Lib-Weed Removal/Spray Application, Fert & Pre-Emerge	02/29/2016	\$2,193.50
307	Green Machine Lawn & Landscaping, The Total				\$2,193.50
308	H & G/Schultz Door	247299	WWTP-Comm Module Cover, Reader, Level, Etc	03/07/2016	\$2,453.00
309	H & G/Schultz Door Total				\$2,453.00
310	Hawkins Inc	3842497 RI	Wtr-Azone 15 - EPA Reg No 7870-5	02/18/2016	\$2,853.30
311	Hawkins Inc Total				\$2,853.30
312	HD Supply Waterworks Ltd	E902605	Wtr-Red Cut-away Mueller Hydrant	03/09/2016	\$2,750.00
313		F184377	Wtr-Valve Box Adapter w/Lid	03/01/2016	\$33.39
314		F196741	Strts-ADS Pipe	03/03/2016	\$975.00
315		F198829	Swr-PVC Swr Pipe	03/03/2016	\$72.24
316		F205862	Swr-PVC Swr Pipes	03/04/2016	\$72.24
317		F214600	Wtr-Broken Fire Hydrant Replaced	03/08/2016	\$4,025.00
318	HD Supply Waterworks Ltd Total				\$7,927.87
319	Henry, Bill	Feb 2016	February 2016 Mileage Reimb	03/01/2016	\$101.52
320	Henry, Bill Total				\$101.52
321	Heros in Style	146882	EMS-Uniforms/Verner, J	02/20/2016	\$374.07
322		147106	FD-Uniform/Brantley, N	02/26/2016	\$143.95
323		147117	PD-Uniforms/Mojzis, M	02/27/2016	\$253.90
324		147221	FD-Uniforms	03/02/2016	\$79.45
325		147355	FD-Uniforms/Saunders, B	03/04/2016	\$209.97
326		147446	FD-Uniforms/Hubbard, D	03/07/2016	\$236.98
327		147483	FD-Uniforms/Hubbard, S	03/08/2016	\$874.12
328	Heros in Style Total				\$2,172.44
329	HMG Engineers Inc	6547.1-109	Swr-West Washington St Swr Replacement	03/02/2016	\$4,773.09
330		7308-101	WWTP-2016 Shiloh Wastewater Rate & Surcharges Update	03/02/2016	\$495.00
331	HMG Engineers Inc Total				\$5,268.09
332	Home Depot, The	1010480	Cemetery-General Contractor Tape Measure	02/17/2016	\$14.97
333		1010490	Sportspark-Mow Crew Tools	02/17/2016	\$361.04
334		10534	Sportspark-Horticulture Supplies	02/18/2016	\$51.06
335		10615	Pks/Rec-Seasonal Tool Boxes	02/18/2016	\$458.07
336		15350	Sportspark-Rollers, Paint Supplies	02/08/2016	\$133.78
337		2010396	Pks/Rec-Poplar Board	02/16/2016	\$49.50
338		2011377	Strts-Wood Shovel, Transfer Shovel, Rake, Digging Shovel	02/26/2016	\$242.18
339		3011243	Pks/Rec-Toro Zero Turn Supplles	02/25/2016	\$4.85
340		5010073	Lib-Mini Hacksaw, Knife	02/13/2016	\$15.94
341		5011031	Pks/Rec-Stakes, Concrete Mix	02/23/2016	\$54.78
342		6010006	Pks/Rec-Horticulture Tools	02/12/2016	\$79.28
343		6022519	Pks/Rec-Hinges, Bits for Door Repair	02/22/2016	\$24.88
344		7015696	Pks/Rec-Seasonal Horticultural Tools	02/11/2016	\$195.61

	A	B	C	D	E
345	Home Depot, The	8191524	EMS-Refrigerator Filters	02/10/2016	\$29.95
346		9010673	Pks/Rec-Horticulture Supplies	02/19/2016	\$287.69
347	Home Depot, The Total				\$2,003.58
348	Hughes Customat Inc	61017	Wtr,Strts-Mat Service	03/08/2016	\$44.61
349		61018	IT-Mat Service	03/08/2016	\$16.16
350		61021	Swr-Mat Service	03/08/2016	\$36.81
351	Hughes Customat Inc Total				\$97.58
352	Huntleigh McGehee	656061	FD-Inland Marine (Excess) Coverage	03/01/2016	\$5,976.00
353		656062	FD-Service Fee	03/01/2016	\$250.00
354	Huntleigh McGehee Total				\$6,226.00
355	IFSAP	031616	FD-Membership Application	03/16/2016	\$45.00
356	IFSAP Total				\$45.00
357	IL American Water Co	0302-040116	FD,EMS-Monthly Utilities	03/02/2016	\$25.30
358	IL American Water Co Total				\$25.30
359	Illinois Central School Bus	390-00735	Pks/Rec-Commercial Charter Revenue to St Clair Bowl	02/29/2016	\$180.00
360	Illinois Central School Bus Total				\$180.00
361	Jack Schmitt Chevrolet	320254	Wtr-05 Chev 1/2 Ton Assessment	03/08/2016	\$68.75
362	Jack Schmitt Chevrolet Total				\$68.75
363	Jack Schmitt Premium Carwash	CW1282016	FD,EMS-Car Washes	01/28/2016	\$25.18
364		CW2032016	FD,PD-Car Washes	02/03/2016	\$19.78
365		CW2042016	PD-Car Wash	02/04/2016	\$8.09
366		CW2052016	PD-Car Wash	02/05/2016	\$8.09
367		CW2102016	EMS-Car Wash	02/10/2016	\$8.09
368		CW2132016	PD-Car Washes	02/13/2016	\$16.18
369		CW2172016	PD,CDD-Car Washes	02/17/2016	\$62.94
370		CW2182016	PD-Car Wash	02/18/2016	\$8.09
371		CW2192016	PD-Car Wash	02/19/2016	\$8.09
372		CW2262016	FD,PD-Car Washes	02/26/2016	\$23.38
373		CW2292016	PD-Car Wash	02/29/2016	\$8.09
374	Jack Schmitt Premium Carwash Total				\$196.00
375	Jellen, Ben	022916	Pks/Rec-Garden Club Speakers Program	02/29/2016	\$50.00
376	Jellen, Ben Total				\$50.00
377	Johnny Macs Sporting Goods	419206/1	Sportspark-Softballs	03/10/2016	\$2,455.20
378	Johnny Macs Sporting Goods Total				\$2,455.20
379	Johnson, Michelle L	6001C	Pks/Rec-Zumba	03/14/2016	\$172.60
380		6002	Pks/Rec-Zumba	03/14/2016	\$88.20
381	Johnson, Michelle L Total				\$260.80
382	Kienstra Precast LLC	2016-404	Strts-Storm Manholes, Joint Sealant	02/19/2016	\$3,120.00
383		2016-412	Strts-Storm Manhole #1 for Rutherford Ridge Stormwater Repair	02/19/2016	\$1,040.00
384		2016-467	Strts-Risers, Joint Sealant	02/26/2016	\$320.00
385	Kienstra Precast LLC Total				\$4,480.00
386	Knox Company, The	1581488-2	PD-Boxes	03/03/2016	\$1,198.00
387	Knox Company, The Total				\$1,198.00

	A	B	C	D	E
388	Kombrink, Karl	FY16-HS	FY2016 Healthy Spending Reimb	03/01/2016	\$75.00
389	Kombrink, Karl Total				\$75.00
390	Kone Inc	949231156	CityHall-Elevator Maint (3/1-5/31/16)	03/01/2016	\$453.39
391	Kone Inc Total				\$453.39
392	Korte & Luitjohn Construction	4	Swr-Contract Work	02/23/2016	\$44,631.00
393	Korte & Luitjohn Construction Total				\$44,631.00
394	Krebs Associates LLC, Glen	16-0204	Wtr/Swr-Past Due Notice Sheets	03/02/2016	\$1,597.15
395		16-0205	Wtr/Swr-Window Envelopes	03/05/2016	\$3,122.50
396		16-0206	Wtr/Swr-Envelopes	03/03/2016	\$2,798.25
397		16-0207	Wtr/Swr-Envelopes	03/02/2016	\$89.38
398	Krebs Associates LLC, Glen Total				\$7,607.28
399	Kruep Const Inc	031116	Pks/Rec-Foundation & Sidewalks for Park Bathrooms	03/11/2016	\$18,983.00
400	Kruep Const Inc Total				\$18,983.00
401	L W Contractors Inc	13953	Strts-Bristlecone St Sewer Repl	02/29/2016	\$5,979.40
402		13954	Wtr-Rieder Rd to Hageman Watermain Extension	02/29/2016	\$26,135.00
403		13955	Strts-Rutherford Ridge Stormwater Repair	02/29/2016	\$12,888.25
404		13956	Strts-Lake Point Detention Pond	02/29/2016	\$5,864.00
405		13958	Strts-530 Juniper St Swr Repair	02/29/2016	\$2,504.00
406	L W Contractors Inc Total				\$53,370.65
407	Lebanon-Seibert Electric LLC	4590	Wtr-Oil Filters	03/03/2016	\$15.00
408	Lebanon-Seibert Electric LLC Total				\$15.00
409	Lickenbrock & Sons Inc	43708	Wtr-Red Trailer Svc Parts	03/10/2016	\$120.82
410		43715	Strts-Shelves, Iron Lung	03/11/2016	\$193.67
411	Lickenbrock & Sons Inc Total				\$314.49
412	Line-X of Southwest Illinois	12322	Sportspark, Pks/Rec-2016 F-450 Bed Lining	02/25/2016	\$1,400.00
413	Line-X of Southwest Illinois Total				\$1,400.00
414	Lowenbaum Partnership LLC	80230	EMS-AFSCME Issues	02/29/2016	\$2,730.00
415		80231	EMS-AFSCME Issues	02/29/2016	\$255.00
416	Lowenbaum Partnership LLC Total				\$2,985.00
417	MAC Electric Inc	3795	Fac-Labor, Hard Wire Door Bell and Controls on Entrance Doors	03/04/2016	\$208.58
418		3796	Fac-Labor, Cut and Install Metal Place for Old Panel	03/04/2016	\$1,747.93
419		3797	Pks/Rec-Install Heat Tape in Maint Shed, Chg FGCI	03/03/2016	\$639.70
420		3803	Depot-Install GFCI in Men's Room	03/04/2016	\$95.00
421	MAC Electric Inc Total				\$2,691.21
422	Maxson Services	7782	PD-Replace Lav Faucet in Ladies Room	02/17/2016	\$341.89
423		9279	Pks/Rec-Sink Repair/Repl, Existing Leak & Crack	03/04/2016	\$1,890.00
424	Maxson Services Total				\$2,231.89
425	Mediclaims Inc	16-17754	EMS-Percentage of Receipts	01/31/2016	\$5,557.31
426	Mediclaims Inc Total				\$5,557.31
427	Menard Inc	031416	TIF 3-Menard's Development Costs	03/14/2016	\$258,410.33
428		95786	Wtr-Master Measurer, Safetu Blue Prof Spray, Orange Prog Spray	03/02/2016	\$128.80
429		95791	Strts-Temp Fencing	03/02/2016	\$124.76
430		96748	Strts-Welded Wire, Steel Fence U Post	03/14/2016	\$143.88

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431	Menard Inc Total				\$258,807.77
432	Metro East Music Together	6046-6047	Pks/Rec-Classes	03/15/2016	\$1,637.40
433	Metro East Music Together Total				\$1,637.40
434	Metro Lock & Security	144929	Pks/Rec-Single Sided Key, Svc Trip Chg, Labor	02/22/2016	\$139.00
435	Metro Lock & Security Total				\$139.00
436	Meurer Brothers Inc	71660	Strts-Hazard Street Tree Removal	12/30/2015	\$900.00
437	Meurer Brothers Inc Total				\$900.00
438	Microbiologics Inc	680587	Wtr-Proteus Mirabilis	03/01/2016	\$1,314.44
439	Microbiologics Inc Total				\$1,314.44
440	Midwest Meter Inc	75411-IN	Wtr-Encoder ERT	02/29/2016	\$29,600.00
441	Midwest Meter Inc Total				\$29,600.00
442	Midwest Municipal Supply	150332	Strts-Heavy Wall Pipe, ADS Dual Wall Pipe	02/23/2016	\$1,028.52
443		150403	Wtr-Union P/J CTS	02/26/2016	\$50.67
444		150526	Wtr-Union P/J CTS, CTS Adapter, Brass Bushing, Adapter	03/03/2016	\$238.16
445		150582	Wtr-Lug Nut, Rigid Copper Tubing	03/07/2016	\$3,439.08
446	Midwest Municipal Supply Total				\$4,756.43
447	Midwest Vac Products LLC	1863	Swr-Pull Plate, Front Knife Bolts	03/03/2016	\$17.00
448	Midwest Vac Products LLC Total				\$17.00
449	Missouri Petroleum Products Co LLC	36641	MFT-Fuel	03/02/2016	\$683.20
450	Missouri Petroleum Products Co LLC Total				\$683.20
451	Missouri Real Estate and Insurance Agen	031416	TIF 3-Greenmount Retail Developer Costs	03/14/2016	\$12,507.97
452	Missouri Real Estate and Insurance Agency Inc Total				\$12,507.97
453	Motor, Pump & Services	1996	WWTP-Sealmaster, Freight Chgs	02/26/2016	\$3,788.32
454		2010	WWTP-Steam Clean Pump, Drain Oil, Pressure Test Seal Housing	03/08/2016	\$1,014.87
455		2011	WWTP-Wear Rings, Nitrile Wear Rings	03/08/2016	\$980.58
456	Motor, Pump & Services Total				\$5,783.77
457	MTI Distributing Inc	1049495-00	Pks/Rec-Oil Switch, Hydraulic Oil, Switch, Hydraulic or Pneumati	02/24/2016	\$566.55
458	MTI Distributing Inc Total				\$566.55
459	Municipal Clerks of Illinois	031016	Admin-Women's Axiliary Ferrying Squadron Registration	03/10/2016	\$165.00
460	Municipal Clerks of Illinois Total				\$165.00
461	MVI Inc	P-44198-0	Wtr/Swr-SCADA Services	02/29/2016	\$2,600.00
462		P-44300-0	Wtr/Swr-SCADA Services	03/08/2016	\$2,600.00
463	MVI Inc Total				\$5,200.00
464	National Fire Protection Assoc	030116	FD-Subscription	03/01/2016	\$175.00
465		031016	FD-Subscription	03/10/2016	\$1,305.00
466	National Fire Protection Assoc Total				\$1,480.00
467	Navy Brand Manufacturing	60116	Wtr-Electrical Contact Cleaner	03/04/2016	\$273.51
468	Navy Brand Manufacturing Total				\$273.51
469	O'Brien Tire & Service Ctr Inc	172077	Strts-Tire Repair, O Ring, Svc Call, Miles	02/12/2016	\$158.00
470	O'Brien Tire & Service Ctr Inc Total				\$158.00
471	O'Fallon Chamber of Commerce	6500/Denton	EconDev-March 9, 2016 Luncheon Meeting	03/10/2016	\$12.00
472	O'Fallon Chamber of Commerce Total				\$12.00
473	O'Reilly Auto Parts	1151-1455316	Strts-Tire Gauge	03/09/2016	\$7.98

	A	B	C	D	E
474	O'Reilly Auto Parts	1151-149008	Swr-Thread Seal, AntiFreeze	03/03/2016	\$85.13
475		1151-152312	Strts-Hyd Filters	02/22/2016	\$13.90
476		1151-152539	Strts-Hyd Hose, MegaCrimps, Fittings	02/23/2016	\$198.33
477		1151-152679	Strts-MegaCrimp, Hyd Fitting	02/24/2016	\$17.55
478		1151-152931	Strts-MegaCrimps, Hyd Fittings, Filter Wrench	02/26/2016	\$43.21
479		1151-152990	PD-Wiper Fluid	02/26/2016	\$10.36
480		1151-153024	Strts-Solenoids	02/26/2016	\$298.40
481		1151-153795	Strts-Battery, Term Protect	03/01/2016	\$246.90
482		1151-153992	Strts-Ceramic Pad, Brake Rotor	03/02/2016	\$119.66
483		1151-154022	Strts-Credit for Battery Core	03/02/2016	-\$44.00
484		1151-154148	Strts-Oil Filters, Wiper Blades	03/03/2016	\$43.63
485		1151-154319	Wtr-Oil/Air/Fuel/Coolant Filters, Motor Oil	03/04/2016	\$694.18
486		1151-154329	Strts-Solenoid Refund	03/04/2016	-\$298.40
487		1151-154344	Strts-Battery	03/04/2016	\$194.54
488		1151-154699	EMS-JB Weld	03/06/2016	\$8.49
489		1151-154862	Wtr-Rubber Straps	03/07/2016	\$8.58
490		1151-155483	Sportspark-Oil/Air/Fuel Filters	02/10/2016	\$44.02
491		1151-155557	Strts-Marker Light	03/10/2016	\$3.99
492	O'Reilly Auto Parts Total				\$1,696.45
493	Overhead Door Company of STL	SVC/484560	EMS-Replaced Two Bottom Panels, Hardware and Glass	02/22/2016	\$2,492.30
494		SVC/484926	PD-Lubricate Door & Misc Supplies	02/24/2016	\$260.30
495		SVC/485099	Strts-Aluminum Buttons, Ferrel Alum Duplex, Thimble, Hinge Ends	02/26/2016	\$758.15
496	Overhead Door Company of STL Total				\$3,510.75
497	Packard, Rachael A	5998	Pks/Rec-Vinyasa Yoga	03/14/2016	\$210.00
498	Packard, Rachael A Total				\$210.00
499	Paragon Micro Inc	646236	IT-DVD Drivers for Computers	03/03/2016	\$119.95
500		646300	Admin,PD,CDD-Adobe Acrobat DC Software for Multiple Depts	03/04/2016	\$755.97
501	Paragon Micro Inc Total				\$875.92
502	Pass Security LLC	333890	PD-System Monitoring	03/01/2016	\$93.00
503	Pass Security LLC Total				\$93.00
504	Pepsi Cola Inc	34712565	Sportspark-Drink Concessions	03/09/2016	\$3,165.43
505	Pepsi Cola Inc Total				\$3,165.43
506	Perfect Mound, The	30316A	Sportspark-Atrifical Turf	03/03/2016	\$75.00
507	Perfect Mound, The Total				\$75.00
508	Petty Cash	030116-McDonald	PD-POSTAGE	03/01/2016	\$11.35
509	Petty Cash Total				\$11.35
510	Pitney Bowes Purchase Power	022416	Wtr/Swr-Overpayment of Last Statement	02/24/2016	-\$540.90
511		030316	Wtr/Swr-A/D Bill Mailing	03/03/2016	\$2,089.04
512		030316B	Wtr/Swr-A/D Bill Mailing	03/03/2016	\$1,205.99
513		030816	Downstairs-Postage	03/08/2016	\$1,000.00
514		031016	Upstairs/Downstairs-Rewards Credit	03/10/2016	-\$50.00
515		031116	Upstairs-Postage	03/11/2016	\$1,000.00
516		031416-Meter	Upstairs/Downstairs-Meter Postage Overage Fee	03/14/2016	\$15.00

	A	B	C	D	E
517	Pitney Bowes Purchase Power	031416-Permit	Wtr/Swr-Permit Overage Fee	03/14/2016	\$66.70
518	Pitney Bowes Purchase Power Total				\$4,785.83
519	Prestige Commercial Services Inc	2983	CityHall-March Cleaning Fee	03/05/2016	\$1,590.00
520		2984	CityHallAnnex-March Cleaning Fee	03/05/2016	\$155.00
521		2985	Depot-March Cleaning Fee	03/05/2016	\$301.00
522		2986	FD-March Cleaning Fee	03/05/2016	\$150.00
523		2988	IT-March Cleaning Charges	03/05/2016	\$445.00
524		2989	Strts,Wtr-March Cleaning Fee	03/05/2016	\$580.00
525		2990	WWTP-March Cleaning Fee	03/05/2016	\$60.00
526		2991	KCCC,RSNP,Table TakeDown/Up-March Cleaning Chgs	03/05/2016	\$1,655.00
527		2992	Swr-March Cleaning Fee	03/05/2016	\$305.00
528	Prestige Commercial Services Inc Total				\$5,241.00
529	Quill	3552960	Pks/Rec-Office Supplies	02/23/2016	\$337.04
530		3572396	Pks/Rec-Metal Binders	02/24/2016	\$122.97
531		3610158	Pks/Rec-Steel Wall Pocket	02/25/2016	\$104.00
532	Quill Total				\$564.01
533	R P Lumber Co Inc	1603-000818	Pks/Rec-Galv Straps	03/03/2016	\$4.98
534		1603-002307	Sportspark-Red Quad Backstop Boards	03/04/2016	\$368.00
535		1603-018889	Strts-Black Silt Fence	03/08/2016	\$30.99
536		1603-021058	Pks/Rec-Galv Straps	03/09/2016	\$7.47
537		1603-495405	Strts-Galv Fence Staples	03/02/2016	\$3.49
538	R P Lumber Co Inc Total				\$414.93
539	Randall, Justin	0117-21616	Reimb/Cell Phone Charges	02/16/2016	\$30.00
540		1217-011616	Reimb/Cell Phone Charges	01/16/2016	\$30.00
541	Randall, Justin Total				\$60.00
542	Red-E-Mix LLC	770729	Strts-4000 PSI o/s Flatwork, Winter Service	02/29/2016	\$400.75
543	Red-E-Mix LLC Total				\$400.75
544	Rejis Commission	INV0046848	IT-February Regis Bill	02/29/2016	\$14,238.00
545	Rejis Commission Total				\$14,238.00
546	Rhutasel and Associates	12343	Strts-Presidential Streets	03/09/2016	\$2,800.00
547		12344	Strts-Presidential Streets	03/09/2016	\$9,266.25
548	Rhutasel and Associates Total				\$12,066.25
549	Ronnoco Coffee LLC	1001538647	Wtr-Coffee	03/11/2016	\$42.39
550		1001538691	Downstairs-Coffee	03/11/2016	\$148.96
551	Ronnoco Coffee LLC Total				\$191.35
552	Sherbut-Carson-Claxton LLC	8893	Swr-Augusta/Smiley Sanitary Swr Repl	03/02/2016	\$1,020.00
553		8894	Swr-Lincoln Farm Lift Station	03/02/2016	\$1,927.00
554	Sherbut-Carson-Claxton LLC Total				\$2,947.00
555	Shur Clean Carpet Care	031216	Clean & Sanitize Carpet	03/12/2016	\$295.00
556		Feb 2016	CH,Dep,Pks,FD-Mat Service	03/10/2016	\$204.00
557	Shur Clean Carpet Care Total				\$499.00
558	SLACMA	012716/Denton	EconDev-2016 Annual Dues	01/27/2016	\$50.00
559	SLACMA Total				\$50.00

	A	B	C	D	E
560	Sonnenberg Asphalt Co Inc	310705	Pks/Rec-Playland Mulch, Rocksprings	02/19/2016	\$1,179.00
561	Sonnenberg Asphalt Co Inc Total				\$1,179.00
562	Southern Illinois Wastewater	10492	Swr-RTC Registration (Berkel, Seger, Renner, Vicik)	03/07/2016	\$80.00
563	Southern Illinois Wastewater Total				\$80.00
564	Southwestern Illinois College	25001288-030916	FD-Firefighter Training	03/09/2016	\$4,805.00
565	Southwestern Illinois College Total				\$4,805.00
566	Spectra Graphics Inc	28692	Pks/Rec-Glee Camp Shirts	03/03/2016	\$242.55
567	Spectra Graphics Inc Total				\$242.55
568	St Louis Scott Gallagher	031416-U11G	Pks/Rec-U11G Tournament/Hamm	03/14/2016	\$725.00
569		031516-U9B	Pks/Rec-U9B Tournament/Hoover	03/15/2016	\$495.00
570	St Louis Scott Gallagher Total				\$1,220.00
571	State Industrial Products Corp	97685090	WWTP-Drain Maintenance Program	03/01/2016	\$469.00
572		97685092	WWTP-Wastewater Treatment Program	03/01/2016	\$400.00
573	State Industrial Products Corp Total				\$869.00
574	Statewide Tire of St Louis	100076250	EMS-Tires	12/14/2015	\$1,600.16
575	Statewide Tire of St Louis Total				\$1,600.16
576	Stericycle Inc	4006145341	EMS-Training	03/01/2016	\$195.54
577	Stericycle Inc Total				\$195.54
578	Stimson, Peg	031316	Reimb/Garden Club Supplies	03/13/2016	\$122.17
579	Stimson, Peg Total				\$122.17
580	Strohl, Jane	FY16-HS	FY2016 Healthy Spending Reimb	02/16/2016	\$75.00
581	Strohl, Jane Total				\$75.00
582	SW Electric Cooperative Inc	030416	Strts-Witte Farms Street Lighting	03/04/2016	\$389.64
583	SW Electric Cooperative Inc Total				\$389.64
584	Teklab Inc	183382	WWTP-Prairie Farms BOD/TSS	03/03/2016	\$2,046.00
585		183465	WWTP-Pet Dairy Weekly	03/07/2016	\$613.23
586		183695	WWTP-Pet Dairy Weekly	03/14/2016	\$613.23
587	Teklab Inc Total				\$3,272.46
588	Terminix	352871215	FD-Pest Control/528 W Hwy 50	02/04/2016	\$45.00
589		352871216	FD-Pest Control/106 E Washington St	02/04/2016	\$42.00
590		352871335	FD,EMS-Pest Control/102 Oak St	02/04/2016	\$38.00
591	Terminix Total				\$125.00
592	Tessco Inc	564380	FD-Double Socket/Base Mount, Single Socket	02/22/2016	\$158.88
593		602548	FD-Back-Ordered Locking Cradles for iPads Air w/Case	03/03/2016	\$449.69
594	Tessco Inc Total				\$608.57
595	Thomson West	833559884	WEST INFORMATION CHARGES	02/29/2016	\$296.15
596	Thomson West Total				\$296.15
597	Thouvenot, Wade & Moerchen Inc	54776	Wtr-Union Hill Rd Watermain Ext	02/29/2016	\$112.00
598		54864	Misty Valley Repl Lift Station, Review of Pump Station Submittal	02/29/2016	\$1,372.00
599	Thouvenot, Wade & Moerchen Inc Total				\$1,484.00
600	Trent, William J	5989-5990	Pks/Rec-Advanced/Beginner Waltz	03/14/2016	\$672.00
601	Trent, William J Total				\$672.00
602	Tyler Technologies	48231	Wtr/Swr-Travel Time and Expenses for Training	02/26/2016	\$1,350.09

	A	B	C	D	E
603	Tyler Technologies	48396	FD-Aegis 2016 Customer Conference/Harris, Erick	03/03/2016	\$2,065.00
604		48397	FD-Aegis 2016 Customer Conference/Claxton, Tim	03/03/2016	\$2,065.00
605	Tyler Technologies Total				\$5,480.09
606	Uline Inc	74720007	Sportspark-Closed Ind Stl Shelving	02/22/2016	\$990.72
607		74996481	FD-Flr Red Job Ticket Holder, Hand-Held Traffic Sign	03/02/2016	\$283.92
608	Uline Inc Total				\$1,274.64
609	USA Blue Book	884573	Wtr,WWTP-Lab Supplies	02/29/2016	\$283.80
610		884574	WWTP,Wtr-Lab Supplies	02/29/2016	\$166.77
611		884582	WWTP,Wtr-Lab Supplies	02/29/2016	\$1,010.04
612		884595	WWTP-TriCorner Beakers	02/29/2016	\$96.07
613	USA Blue Book Total				\$1,556.68
614	VanHook, Eric	55439	Reimb/Conference Lodging	02/26/2016	\$100.80
615	VanHook, Eric Total				\$100.80
616	Village of Shiloh	0120-021816	FD-Monthly Utilities/102 N Oak St	02/19/2016	\$204.02
617		0121-021816	FD-Monthly Utilities/102 N Oak St	02/23/2016	\$321.56
618	Village of Shiloh Total				\$525.58
619	Warning Lites of Southern Illinois LLC	4559	Strts-Speed Limit Signs	03/04/2016	\$57.80
620	Warning Lites of Southern Illinois LLC Total				\$57.80
621	Weil-Lombardo Trailers Inc	10190	Strts-Hitch Ball, Forged Shank Combo, Hitch Pin & Clip	03/02/2016	\$130.85
622		10289	Pks-Rec-7 Way Trailer End, Loom, Plug	03/07/2016	\$88.93
623	Weil-Lombardo Trailers Inc Total				\$219.78
624	Wild, Jeff	FY16-HS	FY2016 Healthy Spending Reimb	02/23/2016	\$75.00
625	Wild, Jeff Total				\$75.00
626	Winkler, Bob	011916	Reimb/Mower Repairs, Grape Arbor Lumber	01/19/2016	\$234.07
627		030116	Reimb/Garden Club Seeds, Seed Potatoes & Onion Sets	03/01/2016	\$88.70
628		030316	Reimb/Shed	03/03/2016	\$2,862.00
629	Winkler, Bob Total				\$3,184.77
630	Wireless USA	240990	PD-Flat Rate Repair	02/23/2016	\$375.00
631	Wireless USA Total				\$375.00
632	Witmer Public Safety Group Inc	E1446816	FD-Lenzing Economy Natural Hood, Helmets	02/29/2016	\$1,027.02
633	Witmer Public Safety Group Inc Total				\$1,027.02
634	Work Center Inc, The	332	EMS-Paramedics/Justin Verner & Gary Hutchison	02/18/2016	\$300.00
635	Work Center Inc, The Total				\$300.00
636	Wright Automotive Inc	031616	State of Illinois Contract # 4018223	03/16/2016	\$26,462.00
637	Wright Automotive Inc Total				\$26,462.00
638	Wright Express	44246179	Monthly Fuel Charges	02/29/2016	\$15,562.38
639	Wright Express Total				\$15,562.38
640	Wright, Jessica	031116	Pks/Rec-Glee Camp Sound	03/11/2016	\$50.00
641	Wright, Jessica Total				\$50.00
642	Grand Total				\$806,481.77

CITY OF O'FALLON
Park & Environment Committee
March 14, 2016
6:00 P.M

Public Safety Building

Minutes of a regular meeting of the Parks & Environment Committee of the City of O'Fallon, held in the Public Safety Building Community Room, 285 S. Seven Hills Rd, O'Fallon, Illinois March 14, 2016

- I. Attendance:** MEMBERS
- | | |
|---|---------------------|
| X | Holden, Chair (6) |
| X | Gerrish, Vice Chair |
| X | Albrecht (2) |
| X | Meile (1) |
| X | Hagarty (3) |
| | Mouser (3) |
| X | Smallheer (4) |

- II. Council:** Drolet; Kueker McCoskey; Roach
Guests: Kasten; Malare; Pitts; R. Zelms
Staff: Dallner; Denton; Evans; Funk; Hutchison
Meeting called to order at 6:03p.m.

- III. Minutes:** January 11, 2016
Motion: **Meile** motion to approve the minutes
January 11, 2016 Meeting
Second: **Hagarty**
Discussed: **N/A**
Approved: All

IV. Item 1: "Budget FY17 Review"

Staff review all accomplishments as listed on the attached budget information sheets. FY2016 Projects were reviewed. FY2017 Projects and equipment were discussed. Three studies are underway with the following anticipated completion dates.

1. Community Center: March Completion/April Committee Review; Study by Ballard*King
2. GCI/Game-On: Public/Private Partnership of Turf Fields & Event Development; April Completion; Study by Game-On
3. Economic Impact Study of Sport Park & Park System to the Community; April/May Completion; Study by Development Strategies

Item 2: Special Event Sign Permit: OPRD is requesting a special event permit to display 4 by 4 foot signs around O'Fallon advertising our "School's Out Program."

Motion: **Meile** motion to recommend approval to City Council.

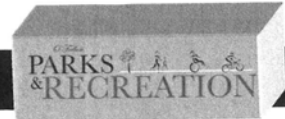
Second: **Smallheer**

Discussion: Installation at the Milburn Roundabout

Approved: **All**

ADJOURN Motion: **Smallheer**
Second: **Meile**
Approved: **All**

PREPARED BY: MJ Hutchison
Next Possible Meeting: April 11, 2016



Purpose

Provide quality services, facilities, and imaginative approaches to recreational and natural resource opportunities. Increase recreational program offerings to the community. Strive to provide exceptional "Quality of Life" parks and green space and programming opportunities according to the Parks & Recreation Master Plan.

Accomplishments

- ❖ Contracted departmental usage exceeded 546,548 individuals
- ❖ Hired 249 seasonal employees; worked 64,480 Hours = 31 FTE
- ❖ Recorded volunteer service: 17,692 hours/\$145,959 value
- ❖ Memorial pool painted.
- ❖ 27 Baseball & Softball Tournaments scheduled.
- ❖ Installed shade structures for x4 sets of bleachers in the Blue Quad at the at Sports Park
- ❖ Demolished old restroom at Community Park. Installed new precast concrete (ADA accessible restroom) in its place.
- ❖ Scheduled over 800 (SLYSA St. Louis Youth Soccer Association & Southern IL Soccer League) games; 4 Soccer Tournaments sponsored by KIXX, Scott Gallagher & Legacy
- ❖ Expanded the Garden Club sponsored community garden
 - Arbor Day event held at Community Garden April 25th
- ❖ Arts Commission provided Missoula Children's Theater.
- ❖ Over 3,000 games played at the Sport Park including tournament, league games and soccer.
- ❖ Mowing: Bid, supervised and completed Right-of-Way Mowing; Exit 14 & 16 Mowing; City & Special Service Area mowing for 86 sites
- ❖ Field Lighting Installed At Hesse Park (Fields #9 and #10)
- ❖ Power (GFI Outlet) supplied to Field #5 at Community Park
- ❖ Irrigation upgrades installed at Sports Park for Blue and Red Quad Irrigation Systems
- ❖ Completed the 3rd annual KIXX soccer tournament which brought 98 teams to town and generated over \$20,000 in revenue for the soccer club

Goals and Objectives

- ❖ Maintain and improve current parks and green space and plan for new parks and trails
- ❖ Develop new, creative, and progressive programs that mirror the community needs
- ❖ Support and enhance cooperative efforts of joint facility and program opportunities with School Districts #90, #104, #85 and #203
- ❖ Continue cooperation with service organizations to improve and enhance green space within O'Fallon
- ❖ Provide and expand joint programming with area recreation program directors
- ❖ Provide and enhance joint park service with the Village of Shiloh

**Parks and Recreation Department
Fund 02-01**

PROJECTS	
FY2016	FY2017
CEM-ADA Brick Pathway Street Central Area \$25,000	CEM-Mini Excavator : \$72,000(\$29,000)1/3 over 3 Years
CP-South Restroom \$85,000	CEM-Standup mower: \$8,000
GEN-Dump Trailer \$6,000	CP-Outdoor Kitchen Roof \$6,000
RS-ADA Sidewalk & Fire pit Improvement - \$5,000	CP-Field #1 Bleacher Paving \$10,400
GEN- 1-Ton Dump-truck (replace 10 Yr. old) - \$45,000	CP-Marquee \$25,000
GEN-Rec Vehicle \$20,000	GEN-Trucks (2) \$64,000 Replacement
GEN-Impact / Fest Study	GEN-Ground Master 4000: \$54,000
GEN-Zero Turn Mower \$12,000	GEN 2-Standing Mowers: \$16,000
SP-Laser Grader \$20,000	GEN-Used Forklift: \$10,000
SP-JD Gator \$7,500	SP-Sand Pro 5040 w/attachments: \$25,000
SP-Standing Mower \$6,000	SP-Toro 72" Zero Turn Mower: \$12,000
SP-Soccer & Base/Softball Field Irrigation \$150,000 (HOLD-soccer)	SP-Workman Utility Vehicle: \$28,000
SP-Shade Structure \$30,000	SP-MD Utility Vehicles: \$8,500
SP-Non-Cap Equipment –Warmer; Freezers (\$10,000 concession); AED 2; Site Furnishings (\$5K);Trash Can: Field Tools \$38,000	SP-Pond Pump & Tree Replacement: \$5,000/\$5,000 SP- Retaining Wall & Site Furnishings: \$15,000
Hesse-Field 7 & 8 Lighting; Phase 2 Parking Lot; ADA Sidewalk; Field #10 Roof Replacement - \$272,000	Gen: Push Mowers; Trash Cans; Site Furn;
POOL-Vacuum \$5,000	SP-Turface Rejuvenation of B/S Fields: \$20,000
SP-Sport Park Recreation Supervisor	SP-Trail Resealing \$35,000 (moved to FY16)

Programming

- O&S Recreation sports: Baseball, Softball, Soccer, Basketball, Volleyball
- Arts Commission:, Missoula Childrens theatre 60 kids
- Competitive sports: Kixx Soccer Club; Styx Lacrosse Club; Jr. Panther Basketball
- Pickel Ball open court programs
- Special events: Movie in the park, Fantastic Fall Celebration, Daddy Daughter Dance, April Fools 5k Run: Total attendance, approx. 2800
- Splash Pad open play: Average 300 per sunny day
- Exit 14 & 16 maintenance
- Manage mowing and contracted mowing of City facilities and Right of Way (86 Sites)
- ADA compliance
- Garden Club: 40 Raised beds & roundabout landscaping
- Soccer Fields: Prep 30 & Mighty Ball 22
- Baseball/Softball Fields: Prep 23
- Styx Lacrosse Fields: Prep 7
- Pavilion: 17
- Trees: 3,300 Total - 2,200 Park & 1,100 City Street
- Existing parkland and greenspace: 566 acre utilized by department
- Soccer & Baseball tournaments: 31@ \$200,000 = \$6.2M estimated Ecomnic Impact