

CITY OF O'FALLON

GARY L. GRAHAM

Mayor

PHILIP A. GOODWIN

City Clerk

Walter Denton

City Administrator

DAVID H. HURSEY

City Treasurer

ALDERMAN

Gene McCoskey Ward 1 Matt Smallheer Ward 4

Richie Meile Ward 1 Michael Bennett Ward 5

Jerry Albrecht Ward 2 Courtney Marsh Ward 5

Robert Kueker Ward 2 Ray Holden Ward 6

Jerry Mouser Ward 3 Ned Drolet Ward 6

Kevin Hagarty Ward 3 David Cozad Ward 7

Herb Roach Ward 4 Harlan Gerrish Ward 7

CITY COUNCIL MEETING

A G E N D A

Monday, March 7, 2016

7:00 P.M. – Council Chambers

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES – February 16, 2016

V. PUBLIC HEARING –

VI. REPORTS

A. Residents of O'Fallon – This portion of the City Council meeting is reserved for any resident wishing to address Council. The Illinois Open Meetings Act (5 ILCS 120/1) mandates NO action shall be taken on matters not listed on this agenda, but Council may direct staff to address the topic or refer the matter to a committee. Please provide City Clerk with name & address; speak into microphone; limit presentation to 3 minutes; and avoid repetitious comments. Thank you.

B. Clerk's Report

1. Request from St. Nicholas Church to conduct a raffle for the Nickfest from March 8 – May 21, 2016 for 100 chances
2. Request from O'Fallon Band Boosters to conduct a raffle for their Trivia Night on April 2, 2016 for a Split the Pot
3. Request from Lifelong Music in O'Fallon Schools to conduct a raffle for their event on March 10, 2016 for a Split the Pot
4. Request from VFW Post 805 to conduct a raffle from March 8, 2016 - December 31, 2016 for various cash prizes
5. Request from Knights of Columbus #592 to conduct a raffle from March 18, 2016 - March 25, 2016 for two bone-in hams
6. Request from the Marine Corp League 74 (Under VFW Post 805) to conduct a roadblock on Saturday, May 7, 2016 from 8:00 a.m. – 4:00 p.m. at the intersection of Lincoln and State Street
7. Request from the O'Fallon Fairview Heights Lions Club to conduct a roadblock on Friday, October 7, 2016 from 7– 9:00 a.m., 11:30 – 1:00 p.m., 3 – 5:30 p.m. and Saturday, October 8, 2016 from 11:00 a.m. – 1:00 p.m. at the intersection of Lincoln and State Street and North Smiley and State

C. Mayor's Report

1. Announcement of the recipients for the Chief's Commendation:

Telecommuters Ebony Clemons, Michelle Foster and Melanie Kenyon
Citizen Jennifer Wolf

VII. RESOLUTIONS –

ITEM 1 – Resolution authorizing the Mayor to enter into an agreement with Development Strategies, Inc. for consulting services for a contract in an amount not to exceed \$8,000

ITEM 2 – Resolution authorizing the Mayor to enter into an agreement with Green Machine Lawn & Landscaping for Municipal Mowing in the amount not to exceed \$2,075 per cycle

ITEM 3 – Resolution authorizing the transfer of Municipal real estate located immediately to the east of 502 West State Street (To be voted on after Closed Session)

VIII. ORDINANCES

A. 1st reading –

ITEM 4 – Ord. amending Ord. 623, Zoning, development known as “CR Holland Commercial Real Estate Office” located at 718 West Highway 50

ITEM 5 – Ord. approving the transfer of Volume Cap in connection with private activity issues and related matters

B. 2ND Reading –

ITEM 6 – Ord. adopting a new section 37.26 of Chapter 37 (Civil Emergency) regarding maintenance of the City’s Dispatch Call Center

ITEM 7 – Ord. rescinding Ord. 3892, Towing Companies for the Department of Public Safety

IX. STANDING COMMITTEES

1. Community Development – *Minutes attached*

a) Motion to approve the Special Event request from the International Assn. Legions of Honor to erect a tent in the Hilton Garden Inn parking lot for their Annual Convention on April 5 – 11, 2016, with conditions

b) Motion to approve the Special Event request from St. Nicholas to hold their NickFest on May 20th and May 21st at their location, with conditions (Includes Liquor License request)

c) Motion to approve the Special Event request from Walmart to maintain their Garden Center at their location from date of approval until July 30, 2016, with conditions

2. Public Works – *Minutes attached*

3. Public Safety

4. Finance and Administration – *Minutes attached*

a) **Motion** to approve Warrant #345 in the amount of \$920,685.36

5. Parks/Environment

X. EXECUTIVE SESSION – Occasionally, the Council may go into closed session in order to discuss such items covered under 5 ILCS 120/2 (b) which are as follows: Legal Matters; Purchase, Lease or Sale of Real Estate; Setting of a price for sale or lease of property owned by the public body; Employment/appointment matters; Business matters or Security/criminal matters and may possibly vote on such items after coming out of closed session.

XI. ACTION TAKEN ON EXECUTIVE SESSION ITEMS

XII. ADJOURNMENT

**O'FALLON CITY COUNCIL
MINUTES OF THE REGULAR COUNCIL MEETING
Draft February 16, 2016**

The regular meeting was called to order at 7:00 p.m. by Mayor Gary Graham who led the Council in "The Pledge of Allegiance."

Philip Goodwin, City Clerk, called the roll: Gene McCoskey, present; Richie Meile, present; Jerry Albrecht, present; Robert Kueker, present; Jerry Mouser, present; Kevin Hagarty, present; Herb Roach, present; Matthew Smallheer, present; Michael Bennett, present; Courtney Marsh, present; Ray Holden, present; Ned Drolet, present; David Cozad, excused; Harlan Gerrish, excused. A quorum was declared present.

APPROVAL OF MINUTES: Mayor Graham asked for approval of the minutes. Motion was made by J. Mouser and seconded by K. Hagarty to approve the minutes of February 1, 2016. All ayes. Motion carried.

PUBLIC HEARING – None scheduled.

RESIDENTS: Mayor Graham asked if anyone wished to come forward to speak to the Council.

Charlie Pitt of Ward 7 said that there is a meeting regarding a 1% sales tax at 7:00 p.m. on February 23rd at the Smiley Campus. He said they are looking for public comment for the sales tax that is to be allocated for school building funds.

Vern Malare asked for a presidential street update. J. Taylor replied that the letters to the residents went out today. He hopes for a response next week.

V. Malare also inquired about the parcels that St. Elizabeth purchased over by highway 50. C. Marsh responded that she saw in the paper that they were sold by Glen Dempsey. Mayor Graham added that they took the options from Carrollton Bank because they hope to have an entrance there.

V. Malare asked what the parcels were going to be used for and Mayor Graham said he was not consulted but they had mentioned having another entrance for ambulances someday.

Michael Smith of Hemingway's said that whenever it rains hard and the pumper truck is used on Vine it shoots water toward First Street. Every time they get water in their basement. On Second Street, he has seen seven people fall because of the problem and is concerned. He also asked if commercial businesses could get free recycling.

Mayor Graham asked J. Taylor to take it to the committee and look at the water problem for Mr. Smith.

REPORTS:

Clerk's Report: P. Goodwin read the following requests:

1. Request from O'Fallon Columbus Club to conduct a raffle from February 2, 2016 – December 31, 2016 for various prizes
2. Request from St. Joseph Church to conduct a raffle from March 1 – March 19, 2016 for various donated items
3. Request from O'Fallon Moose Lodge #2608 to conduct a raffle from February 2 – April 30, 2016 for two whole hogs, two half hogs, and split the pot cash prizes
4. Request from Robert L. Powers to conduct a raffle for a Split the Pot prize for a fundraiser for a select baseball team on March 6, 2016 at St. Clair Bowl
5. Request from Carriel Jr. High PTO to conduct a raffle on February 26, 2016 for their fundraiser
6. Request from the East St. Louis Knights of Columbus #592 to conduct a raffle for baseball tickets from February 17th – March 25, 2016
7. Request from the Knights of Columbus Squires to conduct a raffle for baseball tickets from February 17th – April 4, 2016
8. Request from Marie Schaefer Elementary PTO to conduct a raffle for cash, services, and goods on March 19, 2016
9. Request from Faith Lutheran Preschool to conduct a raffle for Disney Park Hopper Passes on March 4, 2016
10. Request from the Senior Citizen's Club of O'Fallon, Illinois to conduct a raffle for a quilt, cash, groceries and more from April 1 – September 21, 2016
11. Request from Blessed Savior Lutheran Church to conduct a raffle for lottery tickets on March 5, 2016

Motion by M. Bennett and seconded by J. Mouser to approve the requests. All ayes. Motion carried.

P. Goodwin then read a request from the Dania Shrine Club of O'Fallon to conduct a roadblock on September 2nd from 7 – 9 a.m. and September 3rd from 9:00 a.m. until 12:00 p.m. at the intersections of State and Smiley and State and Lincoln, insurance pending.

Motion by J. Mouser and seconded by M. Bennett to approve the request. All ayes, except for N. Drolet. Motion carried.

Mayor's Report: No report.

RESOLUTIONS:

Motion by J. Albrecht and seconded by J. Mouser to approve Item 1, a Resolution authorizing a sub-lease of a portion of the City's Conference Center Property.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Bennett, aye; Marsh, aye; Holden, aye; Drolet, aye. Ayes – 12; Nos – 0. All ayes. Motion carried.

ORDINANCES:

1st Reading –

Mayor Graham asked S. Evans to explain the aggregation ordinance and why there is a deadline.

S. Evans replied that we have been in the Municipal Aggregation program since 2013. There is a clause regarding the supplier matching the price with Ameren. All the suppliers are taking out the clause now. We are going out for bids on the 24th. It is next week, so that is why we need the emergency reading or we will not be able to accept the bid. Residents can still opt out of the program, if the rate exceeds Ameren's.

M. Bennett asked when we knew about it. S. Evans replied that it is a commodity so our consultant said now is the time to go out for bids. M. Bennett asked if the price match was based on State law. S. Evans said it was not. The suppliers are removing it in the contracts now.

N. Drolet asked what would happen if we delayed the vote. S. Evans stated that the consultant said now is the time that our rates will be low, plus we would not be in the group. Anyone who participates has to pass the change of government. Right now our rate is at .0458 and Ameren's is .06. The advantage for the aggregation is it will not fluctuate after we lock it in.

N. Drolet asked if there was a means to let the residents know if Ameren is lower. S. Evans replied that it is updated on our website.

H. Roach asked if the city could opt out for the residents, but S. Evans stated the individual has to opt out.

R. Kueker asked how long the terms of the contract are, and S. Evans replied that they are eighteen to two years now, but it varies. We do not know what the terms of the contract will be as the group as a whole has to decide.

Motion by J. Albrecht and seconded by J. Mouser to consider Ordinance items 2, 3 and 4 on 1st Reading under the Omnibus Agreement. All ayes. Motion carried.

Motion by J. Albrecht and seconded by J. Mouser to approve Ordinance items 2, 3, and 4 on 1st Reading under the previous Omnibus Agreement.

J. Albrecht read the following resolutions:

Item 2 – Ord. adopting a new section 37.26 of Chapter 37 (Civil Emergency) regarding maintenance of the City's Dispatch Call Center

Item 3 – Ord. rescinding Ord. 3892, Towing Companies for the Department of Public Safety

Item 4 – Ord. amending Ord. 3782, regarding the City of O'Fallon Electricity Aggregation Program Plan of Operation and Governance

J. Mouser asked about the stowing of the vehicles in item 3. Chief Van Hook replied we have two towing businesses that can store. J. Mouser asked about the square footage. Chief Van Hook said when we reviewed it, everyone was in compliance.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Bennett, aye; Marsh, aye; Holden, aye; Drolet, aye. Ayes – 12; Nos – 0. All ayes. Motion carried.

2nd Reading –

Motion by J. Albrecht and seconded by G. McCoskey to approve Item 5, an Ordinance amending Ord. 623, Zoning, Development known as Skyline Community Church located at 870 Milburn School Road.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Bennett, aye; Marsh, aye; Holden, aye; Drolet, aye. Ayes – 12; Nos – 0. All ayes. Motion carried.

Motion by J. Albrecht and seconded by R. Kueker to suspend the rules and have an emergency reading on 2nd Reading for Item 4, an Ordinance amending Ord. 3782, regarding the City of O'Fallon Electricity Aggregation Program Plan of Operation and Governance.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Bennett, aye; Marsh, aye; Holden, aye; Drolet, no. Ayes – 11; Nos – 1. All ayes. Motion carried.

Motion by J. Albrecht and seconded by R. Kueker to approve on 2nd Reading an Ordinance amending Ord. 3782, regarding the City of O'Fallon Electricity Aggregation Program Plan of Operation and Governance.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Bennett, aye; Marsh, aye; Holden, aye; Drolet, no. Ayes – 11; Nos – 1. All ayes. Motion carried.

STANDING COMMITTEES –

Community Development: Motion by J. Albrecht and seconded by G. McCoskey to approve the Special Event request from Make-A-Wish to hold a erect a sign for their Chicken & Beer Dance on Saturday, March 5th, with conditions and the Special Event request from Ace Hardware for a Temporary Greenhouse from March 2016 – June 30, 2016 with conditions. All ayes. Motion carried.

J. Albrecht said they will meet next Monday, February 22nd at 6:00 p.m. at the Public Safety Building.

Public Works: G. McCoskey stated the next meeting is February 22nd at 7:00 p.m. at the Public Safety Building.

Public Safety: C. Marsh said they will meet March 14th at 5:00 p.m. at the Public Safety Building.

Finance/Administration:

Motion by M. Bennett and seconded J. Mouser to approve Warrant #344 in the amount of \$1,285,682.04.

ROLL CALL: McCoskey, aye; Meile, aye; Albrecht, aye; Kueker, aye; Mouser, aye; Hagarty, aye; Roach, aye; Smallheer, aye; Bennett, aye; Marsh, aye; Holden, aye; Drolet, aye. Ayes – 12; Nos – 0. All ayes. Motion carried.

M. Bennett said they will meet February 22nd at 5:00 p.m. to kick off the budget.

Parks and Environment: R. Holden said they will not meet this month.

EXECUTIVE SESSION: Mayor Graham announced there is no closed session tonight.

ADJOURNMENT: Motion by J. Albrecht and seconded by J. Mouser to adjourn. All ayes. Motion carried.

The meeting was adjourned at 7:25 p.m.

Submitted by,

Philip A. Goodwin
City Clerk

Minutes recorded by
Maryanne Fair, Deputy City Clerk
Proper notice having been duly given



CITY COUNCIL AGENDA ITEMS

To: City Council
From: MJ Hutchison, O'Fallon Parks & Recreation Director
Walter Denton, City Administrator
Date: March 7, 2016
Subject: Resolution to Authorize Mayor to Execute Development Strategies, Inc. Consulting Service Contract in Amount not to exceed \$8,000.

List of committees that have reviewed: Reviewed by Parks & Environment Committee on November 9, 2015.

Background: Development Strategies will evaluate the triggers of local economic impact in association with the Family Sport Park & O'Fallon Parks & Recreation. Many indicators will be evaluated. One of the multiplier effects is an improvement in the tax base. In essence, every time money changes hands, there is often some kind of tax—sales, utilities, hotel, fuel and so on.

Development Strategies will look at the direct components which include:

1. Direct Capital & Operational Expenditures
2. Employee Compensation
3. Number of Employees
4. Sales of Goods
5. Number of visitors
6. Breakdown of teams by number of games played and by distance
7. Local & non-local lodging
8. League Information

Development Strategies, Inc. will complete an economic and fiscal impact analysis service regarding the Family Sport Park and Parks & Recreation Department. This report will be useful in justification of current and future funding.

Legal Considerations, if any: Contract reviewed by City Attorney Dale Funk.

Budget Impact: Approved in FY16 Budget

Staff recommendation: Approval

CITY OF O'FALLON, ILLINOIS
RESOLUTION 2016 -

**AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH
DEVELOPMENT STRATEGIES, INC. CONSULTING SERVICE FOR A
CONTRACT IN AN AMOUNT NOT TO EXCEED \$8,000**

WHEREAS, the City of O'Fallon, a municipal corporation, has entered into an agreement for Consulting Service with Development Strategies, Inc. at, and

NOW, THEREFORE, Be it resolved by the Mayor and City Council of the City of O'Fallon, St. Clair County, Illinois as follows:

That the City of O'Fallon authorizes its appropriate representatives to sign the agreement with individual contractors in the amount not to exceed \$8,000.

This Resolution shall become effective immediately upon its adoption by City Council.

Passed by the City Council this 7th day of March 2016

ATTEST:

Approved by the Mayor this 7th day
of March 2016.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor



DEVELOPMENT STRATEGIES®

guiding effective decisions in
real estate, community, and economic development

October 20, 2015; revised February 16, 2016

Ms. Mary Jeanne Hutchinson
Director
O'Fallon Parks and Recreation
Katy Cavins Community Center
308 E. Fifth Street
O'Fallon, Illinois 62269

via email: mhutchison@ofallon.org

Re: Proposal to Conduct Economic Impact of O'Fallon Family Sports Park

Dear Ms. Hutchinson:

Development Strategies is very pleased to submit this proposal to provide economic and fiscal impact analysis services regarding the O'Fallon Family Sports Park. We understand that much of the funding for the Park and for your office is generated through the local hotel tax, and that the Sports Park is a major attractor of many out-of-town sports teams and their families who tend to stay overnight in local hotels. Thus, it is crucial to better understand how much of an impact these out-of-towners, as well as those who use the park but do not need to stay overnight, have on the economy of O'Fallon.

The crux of an economic impact study is to determine multiplier effects on local jobs, income, land use development, and taxes based on an initial trigger of those impacts. That initial trigger, or direct impact, is the spending by O'Fallon Parks and Recreation to support the Sports Park, spending of wages by employees of the park to support their households, and the spending by users of the Park that can be attributed to their use of the Park.

That latter point is important in order to assure credibility of the eventual analysis. A family visiting O'Fallon for, say, a soccer tournament over a weekend might spend two nights in an O'Fallon hotel. But the family, or parts of that family, might also use the trip to visit Cahokia Mounds, the Arch, and the Butterfly House. Thus, it might not be appropriate to assign all of their hotel impact just to the Sports Park even though the hotel taxes they pay are fully captured by O'Fallon. On another hand, that family might not have come to greater St. Louis at all had it not been for the soccer tournament. It's spending at the Park, as well as at all the other attractions, therefore, might very well be fully attributed to the tournament and the Park. As we commence on a study for you, we will have to agree on such assumptions.

Our modeling of economic and fiscal (tax) impacts will require certain data inputs from you, primarily the number of annual visitors to the Park and who, among those visitors, spent the night at an O'Fallon hotel. We will make assumptions about how much money they actually spend while in O'Fallon and the region using expenditure data from the St. Louis Convention and Visitors Commission. Perhaps O'Fallon has data from surveys of its visitors, too, including some demographic breakdowns.

In our minds, the most challenging data input will be the share of Sports Park users in a typical year who are (1) local residents of O'Fallon, (2) regional residents who need not spend the night in a hotel but who bring "new money" into O'Fallon because they are watching or participating in an event at Sports Park, (3) further out of town visitors/users who may also visit for the day, (4) out of town visitors/users who stay overnight, and (5) the share of those overnight visitors who stay in O'Fallon hotels. We will also request data on full time, part time, and seasonal employees and some limited demographic information about them such as age ranges and zip codes (or counties) of residence. The latter is important in order to determine economic impacts of their personal spending when at home and the share of local jobs held by these workers.

AGREEMENT FOR PROFESSIONAL SERVICES

1. This Agreement is made by and between Development Strategies, Inc., hereinafter referred to as "DSI", and the O'Fallon, Illinois, Parks and Recreation Department, hereinafter referred to as "Client".
2. The Agreement between the parties consists of these terms and conditions, the attached Proposal and Scope of Services dated October 20, 2015, and any exhibits or attachments noted in the Proposal. Together, these elements will constitute the entire Agreement superseding any and all prior negotiations, correspondence, or agreements either written or oral. Any changes to this Agreement must be mutually agreed to in writing.
3. DSI will strive to perform its services in a manner consistent with the level of care and skill ordinarily exercised by consulting professionals practicing contemporaneously under similar conditions in the locality of the project. Nothing in this Agreement shall be construed to constitute an expressed or implied warranty.
4. DSI will serve as an independent contractor of the Client. Any information, data, drawings, reports, and related materials provided to DSI by the Client is proprietary and all reports of DSI shall remain confidential by DSI. All reports, computer models, spreadsheets, and graphics produce by DSI for the Client in the conduct of this agreement shall be the property of the Client and will not be provided by DSI to other parties without written consent of the Client.
5. Client hereby grants or will obtain access to the subject property necessary for DSI to perform the work set forth in this Agreement. Client will notify any and all persons or entities in possession of the subject property that Client has granted DSI free access to the site.
6. Included in the budget set forth in the proposal are those reimbursable expenses anticipated to be incurred by DSI while performing services for the Client. These expenses include, without limitation, such items as courier fees, printing, photography, non-local telephone charges, overnight delivery services, facsimile expenses, travel expenses, photocopying, and purchase of data from a third party vendor. Extraordinary expenses that may have to be incurred will be done so only after written authorization is received from the Client.
7. Invoices will be submitted monthly and will consist of fees for the number of hours expended plus reimbursable expenses. Full payment is to be made by the Client within sixty (60) calendar days after receipt of said invoice. If any invoice is not paid in full within such 60 calendar day period, interest will be charged commencing on the date payment was due at a monthly rate of one percent (1.0%), compounded monthly. In the event full payment of any invoice is not received within sixty (60) days after the date it is due, DSI reserves, in its sole discretion, the right to suspend performance of services, withhold documents and other deliverables, terminate its agreement with Client, and take all such other legal or equitable actions to recover the amounts due and payable plus any direct costs incurred by DSI but not yet billed.

Hourly rates to be used in invoicing are: Principals, \$200; Associates/Project Managers, \$135; and Research Analysts, \$95.
8. This Agreement may be terminated by either party seven (7) days after written notice in the event of any breach of any provision of this Agreement or in the event of substantial failure of performance by the other party, or if Client suspends the work for more than three (3) months. In the event of termination, DSI will be paid for all services performed prior to the date of termination.
9. Neither party shall have any liability to the other party for loss of product, loss of profit, loss of use, or any other indirect, incidental, special, or consequential damages incurred by the other party, whether brought on an action for breach of contract warranty, tort, or strict liability, and irrespective of whether caused by or allegedly caused by either party's negligence.

10. The laws of the State of Illinois will govern the validity of this Agreement, these terms and conditions, their interpretation, and their performance.
11. If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired. Limitations of liability and indemnities will survive termination of this Agreement for any cause.
12. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. Neither party may assign its interests herein (unless assignee assumes, in writing, assignor's obligations hereunder) without the prior written consent of the other party, which consent will not be unreasonably withheld. No assignment shall operate to relieve the assignor of its obligations under the Agreement.
13. It is agreed that this contract is entered into by the parties for the sole benefit of the parties to the contract and that nothing in the contract shall be construed to create a right or benefit for any third party.
14. Neither party shall hold the other responsible for damages or delay in performance caused by weather and other acts of nature, strikes, lockouts, accidents, or other events beyond the control of the other or the other's employees and agents.
15. The parties have read the foregoing, including any attachments thereto, understand completely the terms, and willingly enter into this Agreement which will become effective on the date signed below by Client.

**CITY OF O'FALLON, ILLINOIS
PARKS & RECREATION DEPARTMENT**

DEVELOPMENT STRATEGIES, INC.

Robert M. Lewis

Authorized Representative (type or print name)

Authorized Representative (type or print name)



Signature of Authorized Representative

Signature of Authorized Representative

Principal

Title

Title

February 16, 2016

Date

Date

Attachment: Proposal Letter of October 20, 2015, revised February 16, 2016 (two pages).



CITY COUNCIL AGENDA ITEMS

To: Mayor Graham and City Council
From: Jamie Frank, Parks & Grounds Superintendent,
MJ Hutchison, Parks & Recreation Director &
Walter Denton, City Administrator
Date: March 7, 2016
Subject: Award 2016 Municipal Mowing Bid

List of committees that have reviewed: None

Background: The City of O'Fallon will contract 62 mowing sites. These sites have been separated into 2 categories consisting of C1 Sites (15 sites) and C2 Sites (47 sites). C1 sites represent city facilities and downtown sites with a generally higher standard of care. C2 sites represent ROW and detention area sites. A contract will be awarded for C1 Sites and a contract awarded for C2 sites. A bid opening was conducted February 16, 2016. In an effort to insure qualified contractors are retained, each contractor was asked to complete a pre-bid checklist as part of the bid and provide proof of these items. After the bid tabulation sheet was completed, staff contacted the appropriate low bidder and performed a review of the checklist to verify the contractor has met all of the pre-bid requirements. As such, staff would like to recommend awarding the contract to Leroy Tate (owner), of The Green Machine Lawn & Landscaping.

The Green Machine Lawn & Landscaping was the low bidder for both contracts and has provided the required insurance and pesticide license as specified in the bid packet. The contract has a renewal option at the end of the mowing season.

Legal Considerations, if any: None

Budget Impact: None

Staff recommendation: Staff recommends awarding 2016 Municipal Mowing Bid to The Green Machine Lawn & Landscaping for the amount of \$1559 per occurrence for C2 Sites and \$516 per occurrence for C1 Sites.

CITY OF O'FALLON, ILLINOIS
RESOLUTION 2016 -

**AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH
GREEN MACHINE LAWN & LANDSCAPING FOR MUNICIPAL MOWING IN
THE AMOUNT NOT TO EXCEED \$2,075 PER CYCLE**

WHEREAS, the City of O'Fallon, a municipal corporation, has entered into an agreement for Municipal Mowing with The Green Machine Lawn & Landscaping at, and

NOW, THEREFORE, Be it resolved by the Mayor and City Council of the City of O'Fallon, St. Clair County, Illinois as follows:

That the City of O'Fallon authorizes its appropriate representatives to sign the agreement with individual contractors in the amount not to exceed \$2,075 per cycle.

This Resolution shall become effective immediately upon its adoption by City Council.

Passed by the City Council this __ day of March 2016.

ATTEST:

Approved by the Mayor this _ day
of March 2016.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor

Municipal Mowing List

JFrank

ID	Class	Status	Ex. Maint	Prop. Maint.	Description	Address	Aerial Photo	Turf Acres	Ttl Site Acreage	FY16 Cost	FY17 Green Machine	FY 17 Minton	Year Added	Comments	Account
P1	Park	A	PM	PM	O'Fallon Family Sports Park (OFSP)	301 Obernuefemann	Yes		201.74						02.01.4150
P2	Park	A	PM	PM	Community Park (COMM)	401 E 5th	Yes		35.94						02.01.4150
P3	Park	A	PM	PM	Hesse Park (HESS)	810 N Madison	Yes		21.63						02.01.4150
P4	Park	A	PM	PM	Ogles Creek (OGLE)	435 Wiegertown Dr	Yes		12.35						02.01.4150
P5	Park	A	PM	PM	Rock Springs Park (ROCK)	1428 E 3rd	Yes		103.23						02.01.4150
P6	Park	A	PM	PM	Thoman Park (THOM)	1012 Nancy	Yes		4.62						02.01.4150
P7	Turf	IA	PM	PM	Savannah Hills Park (SAVA)	8012 Savannah Hills Blvd	Yes		9.59				2015	Contractor is delinquent on payments for OFPR to mow	PRIVATE
1	Cem	A	PM	PM	O'Fallon City Cemetery	601 N Oak	Yes		12.11						01.59.4150
2	CFG	A	PM	C1	City Hall Complex	255 S Lincoln	Yes		3.54	\$ 55.00					02.01.4150
3	CFG	A	PM	C1	Public Safety Complex	285 N Seven Hills Rd	Yes		4.97	\$ 60.00					01.51.4150
4	Turf	A	PM	C1	Community Garden	505 State Street	Yes		1.50	\$ 50.00					01.53.4150
5	CFG	A	C1	C1	Library	120 Civic Plaza	Yes		4.73	\$ 73.00	\$ 75.00	\$ 300.00			04.01.4150
6	CFG	A	PM	PM	Hartman Lane Bike Trail		Yes		1.91					6 foot mow pass on both side of trail	02.01.4150
7	CFG	A	PM	PM	Behern's Street Fields	114 Beherns (Beherns x E State)	Yes		5.26						01.52.4150
8	CFG	A	PM	PM	Public Safety Fields		Yes		13.62					Includes Skate Park	02.01.4150
9	CFG	A	PM	C1	Veterans Monument	737 E Wesely	Yes		3.64	\$ 55.00					01.53.4150
10	CFG	A	PM	PM	Hesse Bike Trail and Bridge		Yes		17.35				2015	bridge access added in 2015	02.01.4150
11	CFG	A	C1	C1	Fire Station #2	567 West Third (State x W Third)	Yes		1.68	\$ 35.00	\$ 35.00	\$ 80.00	2013		08.01.4150
12	CFG	A	C1	C1	Fire Station #3 (Shiloh Fire/EMS)	102 N Oak (Shiloh)	Yes		0.97	\$ 30.00	\$ 35.00	\$ 42.00	2013		08.01.4150
13	CFG	A	PM	C1	Fire Station #4	1201 Taylor Rd	Yes		5.43	\$ 60.00			2015		08.01.4150
14	Turf	A	PM	C1	Taylor Rd ROW	1201 Taylor Rd	Yes		1.06	\$ 100.00			2015		01.52.4150
15	CFG	A	PM	PM	Park Maintenance Facility	1205 Taylor Rd	Yes		6.26				2015		02.01.4150
16	Turf	A	PM	PM	Porter Simmons Round-A-Bout (SPORTS PARK)	Porter X Simmons (N Side Sports Prk)	Yes		0.66	\$ 25.00			2013		01.52.4150
17	CFG	A	C1	C1	Old City Hall	200 N Lincoln	Yes		0.35	\$ 17.00	\$ 20.00	\$ 20.00	2013		01.53.4150
18	CFG	A	PW	PW	Firing Range	10308 Reider Rd	Yes		2.53	\$ 37.00			2013		01.51.4150
19	CFG	A	C1	C1	Caboose Site (DOWNTOWN = DT)	100 Block of West First	Yes		1.86	\$ 17.00	\$ 20.00	\$ 80.00	2013		01.53.4150
20	CFG	A	C1	C1	Depot (DT)	116 & 131 E 1st St	Yes		2.06	\$ 17.00	\$ 20.00	\$ 50.00	2013		01.53.4150
21	Turf	A	C1	C1	First Street Common Area (DT)	1st Street X Vine	Yes		0.28	\$ 10.00	\$ 10.00	\$ 25.00	2013		01.52.4150
22	Turf	A	C1	C1	Oak St and Cherry St Common Area (DT)	Oak St X W. State St.	Yes		0.96	\$ 35.00	\$ 35.00	\$ 110.00	2013		01.52.4150
23	Turf	A	C1	C1	Parking Lot State X Lincoln (DT)	102 E State	Yes		0.20	\$ 25.00	\$ 10.00	\$ 10.00	2015		01.52.4150
24	Turf	A	C1	C1	State Street Round-A-Bout (STATE WEST)	802 W State	Yes		0.68	\$ 25.00	\$ 25.00	\$ 65.00	2013		01.52.4150
25	Turf	A	C1	C1	West State Street Common Area (STATE WEST)	State X Countryside	Yes		3.79	\$ 55.00	\$ 55.00	\$ 260.00	2013		01.52.4150
26	Turf	A	C1	C1	Canterbury (STATE WEST)	State X Countryside	Yes		0.91	\$ 24.00	\$ 21.00	\$ 75.00	2013		39.101.4150
27	Turf	A	C1	C1	West Carl Street Railroad ROW (STATE WEST)	Karl x Willow	Yes		2.98	\$ 40.00	\$ 50.00	\$ 30.00	2013		01.52.4150
28	Turf	A	C1	C1	Karl Dr to Oak St Common Area (STATE WEST)	W. State X Spruce	Yes		2.71	\$ 55.00	\$ 55.00	\$ 220.00	2013		01.52.4150
29	Turf	A	C1	C1	State & Seven Hills Round-A-Bout (STATE EAST)	E State and N Seven Hills	Yes		2.23	\$ 50.00	\$ 50.00	\$ 120.00	2013		01.52.4150
30	CFG	A	C2	C2	N Seven Hills Rd Water Tower (WATER)	892 Seven Hills Rd	Yes		3.99	\$ 65.00	\$ 65.00	\$ 350.00	2013		31.01.4150
31	CFG	A	C2	C2	Kyle Rd Water Tower (WATER)	306 Kyle Rd	Yes		2.41	\$ 25.00	\$ 35.00	\$ 220.00	2013		31.01.4150
32	CFG	A	C2	C2	Pausch Rd Water Tower (WATER)	1240 Pausch Rd	Yes		0.80	\$ 28.00	\$ 30.00	\$ 55.00	2013		31.01.4150
33	CFG	A	C2	C2	French Village Pump Station (WATER)	9625 St. Clair Rd (US 50) Fairview Hts	Yes		1.00	\$ 27.00	\$ 25.00	\$ 45.00	2013		31.01.4150
34	CFG	A	C2	C2	Misty Valley Pump Station (WATER)	801 Misty Valley	Yes		0.26	\$ 70.00	\$ 25.00	\$ 32.00	2014		31.01.4150
35	Turf	A	C2	C2	South Seven Hills Rd ROW	South Seven Hills X E 3rd	Yes		1.80	\$ 24.00	\$ 35.00	\$ 120.00	2013		01.52.4150
36	Turf	A	C2	C2	N Seven Hills Rd and Wesley Rd ROW	Wesley to Timber Oak Rd	Yes		0.39	\$ 15.00	\$ 17.00	\$ 40.00	2013		01.52.4150
37	Turf	A	C2	C2	N Seven Hill Rd & Keller Rd	Near Keller Rd	Yes		2.37	\$ 40.00	\$ 35.00	\$ 210.00	2013		01.52.4150
38	Turf	A	C2	C2	N Seven Hills Rd and Thornbury ROW	Near Thornbury Rd	Yes		0.44	\$ 20.00	\$ 17.00	\$ 30.00	2013		01.52.4150
39	Turf	A	C2	C2	Kyle Rd ROW	Kyle Rd & N Lincoln Avenue	Yes		1.55	\$ 40.00	\$ 40.00	\$ 110.00	2013		01.52.4150
40	Turf	A	C2	C2	Simmons Rd ROW at Kyle Rd	Kyle Rd X N Lincoln Ave	Yes		0.44	\$ 15.00	\$ 17.00	\$ 40.00	2013		01.52.4150
41	Turf	A	C2	C2	Simmons Rd ROW at Fairwood Hills Rd	Simmons X Fairwood Hills	Yes		0.45	\$ 15.00	\$ 17.00	\$ 42.00	2013		01.52.4150
42	Turf	A	C2	C2	1105 Simmons Rd (LOT)	1105 Simmons Rd	Yes		0.92	\$ 25.00	\$ 30.00	\$ 80.00	2013		01.52.4150
43	Turf	A	C2	C2	Milburn School X Merriam Round-A-Bout	Milburn x Merriam	Yes		0.13	\$ 20.00	\$ 25.00	\$ 30.00	2013		01.52.4150
44	Turf	A	C2	C2	Charles St Common Area	Charles X W State St	Yes		0.81	\$ 35.00	\$ 30.00	\$ 75.00	2013		01.52.4150
45	Turf	A	C2	C2	State St Parking Lot (E State X Vine)	104 State St	Yes		0.38	\$ 10.00	\$ 15.00	\$ 10.00	2013		01.52.4150
46	Turf	A	C2	C2	E First St ROW	E 1st St X Smiley	Yes		1.14	\$ 25.00	\$ 30.00	\$ 50.00	2013		01.52.4150
47	CFG	A	C2	C2	Beherns and State Common Area (water tower)	114 Beherns (water tower)	Yes		2.53	\$ 40.00	\$ 50.00	\$ 210.00	2013		31.01.4150
48	Turf	A	C2	C2	Lee St Dead End	Lee X Jefferson	Yes		0.12	\$ 10.00	\$ 8.00	\$ 15.00	2013		01.52.4150
49	Turf	A	C2	C2	410 E Washington (LOT)	410 E Washington	Yes		0.19	\$ 17.00	\$ 20.00	\$ 22.00	2013		01.52.4150
50	Turf	A	C2	C2	401 E Adams (LOT)	401 E Adams	Yes		0.23	\$ 17.00	\$ 20.00	\$ 28.00	2013		01.52.4150
51	Turf	A	C2	C2	413 E Adams (LOT)	413 E Adams	Yes		0.17	\$ 17.00	\$ 20.00	\$ 18.00	2013		01.52.4150
52	Turf	A	C2	C2	204 E Madison (LOT)	204 E Madison	Yes		0.33	\$ 17.00	\$ 20.00	\$ 35.00	2013		01.52.4150
53	Turf	A	C2	C2	Third Street Common Area	Third X Walnut	Yes		1.39	\$ 40.00	\$ 40.00	\$ 110.00	2013		01.52.4150
54	Turf	A	C2	C2	Sonic Detention	741 W Highway 50	Yes		0.62	\$ 23.00	\$ 30.00	\$ 60.00	2013		39.701.4150
55	Turf	A	C2	C2	Terrance Ct & Carol Ann Dr Detention	Terrance X Carol Ann	Yes		0.10	\$ 20.00	\$ 10.00	\$ 20.00	2013		39.401.4150
56	Turf	A	C2	C2	Nancy & Edwards Detention	310, 311, 323 Nancy Dr	Yes		0.92	\$ 35.00	\$ 45.00	\$ 95.00	2013		39.301.4150
57	Turf	A	C2	C2	Aladar East Detention	501 Aladar Dr	Yes	1.38	1.38	\$ 29.00	\$ 30.00	\$ 110.00	2013		39.301.4150
58	Turf	A	C2	C2	Aladar West Detention	609 Aladar	Yes	0.53	0.53	\$ 21.00	\$ 25.00	\$ 52.00	2013		39.601.4150
59	Turf	DISC	C2	C2	Pierce Blvd ROW	Pierce X Green Mount Rd	Yes		1.09	\$ 40.00			2013	ROW - owner's responsibility per new ord. send ltr	01.52.4150
60	Turf	A	C2	C2	I64 Exit #16 & Green Mount Rd	Exit 16 X Green Mount Rd	Yes		1.89	\$ 45.00	\$ 45.00	\$ 200.00	2013		01.52.4150
61	Turf	A	C2	C2	Regency Park ROW	Regency Park Dr	Yes		0.78	\$ 25.00	\$ 25.00	\$ 63.00	2013		01.52.4150
62	Turf	A	C2	C2	117 Main St (LOT)	117 Main St	Yes		0.52	\$ 17.00	\$ 18.00	\$ 55.00	2013		01.53.4150
63	Turf	DISC	C2	C2	Main St ROW	Main X Harding St	Yes		0.20	\$ 15.00			2013	ROW - owner's responsibility per new ord. send ltr	01.52.4150
64	Turf	A	C2	C2	Talon Rd ROW	Talon X US Highway 50	Yes		1.75	\$ 45.00	\$ 45.00	\$ 170.00	2013		01.52.4150
65	Turf	A	C2	C2	122 Carbon Hill (LOT)	122 Carbon Hill	Yes		0.52	\$ 22.00	\$ 30.00	\$ 52.00	2014		01.53.4150

Rmvd '16

Rmvd '16

66	Turf	A	C2	C2	114 Carbon Hill (LOT)	114 Carbon Hill	Yes		0.38	\$ 70.00	\$ 30.00	\$ 44.00	2014		01.53.4150	
67	Turf	DISC	C2	C2	Carbon Hill & Frontage Rd ROW	Carbon Hill X Frontage Rd	Yes		0.11	\$ 80.00			2014	ROW - owner's responsibility per new ord. send ltr	01.52.4150	Rmvd '16
68	Turf	DISC	C2	C2	Renee and Frontage Rd ROW	Renee X Frontage Rd	Yes	0.89	0.89	\$ 80.00			2014	ROW - owner's responsibility per new ord. send ltr	01.52.4150	Rmvd '16
69	Turf	A	C2	C2	I64 Exit #14 & US 50 ROW	Exit 14 X US 50	Yes		2.49	\$ 67.00	\$ 65.00	\$ 220.00	2013		01.52.4150	
70	Turf	A	C2	C2	Venita Overpass (South Side)	Venita X Frontage Rd	Yes		2.57	\$ 275.00	\$ 175.00	\$ 235.00	2015		01.52.4150	
71	Turf	A	C2	C2	105 Atlantic (LOT)	Atlantic X Hartmann	Yes	0.30	0.30	\$ 10.00	\$ 10.00	\$ 28.00	2013		01.52.4150	
72	Turf	A	C2	C2	St. Ellen Mine Park Dr ROW	St. Ellen Park Mine Park Dr	Yes		1.91	\$ 33.00	\$ 35.00	\$ 135.00	2013		01.52.4150	
73	Turf	A	C2	C2	Brookside Common Area	Brookside X Washington	Yes		1.16	\$ 35.00	\$ 40.00	\$ 110.00	2013		01.52.4150	
74	Turf	A	C2	C2	Vacant Lot between Hartmann Trail & Famous	lot is behind 101-123 Famous	Yes		2.87	\$ 85.00	\$ 75.00	\$ 280.00	2014		01.52.4150	
75	Turf	A	C2	C2	110 E 3rd (LOT)	110 E 3rd	Yes		0.16	\$ 30.00	\$ 25.00	\$ 25.00	2013		01.53.4150	
76	Turf	DISC	C2	C2	Small Islands at 2nd X Cherry	Cherry X 2nd	Yes		0.12	\$ 15.00			2013	only one island exists - grass killed w/ eventual concr.	01.52.4150	Rmvd '16
77	Turf	A	C2	C2	Ameren IL Substation	W 1st X Oak St	Yes		0.19	\$ 80.00	\$ 25.00	\$ 27.00	2014		01.52.4150	
78	Turf	A	C2	C2	Nowland Ct (LOT)	802 Nowland Ct	Yes	1.07	1.07	\$ 80.00	\$ 65.00	\$ 75.00	2015		01.53.4150	
79	Turf	A	C2	C2	220 W 5th (LOT)	220 W 5th	Yes		0.10	\$ 35.00	\$ 20.00	\$ 15.00	2015		01.53.4150	
80	Turf	A	C2	C2	Alma X Anne Island	opp 307 Alma	Yes		0.04	\$ 25.00	\$ 10.00	\$ 8.00	2015		01.52.4150	
81	Turf	A	C2	C2	112 N Lincoln (LOT)	112 N Lincoln	Yes		0.15	\$ 25.00	\$ 15.00	\$ 15.00	2015		01.53.4150	
82	CFG	A	PW	PW	Public Works Compound	2nd X Westwood	Yes		0.28				2014	No MOWING - control weeds in rocky areas	01.52.4150	
83	Turf	DISC	C2	C2	street easement adj to 1804 W US50	1804 W. US 50	Yes		0.04	\$ 40.00			2014	ROW - owner's responsibility per new ord. send ltr	01.52.4150	Rmvd '16
84	Turf	DISC	C2	C2	US 50 X Edward ROW	adj to 102 Edward along US 50	Yes		0.11	\$ 30.00			2014	ROW - owner's responsibility per new ord. send ltr	01.52.4150	Rmvd '16
85	Turf	DISC	C2	C2	US 50 X Edward ROW	adj to 417 W US 50 (along 50 & Edw.)	Yes		0.03	\$ 60.00			2014	ROW - owner's responsibility per new ord. send ltr	01.52.4150	Rmvd '16
86	Turf	DISC	C2	C2	Bethel School Rd ROW	Bethel School Rd X N Lincoln Ave	Yes		2.32				2013	County is maintaining - not cut since '13 by contractor	01.52.4150	Rmvd '16
87	ISE	A	PM	PM	I-64 Exit #16	I64 X Greenmount	Yes	24.73	24.73	\$ -			2012	I64 Interstate Maint	NA	
88	ISE	A	PM	PM	I-64 Exit #14	I64 X US 50	Yes	26.96	26.96	\$ -			2012	I64 Interstate Maint	NA	
89	ISE	A	PM	PM	I-64 ROW (in O'Fallon)		Yes	23.66	23.66	\$ -			2012	I64 Interstate Maint	NA	
96 total sites									622.51		\$ 2,075.00	\$ 5,558.00				
STATUS Count											\$ 516.00	\$ 1,487.00	C1			
A									86		\$ 1,559.00	\$ 4,071.00	C2			
IA									1							
DISC									9							
Total									96							

STATUS Count

A	86
IA	1
DISC	9
Total	96

Class Abbreviations

Park	City Park	7
CFG	City Facility or Grounds	23
Cem	Cemetery	1
Turf	Turf Site	62
ISE	Interstate Easement	3
		96

Maint. Abbreviations

		% Sites	Acres	% Ac
PM	Park Maintenance	23	541.76	87%
C1	Class 1	15	26.39	4%
C2	Class 2	56	51.83	8%
PW	Public Works	2	2.81	0.5%
OTH	Other	0	0	0%
		96		

To be voted on in Executive Session



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Community Development Director
Walter Denton, City Administrator

Date: March 7, 2016

Subject: P2016-01: CR Holland, Planned Use – 1st Reading

List of committees that have reviewed: The Planning Commission held a public hearing on the above referenced application at their February 9, 2016 meeting. The Commission voted 7-ayes and 0-nays to approve the requested Rezoning and Planned Use application for CR Holland, subject to the conditions recommended by staff. The Community Development Committee reviewed this application at its February 22, 2016 meeting and recommended approval, with the addition of Condition #6 pertaining to a sidewalk along Highway 50 with a vote of 6 ayes to 0 nays.

Background

Ron Bright of RGB Surveying on behalf of Chad Holland of CR Holland Commercial Real Estate has filed an application requesting a change of zoning from SR-2, Single Family Residential Dwelling District to O-1(P) Planned Office District for a parcel of land at 718 West Highway 50. CR Holland will be using one of the existing houses as a real estate office, a second existing house will be a rental property and the large pole barn will be used for the company's storage of tools and materials for repairing and maintenance of rental property.

The applicant will be remodeling the interior of the house for the use of office space. Very little to no modifications are being made to the outside of the building. The existing access will remain the same and there is an existing asphalt pad that will be striped for vehicle parking.

Please see the attached Plan Commission Project Report for more detailed information on the proposal.

Legal Considerations, if any: None

Budget Impact: None

Staff Recommendation: Staff recommends approval of the project as proposed, for a real estate office, rental property and storage for the real estate/construction company, with the follow conditions:

1. A variance to the sidewalk requirement along Highway 50.
2. A variance to allow the landscaping plan to be constructed as shown on the site plan.
3. The use of storage associated with the Planned Use application shall be limited to the owner's property maintenance business and must remain within pole barn. No outside storage is permitted.
4. The Planned Use approval permits a single-family residential unit and permits the office building to revert back to a single-family residential unit in the future.

5. If new construction of a building is proposed in the future, the site will be required to receive a new planned use approval and include improvements, such as tying onto the City's sewer infrastructure, provide the necessary sidewalks and all other development related improvements as defined by the Development Manual and Zoning Code.
6. In lieu of constructing a sidewalk along Highway 50 at the time of approval of this planned use, the owner shall provide a letter of credit for \$2,400 (120' of frontage x 4' wide sidewalk at \$5.00 / square feet) until such time as the property redevelops or the land to the west and east develops with the installation of sidewalks.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING
ORDINANCE 623, ZONING
DISTRICTS OF THE CITY OF
O’FALLON, ILLINOIS
(DEVELOPMENT KNOWN AS “CR
HOLLAND COMMERCIAL REAL
ESTATE OFFICE”) LOCATED AT
718 WEST HIGHWAY 50 ON PARCEL
NUMBER 04-30.0-300-006**

WHEREAS, the applicant, Chad Holland of CR Holland Commercial Real Estate has filed an application requesting approval of a planned use rezoning to authorize the use of an existing houses as a real estate office, a second existing house will be a rental property and the large pole barn will be used for the company’s storage of tools and materials for repairing and maintenance of rental property at 718 West Highway 50 in O’Fallon; and

WHEREAS, the applicant has filed an application with the City of O’Fallon, Illinois pursuant to the requirements of all applicable laws, including City Ordinance 3471, “Planned Uses”; and

WHEREAS, the Planning Commission of the City of O’Fallon, Illinois held a public hearing on February 9, 2016, in accordance with state statute, and recommended to approve the petitioner’s request to obtain a O-1(P) Planned Office District zoning for the property with a vote of 7 ayes to 0 nays as outlined in the adopted Planning Commission Report, attached hereto and declared to be an inseparable part hereof (Exhibit A); and

WHEREAS, on February 22, 2016 the Community Development Committee of the City Council reviewed the rezoning and recommended approval, with the addition of Condition #6 pertaining to a sidewalk along Highway 50 with a vote of 6 ayes to 0 nays.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF O’FALLON, ST. CLAIR COUNTY, ILLINOIS AS FOLLOWS:

Section 1. That upon the effective date of this Ordinance, the described property, known as “CR Holland Commercial Real Estate”, be henceforth classified as zoning district O-1(P) Planned Office District with the following conditions:

1. A variance to the sidewalk requirement along Highway 50.
2. A variance to allow the landscaping plan to be constructed as shown on the site plan.

3. The use of storage associated with the Planned Use application shall be limited to the owner's property maintenance business and must remain within the pole barn. No outside storage is permitted.
4. The Planned Use approval permits a single-family residential unit and permits the office building to revert back to a single-family residential unit in the future.
5. If new construction of a building is proposed in the future, the site will be required to receive a new planned use approval and include improvements, such as tying onto the City's sewer infrastructure, provide the necessary sidewalks and all other development related improvements as defined by the Development Manual and Zoning Code.
6. In lieu of constructing a sidewalk along Highway 50 at the time of approval of this planned use, the owner shall provide a letter of credit for \$2,400 (120' of frontage x 4' wide sidewalk at \$5.00 / square feet) until such time as the property redevelops or the land to the west and east develops with the installation of sidewalks.

Section 2. A Certified Copy of this ordinance, with all referenced attachments, shall be filed with the City Clerk's office of the City of O'Fallon, Illinois.

Upon its passage and approval, this Ordinance shall be in full force and effect ten (10) days after its publication in pamphlet form as required by law.

Passed by the City Council this _____ day of _____ 2016.

ATTEST:

Approved by the Mayor this _____ day

(seal)

of _____ 2016.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor

ROLL CALL:	McCoskey	Meile	Albrecht	Kueker	Mouser	Hagarty	Roach	SUB TOTALS
Aye								
Nay								
Absent								

ROLL CALL:	Drolet	Bennett	Marsh	Holden	Smallheer	Cozad	Gerrish	SUB TOTALS	SUM OF TOTALS
Aye									
Nay									
Absent									



PROJECT REPORT

TO: Planning Commission
FROM: Justin Randall, Senior City Planner
THRU: Ted Shekell, Community Development Director
DATE: February 9, 2016
PROJECT: P2016-01: CR Holland, Planned Use

Location: 718 West Highway 50
Ward: 6
Applicant: Ron Bright on behalf of CR Holland Commercial Real Estate
Owner: CR Holland Construction, LLC
Submitted: December 29, 2015

Background & Executive Summary

Ron Bright of RGB Surveying on behalf of Chad Holland of CR Holland Commercial Real Estate has filed an application requesting a change of zoning from SR-2, Single Family Residential Dwelling District to O-1(P) Planned Office District for a parcel of land at 718 West Highway 50. CR Holland will be using one of the existing houses as a real estate office, a second existing house will be a rental property and the large pole barn will be used for the company's storage of tools and materials for repairing and maintenance of rental property.

The applicant will be remodeling the interior of the house for the use of office space. Very little to no modifications are being made to the outside of the building. The existing access will remain the same and there is an existing asphalt pad that will be striped for vehicle parking.

Existing Conditions

The subject property is currently zoned SR-2, Single Family Residential Dwelling District. The property currently has two houses, a detached garage and a large pole barn. The table below summarizes the zoning and land uses of adjacent properties. Please see the attached maps for more detailed information.

	<u>Adjacent Zoning</u>	<u>Adjacent Land Use</u>
North:	MR-2/PUD	Eagle Ridge Apartments
East:	SR-2 & O-1	Single-family Residence and Scott Credit Union
South:	B-1	Sonic and CVS (across Highway 50)
West:	SR-2	Single-family Residence

Applicable Ordinances, Documents and Reports

O'Fallon Comprehensive Plan:

The O'Fallon Comprehensive Plan Future Land Use Map depicts the subject property as Office / Service. The proposed rezoning to O-1 (P), Planned Office District is consistent with the Comprehensive Plan. Additionally, Section 8.3 of the Comprehensive Plan provides a set of guidelines for the redevelopment of the section of Highway 50 from Green Mount Road to Lawn Avenue, which is outlined below.

Residential Conversion

The City has three possible options for the area of the proposed rezoning. First is to do nothing, leaving it residential, thereby encouraging some of the properties to become rental or vacant at some point.

The second option is to follow the recommendation of the 2001 Plan that proposed office designation with the condition that minimum 2.5-acre parcels be assembled. Landscaped buffers would be needed between this area and the houses surrounding each parcel. The proposals should encourage continuity of development, efficient traffic flow, and coordination between residential and commercial land uses. Office use is more appropriate in these locations than retail due to fewer turning movements, the hours of operation of offices would be daytime, display or intense parking lot lighting would not be needed, and the less intense, more residential scale of an office/business service area would enable new developments to be more compatible with their neighbors.

The third option would be to allow conversions of these residences to limited business or professional uses. The properties would be allowed, through a Planned Use option, to be rezoned to Office and Business zoning classification, providing relief for certain business uses having a maximum of 1-2 employees, 3-4 parking spaces, and monument signage. The ultimate goal would be to assemble these parcels into a cohesive, master planned area.

Future developments would be required to have the appropriate utility easements to facilitate the development of new infrastructure needed to service this area, cross-access easements to allow future movement between properties, sidewalks for pedestrian traffic along Highway 50, and landscaped buffer-yards would be required. Preservation of mature, healthy trees should be done where appropriate. Tree planting and landscaping along Highway 50 should also be a part of each project. Maintenance of the neighborhood scale and appearance of this area is critical in preventing the degradation of its appeal and importance to the City. Each property would need its own detention, unless several parcels could be developed together to obtain more consolidated detention basins.

Code of Ordinances:

The zoning hearing has been triggered due to §158.116 of the O'Fallon Code of Ordinances which requires planned use approval for "any proposed amendment or change in zoning, change of use from a residential to a non-residential use, where the subject property is adjacent to or within 250 feet of any property used for residential, public assembly, including religious or school purposes." The property is adjacent to residential properties to the north, east and west. Due to this requirement, the applicant is requesting a change of zoning from SR-2, Single Family Residential Dwelling District to O-1(P) Planned Office District. The proposed rezoning is subject to Chapter 158 (Zoning) of the Code of Ordinance and must meet the requirements of the O-1, Office District requirements.

Public Notice:

Public Notice of this project has been fulfilled in accordance with Section 158.255 and 158.256 of the City of O'Fallon Zoning Regulations. More specifically, the applicant has notified property owners within 250 feet of the subject property via certified mail of the filing of the zoning amendment. Additionally, the City has notified property owners within 250 feet of the subject parcel of the public hearing at least 15 days prior to the hearing and published notice of the public hearing in a local newspaper at least 15 days in advance. Proof of notification is on file with the City's Community Development Department.

Discussion Points/Issues

Land Use & Comprehensive Plan

The subject property is identified as *Office/Service* in the Comprehensive Plan. The proposed project is consistent with the Comprehensive Plan. The subject property is located in an area of Highway 50 that has residential uses on the north side of Highway 50 and commercial/retail uses across Highway 50. The zoning hearing has been triggered due to the proposed use of an office use, located within 250 feet of a residence. CR Holland will be using one of the existing houses as a real estate office, a second existing house will be a rental property and the large pole barn will be used for the company's storage of tools and materials for repairing and maintenance of rental property.

The applicant will be remodeling the interior of the house for the use of office space. Very little to no modifications are being made to the outside of the building. The applicant indicates in the narrative the potential for the office building to revert back to a residential rental at some point in the future. The existing access will remain the same and there is an existing asphalt pad that will be striped for vehicle parking.

Traffic Circulation/Parking

Ingress and Egress: The site will continue to provide access from existing private drive off of Highway 50.

Parking: The site plan proposes using an existing asphalted area to provide the necessary parking for the conversion of the main house into a real estate office. The plan indicates a small area in which additional asphalt will be added to meet the required 4 spaces, including an accessible parking space. The plan proposes curbing the new asphalt to detain the excess water and slowly release through a curb cut with rip rap.

Sidewalks: The current site does not have a sidewalk along Highway 50 and the petitioner is not proposing a sidewalk. Since the site is converting from a residential land use to an office use in an interim basis and the property could be part of a future larger redevelopment, the need for a sidewalk may not be necessary at this time. If the parcel would become part of a redevelopment in which the house is removed and new construction is proposed a sidewalk would be necessary at that time.

Landscaping and Buffer Requirements

City code requires a structural buffer of a 6-foot fence and landscaping between O-1, Office District and the MR-2, Multi-family Residence Dwelling District and the SR-2, Single Family Residence Dwelling District. The plan is proposing a 6-foot high vinyl fence and trees along the northern property line, where the site adjoins the Eagle Ridge Apartments. However, the applicant is requesting relief from the required buffer along the eastern and western property lines where the site adjoins SR-2 zoning. The conversion of the residence to a small office will not alter the use of the property greatly and there are existing evergreen trees providing a buffer between the residences to the east and west.

Lighting

The site is not being lighted do to the normal hours of the real estate office being 9:00AM – 5:00PM.

Utilities and Drainage

The existing public water supply will remain as previously constructed. The site is serviced by a private septic sewer service that is monitored by St. Clair County Health Department. According to the County's regulations the existing private sewage system can remain until such time that it is not properly functioning. The Public Works Department has reviewed the application and due to the location of the City's sanitary sewer lines, if the private septic system begins to fail, the owner will be responsible to tap onto the City's sanitary sewer system. However, the Public Works Department will not require the conversion to an office to tie into the City's sanitary sewer system. Additionally, if new construction of a building is proposed in the future, the site would need to tie onto the City's sewer infrastructure.

There is a minor addition of impervious surface are being added to meet the necessary parking demand for the real estate office. The additional runoff that will be created by the additional pavement should not cause any adverse conditions to the site or neighboring properties. However to address the potential increase in runoff the plan shows curbing the low side of the parking area with a curb cut to slowly release the stormwater. The plan also shows the placement of rip rap to slow and dissipate the water coming off the impervious surface. Staff believes this form of detention will suffice as the necessary detention for the minor additional impervious surface.

Signage

At this time, the applicant has indicated they would like to construct a sign on Highway 50, which would not exceed 32 square feet and not exceed the height of 6 feet. All of the proposed dimensions of the sign would meet the requirements for a sign for a property converting a residence into a commercial use.

Hours of Operation

Hours of operation are proposed to be 9:00AM to 5:00PM, Monday-Friday, with appointments on Saturday.

Variances

Sidewalks: As outlined in the Comprehensive Plan, the conversion of the residential homes to small office uses along Highway 50 is an interim development step, with the ultimate goal to assemble a number of properties for redevelopment at a larger scale. Overall, staff believes the appropriate time for the construction of the sidewalk is when there is a larger redevelopment project, not at the interim residential conversion stage.

Landscape Buffer: The landscape plan is providing for the landscaping requirements along the northern property line, where there the landscaping could be preserved if the property is redeveloped as a part of a larger development. In addition to the buffer required on the northern property line, a landscaped buffer is required to mitigate the impact of the development on adjacent residential areas to the east and west. Instead of requiring fencing, staff recommend keeping the exiting landscaping in place, which includes evergreens to buffer the neighboring residential properties. This is consistent with the Scott Credit Union development just to the east.

Review and Approval Criteria

Section 9.050 of Article IX "Planned Uses" lists several criteria for evaluating planned uses. Evaluation of the project based on these factors is included under each criterion.

1. The criteria governing the rezoning of the property and approval of site plans, as set forth in the standards and requirements found elsewhere in the zoning code or in other applicable law,
The project meets all applicable zoning standards.
2. The physical design of the proposed plan and the manner in which said design makes adequate provisions for public services, provides adequate control over vehicular traffic, provides for and protects designated common open space and park dedication, and furthers the amenities of light, air, recreation and visual enjoyment.
The proposed development will not have a significant impact on traffic.
3. The relationship and compatibility of the proposed plan to adjacent properties and the surrounding neighborhood.
The conversion of the residential home to an office should not negatively affect adjacent properties. The comprehensive plan has indicated this as an area that will slowly convert to office uses.
4. The conformity with the standards and principles of the Comprehensive Plan and all other adopted regulations, including the Commercial Design Handbook dated July 6, 2009 and on file with the City Clerk. (Ord 3665; passed 5-3-10)
The proposal is consistent with the Comprehensive Plan and the Commercial Design Handbook is not applicable in this case.
5. The use(s) are designed, located and proposed to be operated so that the public health, safety and welfare will be protected.

- The proposed development is designed to be operated to protect the public health, safety and welfare.*
6. An identified community need exists for the proposed use.
Yes, a community need exists for the proposed use.
 7. The proposed use(s) will not impede the normal and orderly development and improvement of the surrounding property, nor impair the use, enjoyment, or value of neighboring properties.
The development will not impede the normal and orderly development and use of the surrounding property, nor will it impair the use, enjoyment, or value of neighboring properties.
 8. The degree of harmony between the architectural quality of the proposed building and the surrounding neighborhood.
The existing building is similar to and will not detract from many of the structures surrounding the property.
 9. The appropriateness of the minimum dimensions and areas of lots and yards set forth in the applicable zoning district regulations.
The proposed development meets the area-bulk requirements set forth in the O-1 Office District.

Staff Recommendation

Staff recommends approval of the project as proposed, for a real estate office, rental property and storage for the real estate/construction company, with the follow conditions:

1. A variance to the sidewalk requirement along Highway 50.
2. A variance to allow the landscaping plan to be constructed as shown on the site plan.
3. The use of storage associated with the Planned Use application shall be limited to the owner's property maintenance business and must remain within pole barn. No outside storage is permitted.
4. The Planned Use approval permits a single-family residential unit and permits the office building to revert back to a single-family residential unit in the future.
5. If new construction of a building is proposed in the future, the site will be required to receive a new planned use approval and include improvements, such as tying onto the City's sewer infrastructure, provide the necessary sidewalks and all other development related improvements as defined by the Development Manual and Zoning Code.

Attachments

- Attachment 1 – Project Application
- Attachment 2 – Zoning Map
- Attachment 3 – Land Use Map
- Attachment 4 – Site Plan



Planned Use / Re-Zoning Application

NAME OF PROJECT: CR Holland
ADDRESS/GENERAL LOCATION: 718 W. Highway 50
SUBDIVISION NAME & LOT NUMBER(S): Lot 5 of Glenns A.P.
PARCEL NUMBER(S): 04-30.0-300-006

PLEASE CHECK THE TYPE OF APPLICATION (PLEASE CHECK ONE):
[X] PLANNED USE
[] RE-ZONING (STANDARD MAP AMENDMENT)

SUMMARY DATA (RESPOND TO ALL THAT APPLY):

PRESENT ZONING: SR-2
PROPOSED ZONING: O-1(P)
PROPOSED # OF LOTS: 1
PROPOSED # OF DWELLING UNITS: 0
PROPOSED NUMBER OF BUILDINGS: Use existing
PROPOSED GROSS FLOOR AREA:
AREA IN ACRES: 46,014 sq. ft (1.05 Ac)
PRESENT USE: Residential

Owner
APPLICANT INFORMATION:
NAME: CR Holland Construction
COMPANY:
ADDRESS: 103 N. Oak Street
O'Fallon, IL 62269
PHONE: 618.416.7588
FAX:
EMAIL: chad@crholland.com

Applicant
DESIGN PROFESSIONAL INFORMATION:
NAME: Ron Bright
COMPANY: RGB Surveying
ADDRESS: 105 E. Adams Street
O'Fallon, IL 62269
PHONE: 618.741.3931
FAX:
EMAIL: ~~rgb@surveying@charter.net~~
RGB-Surveying@charter.net

see attached
SIGNATURE OF APPLICANT

see attached
SIGNATURE OF DESIGN PROFESSIONAL

STAFF USE ONLY
DATE RECEIVED: 12-29-15
APPLICATION RECEIVED BY: J. Randall
APPLICATION FEE: \$ 500.00
PROJECT ID #: P2016-01
STAFF ASSIGNED:
PLAN REVIEW FEE DEPOSIT REC'D: NO

PETITION FOR ZONING AMENDMENT

Community Development Department, O'Fallon City Hall
255 South Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269 Phone (618) 624-4500 Ext. 4

Amendment Request No. _____
Date: _____

(Do not write in this space -- For office use only)

Date set for hearing: _____

Perm. Parcel No. _____

Date hearing held: _____

Fee paid: \$ _____ Date: _____

Newspaper: _____

Building Permit App. No. _____

Recommendation of Planning Commission:

Action by City Council:

- Denied
- Approved
- Approved with modification

- Denied
- Approved
- Approved with modification

CITY OF O'FALLON

DEC 29 2015

DATE PAID
\$500.00

Date: _____

Date: _____

INSTRUCTIONS TO APPLICANTS: PLEASE PRINT. All information required by the application must be completed and submitted herewith. Applicants are encouraged to visit the Community Development Department for any assistance needed in completing this form.

1. Name of property owner(s): CR Holland Construction, LLC Phone: (618) 416-7588
Mailing address: 103 N. OAK ST. O'FALLON, IL 62269 E-Mail: Chad@CRHOLLAND.com
2. Applicant's name: RGB Surveying (Ron Beight) Phone: (618) 741-3931
Mailing address: 105 E. Adams St. O'Fallon, IL 62269 E-Mail: RGB-Surveying@chartec.net
3. Property interest of applicant (Owner, Contractor, etc.): owner's agent
4. Address of property: 718 W. Highway 50 O'Fallon Parcel (Tax) ID #: _____
5. Present use of property: Residential Present Zone District: SR-2
Proposed use of property: Real Estate Office Proposed Zone District: Planned Use
6. Zone District Classifications of adjacent properties: SR-2 0-1(P)
7. Area of land rezoning requested for: 46,014 SF +/- acres/square feet. JR ve
8. This application must be filed with two copies of a plat map of the subject property drawn to a scale not less than one (1) inch equals Two-Hundred (200) feet.
9. An amendment is requested to amend the zone district classification of certain described properties shown on the Zone District Map. A statement of the applicant's described reasons and factual information supporting the requested rezoning is attached.

I certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate.

I consent that the entry in or upon the premises described in this application by any authorized official of O'Fallon, Illinois for the purpose of inspecting or of posting, maintaining, and removing such notices as may be required by law.

Date: Dec 29, 2015

Signature of Applicant: Ronald B Beight

Date: Dec 15, 2015

Signature of Owner: [Signature]

From: chad@crholland.com
Sent: Monday, January 04, 2016 11:04 AM
To: Justin Randall
Cc: Ron Bright
Subject: RE: Planned Use

Hi Justin,

I hope you had a nice holiday and enjoyed the time off work. Below is a basic description of the property as well as our intended use.

The lot is approximately 1.02 acres and includes 2 houses as well as a 40 x 60 pole barn. The smaller house (building I) is a 1 bedroom house and approximately 550 sf. We have completely remodeled the house and are planning to rent it to tenant who will live there. The other house (building II) is 3bds and consist of approximately 1,000 sf. We are planning to relocate our Real Estate Company and our Construction Company to building II and use it as our main office. The 40 x 60 pole barn will be for used for storing tools and materials for CR Holland Construction. It is possible that, at some point in the future, the larger house (building II) will revert back to a residential rental.

Currently, the city's future composition plan shows the property as Office / Service. This use coincides with our vision for the property. Our goal is to (i) have the ability to market the property as already zoned for small retail / office; or (ii) build an office / retail complex at this location (in the future); or (iii) keep the current buildings and lease them as residential or office. In addition, we want to build / install a sign on the frontage along Highway 50 for CR Holland Real Estate.

Please let me know if you have any additional questions.

Thank you,
Chad

Chad B. Holland
Managing Partner / Managing Broker
 Email: Chad@CRHolland.com
 Direct: 618.567.3425



VETERAN OWNED

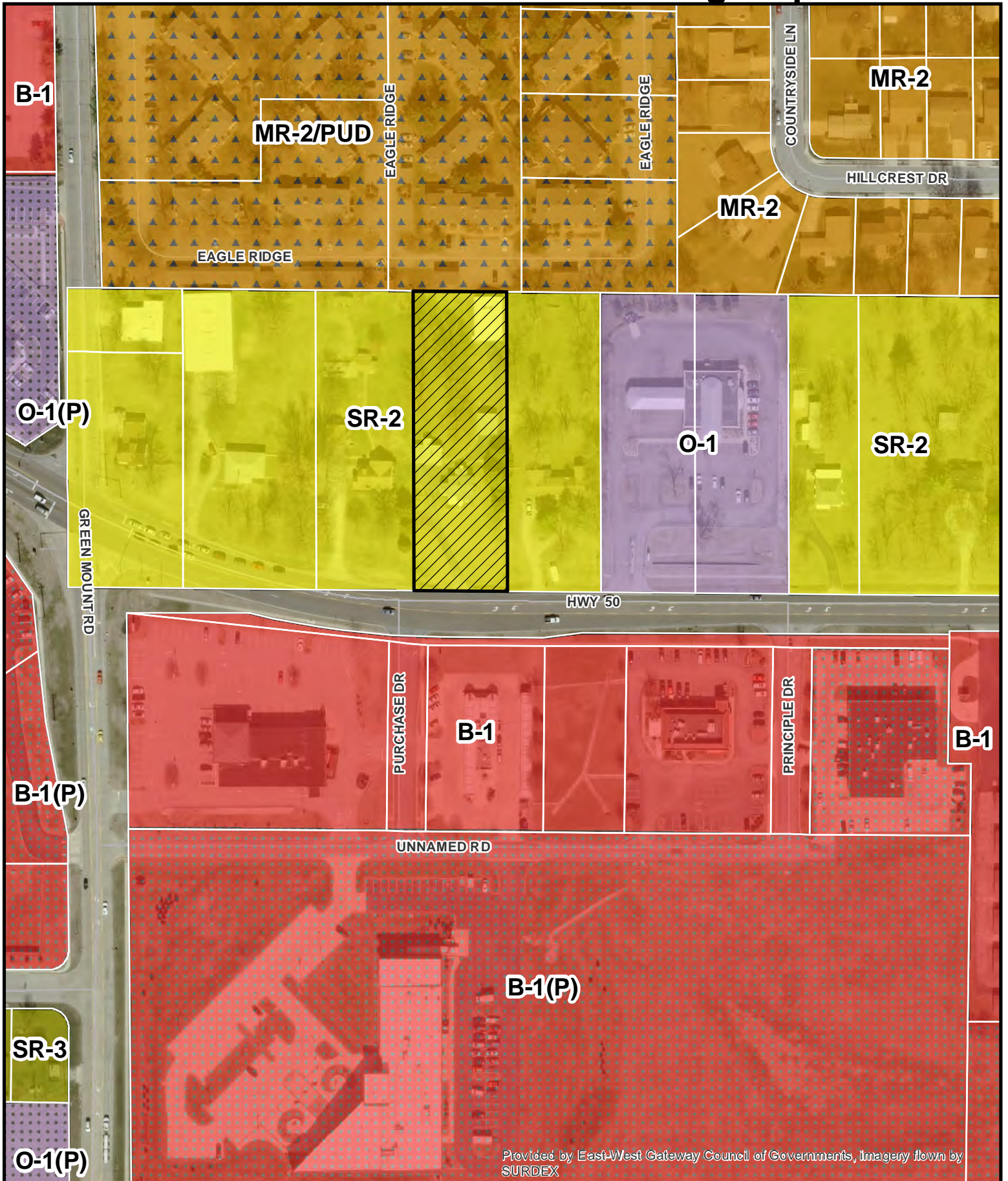
CR HOLLAND
Construction, Real Estate & Property Management
 103 N Oak Street
 O'Fallon, Illinois 62269
 Office: 618.416.7588
www.CRHolland.com



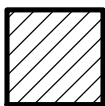
Certified SDVOSB

Service Disabled Veteran Owned Small Business

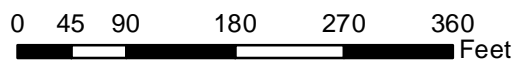
P2016-01: CR Holland - Zoning Map



Provided by East-West Gateway Council of Governments, Imagery flown by SURDEX



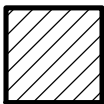
Subject Property



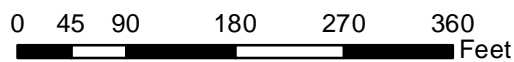
P2016-01: CR Holland - Land Use Map



Provided by East-West Gateway Council of Governments, Imagery flown by SURDEX



Subject Property

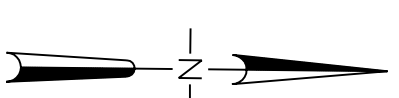
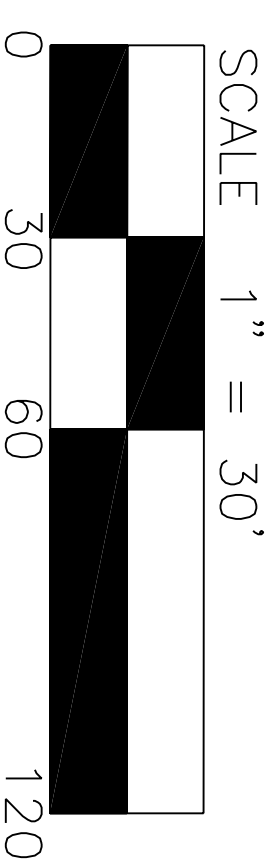
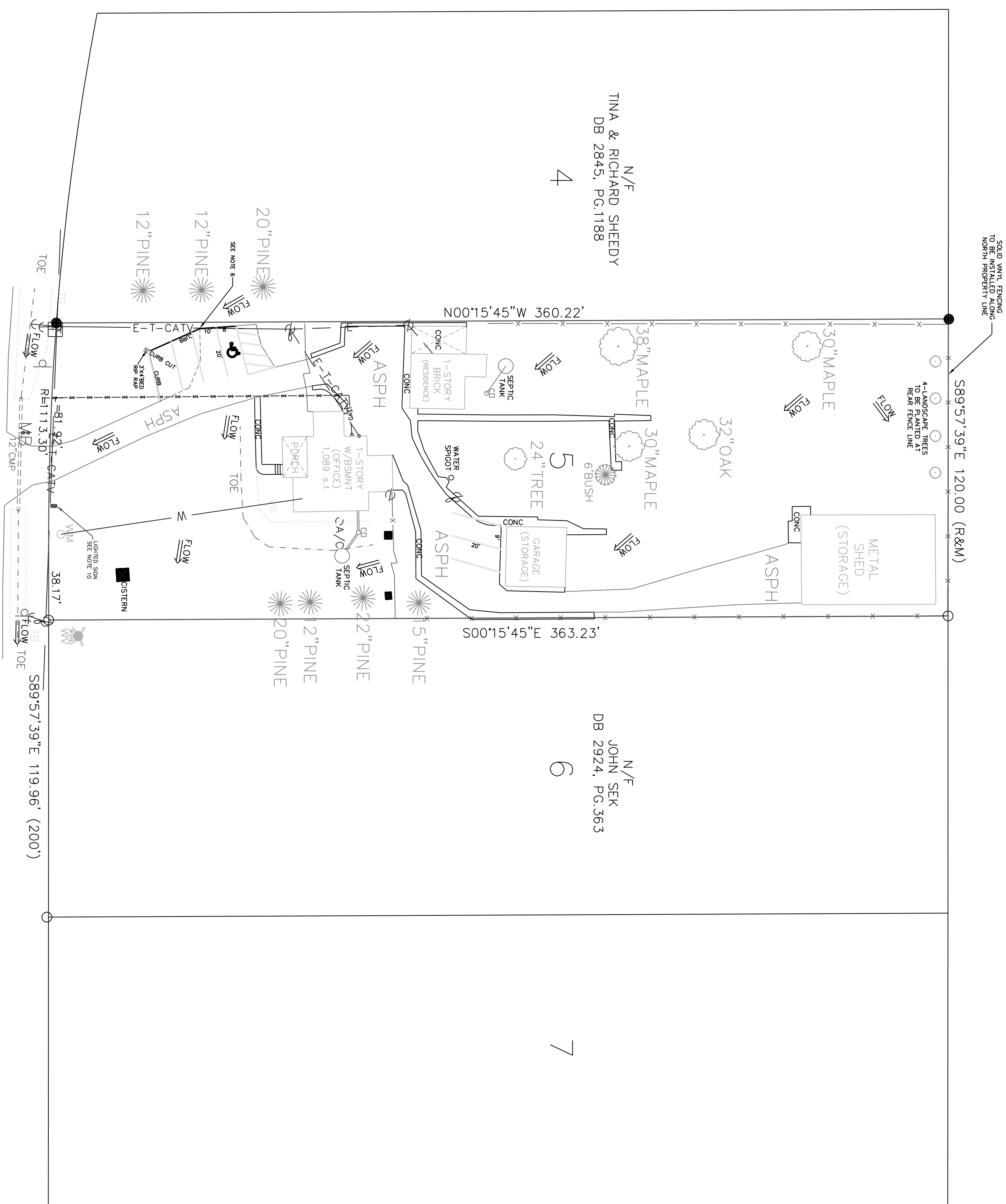


SITE PLAN

BEING LOT 5 in "GLEN'S ASSESSMENT PLAT"
 IN THE WEST HALF OF SECTION 20, T.2 N., R.7 W. OF THE 3RDS P.M.
 AS RECORDED IN ASSESSMENT PLAT BOOK 20 #1
 CITY OF O'FALLON, ST. CLAIR COUNTY, ILLINOIS

N/E
 EAGLE RIDGE NEIGHBORHOOD
 2 CONDOMINIUM PHASE 1

W. HIGHWAY 50 (Width Varies)



GENERAL NOTES

1. THE SURVEYING IS BASED UPON THE RECORD PLAT AS RECORDED IN PLAT BOOK 96 ON PAGE 93 IN THE RECORDER OF DEEDS OFFICE FOR ST. CLAIR COUNTY, ILLINOIS.
2. ACCORDING TO E.F.A. COMMUNITY PLAN NO. 171530210 D WITH AN EFFECTIVE DATE OF NOVEMBER 5, 2003, THIS PROPERTY LIES WITHIN ZONE X (AREAS DETERMINED TO BE OUTSIDE OF THE 500 YEAR FLOOD PLAN).
3. THE PROPERTY IS TO BE RE-ZONED TO-(P)* PLANNED OFFICE DISTRICT.
4. 5 REGULAR PARKING SPACES AND 1 HANDICAP SPACE.
5. EXISTING ASPHALT DRIVEWAY TO BE UTILIZED WITH NEW PARKING AREA OUTSIDE OF EXISTING DRIVE HAVING 4" OF COMPACTED ROCK WITH A 2" ASPHALT OVERLAY.
6. A CURB WILL BE INSTALLED ALONG THE HANDICAP AND 3 PARKING SPACES TO THE SOUTHWEST OF OFFICE BUILDING WITH A 2" CURB CUT AT THE SOUTHWEST CORNER DRAINING INTO A 3' X 4' BED OF RIP RAP.
7. NO NEW STRUCTURES OR DRIVEWAYS ARE TO BE CONSTRUCTED AT THIS TIME.
8. ADDITIONAL RAIN OFF FROM NEW PARKING AREA WILL SHEET DRAIN THRU THE FRONT YARDS AND INTO EXISTING DITCHES.
9. UTILITIES INCLUDING ELECTRIC, GAS, WATER, TELEPHONE, AND TWO SEPTIC SYSTEMS ALREADY SERVICE THE PROPERTY.
10. A LIGHTED SIGN WILL BE CONSTRUCTED AND BE NO MORE THAN 4' X 8' X 6' HIGH.

LEGEND

- FOUND IRON ROD OR PIPE
- ⊗ FOUND CONC. MON.
- SET 1/2" IRON ROD
- (R) RECORD MEASUREMENT

SURVEYOR'S STATEMENT

THIS IS TO CERTIFY THAT WHILE IN THE EMPLOY OF OR HOLLAND CONSTRUCTION, I HAVE PERSONALLY CONDUCTED THE SURVEY AND THE RESULTS OF SAID SURVEY ARE SHOWN HEREON AND A RECORD RECORD INFORMATION AND AN ACTUAL SURVEY ON THE GROUND AND ARE IN ACCORDANCE WITH THE MINIMUM STANDARDS FOR LAND SURVEYING IN THE STATE OF ILLINOIS. I AM A LICENSED SURVEYOR IN THE STATE OF ILLINOIS.

RONALD BROWN
 NO. 035-00357
 LICENSE EXPIRES 11-30-18

DEC 01, 2015

SITE PLAN
 BEING LOT 5 in "GLEN'S ASSESSMENT PLAT"
 W.11/2 SEC. 20, T.2 N., R. 7 W.

CLIENT:
 CR HOLLAND CONSTRUCTION
 103 N. OAK STREET
 O'FALLON, ILLINOIS 62269
 (618) 567-3425 PHONE

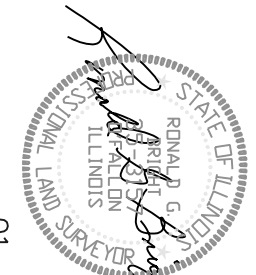
SURVEY DATA:
 SURVEY DATE: DEC 2015
 FIELD CREW: RGB/JNB
 FIELD BOOK: 16, PG.31

RGB SURVEYING, LLC

105 E. ADAMS STREET
 O'FALLON, ILLINOIS 62269
 (618) 624-9034 PHONE/FAX

NO.	DATE	REVISIONS
1	12-07-15	REV. PERKING
2	01-07-16	PNCHRES,CHBS,SN

PROJECT NO. CONTRACT NO.
 CR HOLL-15 0002
 DRAWN CHECKED
 R.G.B. J.N.B.
 DATE DEC 01, 2015



01-07-2016

SITE PLAN
 SHEET SP-1



CITY COUNCIL AGENDA ITEMS

To: Mayor and City Council
From: Sandy Evans, Director of Finance
Walter Denton, City Administrator
Date: March 7, 2016
Subject: Ordinance Approving Transfer of Bond Cap to SWIDA

List of committees that have reviewed: Finance and Administration

Background: The Southwestern Illinois Development Authority (SWIDA) requests the City transfer unused Illinois Private Activity Bond Allocation. This is an industrial bond authority granted to Home Rule municipalities for a very limited area of Industrial Economic Authority. If the city does not use or transfer the bond authority by May 1, it reverts back to the state. As the City does not have a qualifying use for the authority in 2016, staff recommends it be transferred to SWIDA for use in our area. This is the ninth transfer we have processed, and should the City have a use of this authority in the future, we would be in a better position to request help from SWIDA.

Legal Considerations, if any: None

Budget Impact: This is a very limited authority to issue a set dollar amount of industrial economic development bonds and has no affect on our financial status.

Staff recommendation: Recommend approval

ORDINANCE NO. _____

**AN ORDINANCE APPROVING THE
TRANSFER OF VOLUME CAP IN
CONNECTION WITH PRIVATE
ACTIVITY BOND ISSUES, AND
RELATED MATTERS**

WHEREAS, The City of O’Fallon, Illinois (the “*Municipality*”) is a municipality and a home rule unit of government under Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, Section 146 of the Internal Revenue Code of 1986, as amended (the “*Code*”), provides that the Municipality has volume cap equal to \$100 per resident of the Municipality in each calendar year, which volume cap may be allocated to certain tax-exempt private activity bonds; and

WHEREAS, the Illinois Private Activity Bond Allocation Act, 30 *Illinois Compiled Statutes 2008*, 345/1 *et seq.*, as supplemented and amended (the “*Act*”), provides that a home rule unit of government may transfer its allocation of volume cap to any other home rule unit of government, the State of Illinois or any agency thereof or any non-home rule unit of government; and

WHEREAS, it is now deemed necessary and desirable by the Municipality to transfer its entire volume cap allocation for calendar year 2016 to the Southwestern Illinois Development Authority (the “*Issuer*”) to be applied toward the issuance of private activity bonds by the Issuer (the “*Bonds*”) or for such other purpose permitted by this Ordinance;

NOW, THEREFORE, Be It Ordained by the City Council of the City of O’Fallon, Illinois, as follows:

SECTION 1. That, pursuant to Section 146 of the Code and the Act, the entire volume cap of the Municipality for calendar year 2016 is hereby transferred to the Issuer, which shall issue the Bonds using such transfer of volume cap, without any further action required on the part of the Municipality, and the adoption of this Ordinance shall be deemed to be an allocation of such volume cap to the issuance of the Bonds or such other bonds.

SECTION 2. That the Municipality and the Issuer shall maintain a written record of this Ordinance in their respective records during the term that the Bonds or any other such bonds to which such volume cap is allocated remain outstanding.



CITY COUNCIL AGENDA ITEMS

To: Mayor Graham and City Council
From: Eric Van Hook, Chief of Police
Walter Denton, City Administrator
Date: February 16, 2016
Subject: Ordinance Regarding Maintenance of the City's Dispatch Call Center

List of committees that have reviewed: Public Safety

Background:

The City of O'Fallon is a home rule unit of government and may exercise any power and perform any function relating to its government its and affairs including the power to regulate for the protection of the public health, safety, morals, and welfare. This ordinance exercises the City's ability to maintain at all times the City's Dispatch Call Center, including the maintenance of its 9-1-1 or Public Safety Answering Point.

Legal Considerations, if any: City Attorney, Dale Funk

Budget Impact: None

Staff recommendation: Approval.

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING A
NEW SECTION 37.26 OF CHAPTER
37 (CIVIL EMERGENCY) OF THE
CODE OF ORDINANCES OF THE
CITY OF O’FALLON, ILLINOIS
REGARDING MAINTENNACE OF
THE CITY’S DISPATCH
CALL CENTER**

WHEREAS, the City of O’Fallon is a home rule unit of government pursuant to the 1970 Illinois Constitution, Article VII, Section 6(a); and

WHEREAS, pursuant to its home rule power, the City of O’Fallon may exercise any power and perform any function relating to its government and affairs including the power to regulate for the protection of the public health, safety, morals, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF O’FALLON, ST. CLAIR COUNTY, ILLINOIS as follows:

SECTION 1. The above recitals are expressly incorporated herein and made part hereof as though fully set forth herein.

SECTION 2. Upon the effectiveness of this Ordinance, Section 37.26 of Chapter 37 (Civil Emergency) of the Code of Ordinances of the City of O’Fallon, Illinois is hereby adopted, to be read in its entirety as follows:

37.26 Dispatch Call Center. The Law Enforcement Department shall maintain at all times the City’s Dispatch Call Center, including the maintenance of its 9-1-1 or Public

Safety Answering Point (PSAP). Subject to applicable laws, the Dispatch Call Center shall: (a) answer 9-1-1 emergency and non-emergency calls from the public, the interdepartmental calls from police, fire and ambulance services, and calls from other public safety agencies; (b) monitor multiple computer and/or video screens, gather, prioritize and document caller information; (c) provide callers with the appropriate advice or referral, or initiate police, fire and/or emergency medical (EMS) services to the caller; and (d) operate Computer Aided Dispatch (CAD), 800 MHz radio and multiple sophisticated communications equipment systems.

SECTION 3.PASSAGE. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council this ___ day of _____ 2016.

ATTEST:

(seal)

Approved by the Mayor this ___ day
of _____ 2016.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor

ROLL CALL:	McCoskey	Meile	Albrecht	Kueker	Mouser	Hagarty	Roach	SUB TOTALS
Aye								
Nay								
Absent								

ROLL CALL:	Smallheer	Bennett	Marsh	Holden	Drolet	Cozad	Gerrish	SUB TOTALS	SUM OF TOTALS
Aye									
Nay									
Absent									



CITY COUNCIL AGENDA ITEMS

To: Mayor Graham and City Council
From: Eric Van Hook, Chief of Police
Walter Denton, City Administrator
Date: February 16, 2016
Subject: Ordinance Amending Towing Companies for the Department of Public Safety

List of committees that have reviewed: Public Safety

Background:

The City of O'Fallon does have in place rules or regulations concerning the operation of a towing business. The State of Illinois has amended the Illinois Vehicle Code by the addition of a section related to a Tow Rotation List (625 ILCS 5/4-203.5). Certain provisions of the amendment to Illinois Vehicle Code are relevant to the City's regulation of towing companies and should be adopted by the City of O'Fallon.

Legal Considerations, if any: City Attorney, Dale Funk

Budget Impact: None

Staff recommendation: Approval.

**CITY OF O’FALLON, ILLINOIS
ORDINANCE NO. _____, AN
ORDINANCE RESCINDING
ORDINANCE NO. 3892,
TOWING COMPANIES FOR THE
DEPARTMENT
OF PUBLIC SAFETY.**

WHEREAS, City Ordinance No. 3892, currently regulates towing companies providing services in the City of O’Fallon; and

WHEREAS, the State of Illinois has amended the Illinois Vehicle Code by the addition of a section related to a Tow Ration List (625 ILCS 5/4-203.5); and

WHEREAS, City of O’Fallon is a Home Rule Municipality and is not obligated to adopt the aforementioned addition to the Illinois Vehicle Code; and

WHEREAS, however certain provisions of the amendment to Illinois Vehicle Code are relevant to the City’s regulation of towing companies and should be adopted by the City of O’Fallon.

Now, Therefore, City of O’Fallon Ordinance No. 3892 is hereby rescinded in its entirety and replaced with the following.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF O’FALLON, ST. CLAIR COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The forgoing recitals are incorporated herein as findings of the City Council.

Section 2. The City hereby adopts the following rules and regulations.

A. Definitions

The words “Tow Firm” shall mean a sole proprietor, partnership, company, corporation or limited liability company operating a towing business.

B. General Requirements

Tow Firms must meet the following requirements.

1. Must meet all of the requirements outlined in 625 ILCS 5/12-606: ***Tow-Trucks; Identification; Equipment; Insurance except sub paragraph (d) of Section 5/12-606 of the Illinois Vehicle Code.***

2. Must be able to respond, with the necessary equipment, to the location of a police department request for a tow within thirty (30) minutes of the original request.
3. Must provide twenty-four (24) hour a day service, seven (7) days a week, including holidays.
4. Must provide an appropriate twenty-four (24) hour a day telephone number where the service can be contacted and, where vehicle owners can be referred.
5. Must agree to respond with the appropriate equipment to the scene of a call, regardless of whether it is for an accident or an abandon/disabled vehicle and should avoid the handling of other business while en route.
6. Must hold a valid authority issued to it by the Illinois Commerce Commission.
7. Must insure every person operating a towing or recovering vehicle on behalf of the towing service, has completed a Traffic Incident Management Training Program approved by the Illinois Department of Transportation.
68. Must provide storage facilities within the corporate limits of the City of O'Fallon. In order to provide the best customer service, all vehicles towed at the request of the police department shall be stored at the O'Fallon location, unless other arrangements are made with the owner of the vehicle and/or the O'Fallon Police Department. The facility shall be easily located, accessible to the public and open for the release of vehicles during regular business hours (continuous staffing not necessary).
9. Must possess and maintain the following.
 - a. Comprehensive automobile liability insurance with minimum combined single limit coverage of One Million and 00/100 Dollars (\$1,000,000.00).
 - b. Commercial general liability insurance with limits of not less than One Million and 00/100 Dollars (\$1,000,000.00) per occurrence.
 - c. One Hundred Thousand and 00/100 Dollars (\$100,000.00) minimum garage keeper's legal liability insurance.
 - d. One Hundred Thousand and 00/100 Dollars (\$100,000.00) minimum on-hook coverage or cargo insurance.
 - e. A Worker's compensation policy covering every person operating a tow truck on behalf of the towing firm.
710. Shall not transfer the responsibility for an assigned tow to another firm. If the service originally contacted cannot respond, O'Fallon Police dispatch shall be

notified. The police department has sole responsibility for reassigning a tow request. **NOTE:** If service cannot be provided due to equipment failure, prior commitment or other circumstances, police dispatch shall be notified so that the firm can be taken “out of service” until such time as they are available to respond as required.

§11. Must notify the ~~police department~~ Director of Public Safety, in writing, of any changes in firm ownership or location.

The Director of Public Safety may add additional requirements based upon the specific needs of the police department.

C. Tow Rotation List

91. Any towing firm interested in being added to the “call out” rotation shall submit to the ~~Chief of Police a letter outlining the firms compliance with the requirements outlined in this policy~~ Director of Public Safety an application provided by the City Police Department and along with a fee schedule.

102. The “call out” rotation will be based upon a regular sequence of events (i.e. every call, day of the week, weekly rotation, etc.) and shall be determined without preference to any service provider. Qualified firms will be notified in advance of the “call out” sequence to be utilized.

113. No member of the O’Fallon Department of Public Safety can have a financial interest in a tow firm included in the “call out” rotation and no financial consideration can be afforded a member of the department.

D. Towing

101. ~~When a vehicle is wrecked, disabled or abandon, the owner or person responsible for such vehicle shall have the right to determine where is shall be towed and by whom, if the service can be completed in a reasonable amount of time. In cases where the owner, or person responsible, is injured to the extent of being unable to make a decision; has been removed from the scene; has no preference; or is not present; the O’Fallon Police Department shall have the vehicle removed by the firm next of the “call out” rotation and the vehicle shall be taken to their storage facility for safekeeping. If the owner or operator of a disabled vehicle is present at the scene of the disabled vehicle, is not under arrest, and does not abandon his or her vehicle, and in the law enforcement officer’s opinion the disabled vehicle is not impeding or obstructing traffic, illegally parked, or posing a security or safety risk, the law enforcement officer shall allow the owner of the vehicle to specify a towing service to relocate the disabled vehicle provided the tow can be completed in a reasonable amount of time. If the owner is not present or has no preference as to which towing service shall be utilized, the O’Fallon Police Department shall have the vehicle~~

removed by the towing firm next on the “Call Out” rotation and the vehicle shall be taken to its storage facility for safe keeping.

- ~~10. The “call out” rotation will be based upon a regular sequence of events (i.e. every call, day of the week, weekly rotation, etc.) and shall be determined without preference to any service provider. Qualified firms will be notified in advance of the “call out” sequence to be utilized.~~
- ~~11. No member of the O’Fallon Department of Public Safety can have a financial interest in a tow firm included in the “call out” rotation and no financial consideration can be afforded a member of the department.~~
- ~~12. The Director of Public Safety may add additional requirements based upon the specific needs of the department.~~

CE. Storage

1. The tow firm will be responsible for protection of the vehicle and its contents until it is claimed by the owner or disposed of by the O’Fallon Police Department.
2. Storage yards shall be fenced and secured against theft and damage and available for inspection. The fenced area will have a minimum of 1000 square feet for storage.
3. Storage facility within the City shall meet all zoning requirements and shall be maintained in accordance with all applicable City of O’Fallon ordinances.
4. The tow firm shall agree to waive storage fees, upon request by the O’Fallon Police Department, until such time as the firm has been notified that the vehicle is eligible for release for vehicles:
 - i. Seized, held or impounded by the O’Fallon Police Department
 - ii. Being held as evidence in pending court cases
 - iii. Held under court order

DF. Rates

1. Tow firms Must submit to the ~~O’Fallon Police Department~~ Director of Public Safety on or before January 1st of each year a complete list of rates for services provided. The rate list shall include towing, mileage, storage, dolly, flatbed and winching charges. Fees charged to tow customers shall not include extra charge for labor.
2. Tow firms Must post the rate for services provided at the storage facility in plain sight for the public and provide a written copy of the rates to any motorist who inquires.

3. Tow firms Must agree that if the registered owner or other person legally entitled to operate the vehicle shall arrive on scene prior to removal or towing of the vehicle, the vehicle shall be disconnected from the tow truck and that person shall be allowed to remove the vehicle without interference, upon payment of a reasonable fee of not more than one-half (1/2) the posted rate for the service had the tow been completed.

EG. Release of Vehicles

1. Tow firms shall make every effort to accommodate the release of vehicle towed, upon payment for services rendered.
2. Tow firms shall not release any vehicles with “hold” orders placed on them by the O’Fallon Police department. This includes guidelines under the Impoundment of Motor Vehicle (Administrative Tow Fee) O’Fallon City Code of Ordinances Chapter 70 Section 70.086.
3. Tow firms Shall not release a vehicle unless the claimant can prove rightful ownership or possession, (i.e. title, registration, insurance card) along with identification of the person claiming the vehicle. If the claimant is not the rightful owner, that person must have a notarized letter from the owner authorizing the claimant to take possession of the vehicle or personal items.
4. Tow firms Must agree to release items of personal property (i.e. child safety seat, medications) to the lawful owner on request prior to payment of any charges, provided the property is contained within the vehicle and is not an essential part of the vehicle. Any items removed from the vehicle shall be noted on the pink copy of the tow report provided by the police department. Any questions regarding ownership of the vehicle or its contents shall be directed to the police department.

FH. Equipment

1. Emergency lights shall be used at the scene and while towing a vehicle.
2. The name, address and telephone number of the tow firm shall be conspicuously displayed on both sides of the truck in letters at least two (2) inches high.
3. All trucks shall be available for inspection to insure compliance with the law and this policy.

GI. Cause for Suspension or Removal from “Call Out” Rotation

1. Failure to comply with the laws of the State of Illinois or the requirements outlined in this policy Ordinance.

2. Repeated and continual failure to respond promptly when called for service.
3. Repeated bona fide complaints from the O’Fallon Police ~~d~~Department personnel or the public.
4. Repeated damage to property as a result of poor performance while towing or storing a vehicle.
5. Any action or actions that obstruct the O’Fallon Police Department or jeopardize the public confidence in the O’Fallon Police Department.
6. Any criminal wrong-doing.
7. Bona fide complaints of overcharging.
8. Inept performance as determined by the Director of Public Safety.

HJ. Complaint Procedure – Services of Towing Operator

1. All complaints of improper action on the part of the tow firm, by the public or the O’Fallon Police ~~d~~Department personnel will be investigated and a report will be sent to the Director of Public Safety.
2. If upon investigations the allegations are confirmed, the Director of Public Safety shall notify the tow firm, in writing, of the results of the investigation. The firm shall be informed of ~~their~~ its right to request a hearing on the allegations. ~~That~~ The request must be made to the Director of Public Safety, in writing, within seven (7) business days of the date of the notification. The hearing will be held at the ~~police department~~ O’Fallon Public Safety Building ~~with~~ before the Director of Public Safety, ~~the Operations Commander and any other persons deemed appropriate being present~~. The hearing will take place within seven (7) business days of receipt of the request for a hearing.
3. Corrective measures shall range from written warning, ~~through~~ temporary removal from the “Call Out” rotation ~~to~~ or permanent removal from the call out rotation.

Upon its passage and approval, this Ordinance shall be in full force and effect ten (10) days after its publication in pamphlet form as required by law.

Passed by the City Council this _____ day of _____ 2016.

ATTEST:

Approved by the Mayor this __ day

(seal)

of _____ 2016.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor

ROLL CALL:	McCoskey	Meile	Kueker	Albrecht	Mouser	Hagarty	Drolet	SUB TOTALS
Aye								
Nay								
Absent								

ROLL CALL:	Roach	Bennett	Cardona	Smallheer	Holden	Cozad	Gerrish	SUB TOTALS	SUM OF TOTALS
Aye									
Nay									
Absent									



DRAFT MINUTES
COMMUNITY DEVELOPMENT COMMITTEE
6:00 PM Monday, February 22, 2016

Minutes of a regular meeting of the Community Development Committee of the City of O'Fallon, held at the Public Safety Building, 285 N. Seven Hills Road, O'Fallon, Illinois.

CALL TO ORDER: 6:00 PM

I) Roll Call – *Committee members:* Jerry Albrecht, Gene McCoskey, Ray Holden, Harlan Gerrish, Jerry Mouser and David Cozad. *Other Elected Officials Present:* Herb Roach, Robert Kueker, Mike Bennett, Richie Meile, and Matt Smallhear. *Staff:* Walter Denton, Pam Funk, Ted Shekell, Jim Cavins, Grant Litteken, Sandy Evans, Jeff Taylor, Dan Gentry, Jeff Stehman and Justin Randall. *Visitors:* Vern Malare, Charlie Pitts, Ron Zelms, and Herb Brabenec.

II) Approval of Minutes from Previous Meeting – All ayes. Motion carried.

III) Items Requiring Council Action

- A. SEPA – IALOH Annual Convention (Motion) – Justin Randall brief explanation on special event for the International Association Legion of Honor – Shriners Annual Conference and indicated they were requesting a tent at the east end of the Hilton Garden Inn. A question was raised whether this would cause an issue with the recent approval for a temporary bank office in the adjoining parking lot. Ted Shekell indicated the conference center and the hotel are managed by the same company, so they have granted both events. The committee discussed the special event permit and recommended approval of the special event with a vote of 6-0, with the recommended staff conditions.
- B. SEPA – St. Nicholas Church – NickFest (Motion) – Justin Randall provided a brief overview of the special event permit for the second annual NickFest to be held at St. Nicholas Church on May 20th and 21st. The committee discussed the special event permit and last year's event. The committee recommended approval of the special event with a vote of 6-0, with the recommended staff conditions.
- C. SEPA – Walmart Garden Center (Motion) – Justin Randall provided a brief overview of the special event permit for the Walmart Garden Center. Randall indicated the areas were the same as the last year's event. The committee discussed the special event permit and recommended approval of the special event with a vote of 6-0, with the recommended staff conditions.
- D. CR Holland – Planned Use (1st Reading) – Justin Randall provided an overview of the request for a planned use for CR Holland at 718 West Highway 50. Randall presented information on the access, parking and utilities for the site. The committee discussed the potential issue if the rest of the Highway 50 corridor redevelopment and there are not sidewalks required with this planned use. Shekell indicated a condition could be draft to require a letter of credit to ensure if the other properties redevelop, the site would have money to construct the sidewalk. The committee discussed the planned use and recommended the planned use, subject to the conditions stated in the staff report and added Condition #6 pertaining to sidewalk along Highway 50 for approval with a vote of 6-ayes to 0-nays

IV) Other Business

- A. FY2017 Community Development Budget Proposal – Ted Shekell gave a brief overview of the Community Development Department budget. Shekell highlight a the increased part-time employee line item and discussed additional budget request for the demolishing of a house the city is working on acquiring.

Community Development Department
255 South Lincoln Avenue O'Fallon, IL 62269 ♦ P: 618.624.4500 x 4 ♦ F:618.624.4534

MEETING ADJOURNED: 6:35 PM

NEXT MEETING: March 14, 2016 – Public Safety Building

Prepared by: Justin Randall, Senior City Planner



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Community Development Director
Walter Denton, City Administrator
Date: March 7, 2016
Subject: Special Event Permit – “IALOH Annual Convention” (MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its February 22, 2016 meeting and recommended it for approval with a 6-0 vote.

Background

Applicant: James Pulley – International Association Legion of Honor (Shriners)
Event: Special Event Permit for a tent in the parking lot of the Hilton Garden Inn
Date/Time: April 5 – April 11, 2016 – 8AM – 11PM
Location: 360 Regency Park

Event Details

- The tent will be used for additional space for member of the conference to gather.
- A site plan was provided by the applicant that shows the location of the tent occupying 5 spaces at the east end of the Hilton Garden Inn. The maximum size of the tent would be 30' x 30'.

Signage Request:

- None

City Assistance Request:

- None

Notes:

- This is the first request at the Hilton Garden Inn of this nature.
-

Legal Considerations, if any: None.

Budget Impact: None.

Staff Recommendation

The Fire and Police Departments had no issues with the request. Staff recommends approval of the Special Event Permit with the following conditions:

1. The tent shall be anchored properly, and an inspection shall be scheduled with the City when the tent is installed.

PD _____
FD _____



COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

Attach proof of not-for-profit status with application
2/8/16
OR
 Provide \$50.00 application fee with application

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: IALOH Annual Convention

Location of Event: Hilton Garden Inn, 360 Regency Park Drive, O'Fallon

Name of Event Organization: International Assn. Legions of Honor (Shriners)

Name of person in charge of event (applicant) and mailing address: James Pulley
4594 Deer Run Drive, Osage Beach, MO 65065

Phone: 618-604-9650 E-Mail: collinsvillefan@charter.net

Secondary Contact Person: Deb Pulley

Phone: 618-401-5806 E-Mail: collinsvillefan@charter.net

Beginning Date / Times: 5 Apr 2016, 12 P.M. Ending Date / Times: 11 Apr 2016, 12 P.M.

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED

NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

ATTACHED

NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED

NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): NA
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____

NA

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

NONE REQUESTED

Street Department, IDOT (for street closings, signalization, and detour routes)

Parks Department

Police Department

Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

PERMIT REQUIRED (please attach copy)

NOT APPLICABLE

11. American Disability Compliance

ATTACHED

NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Signature of Applicant/ person in charge of event

Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES (X) NO

Justin D. R. Hill

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

NARRATIVE

Please include:

- hours of operation
- activities provided
- signage
 - dimensions,
 - quantity,
 - location, etc...
- traffic/parking plan
- contingency plans for rain
- plans for toilet facilities
- security plan
- expected attendance
- Any additional helpful information

Narrative:

Requesting a tent to be placed in the parking lot adjacent to the Hilton Garden Inn to provide overflow community space during our convention which is being held at the hotel and convention center.

hours of operation - available during entire event - in use roughly 8 AM through 11 PM April 6 through April 9, 2016

activities provided - space for conversational groups and card games

signage - na

traffic/parking plan - na

contingency plans for rain - na

plans for toilet facilities - na

security plan - na

expected attendance - convention attendance is expected to be around 250 to 300

The International Association Legions of Honor is part of Shriners International. It is composed of veterans and active duty military from the US, Canada, Puerto Rico and other countries.



REGENCY PARK



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Planning Director
Walter Denton, City Administrator
Date: March 7, 2016
Subject: Special Event Permits – St. Nicholas Church “NickFest” (MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its February 22, 2016 meeting and recommended it for approval with a 6-0 vote.

Background:

- Applicant: Ann Daniels, St. Nicholas Roman Catholic Church
- Location: St. Nicholas Roman Catholic Church, 625 St. Nicholas Drive
- Date/Time: Friday May 20th 12:00 PM to 10:00 PM & Saturday, May 21st 9:00 AM to 10:00 PM
- Event Details
 - Friday
 - Rides and children’s games from 12:00 PM – 10:00 PM
 - Bingo in the gymnasium from 5:00 PM – 8:00 PM
 - Live music 7:00 PM – 10:00 PM
 - Cake wheel 5:00 PM – 10:00 PM
 - Food and beverages served from 12:00 PM – 10:00 PM
 - Saturday
 - 5K Run starts and ends at St. Nicholas Church beginning at 9:00 AM (route attached)
 - Rides and children’s games from 12:00 PM – 10:00 PM
 - Bingo in the gymnasium from 5:00 PM – 8:00 PM
 - Live music 7:00 PM – 10:00 PM
 - Cake wheel 5:00 PM – 10:00 PM
 - Food and beverages served from 10:00 AM – 10:00 PM
 - Anticipated attendance is 1,000 on Friday and 3,000 on throughout the day on Saturday
 - Outdoor music will be in the beer & wine tent. The setup of the stage is to direct sound away from the nearest residences.
 - Parking will be in the filed the church owns on Wesley and on-street
 - Toilet facilities will be provided at the church and portable toilets
- **Signage Request:**
 - 18” x 24” yard signs
 - 4’ x 4’ banner mounted on stakes at the corner of Wesley Drive and St. Nicholas Drive 4 weeks prior to the festival

- 18' x 24'" yard signs for parking, entrances and exits around the block of the church campus (Friday and Saturday of the event)
- **City Assistance Request:**
 - A minimum of 4 uniformed police officers and 1 O'Fallon Police Sargent on Friday and Saturday between 7:00 PM – 11:00 PM, or until the festival has been cleared of all attendees.
 - EMS parked on the grounds when not in use at different times throughout the event.
- **Notes:**
 - This is the second event of this nature requested by St. Nicholas Church and consistent with last year's approval.

Legal Considerations, if any: None

Budget Impact: None

Staff Review: The City Clerk, Public Works and Fire Departments did not have any issues with the request. The Police Department approval is subject to the Memorandum of Understanding, staff recommends approval of the Special Event Permit with the following conditions:

1. Church will need to notify the property owners surrounding the campus of the event.
2. The event is subject to the Memorandum of Understanding between the City of O'Fallon and the St. Nicholas Parish.

PD _____
FD _____
PW FYI
CityLink _____

RECEIVED FEB 11 2016

cc



COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

Attach proof of not-for-profit status with application
OR
 Provide \$50.00 application fee with application



APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: St. Nicholas NickFest Festival
Location of Event: 625 St. Nicholas Drive \$5K
Name of Event Organization: St. Nicholas Roman Catholic Church
Name of person in charge of event (applicant) and mailing address: Ann Daniels
914 Shadow Ridge Crossing, O'Fallon, IL 62269
Phone: 618-632-1797 Church office E-Mail: AnnDaniels@stnicholasofallon.org
618-978-6299 Ann's Cell
Secondary Contact Person: Amy Ballance
Phone: 618-334-4009 E-Mail: Amy.ballance@hshs.org
Beginning Date / Times: May 20, 2016 Ending Date / Times: May 21, 2016 10:00 pm
12:00 pm

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED

NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

ATTACHED

NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED

NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): See Attached
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: N/A

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

- NONE REQUESTED * * MOU Attached
- Street Department, IDOT (for street closings, signalization, and detour routes)
- Parks Department Police Department Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

- PERMIT REQUIRED (please attach copy)
- NOT APPLICABLE

11. American Disability Compliance

- ATTACHED
- NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Mark M. Daniels
Signature of Applicant/ person in charge of event

2/11/16
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES (X) NO Justin R. Hall

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

Narrative:

St. Nicholas Catholic Church is hosting our 2nd annual NickFest Festival on Friday, May 20, 2016 and Saturday, May 21, 2016. The following is a plan of events.

FRIDAY EVENTS: Festival will begin 12:00 PM until 10:00 PM
Rides provided by Tinsley Amusements 12:00 PM until 10:00 PM
Children's games from 12:00 PM until 10:00 PM
Food served from 12:00 PM until 10:00 PM
Bingo in the gymnasium from 5:00 pm – 8:00 pm
Live music and dancing from 7:00 PM until 10:00 PM
Cake Wheel from 5:00 PM until 10:00 PM
Refreshments including beer, wine, Lime-a-Rita variety cans, soft drinks, water served from 12:00 PM until 10:00 PM

5K RUN : Saturday, May 21, 2016 at 9:00 am beginning and ending at St. Nicholas Church, the run will be on O'Fallon streets (route listed below)

The route will start at Shadow Ridge Crossing at the entrance to St Nicholas Church. Runners will head north on Shadow Ridge Crossing, then turn right on Wildwood Lane. We will have a person directing runners onto Wildwood Lane, and at the intersections noted below. Runners will follow Wildwood Lane until they turn left on N Seven Hills and immediately left again onto E Deer Creek Rd. They will run west on E Deer Creek Rd until they turn left onto N Smiley St. Runners will follow Smiley south, turn right onto Reiss, left onto Belpre, turn left onto E Wesley, and left on Shadow Ridge Crossing to complete the course at Shadow Ridge Crossing and the entrance to St Nicholas Church.

We will have at least one route monitor at each of these intersections:

Shadow Ridge and St Nicholas Dr

Shadow Ridge and Somerset Lane

Shadow Ridge and Wildwood

Wildwood and Seven Hills

Seven Hills and E Deer Creek

Deer Creek and Cedar Ridge

E Deer Creek and Smiley

Smiley and Joshua Drive

Smiley and Reiss Rd

Reiss Rd and Belpre

Belpre and E. Wesley

Smiley and E Wesley

E Wesley and Shadow Ridge

18-20 people will be posted to direct runners. We will also have a manned water break station on E Deer Creek.

SATURDAY EVENTS: After the 5K run is completed, the picnic will open at 12:00 PM

Rides provided by Tinsley Amusements 12:00 PM until 10:00 PM

Children's games from 12:00 PM until 10:00 PM

Food served from 12:00 PM until 10:00 PM

Bingo in the gymnasium from 5:00 pm – 8:00 pm

Live music and dancing from 6:00 PM until 10:00 PM

Cake Wheel from 5:00 PM until 10:00 PM

Refreshments including beer, wine, Lime-a-Rita variety cans, soft drinks, water served from 12:00 PM until 10:00 PM

PARKING: We plan to have handicapped only parking available on our black top lot, entering from St. Nicholas Drive in the West entrance lane only. This handicapped parking only designation will be from 12:00 PM – 10:00 PM Friday and 12:00 PM – 10:00 PM Saturday. This area is noted on the attached site plan.

ATTENDANCE: We anticipate approximately 1000 people throughout the day and evening on Friday and 3000 people throughout the day and evening Saturday.

POLICE/EMS: Nick Fest will have O'Fallon Police officers, as well as volunteer parishioners monitoring festival attendees and activity during the following times. On Friday, May 20th, and Saturday, May 21st—four uniformed officers (and one supervisor) on site from 7:00PM to 11:00PM; four volunteer parishioners from noon to 10:00PM. No security presence planned outside of these hours. Volunteer parishioners will walk designated areas of the festival grounds and monitor for security/safety issues. Response checklists will be used to address a variety of situations. Hand-held radios will be used as a means to facilitate communications. We have included as an attachment the O'Fallon Police Department's Memorandum of Understanding.

There will be an ambulance with EMS parked on the grounds when not in use at different times throughout the event.

TOILET FACILITIES: The restrooms in the church Activity Center will be used for the festival both days/evenings including the 5K run. Additional portable toilets and hand washing stations will be available on the festival grounds for both Friday and Saturday.

SIGNAGE PRIOR TO EVENT: We will be utilizing 18" x 24" yard signs to promote the event with the festival logo, location and date.

We will also place a 4' x 4' banner mounted on stakes at each corner of our property Wesley Drive and St. Nicholas Drive 4 weeks prior to the festival.

COMMUNICATION WITH NEIGHBORS: The committee will go door to door in early April to all neighbors surrounding church property to notify them of the event.

Memorandum of Understanding

St. Nicholas Parish ("Parish") and the City of O'Fallon ("City") acknowledge the Parish will be conducting a festival on May 20 and 21, 2016 on its premises, located at 625 Saint Nicholas Drive, O'Fallon, IL. As this public event is to be conducted on private property and beyond the normal control by the City, and in particular with regard to police presence, the Parish agrees as a condition of conducting its festival on its premises to allow and do the following:

1. The O'Fallon Police Department shall have authority to remove, ban, and/or make arrests of individuals or groups of individuals if it is deemed by the O'Fallon Police Department to be in the best interest or safety of those attending the Parish festival.
2. Four uniformed O'Fallon Police Officers and one O'Fallon Police Sergeant will be attending the festival between the hours of 7pm and 11pm or until the festival has been cleared of all attendees. The Parish shall pay to the City a rate of pay for each of the aforementioned officers the sum of Forty and 00/100 Dollars (\$40.00) per hour, per officer. The payment shall be made directly to the officers within five (5) days of the last day of the event. The Parish will be provided with the names and addresses of the officers.

In addition, if the festival is cancelled due to weather or other circumstances, the Parish must notify the City's Police Department by no later than 1pm on the date the police officers are to be present. Should the City Police Department receive such notice after 1pm, the Parish shall be obligated to pay the scheduled officers for two (2) hours at the rate of Forty and 00/100 Dollars (\$40.00) per hour.

3. The O'Fallon Public Safety Director or the onsite officer supervising the police protection shall have the authority to call in additional O'Fallon police officers at his/their discretion to address safety concerns at the festival. The cost of the additional officers will be paid by the Parish. The cost for each additional officer maybe more than the rate of Forty and 00/100 Dollars (\$40.00) per hour, as the presence of the additional officers may be on an overtime basis. The payment for these officers shall be made within five (5) days of receipt of a billing statement from the City.

4. The O'Fallon Public Safety Director or the onsite officer supervising the police protection, shall have the authority if he/they deem necessary, to request mutual aid from other municipal police departments, the St. Clair County Sheriff's Department and the Illinois State Police. All expenses and costs related to the mutual aid shall be borne by and paid by the Parish to the department providing the mutual aid.

St. Nicholas Parish

City of O'Fallon

By: _____
Date

By: _____
Date

**NICKFEST Layout
DRAFT 3A
2.8.16**



- 10. TICKET BOOTH
- 11. TICKET BOOTH
- 12. NICKFEST TICKET AND ID CHECK
- 13. FUNNEL CAKES

- GAME ROW**
10 x 10 Tents
- 1. Kid Game
 - 2. Kid Game
 - 3. Kid Game
 - 4. Kid Game
 - 5. Kid Game
 - 6. Kid Game
 - 7. Kid Game
 - 8. Face Painting

- COVERED SEATING 20 x20
- UNCOVERED SEATING 20 x20
- COVERED SEATING 20 x20

Scattered High Tops

MAIN STAGE 20 x20

- 1
- 2
- 3
- 4

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SEMIWAY STARTING LINE

SEMIWAY REGISTRATION

Public Entrance/Exit BY FOOT ONLY

CLOSED ENTRANCE EMERGENCY ONLY

HANDICAPPED Entrance/Exit

HANDICAPPED PARKING

Emergency Lane

Public Entrance/Exit BY FOOT ONLY

BOCHI BALL TOURNAMENT

CLOSED

GYM BINGO

AMUSEMENT RIDES

11

BOCHI POTTERIES

12

FOOD & DRINKS 20x40

WINE & BEER 20 x20

DOGGIT 20x20

P-TAG 10x20

POKER 10 x20

YOUTH ROOM

FIRST AID

FOOD PREP

PRE-SCHOOL ROOM

SCHOOL ROOM

BOCHI POTTERIES

MEETING ROOM

BANK/OFFICE

FRISK HALL

GAMES STORAGE

FOOD

PUMP STEPS

1

2

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Certificate of Coverage

Date: 2/10/2016

Certificate Holder
 Catholic Diocese of Belleville, Inc.
 Chancery Office
 222 South 3rd Street
 Belleville, IL 62220

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Covered Location
 St. Nicholas Parish
 625 St. Nicholas Dr.
 O'Fallon, IL 62269

Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

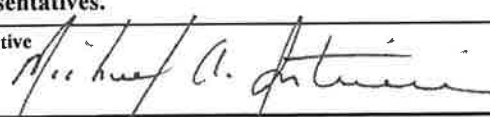
	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits
	Property				Real & Personal Property
	D. General Liability <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made	8562	7/1/2015	7/1/2016	Each Occurrence
					500,000
					General Aggregate
					Products-Comp/OP Agg
					Personal & Adv Injury
					Fire Damage (Any one fire)
	Med Exp (Any one person)				
	Excess Liability	8562	7/1/2015	7/1/2016	Each Occurrence
					2,000,000
					Annual Aggregate
	Other				Each Occurrence
					Claims Made
					Annual Aggregate
					Limit/Coverage

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)
 Coverage extends to the City of O'Fallon, IL only for claims due to alleged or actual negligence by St. Nicholas Parish arising from the NickFest Festival and 5K Run on May 20 & 21, 2016.

Holder of Certificate **Cancellation**

Additional Protected Person(s)
 City of O'Fallon
 O'Fallon, Illinois

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative 

0037003801

ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement: 5/20/2016
Cancellation Date of Endorsement: 5/22/2016

Certificate Holder: Catholic Diocese of Belleville, Inc.
Chancery Office
222 South 3rd Street
Belleville, IL 62220

Location: St. Nicholas Parish
625 St. Nicholas Dr.
O'Fallon, IL 62269

Certificate No. 8562 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an Additional Protected Person(s) members of the organizations shown in the schedule, but only with respect to their liability for the **Protected Person(s)** activities or activities they perform on behalf of the **Protected Person(s)**.

It is further understood and agreed that coverage extended under this endorsement is limited to and applies only with respect to liability assumed by contract or agreement; and this extension of coverage shall not enlarge the scope of coverage provided under this certificate or increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the **Additional Protected Person(s)** will not precede the effective date of this certificate of coverage endorsement or extend beyond the cancellation date.

Schedule - ADDITIONAL PROTECTED PERSON(S)

City of O'Fallon
O'Fallon, Illinois

Remarks (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language):

Coverage extends to the City of O'Fallon, IL only for claims due to alleged or actual negligence by St. Nicholas Parish arising from the NickFest Festival and 5K Run on May 20 & 21, 2016.


Authorized Representative



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Community Development Director
Walter Denton, City Administrator
Date: March 7, 2016
Subject: Special Event Permit – “Wal-Mart Garden Center” (MOTION)

List of committees that have reviewed: The Community Development Committee reviewed this application at its February 22, 2016 meeting and recommended it for approval with a 6-0 vote.

Background

Applicant: Chris Elam and David White – O’Fallon Wal-Mart
Event: Wal-Mart Garden Center seasonal outdoor display
Date/Time: Date of approval – July 30, 2016 – 24 hours a day
Location: 1530 West Highway 50

Event Details

- A site plan was provided by the applicant that shows the location of the display areas. Approximately 115 of the 880 existing parking spaces will be occupied by the proposed display areas, leaving 765 parking spaces.

Signage Request:

- None

City Assistance Request:

- None

Notes:

- This event is consistent with past requests.

Legal Considerations, if any: None.

Budget Impact: None.

Staff Recommendation

The Fire Department and Police Department had no issues with the request. Staff recommends approval of the Special Event Permit with the following conditions:

1. Drive aisles and fire lanes must remain open at all times for emergency vehicle access.
2. Display of materials must be limited to those areas shown on the site plan.

PD
FD



cc

<input type="checkbox"/>	Attach proof of not-for-profit status with application
OR	
<input checked="" type="checkbox"/>	Provide \$50.00 application fee with application

COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

CITY OF O'FALLON

FEB 18 2016

DATE PAID

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: Wal-Mart Garden Center Store 1418

Location of Event: 1530 W. U.S. 50

Name of Event Organization: Wal-Mart

Name of person in charge of event (applicant) and mailing address: Chris Elam / David White

Phone: (618) 632-9066 E-Mail: _____

Secondary Contact Person: Leary McCanton

Phone: (618) 632-9066 E-Mail: _____

Beginning Date / Times: 2-1-2016 Ending Date / Times: 7-30-16

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED

NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

ATTACHED

NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED

NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID

NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): N/A
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: none

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

NONE REQUESTED

Street Department, IDOT (for street closings, signalization, and detour routes)

Parks Department

Police Department

Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

PERMIT REQUIRED (please attach copy)

NOT APPLICABLE


11. American Disability Compliance

ATTACHED

NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.


Signature of Applicant/ person in charge of event

2-18-16
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES NO



ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

NARRATIVE

Please include:

- hours of operation
- activities provided
- signage
 - dimensions,
 - quantity,
 - location, etc...
- traffic/parking plan
- contingency plans for rain
- plans for toilet facilities
- security plan
- expected attendance
- Any additional helpful information

Narrative:

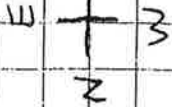
Hours same as store 24 hrs a day.

Activities Lawn and Garden Summer merchandise

Bagged Dirt, Mulch, paver stone, rock,

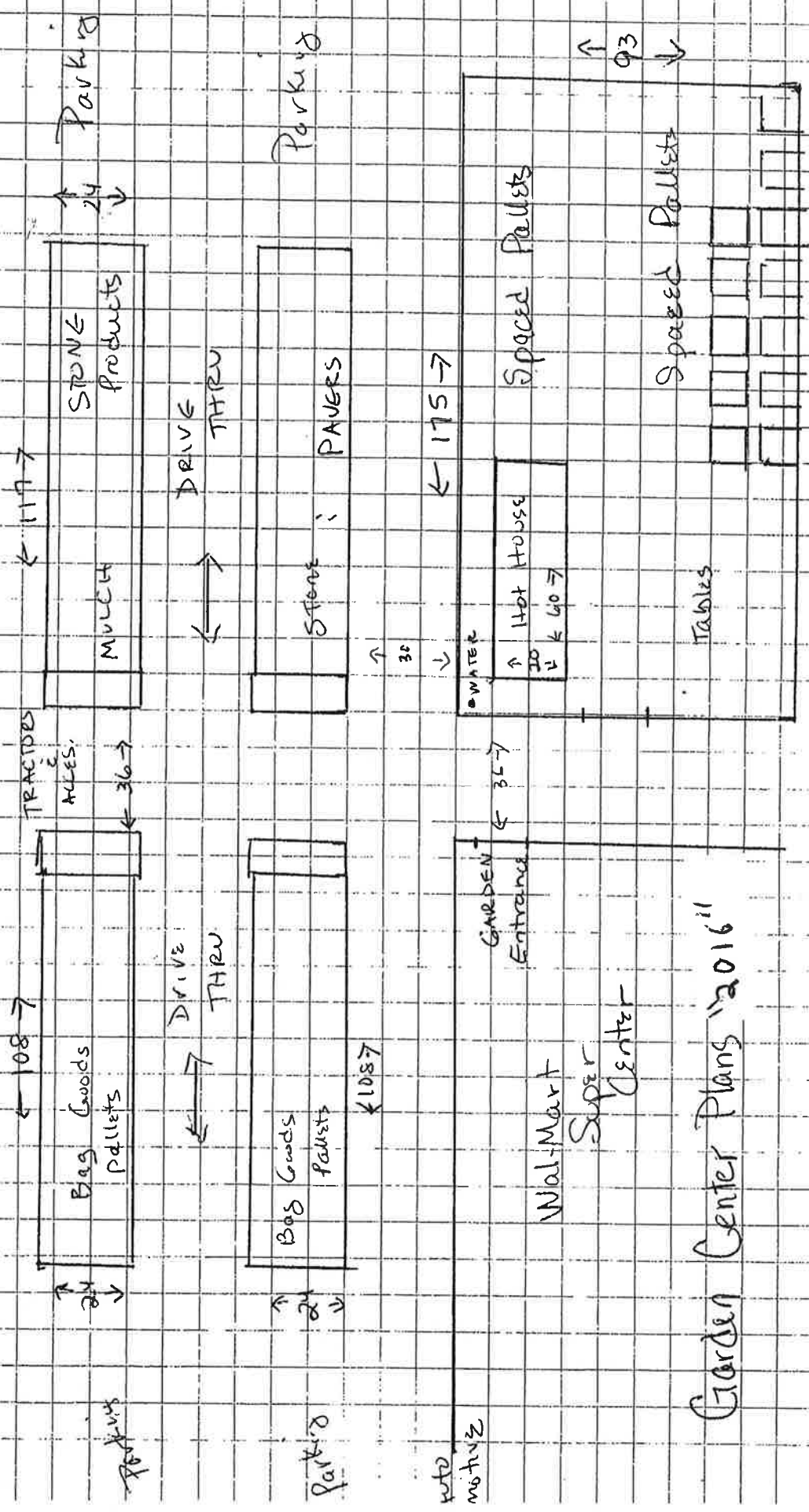
No additional Parking plans necessary

Parking lot Apx 115 of the 880 existing parking spaces will be occupied by the area leaving 765 parking spaces.



1 BLOCK = 10 FEET

R.P. Lumber



Garden Center Plans '2016'

DRAFT

**Public Works Committee
Minutes
7:00 P.M.; February 25, 2016**

Minutes of a meeting of the City of O'Fallon's Public Works Committee, held in the Community Room of the Public Safety Building, 285 N. Seven Hills Road, O'Fallon, Illinois on February 22, 2016.

CALL TO ORDER: Time: 6:39 P.M.

ROLL CALL: MEMBERS: McCoskey, Meile, Gerrish, Holden, Cozad, Bennett
NON-COMMITTEE ALDERMEN: Albrecht, Keuker, Roach, Mouser
STAFF LIAISON: Taylor, Bell, Denton, Funk, Litteken, Nolan, Shewmaker, Rushing, Kombrink, Cavins, Evans, Munie, Gentry
GUESTS: Ron Zelms, Dave Pfeifer, Vern Malare, Herb Brabenec, Charlie Pitts

Minutes from January 25, 2016 were approved.

Item 1: AI: FY17 Public Works Budget – Staff presented the big ticket items and proposed budget. Staff and Committee discussed the big ticket items. Other items mentioned were an unfunded new building at the Public Works Compound versus using the Homecoming building on City property for storage of equipment and vehicles. Another unfunded project that was discussed was the Old Vincennes Trail/Borchers Lane and Scott-Troy Road Intersection. Staff asked that detailed questions relating to the individual budgets – Streets, Facilities, Prop S, MFT, Water and Wastewater – be forwarded via e-mail to Jeff Taylor. (Open)

ADJOURNMENT: 7:48 P.M.

PREPARED BY: Heide Bell

Next regular meeting is scheduled for Monday, March 28, 2016 at 7:00 P.M., to be held in the Community Room at the Public Safety Building.

**FINANCE AND ADMINISTRATION
MEETING MINUTES
5:00 P.M. Monday, February 22, 2016**

Minutes of a regular meeting of the Finance and Administration Committee of the City of O'Fallon, held at the Public Safety Building, 285 N. Seven Hills Road, O'Fallon, Illinois on February 22, 2016.

CALL TO ORDER: 5:00 pm

ROLL CALL: COMMITTEE MEMBERS: Bennett, Chairman, Albrecht, Drolet-Absent
McCoskey, Smallheer, Roach, Kueker

NON-COMMITTEE ALDERMEN: Holden, Meile, Hagarty, Cozad, Gerrish

STAFF: Evans, Randall, Funk, Denton, Gentry, Van Hook, Litteken, Taylor, Stehman,
Cavin, Shekell

GUESTS/RESIDENTS: Malare, Zelms, Pitts

Approval Minutes: - January 25, 2016 Motion Roach, Second Albrecht
All Ayes. Motion carried.

Items Requiring Council Action: Motion to approve Ordinance to transfer Bond Cap to SWIDA: Director of Finance discussed the transfer of industrial revenue bond volume cap in the amount of \$2,906,900 to Southwestern Illinois Development Authority. If the city does not use or transfer the bond authority by May 1, it reverts back to the State. As the City does not have a qualifying use for the authority in 2016, staff recommends that it be transferred to SWIDA for use in our 4 county region. Motion by Albrecht, Second by Drolet **All Ayes. Motion carried.**

Other Business:

Item A: FY 2017 Budget Discussion: Proposed FY 2017 Budget: Director of Finance presented an overview of the DRAFT FY 2016/2017 budget. Staff commented that the budget is currently balanced, however; there is one item that is not currently included in the budget, a Compound Storage building for \$500,000 which will need to be discussed to see if it will be needed to include and if so, how will it be paid for. This item will be discussed at the Public Works committee meeting. The budget is balanced at \$67,816,060. This represents an 11% decrease compared to the previous year. Last year's budget included the bond issue for the mine remediation and infrastructure costs associated with the new medical complex. The General Fund reflects a 13% increase over FY 16 due to the addition of the IT department in the General Fund. All IT personnel costs as well as city-wide IT costs are now located in this department. General fund revenue is projected at \$17,802,275 which equates to a 3% increase. This includes a 3% increase in projected sales tax and 6% increase in State income tax, which is based on IML's per capita projection. The utility tax of \$1,700,000 remains unchanged and telephone franchise decreased to \$650,000 from the previous year. Staff is projecting a

20% decrease in building permits due to less commercial construction. IT Allocation is a new revenue listed on the revenue projection worksheet. This represents the contributions by all departments of the IT costs now residing in its own department in the general fund.

Director of Finance asked if there were any questions on any of the dashboards and charts that were included in the packet for their review. A list of capital expenditures for the various departments was then presented as well as new positions. Staff explained that an HR clerk and two IT personnel were included in the budget. The two IT would replace the REJIS contract personnel and in the end would save approximately \$20,000 by bringing the positions in-house.

Director of Finance then introduced Dan Gentry, IT Manager, who discussed the IT budget and answered questions regarding the FY 17 IT budget proposal.

Director of Finance explained a new document located in the packets. The 2013 Strategic Plan was updated to show which of those projects were included in the FY17 budget.

Detailed line item budgets for General Fund Revenue, Administration, Economic Development, TIF, Hotel/Motel and Strategic Plan Projects were distributed prior to the meeting, allowing all to review in advance. Director of Finance answered questions that were asked. Staff pointed out that \$120,000 was budgeted for a Special Census to be conducted, resulting in an additional \$437,000 in revenue per year; however; it will take 9-10 months for completion. It was also pointed out that in the Strategic Plan Fund, funding was put in for a study of the city facilities so that a review of the future use of the Bank annex use can be completed. Staff explained that other departmental budgets will be presented during their respective committee meetings for review. A final review of the proposed budget will be discussed at the next finance committee meeting on March 28th. The complete budget will be presented for 1st reading on April 4th and the Public Hearing and adoption set for April 18th.

Director of Finance reminded those present to please return their FY 2016 budget binders so that they could be repurposed and reissued with the FY 2017 budget.

City Administrator mentioned if any alderman had any additional questions, to please email to the staff.

Motion to Adjourn: Kuekert, Second Smallheer **All Ayes. Motion carried.**

Next Meeting: March 28, 2016 5:30pm

ADJOURNMENT: 6:05 p.m. PREPARED BY: Sandy Evans

MEMO

To: City Clerk, Phil Goodwin
Finance Committee:
Mike Bennett, Chair
Jerry Albrecht – Vice Chairman
Ned Drolet
Bob Kueker
Gene McCoskey
Herb Roach
Matt Smallheer

From: Patricia Diess
Date: March 4, 2016
Subject: Invoices for March 7, 2016
Amount: \$920,685.36
Warrant: #345

Attached, for the Finance Committee's and the City Council's approval, is the bills list for March 7, 2016 in the amount of \$916,080.29 as well as \$815.00 for Seasonal Park Payments, \$1,161.55 for Parks Refunds, \$243.52 for Utility Billing Refunds and East-West Gateway (Paid Outside the Warrant) for \$2,385.00. If you have any questions or should need further information; please let me know.

Copy: Sandy Evans
City Council
Mayor Graham

CITY OF O'FALLON

**BILL LIST FOR March 7, 2016
Warrant #345**

The Mayor and the City Council of the City of O'Fallon, Illinois, hereby approve the attached list of bills and authorize the Director of Finance to forward payment on the 8th of March, 2016. The Office of Finance is hereby authorized to borrow from any fund having an excess cash balance to pay the bills for any fund having a cash deficit.

Gary Graham, Mayor

ATTEST:

Philip Goodwin, City Clerk

	A	B	C	D	E
1	AP Warrant FY 2016				
2	Invoice Due Date.Date mm-dd-yyyy	03/08/2016			
3					
4	Invoice Amount				
5	Vendor Name	Invoice Number	Invoice Description	Date mm-dd-yyyy	Total
6	3M	UM31772-Repl	Lib-Self Check System	12/14/2015	\$31,895.00
7	3M Total				\$31,895.00
8	Absopure Water Co	55535282	Strts-Drinking Water	01/26/2016	\$78.65
9		55545029	WWTP-Lease Payment	01/30/2016	\$5.00
10	Absopure Water Co Total				\$83.65
11	AC Systems Service LLC	5795	FD-Std Svc Rate, Drive Time, Consumable Charge	02/09/2016	\$325.00
12	AC Systems Service LLC Total				\$325.00
13	Ace Hardware of O'Fallon	67222	EMS-Support Shelf Zinc	02/01/2016	\$3.99
14		67240	Sportspark-Blade Cutoff, Cutoff Wheel	02/02/2016	\$7.89
15		67244	FD-Fiberfix, Gorilla Glue, Handrail Brackets, Asst'd Fasteners	02/02/2016	\$190.10
16		67283	Sportspark-Bulb, Asst'd Fasteners	02/04/2016	\$7.89
17		67294	FD-Rivet, Bar Flt	02/04/2016	\$76.18
18		67313	Sportspark-Air Filters	02/06/2016	\$9.98
19		67322	FD-HDMI Cable	02/06/2016	\$11.99
20		67339	FD-Duct Tape, Channel Trim	02/08/2016	\$32.95
21		67356	Pks/Rec-Cavins Key, MS Key, Basement Key	02/08/2016	\$7.16
22		67366	Pks/Rec-Mr Clean, Paintbrush, Screwdriver, Bits, Etc	02/09/2016	\$49.62
23		67385	Pks/Rec-Paint	02/10/2016	\$9.95
24		67387	Pks/Rec-Alkaline Battery	02/10/2016	\$8.98
25		67403	Pks/Rec-Caulkgun, Concrete Sealer, Paint Cup, Tray, Roller, Etc	02/11/2016	\$58.39
26		67426	FD-Asst'd Fasteners	02/11/2016	\$24.50
27		67437	EMS-Pedestal Fan	02/12/2016	\$53.98
28		67440	FD-Asst'd Fasteners	02/12/2016	\$7.35
29		67474	FD-Key, Scraper, Shovel, Show Pusher	02/14/2016	\$75.94
30		67498	FD-Keypad Entry, Snap Fastener Kit Canvas	02/16/2016	\$127.98
31		67500	Cemetery-Asst'd Fasteners	02/16/2016	\$1.82
32		67512	Pks/Rec-Asst'd Fasteners	02/16/2016	\$1.18
33		67563	PD-Asst'd Fasteners	02/18/2016	\$38.16
34		67585	FD-RainX, Scrub Brush, LED Nite Lite, Lime-Rust Remover	02/19/2016	\$53.94
35		67619	Pks/Rec-Asst'd Fasteners	02/21/2016	\$1.26
36		67629	Pks/Rec-Asst'd Fasteners	02/21/2016	\$13.60
37		67648	Pks/Rec--Asst'd Fasteners	02/22/2016	\$0.68
38		67664	Pks/Rec-Mini Roller, Foam Roller, Sandsponge, Paint	02/23/2016	\$35.95
39		67692	Sportspark-Shop Tools	02/23/2016	\$379.98
40		67706	Pks/Rec-Wall Anchor, Screw, Picture Kit	02/24/2016	\$29.97
41		67710	FD-Bar Flt	02/24/2016	\$58.20
42		67753	FD-Hot Wtr Nozzle, Picture Hanger, Hooks, PVC Pipe, Tee, Bushing	02/26/2016	\$74.26
43		67763	EMS-Twist Nozzle	02/26/2016	\$6.49

	A	B	C	D	E
44	Ace Hardware of O'Fallon	67771	FD-Bulb, Washer Assortment	02/27/2016	\$33.97
45		CH-Feb2016-Disc	CH=February 2016 Discount	02/29/2016	-\$70.14
46		FD-Feb2016-Disc	FD=February 2016 Discount	02/29/2016	-\$76.75
47	Ace Hardware of O'Fallon Total				\$1,347.39
48	Advance Auto Parts	2656	Strts-Hydraulic Pump	02/08/2016	\$428.00
49		2698	Strts-55 Gal Drum of Oil	02/09/2016	\$785.99
50	Advance Auto Parts Total				\$1,213.99
51	Advertiser Press Co	11386	FD-Checklist	02/16/2016	\$228.00
52		11403	PD-Business Cards	02/12/2016	\$38.00
53		11406	FD-Envelopes	02/18/2016	\$241.50
54	Advertiser Press Co Total				\$507.50
55	All Steel Carports & Buildings	32278	Pks/Rec-Storage Building for Snow Removal Equip	01/18/2016	\$3,018.88
56	All Steel Carports & Buildings Total				\$3,018.88
57	Allegra Print & Imaging	4521	Wtr-Boil Order In Effect Labels	02/18/2016	\$368.11
58	Allegra Print & Imaging Total				\$368.11
59	Al's Automotive Supply Inc	05GW1791	FD-Miniature Lamps	02/12/2016	\$7.48
60		05GW1879	FD-Heat Shrink	02/12/2016	\$3.47
61		05GX6966	FD-Power Steering Pressure	02/26/2016	\$67.75
62		05GX8646	FD-Diesel Exh Fluid	03/29/2016	\$12.41
63	Al's Automotive Supply Inc Total				\$91.11
64	Alsup Traditional Yang Style Tai Chi	6019B	Pks/Rec-Tai Chi (February)	02/29/2016	\$273.00
65	Alsup Traditional Yang Style Tai Chi Total				\$273.00
66	Amazon	291063794309	IT-Repl Laptop Battery/Sam	01/21/2016	\$39.99
67		94902245869	CDD-Electrical Code Book	01/31/2016	\$144.95
68	Amazon Total				\$184.94
69	Ameren Illinois	0101-020116	Strts-Street Lighting Charges	02/05/2016	\$47.02
70		020416	Gas Service for Misty Valley Lift Station	02/04/2016	\$2,090.00
71	Ameren Illinois Total				\$2,137.02
72	AmerenIP	1216-012016	Monthly Utilities	02/05/2016	\$69,053.32
73	AmerenIP Total				\$69,053.32
74	American Vending Machines	23306	FD-9/14/15 Svc Call	10/02/2015	\$315.00
75	American Vending Machines Total				\$315.00
76	American Water Works Assn	7001162593	Wtr-Membership Dues	02/01/2016	\$200.00
77	American Water Works Assn Total				\$200.00
78	AMW Clothing & Sports	021616	EMS-Embroidered Blankets	02/16/2016	\$80.00
79	AMW Clothing & Sports Total				\$80.00
80	Anderson Pest Solutions	3637866	Pks/Rec-Hesse Park Pest Control	01/01/2016	\$32.76
81		3637993	Fac-February 2016 Pest Control	01/01/2016	\$162.33
82		3638015	IT-Pest Control	01/01/2016	\$74.42
83		3640625	FD-February 2016 Pest Control	01/01/2016	\$115.00
84	Anderson Pest Solutions Total				\$384.51
85	Andrew, Eric	FY16-HS	FY2016 Healthy Spending Reimbursement	02/05/2016	\$75.00
86	Andrew, Eric Total				\$75.00

	A	B	C	D	E
87	Aramark Uniform Services	452-0761337	PD/EMS-Mat Service	02/11/2016	\$37.20
88		452-0786345	PD/EMS-Mat Service	02/18/2016	\$37.20
89		452-0811427	PD/EMS-Mat Service	02/25/2016	\$37.20
90	Aramark Uniform Services Total				\$111.60
91	AT&T	0105-0200416	FD-Local Phone Charges	02/04/2016	\$187.16
92		618628902702	Local Calling Charges	02/04/2016	\$41.85
93	AT&T Total				\$229.01
94	AT&T Long Distance	Jan 2016	Long Distance Phone Charges	02/06/2016	\$220.79
95	AT&T Long Distance Total				\$220.79
96	Auffenberg Dealer Group	451986	Strts-Svc on 2011 Ford F350	02/09/2016	\$1,984.09
97		80556	Wtr-Lamp Assy	02/09/2016	\$96.76
98		80667	FD-Rivets	02/22/2016	\$15.00
99		80747	FD-Lamp Assy	03/01/2016	\$133.54
100	Auffenberg Dealer Group Total				\$2,229.39
101	Auffenberg Nissan/VW/Kia	020816	CDD-2015 NISSAN ROGUE	02/08/2016	\$19,704.27
102	Auffenberg Nissan/VW/Kia Total				\$19,704.27
103	Azavar Audit Solutions Inc	11582	Nov 2015 Contingency Payment	01/18/2016	\$2,636.37
104		11588	Dec 2015 Contingency Payment	01/25/2016	\$2,816.42
105		11615	Feb 2016 Contingency Payment	02/01/2016	\$3,146.18
106		11687	January 2016 Contingency Payment	02/25/2016	\$4,006.76
107		11698	Dec 2015 Contingency Payment	03/01/2016	\$3,146.18
108	Azavar Audit Solutions Inc Total				\$15,751.91
109	B C Signs	24079	Pks/Rec-Bathroom Signage	02/11/2016	\$148.00
110	B C Signs Total				\$148.00
111	Bank of Edwardsville, The	022116	PD-Loan 1052918849 Pmt	02/21/2016	\$2,691.43
112		030916	CDD-Loan 1060302749 Pmt	03/09/2016	\$542.68
113	Bank of Edwardsville, The Total				\$3,234.11
114	Banner Fire Equip Inc	441412	FD-Bristol Khaki Advance Bunker Coats	02/19/2016	\$1,988.00
115	Banner Fire Equip Inc Total				\$1,988.00
116	Batteries Plus Bulbs	378-306433	FD-Batteries	02/12/2016	\$39.78
117	Batteries Plus Bulbs Total				\$39.78
118	Belleville Fence Company	13308	Strts-Motorist Damage @ Venita Bridge	02/11/2016	\$4,640.00
119	Belleville Fence Company Total				\$4,640.00
120	Bel-O Cooling & Heating Inc	86659	Wtr-French Village Labor	02/04/2016	\$135.00
121		86736	Wtr-Labor, Elbow, Pipe	01/20/2016	\$145.00
122	Bel-O Cooling & Heating Inc Total				\$280.00
123	Bound Tree Medical LLC	82043977	EMS-Medical Supplies	02/01/2016	\$32.99
124		82046734	EMS-Medical Supplies	02/03/2016	\$11.12
125		82046735	EMS-Medical Supplies	02/03/2016	\$11.12
126		82050846	EMS-Medical Supplies	02/08/2016	\$435.69
127		82059469	EMS-Defib Pads, Pediatric	02/16/2016	\$340.92
128	Bound Tree Medical LLC Total				\$831.84
129	Brewster Alexander LLC	IP01520	IT-Repl Camera Booking Cell 1	02/10/2016	\$223.46

	A	B	C	D	E
130	Brewster Alexander LLC Total				\$223.46
131	Broadcast Music Inc	27519407	Pks/Rec-Piped Music Annual Charge	02/02/2016	\$336.00
132	Broadcast Music Inc Total				\$336.00
133	Buckeye Cleaning Center	943933	Pks/Rec,Sportspark-Spring Custodial Supplies	02/09/2016	\$2,639.01
134	Buckeye Cleaning Center Total				\$2,639.01
135	Burns & McDonnell	87621-2	GIS Ongoing Services	02/19/2016	\$4,563.80
136	Burns & McDonnell Total				\$4,563.80
137	Business Districts Inc	2237	Downtown TIF	11/10/2015	\$238.12
138	Business Districts Inc Total				\$238.12
139	Butler Supply Co	12288248	Wtr-New Sump Pump @ PWBS	02/17/2016	\$26.24
140		12289455	FD-Gnd Fct Breaker	02/18/2016	\$53.33
141		12293313	PD/EMS-Elec Ballast, Lights	02/23/2016	\$263.22
142		12295597	Swr-Recepticle Cover, Sq Box, Single Recepticle	02/25/2016	\$8.49
143		12295598	Swr-Wallplate, Low Voltage Mounting Device, Etc	02/25/2016	\$10.60
144	Butler Supply Co Total				\$361.88
145	Casper Stolle Quarry	997118	Wtr-Reider Rd to Hageman Water Main Extension	02/05/2016	\$413.61
146		997177	Wtr-Reider Rd to Hageman Water Main Extension	02/08/2016	\$73.57
147	Casper Stolle Quarry Total				\$487.18
148	CDW Government Inc	BXS0669	EMS-Repl Laptop	02/03/2016	\$3,550.00
149	CDW Government Inc Total				\$3,550.00
150	Cee Kay Supply Inc	1400019	Strts-Oxygen	01/31/2016	\$14.66
151		3739855	Sportspark-Plasma Cutter Shop Tool	02/03/2016	\$1,872.55
152	Cee Kay Supply Inc Total				\$1,887.21
153	Charter Communications	108719-021416	EconDev-TV Service	02/14/2016	\$14.76
154		11158-020716	Telephone and Network Consolidated Bill	02/07/2016	\$4,292.65
155		224904-022116	Pks/Rec-TV Service	02/21/2016	\$6.44
156		24452-021816	PD/EMS-TV Service	02/18/2016	\$132.96
157		322138-021816	IT-Pone Line Installation and Svc for IT Bldg	02/18/2016	\$159.08
158		48974-022116	FD,EMS-Utilities/102 Oak St	02/21/2016	\$59.94
159		76569-020116	FD-TV Service	02/01/2016	\$38.39
160		99975-020116	Wtr-New Receiver at Water Building	02/01/2016	\$129.76
161	Charter Communications Total				\$4,833.98
162	Cintas Corporation	731401666	Fire Station #4-Mat Service	12/02/2015	\$59.17
163		731404684	Fire Station #4-Mat Service	12/09/2015	\$59.17
164		731407760	Fire Station #4-Mat Service	12/16/2015	\$59.17
165		731419874	Fire Station #4-Mat Service	01/13/2016	\$59.17
166		731422924	F\ire Station #4-Mat Service	01/20/2016	\$59.17
167		731425918	Fire Station #4-Mat Service	01/27/2016	\$59.17
168		731428987	Fire Station #4-Mat Service	02/03/2016	\$59.17
169		731431999	Firestation #4-Mat Service	02/10/2016	\$59.17
170	Cintas Corporation Total				\$473.36
171	CK Power Products Corp	SVI035112	Swr-Block Assy-Brush Kit, Mileage, Labor	02/03/2016	\$831.77
172	CK Power Products Corp Total				\$831.77

	A	B	C	D	E
173	Cletes Auto Repair	84958	FD-Svc on 2009 Ford Expedition, Unit 4395	02/08/2016	\$687.91
174		84995	PD-Svc on 2008 Chevrolet Truck Tahoe, Unit 57	02/09/2016	\$221.09
175	Cletes Auto Repair Total				\$909.00
176	CMS Communications Inc	1600170-IN	IT-Annual Phone System Maint and Support	01/13/2016	\$15,878.00
177	CMS Communications Inc Total				\$15,878.00
178	Code Enf Officials of So IL	022916	CDD-March 2016 CEO Meeting	02/29/2016	\$90.00
179	Code Enf Officials of So IL Total				\$90.00
180	Comm Squad	1152	Lib-Install Cables for Camera, Mount Cameras	02/15/2016	\$1,716.51
181	Comm Squad Total				\$1,716.51
182	Commercial Lawn Irrig Inc	38670	FD-2016 Start up & Winterization	02/10/2016	\$95.00
183	Commercial Lawn Irrig Inc Total				\$95.00
184	Communication Revolving Fund	T1625667	PD-Communication Charges	02/16/2016	\$1,483.32
185	Communication Revolving Fund Total				\$1,483.32
186	Community Wholesale Tire Inc	8753223	Strts-Tires	02/01/2016	\$897.60
187		8756028	Strts-Tires	02/03/2016	\$340.64
188		8765434	Strts-Tires	02/12/2016	\$608.95
189		8773462	Strts-Tires	02/18/2016	\$121.79
190		8775545	Strts-Tires	02/21/2016	\$211.80
191		8777547	Strts-Tires	02/22/2016	\$137.51
192	Community Wholesale Tire Inc Total				\$2,318.29
193	Contemporary Life Saving Tng LLC	1013696	FD-Infant Fact Shield	02/03/2016	\$49.88
194	Contemporary Life Saving Tng LLC Total				\$49.88
195	Cost Recovery Corp	022516	Monthly Contingency Fees	02/25/2016	\$1,643.80
196	Cost Recovery Corp Total				\$1,643.80
197	Cummins Mid-South LLC	026-73653	PD/EMS-Scheduled Inspection on Generator	02/03/2016	\$355.90
198	Cummins Mid-South LLC Total				\$355.90
199	Custom Screen Printing Inc	30135	Pks/Rec-Mighty Ball Reorder and Mighty Ball Staff Shirts	01/31/2016	\$104.40
200	Custom Screen Printing Inc Total				\$104.40
201	Dallner, Andrew	022516	Travel Reimbursement Request/IPRA Conf	02/25/2016	\$100.44
202	Dallner, Andrew Total				\$100.44
203	Datamax Office Systems	1110421	Contract GNG13145-01	02/26/2016	\$27.66
204		1111259	Contract CN912-02	02/29/2016	\$2.87
205	Datamax Office Systems Total				\$30.53
206	Datamax STL Leasing	L305803069	Lease 3-05803	02/25/2016	\$343.78
207		L305821068	Lease 3-05821	02/25/2016	\$315.62
208		L306061048	Lease 3-06061	02/25/2016	\$109.40
209		L306136043	Lease 3-06136	02/25/2016	\$387.99
210		L306185039	Lease 3-06185	02/25/2016	\$3,112.53
211		L306498014	Lease 3-06498	02/25/2016	\$181.65
212		L403083015	Lease 4-03083	02/15/2016	\$169.35
213	Datamax STL Leasing Total				\$4,620.32
214	Dave Schmidt Truck Svc	P43620	Wtr-Gauge, Trans Filter	02/10/2016	\$86.60
215		T80379	FD-Svc on 1999 Ferrara, Unit 4311	12/30/2015	\$6,844.09

	A	B	C	D	E
216	Dave Schmidt Truck Svc	T80623	EMS-Svc on 2013 F450, Unit 4355	01/28/2016	\$3,526.91
217		T80638	PD-Svc on 2008 F450, Unit 4356	02/01/2016	\$140.69
218		T80715	EMS-Svc on 2008 F450, Unit 4356	02/11/2016	\$752.42
219	Dave Schmidt Truck Svc Total				\$11,350.71
220	Davis, Thomas	Jan 2016	Reimb/Cell Phone Charges	02/04/2016	\$45.00
221	Davis, Thomas Total				\$45.00
222	DELL	XJWC6CXP5	EconDev-Computer Procurement/Wild, Jeff	01/27/2016	\$175.30
223		XJWCD4TF3	Pks/Rec-PC Mount	01/28/2016	\$36.11
224		XJWCF76F6	EconDev-Computer Procurement/Wild, Jeff	01/28/2016	\$1,000.47
225		XJWCXRK32	Pks/Rec-PC for new Employee	01/29/2016	\$462.65
226		XJWDT5P48	FD-Repl Laptop for Training Room	02/03/2016	\$628.23
227	DELL Total				\$2,302.76
228	DeMond Signs	10881A	FD-Emergency Signs	02/12/2016	\$296.00
229	DeMond Signs Total				\$296.00
230	Drury Development Corporation	Jan2016	January 2016 Rebate Agreement	02/26/2016	\$2,615.99
231	Drury Development Corporation Total				\$2,615.99
232	Dutch Hollow Janitor	1963479A	CityHall-Janitorial Supplies	02/12/2016	\$384.12
233		196599	FD-Oil Absorbent	02/09/2016	\$88.08
234		196674	PD/EMS-Bath Tissues, Trash Can Liners, Soap, Paper Towels	02/12/2016	\$631.02
235		196675	IT-Bath Tissue, Paper Towels	02/12/2016	\$138.01
236		196676	All Depts-Copy Paper	02/12/2016	\$1,212.33
237	Dutch Hollow Janitor Total				\$2,453.56
238	Eagle Fencing Academy	27	Pks/Rec-Fencing Classes	02/16/2016	\$667.00
239	Eagle Fencing Academy Total				\$667.00
240	Ed Roehr Safety Products	443436	PD-Apex Carrier, Tactical Outer Carrier	01/28/2016	\$851.70
241	Ed Roehr Safety Products Total				\$851.70
242	EJ Equipment Inc	P01140	Swr-Cable Assy	02/19/2016	\$327.89
243		W00090	Swr-Replaced Drive Shaft on Vac Truck	02/05/2016	\$2,113.37
244	EJ Equipment Inc Total				\$2,441.26
245	Empire Chemical	1019-Repl	Swr-BioBlast	01/04/2016	\$135.01
246	Empire Chemical Total				\$135.01
247	Engel, Mike	0104-020316	Reimb/Cell Phone Charges	02/03/2016	\$30.00
248		0204-030316	Reimb/Cell Phone Charges	03/03/2016	\$30.00
249		1104-120315	Reimb/Cell Phone Charges	12/03/2015	\$30.00
250		1204-010316	Reimb/Cell Phone Charges	01/03/2016	\$30.00
251	Engel, Mike Total				\$120.00
252	Environmental Resource Assoc	780923	WWTP-Lab Supplies	02/08/2016	\$541.46
253	Environmental Resource Assoc Total				\$541.46
254	ERB Equipment/Mitchell	158310	PW-O Ring, Labor to fix Leak on Right Final Drive	02/17/2016	\$682.13
255		158318	Pwks-Air Filter, Filter Element, Oil Filter, O Ring, Oil	02/17/2016	\$939.46
256		158500	Strts-Washer, Spring Washer, Washer, Cap Screw, Lever	02/26/2016	\$86.80
257	ERB Equipment/Mitchell Total				\$1,708.39
258	ESRI	93099858	Annual Software License	02/24/2016	\$36,250.00

	A	B	C	D	E
259	ESRI Total				\$36,250.00
260	Evans, Sandy	41916	Reimb/Food for Budget Meetings	02/09/2016	\$81.29
261	Evans, Sandy Total				\$81.29
262	Express Medical Care LLC	3279	FD-Physical/Bird, Joshua	10/16/2015	\$226.00
263		3281	EMS-Physical/Young, Ryan	10/16/2015	\$226.00
264		3569	Wtr-Physical/Powell, Brian	12/08/2015	\$226.00
265		3591	Strts-Physical/Skogley, Kurtis	02/12/2016	\$226.00
266		3741	Strts-Physical/Gross, Chad	12/15/2015	\$226.00
267		3841	FD-Physical/Lynch, Michael	02/05/2016	\$171.00
268		3842	FD-Physical/Claxton, Timothy	02/06/2016	\$171.00
269		3843	FD-Physical/Holt, Brandon	02/06/2016	\$171.00
270		3857	FD-Physical/Harrel, Dane	02/10/2016	\$171.00
271		3887	FD-Physical/Talbot, Anthony	02/16/2016	\$171.00
272		3916	FD-Physical/Williams, Jon	02/22/2016	\$171.00
273		3929	FD-Physical/Kaiser, Christopher	02/26/2016	\$171.00
274	Express Medical Care LLC Total				\$2,327.00
275	Fastenal Company	ILBEL71413	PW-Measuring Tape, Gloves, Lenox Lazer, Eyewear	02/11/2016	\$193.54
276		ILBEL71436	PW-Gloves, Caution Tape	02/12/2016	\$232.55
277		ILBEL71489	PW-Trowel, Gloves, Scrub Wipe, Vest	02/18/2016	\$811.64
278	Fastenal Company Total				\$1,237.73
279	Faulkner, Rendy	6010	Pks/Rec-Art for Fun	02/29/2016	\$297.50
280	Faulkner, Rendy Total				\$297.50
281	Fire Apparatus & Supply Team	16-82	FD-Bumper, Shipping	02/25/2016	\$41.74
282		16-83	FD-Kit Repl, Battery Pack, Meter Calibration, Labor Repairs	02/25/2016	\$476.91
283	Fire Apparatus & Supply Team Total				\$518.65
284	Fire Appliance	58529	FD-Fire Extinguisher Svc	02/01/2016	\$82.75
285		58530	FD-Fire Extinguisher Svc	02/01/2016	\$33.25
286		58531	FD-Fire Extinguisher Svc	02/01/2016	\$158.50
287		58532	FD-Fire Extinguisher Svc, House #3	02/01/2016	\$28.50
288		58590	Pks/Rec-Fire Extinguisher Maintenance	01/28/2016	\$401.50
289		58591	Sportspark-Annual Fire Extinguisher Maintenance	01/28/2016	\$19.00
290	Fire Appliance Total				\$723.50
291	Flowers by Joanne	21216	Pks/Rec-Flowers for Father Daughter Banquet	02/12/2016	\$468.75
292	Flowers by Joanne Total				\$468.75
293	France Mechanical Corp	12633	PD/EMS-Replaced MP58 in RTU #2	01/29/2016	\$981.04
294	France Mechanical Corp Total				\$981.04
295	Frost Electric Supply Co	S3605319.001	Lib-Telco Jacks for Fax Lines	02/11/2016	\$9.98
296	Frost Electric Supply Co Total				\$9.98
297	Funk, Dale M	16-205	Pks/Rec-GameOn Sports, Consulting Agreement	01/27/2016	\$292.50
298		16-208	CDD-Conference Center, Road Agreement	02/15/2016	\$690.00
299		16-209	Rail Rd Right-A-Way, Harter	02/15/2016	\$292.50
300		16-210	Strts-CSX Matters	02/15/2016	\$262.50
301		16-211	CDD-Regemcu Conference Center, Sub-Lease	02/16/2016	\$615.00

	A	B	C	D	E
302	Funk, Dale M	16-212	St E's-St Elizabeth Hospital matters	02/16/2016	\$90.00
303		16-213	Admin-Electric Aggregate	02/16/2016	\$127.50
304		Feb 2016	Attorney Retainer Fee	03/02/2016	\$2,250.00
305		Traffic #16-132	PD-Traffic/Misdemeanor Disposition	01/04/2016	\$187.50
306		Traffic #16-137	PD-Traffic/Misdemeanor Disposition	02/15/2016	\$450.00
307		Traffic #16-138	PD-Traffic/Misdemeanor Disposition	02/19/2016	\$225.00
308	Funk, Dale M Total				\$5,482.50
309	Game On Sports Development	022516	Strategic Plan, Counselling Contract	02/25/2016	\$5,000.00
310	Game On Sports Development Total				\$5,000.00
311	Glen Ed Soccer Club	020916	Pks/Rec-Merchese Soccer Tournament, U8B	02/09/2016	\$525.00
312	Glen Ed Soccer Club Total				\$525.00
313	Gonzalez Office Products	200318059-1	FD-Office Supplies	02/17/2016	\$49.49
314		200320046-1	PW-Office Supplies	02/22/2016	\$93.29
315		200323996-1	Admin-Office Supplies	03/01/2016	\$283.18
316	Gonzalez Office Products Total				\$425.96
317	Good Earth Planting	2733	Admin-Jan through Jun 2016 Maintenance	02/07/2016	\$312.00
318	Good Earth Planting Total				\$312.00
319	Gov Consulting Solutions	4174	EconDev-April 2016 Consulting Svcs	03/01/2016	\$3,000.00
320	Gov Consulting Solutions Total				\$3,000.00
321	Grainger	9001838656	Wtr-Return of Micrometers	01/19/2016	-\$483.50
322		9017308710	WWTP-Floor Squeegee Set	02/04/2016	\$729.00
323		9020459690	PW-Master Tool Set	02/09/2016	\$2,683.80
324		9024926819	WWTP-Fuel Transfer Pump	02/12/2016	\$352.25
325		9031310569	Wtr-Digital Sound Level Meter	02/19/2016	\$205.50
326		9932355903	Wtr-Digital Micrometer, Electronic Digital Micrometer	01/06/2016	\$483.50
327	Grainger Total				\$3,970.55
328	Grand Rental Station	62533	Strts-Walk-behind Saw, Blade, Water Hose	02/03/2016	\$130.00
329	Grand Rental Station Total				\$130.00
330	Green Guard	5063991	Admin-Medical Supplies	02/29/2016	\$69.30
331	Green Guard Total				\$69.30
332	Green Machine Lawn & Landscaping, The	022316-#1	Fac-Removed Overgrown Bushes along W 1st St between Oak/Cherry	02/23/2016	\$1,850.00
333	Green Machine Lawn & Landscaping, The Total				\$1,850.00
334	Hach Company	9782620	WWTP-Bnch Svc DR3900	02/05/2016	\$678.00
335	Hach Company Total				\$678.00
336	Haier Plumbing & Heating	122474	Wtr-Supplies for Main Breaks	01/21/2016	\$180.00
337	Haier Plumbing & Heating Total				\$180.00
338	HD Supply Waterworks Ltd	F103747	Wtr-Reider Rd Water Main Ext Project	02/09/2016	\$594.00
339		F115392	Wtr-Reider Rd to Hageman Wtr Main Extension	02/11/2016	\$66.78
340	HD Supply Waterworks Ltd Total				\$660.78
341	Heros in Style	143534	EMS-Uniform Lab Coat/Holley, Jim	11/02/2015	\$24.99
342		143607	PD-Uniforms/Mojzis, M	11/04/2015	\$153.15
343		144446	FD-Uniforms/Henson, T	12/02/2015	\$417.86
344		146233	FD-Uniforms/Hubbard, D	01/27/2016	\$571.20

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345	Heros in Style	146337	FD-Uniforms/White, B	02/01/2016	\$112.88
346		146425	EMS-Uniforms/McClain, T	02/04/2016	\$207.96
347		146480	FD-Uniforms/Valentine, J	02/05/2016	\$373.43
348		146488	FD-Uniforms/Saunders, B	02/05/2016	\$336.37
349		146531	PD-Uniforms/Berry, M	02/08/2016	\$100.00
350		146705	FD-Uniforms/Saunders, B	02/15/2016	\$78.49
351		146745	EMS-Uniforms/McClain, T	02/16/2016	\$217.92
352		147116	FD-Uniforms/Miller, S	02/27/2016	\$175.93
353	Heros in Style Total				\$2,770.18
354	Hilton Garden Inn	Jan2016-F&B	January 2016 Rebate Agreement	02/25/2016	\$413.23
355		Jan2016-H/M	January 2016 Rebate Agreement	02/25/2016	\$2,427.91
356	Hilton Garden Inn Total				\$2,841.14
357	Homefield Energy	96449416021	Monthly Utilities	02/24/2016	\$29,946.45
358	Homefield Energy Total				\$29,946.45
359	Horner & Shifrin Inc	020816-#7	St E's-Professional Services	02/08/2016	\$9,475.17
360		5294	St E's-Svcs Performed Prior to January 31, 2016	02/09/2016	\$12,556.50
361	Horner & Shifrin Inc Total				\$22,031.67
362	Hughes Customat Inc	57594	Strts,Wtr-Mat Service	02/09/2016	\$44.61
363		57595	IT-Mat Service	02/09/2016	\$16.16
364		57598	Swr-Mat Service	02/09/2016	\$36.81
365		59312	Strts,Wtr-Mat Service	02/23/2016	\$44.61
366		59313	IT-Mat Service	02/23/2016	\$16.16
367		59316	Swr-Mat Service	02/23/2016	\$36.81
368		557778	Strts,Wtr-Mat Service	02/04/2016	\$90.00
369		Hughes Customat Inc Total			
370	Hutchison, Mary Jeanne	020915	Travel Reimb Request/IPRA Conference	02/09/2016	\$27.50
371		092815-022816	MILEAGE REIMBURSEMENT	02/28/2016	\$927.00
372	Hutchison, Mary Jeanne Total				\$954.50
373	IL American Water Co	0114-021016	Monthly Water Charges	02/12/2016	\$301,616.52
374		0115-021116	FD,EMS-Monthly Utilities	02/12/2016	\$326.20
375		0202-030116	FD,EMS-Monthly Utilities	02/02/2016	\$24.94
376	IL American Water Co Total				\$301,967.66
377	IL Fire Chiefs Assn	16-506	FD-2016 Annual Membership Dues	01/29/2016	\$200.00
378	IL Fire Chiefs Assn Total				\$200.00
379	Int'l Council of Shopping Ctrs	1212460-021916	EconDev-Membership Dues (3 Years Thru 1/31/19)	02/19/2016	\$270.00
380		1277574/Shekell	CDD-Membership Dues/Shekell, Ted	02/19/2016	\$50.00
381	Int'l Council of Shopping Ctrs Total				\$320.00
382	IPOC	120815-Repl2	CDD-12/2/15 IPOC Mtg/Jerry McNulty & Jeff Stehman	12/08/2015	\$80.00
383	IPOC Total				\$80.00
384	Itron	404160	Wtr/Swr-Qtrly Maintenance	02/10/2016	\$2,268.12
385	Itron Total				\$2,268.12
386	Jack Schmitt Chevrolet	459484	Wtr-Lever	02/10/2016	\$89.00
387	Jack Schmitt Chevrolet Total				\$89.00

	A	B	C	D	E
388	John Deere Financial	1873439	Pks/Rec-Frostbreaker Gripping Gloves	01/18/2016	\$23.96
389	John Deere Financial Total				\$23.96
390	Koch, Craig	020816	Employee Computer Procurement	02/08/2016	\$1,093.16
391	Koch, Craig Total				\$1,093.16
392	Kohnen AC & Heating Inc	21533	WWTP-Service Call, Labor, Thermal Cutout Kit	02/05/2016	\$863.00
393	Kohnen AC & Heating Inc Total				\$863.00
394	Korte & Luitjohn Construction	3	Swr-Contract Work for Misty Valley Lift Station	01/22/2016	\$50,170.00
395	Korte & Luitjohn Construction Total				\$50,170.00
396	Kruep Const Inc	022416	FD-Picture Frame Front of Entrance	02/24/2016	\$731.00
397	Kruep Const Inc Total				\$731.00
398	Lebanon Auto Parts	7753-51852	Strts-BWP Sydr Fitting	02/23/2016	\$7.16
399	Lebanon Auto Parts Total				\$7.16
400	Lebanon-Seibert Electric LLC	4567	Wtr-Oil Filters	02/18/2016	\$22.50
401		4573	Swr-Block Heater for Generator	02/25/2016	\$140.00
402	Lebanon-Seibert Electric LLC Total				\$162.50
403	Lickenbrock & Sons Inc	43662	Sportspark-Soccer Goal Repairs	02/24/2016	\$40.77
404		43663	Strts-Tire Rack Materials	02/25/2016	\$324.44
405	Lickenbrock & Sons Inc Total				\$365.21
406	Lou Fusz Soccer Club	020116	Pks/Rec-Kasten U12B Soccer Tournament	02/01/2016	\$775.00
407		021516	Pks/Rec-Nieroda U9G Soccer Tournament	02/15/2016	\$650.00
408	Lou Fusz Soccer Club Total				\$1,425.00
409	Lowenbaum Partnership LLC	79755	HR,EMS,Strts-Personnel Matters	01/31/2016	\$2,423.75
410		79756	EMS,Strts-Personnel Matters	01/31/2016	\$4,837.50
411	Lowenbaum Partnership LLC Total				\$7,261.25
412	MABAS Division 32	1L16-3218	FD-2016 IL MABAS Dues	02/15/2016	\$250.00
413	MABAS Division 32 Total				\$250.00
414	MAC Electric Inc	3778	CityHall-Labor and Material to Replace GFCI's, Emergency Light	02/15/2016	\$1,273.59
415	MAC Electric Inc Total				\$1,273.59
416	Maclair Asphalt Sales LLC	236	MFT-Cold Patch	02/08/2016	\$4,384.80
417	Maclair Asphalt Sales LLC Total				\$4,384.80
418	Madison County Sand LLC	4029	Strts-Sand	02/15/2016	\$48.48
419	Madison County Sand LLC Total				\$48.48
420	Marketing by Melissa	9	Pks/Rec-Website Updates, Social Media, Marketing	02/01/2016	\$2,000.00
421	Marketing by Melissa Total				\$2,000.00
422	McBeth, Nathan	022916	Travel Reimb Request/IPRA Conf	02/29/2016	\$11.06
423	McBeth, Nathan Total				\$11.06
424	Medstar	20160215001	EMS-ACLS Update Course	02/15/2016	\$200.00
425	Medstar Total				\$200.00
426	Memorial Hospital	EMS-325	EMS-January ITLS Fees and Books	02/18/2016	\$170.00
427	Memorial Hospital Total				\$170.00
428	Menard Inc	90195-Bal	Swr-Shorted Original Invoice	12/23/2015	\$1.00
429		91214	Swr-Heat Shrink, Electrical Solder, Wire Stripper, Hammer	01/07/2016	\$34.44
430		93990	Swr/WWTP-Galvanized Pail, Whisk Broom, Sand	02/10/2016	\$23.42

	A	B	C	D	E
431	Menard Inc	94178	Wtr-Replacement Tools	02/12/2016	\$111.38
432		95306	Wtr-Scale Master Measurer	02/25/2016	\$49.87
433	Menard Inc Total				\$220.11
434	Metro East Legacy	020916	Pkw/Rec-Marchese U8B Soccer Tournament	02/09/2016	\$495.00
435		022516	Pks/Rec-Engel U9G Soccer Tournament	02/25/2016	\$495.00
436	Metro East Legacy Total				\$990.00
437	Meurer Brothers Inc	71786	Pks/Rec,Strts-Hazard Prune Tulip Trees, Oak, Pin Oaks	02/23/2016	\$4,300.00
438		71799	Pks/Rec-Remove Pin Oak by Light Pole, Remove Stump	02/26/2016	\$1,100.00
439		71800	Strts-Remove Red Maple due to Raising Sidewalk, Grind Stump	02/26/2016	\$350.00
440		71801	Strts-Remove 5 Maple Trees, Grind Out Stumps	02/26/2016	\$2,550.00
441	Meurer Brothers Inc Total				\$8,300.00
442	Micro Format Inc	120093	PD-Full Sheet Thermal Paper	02/10/2016	\$101.00
443	Micro Format Inc Total				\$101.00
444	Microbiologics Inc	679707	Wtr-Escherichia Coli	02/23/2016	\$1,677.52
445	Microbiologics Inc Total				\$1,677.52
446	Midwest Municipal Supply	150054	Wtr-6" Hot Tap on A/C, Anchoring Cplg	02/09/2016	\$1,138.25
447		150277	Wtr-Watermain Break on Hollander/Longfellow	02/19/2016	\$1,743.44
448	Midwest Municipal Supply Total				\$2,881.69
449	Midwestern Propane Gas	23950	IT-Propane	01/29/2016	\$332.92
450	Midwestern Propane Gas Total				\$332.92
451	Missouri Petroleum Products Co LLC	36578	PropS-Fuel	02/04/2016	\$661.85
452	Missouri Petroleum Products Co LLC Total				\$661.85
453	Missouri Rush SC	022816	Pks/Rec-Ferrenback Tournament, U11G	02/28/2016	\$650.00
454	Missouri Rush SC Total				\$650.00
455	MTI Distributing Inc	1049290-00	Pks/Rec-Brake Cable for Zero Turn	02/05/2016	\$66.59
456	MTI Distributing Inc Total				\$66.59
457	Musco Sports Lighting LLC	281298	Pks/Rec-Hesse Park Improvements	02/22/2016	\$33,711.60
458	Musco Sports Lighting LLC Total				\$33,711.60
459	MVI Inc	P-42472-0	Wtr/Swr-SCADA Services	11/16/2015	\$2,080.00
460		P-43664-0	Wtr/Swr-SCADA Services	01/29/2016	\$2,600.00
461		P-43824-0	Wtr/Swr-SCADA Services	02/09/2016	\$910.00
462		P-43928-0	Wtr/Swr-SCADA Services	02/15/2016	\$2,600.00
463		P-44046-0	Wtr/Swr-SCADA Services	02/22/2016	\$2,600.00
464	MVI Inc Total				\$10,790.00
465	N & W Horizontal Boring Co Inc	11123	Wtr-Reider Rd to Hageman Wtr Main Extension	02/05/2016	\$12,000.00
466	N & W Horizontal Boring Co Inc Total				\$12,000.00
467	National Research Center Inc	5783	EconDev-National Citizen Survey	02/22/2016	\$9,500.00
468	National Research Center Inc Total				\$9,500.00
469	Nat'l Directory of Fire Chiefs	2017 Update	FD-2017 Update Form	02/16/2016	\$149.00
470	Nat'l Directory of Fire Chiefs Total				\$149.00
471	NuWay Concrete Forms Troy LLC	909096	WWTP-Woven Stabilization Fabric, Turf Staples	02/19/2016	\$411.00
472	NuWay Concrete Forms Troy LLC Total				\$411.00
473	O'Fallon Fire Dept	4991	FD-Kitchen Supplies, Office Supplies	02/26/2016	\$117.74

	A	B	C	D	E
474	O'Fallon Fire Dept	5631	FD-Food	02/21/2016	\$58.77
475		6169	FD-Ice, Paper Towels, Toilet Tissue	02/29/2016	\$113.80
476	O'Fallon Fire Dept Total				\$290.31
477	O'Fallon Progress Inc	M0413826	CDD,EconDev-Advertisement	01/31/2016	\$260.75
478	O'Fallon Progress Inc Total				\$260.75
479	O'Fallon Winnelson Co	191716 00	Sportspark-Actuator Assy	02/10/2016	\$240.90
480	O'Fallon Winnelson Co Total				\$240.90
481	O'Fallon YMCA	021616	CrossFit Competition Sponsorship	02/16/2016	\$593.50
482	O'Fallon YMCA Total				\$593.50
483	O'Reilly Auto Parts	1151-148832	Strts-Fuel Filter, Intk Clnr	02/02/2016	\$32.02
484		1151-148854	Strts-Oil Filters, Air Filters, Fuel Filter	02/02/2016	\$57.14
485		1151-149047	Strts-Solenoids	02/03/2016	\$298.40
486		1151-149161	Strts-Silicone	02/04/2016	\$6.49
487		1151-149185	Strts-Brake Rotor, Metallic Pad	02/04/2016	\$237.46
488		1151-149187	Strts-Metallic Pad	02/04/2016	\$50.57
489		1151-149212	Strts-AT Filter Kit	02/04/2016	\$18.59
490		1151-149222	Strts-Metallic Pad, Brake Rotor, Switches Return	02/04/2016	-\$91.51
491		1151-149237	Strts-Credit for Returned Switches	02/04/2016	-\$65.96
492		1151-149312	Strts-Fuel cleaner	02/05/2016	\$9.99
493		1151-149360	Wtr-Batteries	02/05/2016	\$238.54
494		1151-149362	Strts-Oil Filters, Air Filters	02/05/2016	\$36.29
495		1151-149381	Strts-Battery Return	02/05/2016	-\$44.00
496		1151-149843	Wtr-Fuel Filter	02/08/2016	\$21.92
497		1151-150171	CDD-Wiper Blade	02/10/2016	\$27.98
498		1151-150446	PD-Vent Stick	02/12/2016	\$2.99
499		1151-150634	EMS-Additive, Gas AntiFreeze	02/13/2016	\$19.37
500		1151-151212	Strts-Glass Cleaner, Brushes, Protectant	02/17/2016	\$127.29
501		1151-151238	PD-Wiper Blade	02/17/2016	\$7.99
502		1151-151306	Strts-Mega Crimp Hyd Filters	02/17/2016	\$9.71
503		1151-151319	Strts-Oil Filters, Air Filters, Fuel, Filter, Wiper Blade	02/17/2016	\$70.97
504		1151-151410	Wtr-Ratchet, Protectant, Motor Oil	02/18/2016	\$79.99
505		1151-151482	Strts-Hyd Filters	02/18/2016	\$26.71
506		1151-151585	Strts-Hyd Filters	02/19/2016	\$37.68
507		1151-151591	Strts-Fuel Filter, Air Filters, Oil Filter, Hyd Filter	02/19/2016	\$138.06
508		1151-151593	Strts-Flasher	02/19/2016	\$30.38
509		1151-151735	Strts-Oil Filter, Air Filters, Mega Crimps	02/19/2016	\$62.76
510		1151-151930	Pks/Rec-Oil Filter	02/20/2016	\$11.32
511		1151-152669	Pks/Rec-Air Filter, Battery	02/24/2016	\$60.28
512		1151-152684	Swr-Battery	02/24/2016	\$119.27
513		1151-152697	Swr-Core Credit	02/24/2016	-\$22.00
514	O'Reilly Auto Parts Total				\$1,616.69
515	Orr, Richard	FY16-HS	FY2016 Healthy Spending Reimb	01/11/2016	\$75.00
516	Orr, Richard Total				\$75.00

	A	B	C	D	E
517	Paragon Micro Inc	363768	IT-Repl Video Card for PC	02/03/2016	\$144.99
518		640881	Pks/Rec-Monitor for New Park Employer	01/28/2016	\$112.99
519		641623	CDD-Adobe Creative Suite Renewal	02/19/2016	\$1,724.97
520		642250	IT-USB Hubs to Replenish Stock	02/09/2016	\$34.95
521		642438	PD-Printer Cartridge	02/09/2016	\$101.97
522		643314	Admin-Adobe Acrobat Standard DC	02/16/2016	\$251.99
523		644625	IT-Printer Cartridge	02/24/2016	\$78.99
524		644808	IT-Computer Display Adapters	02/24/2016	\$47.98
525		645076	Admin-Adobe Acrobat Standard DC	02/25/2016	\$251.99
526	Paragon Micro Inc Total				\$2,750.82
527	Paving Maintenance Supply Inc	I0187917	Strts-Sealant	02/02/2016	\$3,150.00
528		I0188032	Strts-Sealant	02/08/2016	\$2,940.00
529	Paving Maintenance Supply Inc Total				\$6,090.00
530	Personnel Evaluation Inc	17296	PD-January 2016 PEP Billing	01/31/2016	\$20.00
531	Personnel Evaluation Inc Total				\$20.00
532	Petty Cash	0108-022916	Pks/Rec-SIPRA Mtg Host, Office Supplies, SIPRA Mtg	02/29/2016	\$101.29
533		021716-Baum	PD-Postage/Baum, Shelby	02/17/2016	\$1.06
534		021716-Koch	PD-Clean the Polaris Used in an Investigation	02/17/2016	\$10.00
535		021816-Berry	PD-SIPCA Luncheon X 4	02/18/2016	\$40.00
536		021916-Hunter	PD-Spirals & Tabs for FOIA Request	02/19/2016	\$30.28
537		022316-Saunders	PD-Accordian Folders/Saunders, Shelby	02/23/2016	\$31.40
538		022616/VanHook	PD-Dinner Meeting/VanHook, E	02/26/2016	\$25.00
539		022916	CC-Parking, Ordinance Recording, Right of Way	02/29/2016	\$263.25
540		467331	CH-Reimb for Calendar/Evans, Vicki	01/19/2016	\$3.80
541		467332	CH-Jan Council of Mayors/True, Ed	02/03/2016	\$25.00
542		467333	CH-Notary Commission/Short, Jessica	02/16/2016	\$10.00
543		467334	CH-Maint Supplies/Powell, Bryan	02/18/2016	\$7.40
544		467335	CH-Lunch w/Airforce Planner/Shekell, Ted	03/01/2016	\$9.34
545		467336	CH-Feb 2016 Mileage/Fair, Maryanne	03/03/2016	\$17.28
546	Petty Cash Total				\$575.10
547	Pirtle, Lindsay	FY16-HS	FY2016 Healthy Spending Reimb	01/12/2016	\$70.42
548	Pirtle, Lindsay Total				\$70.42
549	Pitney Bowes Inc	5502901034	Admin-EZ Seal, Laserjet Ink	02/01/2016	\$84.76
550	Pitney Bowes Inc Total				\$84.76
551	Pitney Bowes Purchase Power	021816A	Wtr/Swr-B/C Bill Mailing	02/18/2016	\$1,854.89
552		021816B	Wtr/Swr-B/C Bill Mailing	02/18/2016	\$1,005.09
553		022616	Wtr/Swr-A/D Penalty Mailing	02/26/2016	\$767.05
554	Pitney Bowes Purchase Power Total				\$3,627.03
555	Poore-Christensen, Patrick	0022916	Travel Reimb Request/IPRA Conf	02/29/2016	\$12.08
556		022516	Pks/Rec-Travel Reimb Request/Active Software Conf	02/25/2016	\$6.00
557	Poore-Christensen, Patrick Total				\$18.08
558	Post Pack & Ship	OFCMAR2016	PW-Shipping	03/01/2016	\$16.99
559		OFDFEB2016	FD-Shipping	02/07/2016	\$94.30

	A	B	C	D	E
560	Post Pack & Ship Total				\$111.29
561	Prestige Commercial Services Inc	2945	KCCC,RSNP-February Cleaning Charge	02/02/2016	\$1,590.00
562	Prestige Commercial Services Inc Total				\$1,590.00
563	R E Pedrotti Co Inc	52516-OFALII	WWTP-Labor, Travel Time, Mileage	02/04/2016	\$430.00
564	R E Pedrotti Co Inc Total				\$430.00
565	R P Lumber Co Inc	1602-464450	Wtr-Patio Bricks	02/23/2016	\$225.75
566	R P Lumber Co Inc Total				\$225.75
567	Red-E-Mix LLC	770499	Strts-3000 PSI Footing/Wall	02/19/2016	\$318.00
568	Red-E-Mix LLC Total				\$318.00
569	Regency Conference Center, The	4277	Pkis/Rec-Daddy/Daughter Dance	02/16/2016	\$2,528.95
570	Regency Conference Center, The Total				\$2,528.95
571	Rejis Commission	INV0046319	IT-January 2016 Bill	01/31/2016	\$13,716.00
572		INV0046560	PD-Computer Services	02/15/2016	\$222.34
573	Rejis Commission Total				\$13,938.34
574	Renner, Justin	0117-021616	Reimb/Cell Phone Charges	02/16/2016	\$30.00
575		1217-011616	Reimb/Cell Phone Charges	01/16/2016	\$30.00
576	Renner, Justin Total				\$60.00
577	Revison Systems	022016	IT-Labor to Repl Camera, Booking Cell 1	02/20/2016	\$50.00
578		022616	IT-Labor to Repl Camera, Booking Cell 1	02/26/2016	\$50.00
579	Revison Systems Total				\$100.00
580	Ronnoco Coffee LLC	1001516459	PD/EMS-Coffee	02/26/2016	\$235.15
581		1001518365	Upstairs-Coffee	02/12/2016	\$84.78
582	Ronnoco Coffee LLC Total				\$319.93
583	S Shafer Excavating Inc	1953	CDD-Demolition and Removal of 220 W 5th St	02/08/2016	\$7,800.00
584	S Shafer Excavating Inc Total				\$7,800.00
585	Sams Club	1074	Wtr-Hitachi TV	01/21/2016	\$229.88
586		1474	Pks/Rec-Drinks	02/05/2016	\$30.16
587		1647	EMS-Batteries, Cascade	02/06/2016	\$46.94
588		1921	Lib-Children's Book Club	01/26/2016	\$19.96
589		2136	IT-Parks Security Camera Setup	01/29/2016	\$612.62
590		2150	Wtr,Strts-Pump House Supplies	02/11/2016	\$43.78
591		2729	Lib-Program Snacks	02/02/2016	\$28.94
592		2867	IT-Water/Snacks for GIS User Group Hosting	02/03/2016	\$16.86
593		3347	Vending Machine Supplies	02/18/2016	\$78.44
594		3416	FD-EPS EX5240	02/06/2016	\$479.84
595		4824B	Pks/Rec-Coffee Filters	01/21/2016	\$2.98
596		7221	PD-Beef Filet	02/15/2016	\$20.11
597		7222	PD-Return Credit	02/15/2016	-\$20.11
598		7831	IT-Office Supplies	02/05/2016	\$19.48
599		9376	Admin-Breakroom Supplies	01/26/2016	\$33.85
600		9596	Vending Machine Supplies	01/27/2016	\$115.46
601		987	PD-PRISONER MEALS	02/08/2016	\$136.88
602	Sams Club Total				\$1,896.07

	A	B	C	D	E
603	SCBAS	95575	FD-Hydrostatic Test for Cascade Cylinder, Labor, O Ring, Etc	02/09/2016	\$811.10
604	SCBAS Total				\$811.10
605	Service Express Inc	207222	IT-Qtrly Server Maint Contract	02/29/2016	\$2,907.00
606	Service Express Inc Total				\$2,907.00
607	SeVeN 13 Portable Welding & Metal Wo	21116	WWTP-Misc Repairs at North Lagoon	02/11/2016	\$1,773.50
608		4320	FD-Aluminum Bulkhead, Aluminum Trays, Alum Plates	02/11/2016	\$800.00
609	SeVeN 13 Portable Welding & Metal Works Total				\$2,573.50
610	Sheehan, Donald	1223-012216	Reimb/Cell Phone Charges	01/22/2016	\$30.00
611	Sheehan, Donald Total				\$30.00
612	Shiloh Valley Equip Co	01-53303	Cemetery-Gaskets	02/10/2016	\$19.75
613		01-53363	Pks/Rec-Gasket, Engine Cylinder Head Gasket	02/11/2016	\$7.91
614		01-53460	Swr-Hyd Oil	02/16/2016	\$731.30
615		01-53542	Strts-Hyd Fitting	02/19/2016	\$39.36
616		01-53575	Pks/Rec-Parts for Small JD Tractor	02/20/2016	\$48.70
617	Shiloh Valley Equip Co Total				\$847.02
618	Shur Clean Carpet Care	Jan 2016	CH,Dep,Pks,FD-January 2015 Mat Rental	02/10/2016	\$204.00
619	Shur Clean Carpet Care Total				\$204.00
620	Siebert, Michael	0102-020116	Reimb/Cell Phone Charges	02/01/2016	\$45.00
621		0202-030116	Reimb/Cell Phone Charges	03/01/2016	\$45.00
622		1202-010116	Reimb/Cell Phone Charges	01/01/2016	\$45.00
623	Siebert, Michael Total				\$135.00
624	SiteOne Landscape Supply LLC	74593487	Sportspark-Swing Tube, Spiral Barb Elbow	03/19/2016	\$26.11
625	SiteOne Landscape Supply LLC Total				\$26.11
626	Sitzes, Carolyn	56723	Pks/Rec-Reimb for Garden Club Supplies	02/03/2016	\$46.75
627	Sitzes, Carolyn Total				\$46.75
628	SLYSA	10143	Pks/Rec-2016 Spring Season, U9B	02/01/2016	\$1,219.00
629		10195	Pks/Rec-2016 Spring Season, U10B	02/01/2016	\$1,219.00
630		10247	Pks/Rec-GuzmanWood U11B League Fee	02/01/2016	\$1,235.00
631		10763	PksRec-Rust U12G League Fee	02/01/2016	\$1,825.00
632	SLYSA Total				\$5,498.00
633	Solarwinds Inc	IN261163	IT-License Renewal	02/09/2016	\$2,227.00
634	Solarwinds Inc Total				\$2,227.00
635	Southern Illinois Soccer Assn	5153	Pks/Rec-Referee Fees, U9G Engel, U10G Engel	02/22/2016	\$600.00
636	Southern Illinois Soccer Assn Total				\$600.00
637	Spectra Graphics Inc	28610	Admin-Travel Mugs	02/17/2016	\$445.44
638		28650	Pks/Rec,Sportspark-Crew Leaders, Sports Crew Seasonal Uniforms	02/24/2016	\$1,437.55
639	Spectra Graphics Inc Total				\$1,882.99
640	St Clair Service Co	100757	Sportspark-Unleaded Fuel 99.00 Gal @ \$1.27 a Gal.	01/25/2016	\$316.01
641		10966	PW-Diesel	02/24/2016	\$1,225.34
642	St Clair Service Co Total				\$1,541.35
643	St Clair/Monroe County Fire	16-137	FD-2016 Dues	02/15/2016	\$50.00
644	St Clair/Monroe County Fire Total				\$50.00
645	St Louis Scott Gallagher	021516	Pks/Rec-Cassidy U17B Tournament	02/15/2016	\$1,050.00

	A	B	C	D	E
646	St Louis Scott Gallagher	0401-040316	Pks/Rec-Engel U17B Tourney	02/15/2016	\$1,050.00
647	St Louis Scott Gallagher Total				\$2,100.00
648	Standard Companies, The	021616	FD-Insurance Premiums	02/16/2016	\$332.95
649	Standard Companies, The Total				\$332.95
650	State Industrial Products Corp	97655459	WWTP-State Biomate	02/09/2016	\$1,634.00
651	State Industrial Products Corp Total				\$1,634.00
652	Stevenson, Anne	1219-011816	Reimb/Cell Phone Charges	01/18/2016	\$30.00
653	Stevenson, Anne Total				\$30.00
654	SW Electric Cooperative Inc	020516	Strts-Witte Farms Utilities	02/05/2016	\$389.64
655	SW Electric Cooperative Inc Total				\$389.64
656	Teklab Inc	182754	WWTP-Pet Dairy Weekly	02/15/2016	\$613.23
657		182948	WWTP-Pet Dairy Weekly	02/22/2016	\$613.23
658		183143	WWTP-Pet Dairy Weekly	02/29/2016	\$495.26
659		183307	WWTP-NPDES Discharge Zinc	02/29/2016	\$1,030.00
660	Teklab Inc Total				\$2,751.72
661	Terminix	352076169	FD-Pest Control, 528 W Hwy 50	01/22/2016	\$45.00
662		352076170	FD-Pest Control/106 E Washington St	01/22/2016	\$42.00
663		352076721	FD/EMS-Pest Control, 102 Oak St	01/23/2016	\$38.00
664	Terminix Total				\$125.00
665	Thomas Scientific Inc	858048	WWTP-Lab Supplies	02/11/2016	\$36.00
666		861031	WWTP-Hydrochloric Acid, Gloves	02/17/2016	\$145.47
667		863359	WWTP-Oven Air Forced	02/22/2016	\$915.00
668	Thomas Scientific Inc Total				\$1,096.47
669	Thomson West	833381383	WEST INFORMATION CHARGES	01/31/2016	\$296.15
670	Thomson West Total				\$296.15
671	TrueLine Communications	10952	PD-Jotto Desk Repl Swing Arm	02/12/2016	\$49.00
672	TrueLine Communications Total				\$49.00
673	TSS Photography	1372	Pks/Rec-Daddy Daughter Dance Photography	02/22/2016	\$385.00
674	TSS Photography Total				\$385.00
675	Tyco Global Financial Solutions	4534-Interest	Interest-Fire Alarm & Intrusion System	02/16/2016	\$307.29
676		4534-PMA	PMA-Fire Alarm & Intrusion System	02/16/2016	\$1,528.08
677		4534-Principal	Principal-Fire Alarm & Intrusion System	02/16/2016	\$1,258.50
678	Tyco Global Financial Solutions Total				\$3,093.87
679	Tyler Technologies	48157	FD-Aegis 2016 Customer Conference/Valentine, J	02/22/2016	\$2,065.00
680		48158	FD-Aegis 2016 Customer Conference/Saunders, B	02/22/2016	\$2,065.00
681	Tyler Technologies Total				\$4,130.00
682	United Communications Corp/US Firecor	813102	FD-Warranty Repairs	02/05/2016	\$201.87
683	United Communications Corp/US Firecom Total				\$201.87
684	USA Blue Book	859711	WWTP,Wtr-Lab Supplies	01/29/2016	\$85.88
685		874009	Wtr,WWTP-Hach Sample Cells	02/16/2016	\$196.88
686	USA Blue Book Total				\$282.76
687	Vandale, Jennifer	1026-112515	Reimb/Cell Phone Charges	11/29/2015	\$30.00
688		1126-122515	Reimb/Cell Phone Charges	12/29/2015	\$30.00

	A	B	C	D	E
689	Vandale, Jennifer Total				\$60.00
690	Verizon Wireless	9760681240	Monthly Cell Phone Charges	02/18/2016	\$6,619.64
691	Verizon Wireless Total				\$6,619.64
692	Village of Shiloh	1217-012016	FD-Utilities/102 N Oak St	01/21/2016	\$224.47
693		1218-012016	FD-Utilities/102 N Oak St	01/26/2016	\$358.43
694	Village of Shiloh Total				\$582.90
695	Wal-Mart	1453B	Pks/Rec,Sportspark-Frames for Park Maps	02/03/2016	\$165.62
696		1565	EMS-Return Credit	02/10/2016	-\$59.07
697		1566	EMS-Drug Cabinets for Restock Room	02/10/2016	\$54.77
698		2320	PD-Phone Case	01/13/2016	\$43.10
699		2353B	PD-PRISONER MEALS	02/06/2016	\$20.00
700		2898B	PD-Evidence Storage	02/01/2016	\$13.97
701		2969	PD-Evidence Storage	02/01/2016	\$27.94
702		3020	Pks/Rec-Supplies for Bulletin Board	02/10/2016	\$9.75
703		4113	Wtr-Clipboard, Binders, Flex Ruler	02/02/2016	\$9.25
704		4845B	EMS-Cabinets	02/10/2016	\$59.07
705		4894	Pks/Rec-Antenna, TV, Cables, Mount, Microwave, Table, Cart	01/22/2016	\$466.65
706		5734	Wtr,Strts-Office Supplies	01/31/2016	\$14.09
707		6067	PD-Dog Food for Support Garage	02/07/2016	\$13.98
708		6067B	PD-Shower Curtain for Men's Locker Room	02/08/2016	\$14.94
709		7408	PD-Return Credit	01/13/2016	-\$43.10
710		7409	PD-Sgt's Cell Phone Case	01/13/2016	\$39.96
711		8571	PD-Bleach, Mold Remover	01/25/2016	\$7.84
712		9423	Lib-Strips 2	02/02/2016	\$5.36
713	Wal-Mart Total				\$864.12
714	Warning Lites of Southern Illinois LLC	4459	Strts-Telespar Posts, Stub for Telespar Post	02/16/2016	\$1,690.00
715		4532	Strts-Zephyr Sign Stand, Mesh Rollup Sign	02/29/2016	\$367.28
716	Warning Lites of Southern Illinois LLC Total				\$2,057.28
717	Watson's Office City	12509-1	Finance-Envelopes	02/15/2016	\$147.50
718	Watson's Office City Total				\$147.50
719	Whelen Engineering Co Inc	917658	FD-Snap In Halo Bulbs	02/02/2016	\$50.40
720	Whelen Engineering Co Inc Total				\$50.40
721	White, Kacie	FY16-HS	FY2016 Healthy Spending Reimb	01/25/2016	\$75.00
722	White, Kacie Total				\$75.00
723	Wireless USA	240626	PD-Flat Rate Repair	02/12/2016	\$450.00
724		240627	PD-Flat Rate Repair	02/12/2016	\$375.00
725		240628	PD-Parts Purchase	02/12/2016	\$54.00
726		240889	PD/EMS-March 2016 Service Contract	02/19/2016	\$1,398.00
727		240930	PD-Flat Rate Repair	02/19/2016	\$375.00
728	Wireless USA Total				\$2,652.00
729	Witmer Public Safety Group Inc	E1428936	FD-Uniforms	01/14/2016	\$326.45
730		XE1428936	FD-Parka Jackets w/Removable Liners	02/03/2016	\$49.99
731	Witmer Public Safety Group Inc Total				\$376.44

	A	B	C	D	E
732	Work Center Inc, The	327	EMS-Testing/Hendricks, Steven D	02/11/2016	\$175.00
733		331	PD/EMS,Strts-Testing	01/20/2016	\$600.00
734	Work Center Inc, The Total				\$775.00
735	XVIII Wheelers Truck Washes	43713846273	Strts-Truck Wash	01/25/2016	\$83.00
736	XVIII Wheelers Truck Washes Total				\$83.00
737	Zoll Medical Corporation	2338002	EMS-AutoPulse Battery	02/04/2016	\$1,698.09
738	Zoll Medical Corporation Total				\$1,698.09
739	Grand Total				\$916,080.29