

CITY OF O'FALLON

GARY L. GRAHAM

Mayor

PHILIP A. GOODWIN

City Clerk

Walter Denton

City Administrator

DAVID H. HURSEY

City Treasurer

ALDERMAN

Gene McCoskey Ward 1 John Drolet Ward 4

Richie Meile Ward 1 Michael Bennett Ward 5

Ed True Ward 2 Courtney Cardona Ward 5

Jerry Albrecht Ward 2 Jim Hursey Ward 6

Jerry Mouser Ward 3 Ray Holden Ward 6

Kevin Hagarty Ward 3 David Cozad Ward 7

Herb Roach Ward 4 Harlan Gerrish Ward 7

CITY COUNCIL MEETING

A G E N D A

Monday, March 16, 2015

7:00 P.M. – Council Chambers

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES – [March 2, 2015](#)

V. PUBLIC HEARING – Tax Increment Financing Redevelopment Plan and Project for the proposed Route 50/Scott-Troy Road Redevelopment Project Area

VI. REPORTS

A. Residents of O'Fallon – This portion of the City Council meeting is reserved for any resident wishing to address Council. The Illinois Open Meetings Act (5 ILCS 120/1) mandates NO action shall be taken on matters not listed on this agenda, but Council may direct staff to address the topic or refer the matter to a committee. Please provide City Clerk with name & address; speak into microphone; limit presentation to 3 minutes; and avoid repetitious comments. Thank you.

B. Clerk's Report

1. Four requests from the O'Fallon Moose Lodge #2608 to conduct raffles for coins and cash
2. Request from Laverna Evans PTO to conduct a raffle on March 28, 2015 for cash
3. Request from O'Fallon/FVH Lion's Club to conduct a roadblock on October 9th from 7:30 – 9:30 a.m. and 3:00- 6:30 p.m. as well as October 10th from 7:30 – 10:00 a.m. at the intersections of Smiley and State and Lincoln and State

C. Mayor's Report

1. Recognition of Lt. Kerry Andrews
2. This month's meeting of the Southwestern Illinois Council of Mayors is on Thursday, March 26th at the East Carondelet Community Center. Please submit your reservation request to Jamie by March 20th, if you plan to attend.

VII. RESOLUTIONS –

VIII. ORDINANCES

A. 1st reading

B. 2ND Reading – (The following can be seen by viewing the March 2nd agenda: <http://www.ofallon.org/city-council/agenda/city-council-25>)

1. Ord. declaring certain vehicles and equipment as surplus: 2001 Dodge Ram 2500, VIN 3B7KF26Z41M276446 and 2004 Freightliner Air Sweeper, VIN 1FVAB6BV84DN10688, and miscellaneous computer and cellphones
2. Ord. amending Title XI, Chapter 116, Section 116.18 (C), fee for H-1 Liquor License, \$700 for a profit entity and \$400 for a not-for-profit entity

IX. STANDING COMMITTEES

1. Community Development – *Minutes Attached* – **Motion** to approve the Special Event request from St. Nicholas Church to hold a NickFest Festival on May 15 – May 16, 2015, includes alcohol sales and conditions (Click here to view the staff [report](#), [memo](#), and [application](#))

Motion to approve the Special Event request from Ace Hardware to hold a greenhouse event from March – June 30, 2015, with conditions (Click here to view the staff [report](#), and [application](#))

Motion to approve the Special Event requests from Frieze Harley-Davidson to hold several events on March 28th, May 16th, May 17th, June 19, August 21, September 12th and September 13, 2015, with conditions (Click here to view the staff [report](#), and [application](#) for Anniversary Bash, [application](#) for Open House, [application](#) for Cancer Benefit, [application](#) for Friday Night Live, and [application](#) for New Model Year)

2. Public Works
3. Public Safety – *Minutes Attached*
4. Finance and Administration
5. Parks/Environment – *Minutes Attached*

X. EXECUTIVE SESSION – Occasionally, the Council may go into closed session in order to discuss such items covered under 5 ILCS 120/2 (b) which are as follows: Legal Matters; Purchase, Lease or Sale of Real Estate; Setting of a price for sale or lease of property owned by the public body; Employment/appointment matters; Business matters or Security/criminal matters and may possibly vote on such items after coming out of closed session.

XI. ACTION TAKEN ON EXECUTIVE SESSION ITEMS

XII. ADJOURNMENT

**O'FALLON CITY COUNCIL
MINUTES OF THE REGULAR COUNCIL MEETING
Draft March 2, 2015**

The regular meeting was called to order at 7:00 p.m. by Mayor Graham who led the Council in "The Pledge of Allegiance to the Flag."

Philip Goodwin, City Clerk, called the roll: Gene McCoskey, present; Richie Meile, present; Ed True, present; Jerry Albrecht, present; Jerry Mouser, excused; Kevin Hagarty, present; John Drolet, present; Herb Roach, present; Michael Bennett, present; Courtney Cardona, excused; Jim Hursey, present; Ray Holden, present; David Cozad, present; Harlan Gerrish, present. A quorum was declared present.

APPROVAL OF MINUTES: Mayor Graham asked for approval of the minutes. Motion was made by J. Albrecht and seconded by E. True to approve the minutes of February 17, 2015. All ayes. Motion carried.

PUBLIC HEARING – None scheduled.

RESIDENTS: Mayor Graham invited any resident who wished to speak to come forward.

Lindsay Steely stepped forward to voice her support for the City's consideration of a lease of the water and sewer systems. She researched the leasing option and found that it makes sense. The Strategic Plan is a good business plan she found. She said the Family Sports Park is the best thing the city has ever done. She said she found that it makes good business sense to try the lease option other than raising taxes. She said she has been working on a website called [voteyespleaseofallon](http://voteyespleaseofallon.com). She asked that you vote "yes" for the upcoming referendum.

Abrahm Mayo came forward and stated that he started the website that Lindsey mentioned, as well as a Facebook page. He said he learned in his research that O'Fallon buys the water from Illinois American Water, which is one of the lease companies. He said that the brochures that the city workers had handed out had inaccurate information. He is concerned that city workers used city resources to distribute the misinformation.

Kae Zelms, treasurer for the Citizens for Action replied that it is not just city workers, her group and the UCM – United Congregation of the Metro East are part of it. She invites all to come out to the O'Fallon Township Building on March 9th and March 25th from 7-8 p.m. to their meeting.

Terry Lysakowski also spoke about his concern that the laborers would have to take certification tests again, since their certification will not be valid if they do not work for a public entity. Mayor Graham said he would look into it. T. Lysakowski was also

concerned that the office workers could lose their jobs, and Mayor Graham said they would not.

REPORTS:

Clerk's Report: City Clerk Goodwin read the following requests:

1. Request from the Knights of Columbus to conduct a raffle for hams and another one for a gas grill from March 3 – April 3, 2015
2. Request from Lifelong Music in O'Fallon Schools to conduct a raffle for cash on March 10, 2015
3. Request from St. Nicholas Church to conduct a raffle for a cash prize from March 3 – May 16, 2015
4. Request from the American Legion Post 137 to conduct a roadblock at the intersection of State and Lincoln and State and Smiley on May 16, 2015 from 9:00 a.m. – 12:00 p.m.
5. Request from the Knights of Columbus, Council 4239 to conduct a roadblock at the intersection of State and Lincoln and State and Smiley on September 18th from 7:00 – 9:00 a.m. and 4:00 – 6:00 p.m., as well as September 19th from 8:00 a.m. – 12:00 p.m.
6. Request from the Senior Citizens Club of O'Fallon to conduct a raffle for quilts, cash, and other prizes from April 1 – September 16, 2015
7. Request from Marie Schaefer Elementary School to conduct a raffle for Razor scooters, Android tablets and a Lego set from March 3 – March 18, 2015
8. Request from Marie Schaefer Elementary School to conduct a raffle for gift cards, Bed & Breakfast, dinner and a movie, and other prizes from March 3 – March 18, 2015

Motion by M. Bennett and seconded by E. True to approve. All ayes. Motion carried.

Mayor's Report: Mayor Graham said that tomorrow and Wednesday night at the Public Safety Building from 5 – 7 p.m., we are having a public forum to show why the city is considering a lease.

RESOLUTIONS:

Motion by J. Albrecht and seconded by M. Bennett to consider Items 1 – 5 under the Omnibus Agreement. All ayes. Motion carried.

ITEM 1 – Resolution authorizing the Mayor to enter into an agreement with Volkert, Inc. for real estate appraisals limited to not exceed \$50,000 in value for any separate task or work order

ITEM 2 – Resolution authorizing the Mayor and City Clerk to execute a joint agreement with the Illinois Department of Transportation (IDOT) for the construction of a turn lane and intersection improvements along W. Hwy 50, as well as authorizing the City Clerk to execute an IDOT resolution form approving the use of local Motor Fuel Tax (MFT) in the amount of \$815,100 for support of the project

ITEM 3 – Resolution authorizing the Mayor to sign an Illinois Department of Transportation (IDOT) local agency agreement for Federal participation, an agreement with Thouvenot, Wade and Moerchen, Inc. (TWM) in the amount of \$46,270 and MFT support in the amount of \$400,000; for the Seven Hills Road sidewalk extension

ITEM 4 – Resolution authorizing the Mayor to sign an Illinois Department of Transportation (IDOT) local agency agreement for Federal participation, an agreement with Rhutasel & Associates in the amount of \$31,000 for engineering services, and MFT support in the amount of \$300,000; for the 2015 Safe Routes to school improvements

ITEM 5 – Resolution urging the Governor and General Assembly to protect full funding of Local Government Distributive Fund Revenues

Motion by J. Albrecht and seconded by J. Hursey to approve Items 1 – 5 under the previous Omnibus Agreement.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Albrecht, aye; Hagarty, aye; Drolet, aye; Roach, aye; Bennett, aye; Hursey, aye; Holden, aye; Cozad, aye; Gerrish, aye. Ayes – 12; Nos – 0. All ayes. Motion carried.

Mayor Graham stated that item 5 is on the agenda as cities have had to have a balanced budget, but the governor is proposing to take 50%. He said the State is balancing its budget on the backs of the cities.

ORDINANCES:

1st Reading – Motion by J. Albrecht and seconded by M. Bennett to consider on 1st Reading, Item 6, an Ordinance declaring certain vehicles and equipment as surplus: 2001 Dodge Ram 2500, VIN 3B7KF26Z41M276446 and 2004 Freightliner Air Sweeper, VIN 1FVAB6BV84DN10688, and miscellaneous computer and cellphones. All ayes. Motion carried.

Motion by J. Albrecht and seconded by M. Bennett to consider on 1st Reading, Item 7, an Ordinance amending Title XI, Chapter 116, Section 116.18 (C), fee for H-1 Liquor License, \$700 for a profit entity and \$400 for a not-for-profit entity.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Albrecht, aye; Hagarty, aye; Drolet, aye; Roach, aye; Bennett, aye; Hursey, aye; Holden, aye; Cozad, aye; Gerrish, aye. Ayes – 12; Nos – 0. All ayes. Motion carried.

2nd Readings – No 2nd reading Ordinances brought forward.

STANDING COMMITTEES –

Community Development: J. Albrecht stated they will meet with the Nickfest committee prior to next Monday's meeting at the Public Safety building.

Public Works: Motion by R. Meile and seconded by M. Bennett to approve the purchase of the storage building materials and erection at 8645 E. Hwy 50 from Tru-Built in the amount of \$86,500.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Albrecht, aye; Hagarty, aye; Drolet, aye; Roach, aye; Bennett, aye; Hursey, aye; Holden, aye; Cozad, aye; Gerrish, aye. Ayes – 12; Nos – 0. All ayes. Motion carried.

R. Meile announced that they will meet March 23rd at the Public Safety Building at 7:00 p.m.

Finance/Administration: M. Bennett said they have kicked off the budget approval process that they have been working on all year long.

Motion by M. Bennett and seconded by J. Albrecht to approve Warrant #320 in the amount of \$962,152.39.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Albrecht, aye; Hagarty, aye; Drolet, aye; Roach, aye; Bennett, aye; Hursey, aye; Holden, aye; Cozad, aye; Gerrish, aye. Ayes – 12; Nos – 0. All ayes. Motion carried.

Public Safety: K. Hagarty said they will meet at 5:00 p.m. March 9th at the Public Safety Building.

Parks and Environment: E. True said they will meet March 9th at 6:00 p.m. at the Public Safety Building to go over the budget.

EXECUTIVE SESSION: No closed session.

ADJOURNMENT: Motion by J. Albrecht and seconded by M. Bennett to adjourn. All ayes. Motion carried.

The meeting was adjourned at 7:25 p.m.

Submitted by,

Philip A. Goodwin
City Clerk

Minutes recorded by
Maryanne Fair, Deputy City Clerk
Proper notice having been duly given



**DRAFT MINUTES
COMMUNITY DEVELOPMENT COMMITTEE
7:00 PM Monday, March 9, 2015**

Minutes of a regular meeting of the Community Development Committee of the City of O'Fallon, held at the Public Safety Building, 285 N. Seven Hills Road, O'Fallon, Illinois.

CALL TO ORDER: 7:00 PM

- I) **Roll Call** – *Committee members:* Jerry Albrecht, Gene McCoskey, David Cozad, Ray Holden, Harlan Gerrish, and Jerry Mouser. *Other Elected Officials Present:* Ed True, Mike Bennett, Richie Meile, Herb Roach, Kevin Hagarty, and John Drolet. *Staff:* Pam Funk, Ted Shekell, Sandy Evans, Justin Randall, Eric Van Hook, Mick Hunter, Mark Berry, Rob Schmidtke, and Jim Cavins. *Visitors:* Charlie Pitts, Vern Malare, Tom Faulkner and Amy Ballance.

- II) **Approval of Minutes from Previous Meeting** – All ayes. Motion carried.

- III) **Items Requiring Council Action**
 - A. SEPA – St. Nicholas NickFest Festival (Motion) – Justin Randall provided the Committee with a brief update for the special event permit for St. Nicholas Catholic Church in May. Police Chief Van Hook added the Police Department and the parish have come to an agreement to increase the safety of the event and the surrounding residences. The committee recommended approval with a vote of 6-0.

 - B. SEPA – Ace Hardware Temporary Greenhouse – Justin Randall brief explanation on special event for Ace Hardware and indicated it was consistent with previous approvals. No concerns were raised. The committee recommended approval with a vote of 6-0.

 - C. SEPA – Frieze Harley-Davidson Multiple Events (Motion) – Justin Randall gave a brief overview of the six events proposed by Frieze needing Council approval. For the 20th Annual Cancer Benefit Ride on May 17th the organizers are requesting a police presence to begin the ride leaving the Green Mount Road business location. The two Friday Night LIVE events are June 19th and August 21st from 5 PM to 10 PM. The events would serve alcohol and a live band from 6 PM to 10 PM. The events are consistent with the 2014 Special Event Permits for Frieze Harley-Davidson. The committee recommended approval of the Special Event Permits with a vote of 6-0.

IV) **Other Business - None**

MEETING ADJOURNED: 7:20 PM

NEXT MEETING: March 9, 2015 – Public Safety Building

Prepared by: Justin Randall, Senior City Planner



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: March 16, 2015

Subject: Special Event Permits – St. Nicholas Church “NickFest” (MOTION)

List of committees that have reviewed: The NickFest event was presented at the February 23, 2015 Community Development Committee and after issues were raised over the safety of the event, the committee voted to table the Special Event Permit. The Police Department and St. Nicholas Church meet and a Memorandum of Understanding was drafted to increase the safety of the event and the surrounding residences. The Community Development Committee revisited the application at its March 9, 2015 meeting and recommended approval with a vote of 6-0 with the conditions as amended during committee.

Background:

- Applicant: Ann Daniels, St. Nicholas Roman Catholic Church
- Location: St. Nicholas Roman Catholic Church, 625 St. Nicholas Drive
- Date/Time: Friday May 15th 12:00 PM to 10:00 PM & Saturday, May 16th 9:00 AM to 10:00 PM
- Event Details
 - Friday
 - Rides and children’s games from 12:00 PM – 10:00 PM
 - Bingo in the gymnasium from 5:00 PM – 8:00 PM
 - Live music 7:00 PM – 10:00 PM
 - Cake wheel 5:00 PM – 10:00 PM
 - Food and beverages served from 12:00 PM – 10:00 PM
 - Saturday
 - 5K Run starts and ends at St. Nicholas Church beginning at 9:00 AM (route attached)
 - Rides and children’s games from 10:00 AM – 10:00 PM
 - Bingo in the gymnasium from 5:00 PM – 8:00 PM
 - Live music 7:00 PM – 10:00 PM
 - Cake wheel 5:00 PM – 10:00 PM
 - Food and beverages served from 10:00 AM – 10:00 PM
 - Anticipated attendance is 500 on Friday and 800-1,500 on throughout the day on Saturday
 - Outdoor music will be in the beer & wine tent. The setup of the stage is to direct sound away from the nearest residences.
 - Parking will be in the filed the church owns on Wesley and on-street
 - Toilet facilities will be provided at the church and portable toilets

- **Signage Request:**
 - 18" x 24" yard signs
 - 4' x 4' banner mounted on stakes at the corner of Wesley Drive and St. Nicholas Drive 4 weeks prior to the festival
 - 18' x 24" yard signs for parking, entrances and exits around the block of the church campus (Friday and Saturday of the event)
- **City Assistance Request:**
 - A minimum of 4 uniformed police officers and 1 O'Fallon Police Sargent on Friday and Saturday between 7:00 PM – 11:00 PM, or until the festival has been cleared of all attendees.
 - EMS parked on the grounds when not in use at different times throughout the event.
- **Notes:**
 - This is the first event of this nature requested by St. Nicholas Church

Legal Considerations, if any: None

Budget Impact: None

Staff Review: The City Clerk, Public Works and Fire Departments did not have any issues with the request. The Police Department approval is subject to the Memorandum of Understanding, staff recommends approval of the Special Event Permit with the following conditions:

1. Church will need to notify the property owners surrounding the campus of the event.
2. The event is subject to the Memorandum of Understanding between the City of O'Fallon and the St. Nicholas Parish.

Memorandum of Understanding

St. Nicholas Parish (“Parish”) and the City of O’Fallon (“City”) acknowledge the Parish will be conducting a festival on May _____, 2015 on its premises, located at _____, O’Fallon, IL. As this public event is to be conducted on private property and beyond the normal control by the City, and in particular with regard to police presence, the Parish agrees as a condition of conducting its festival on its premises to allow and do the following:

1. The O’Fallon Police Department shall have authority to remove, ban, and/or make arrests of individuals or groups of individuals if it is deemed by the O’Fallon Police Department to be in the best interest or safety of those attending the Parish festival.
2. A minimum of four uniformed O’Fallon Police Officers and one O’Fallon Police Sargent will be attending the festival between the hours of 7pm and 11pm or until the festival has been cleared of all attendees. The Parish shall pay to the City a rate of pay for each of the aforementioned officers the sum of Forty and 00/100 Dollars (\$40.00) per hour, per officer. The payment shall be made to the City within five (5) days of receipt of a cost statement from the City.

In addition, if the festival is cancelled due to weather or other circumstances, the Parish must notify the City’s Police Department by no later than 1pm on the date the police officers are to be present. Should the City Police Department receive such notice after 1pm, the Parish shall be obligated to pay the scheduled officers for two (2) hours at the rate of Forty and 00/100 Dollars (\$40.00) per hour.

3. The O’Fallon Public Safety Director or the onsite officer supervising the police protection shall have the authority to call in additional O’Fallon police officers at his/their discretion to address safety concerns at the festival. The cost of the additional officers will be paid by the Parish. The cost for each additional officer maybe more than the rate of Forty and 00/100 Dollars (\$40.00) per hour, as the presence of the additional officers maybe on an overtime basis. The payment for these officers shall be made within five (5) days of receipt of a billing statement from the City.

4. The O’Fallon Public Safety Director or the onsite officer supervising the police protection, shall have the authority if he/they deem necessary, to request mutual aid from other municipal police departments, the St. Clair County Sheriff’s Department and the Illinois State Police. All expenses and costs related to the mutual aid shall be borne by and paid by the Parish to the department providing the mutual aid.

St. Nicholas Parish

City of O’Fallon

By: _____

By: _____

Date: _____

Date: _____

DRAFT

PD _____
FD _____
PW _____



CC

Attach proof of not-for-profit status with application
OR
 Provide \$50.00 application fee with application

COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534



APPLICATION FOR A SPECIAL EVENT PERMIT

RECEIVED FEB 11 2015
(includes a 5k)

Event Name: St. Nicholas NickFest Festival

Location of Event: 625 St. Nicholas Drive

Name of Event Organization: St. Nicholas Roman Catholic Church

Name of person in charge of event (applicant) and mailing address: Ann Daniels,
914 Shadow Ridge Crossing, O'Fallon, IL. 62269

Phone: 618-632-1797 Church office E-Mail: AnnDaniels@stnicholas-ofallon.org

Secondary Contact Person: Ann's cell 618-973-6299 Tom Faulkner 580-1804

Phone: 618-580-1804 E-Mail: tmfaulkner06@aol.com

Beginning Date / Times: May 15, 2015 Fri 12:00 pm Ending Date / Times: May 16, 2015 Sat 10:00 pm

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

ATTACHED NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): See attached:
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: N/A

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

- NONE REQUESTED
- Street Department, IDOT (for street closings, signalization, and detour routes)
- Parks Department Police Department Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

- PERMIT REQUIRED (please attach copy)
- NOT APPLICABLE

11. American Disability Compliance

- ATTACHED
- NOT APPLICABLE

** They mention EMS in narrative re*

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Greg M. Daniels
Signature of Applicant/ person in charge of event

2/9/15
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES NO Justin L. Ruffell 2/11/15

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

Narrative:

St. Nicholas Catholic Church is hosting our 1st annual NickFest Festival on Friday, May 15, 2015 and Saturday, May 16, 2015. The following is a plan of events.

FRIDAY EVENTS: Festival will begin 12:00 PM until 10:00 PM
Rides provided by Tinsley Amusements 12:00 PM until 10:00 pm
Children's games from 12:00 PM until 10:00 PM
Food served from 12:00 PM until 10:00 PM
Bingo in the gymnasium from 5:00 pm – 8:00 pm
Live music and dancing from 7:00 PM until 10:00 PM
Cake Wheel from 5:00 PM until 10:00 PM
Refreshments including beer, wine, Lime-a-Rita variety cans, soft drinks, water served from 12:00 PM until 10:00 PM

5K RUN : Saturday, May 16, 2015 at 9:00 am beginning and ending at St. Nicholas Church, the run will be on O'Fallon streets (route listed below)

The route will start at Shadow Ridge Crossing and E. Wesley Dr. Runners will head north on Shadow Ridge Crossing, then turn right on Wildwood Lane. We will have a person directing runners onto Wildwood Lane, and at the intersections noted below.

Runners will follow Wildwood Lane until they turn left on N Seven Hills and immediately left again onto E Deer Creek Rd. They will run west on E Deer Creek Rd until they turn left onto N Smiley St. Runners will follow Smiley south, turn left onto E Wesley, and left on Shadow Ridge Crossing to complete the course at Shadow Ridge Crossing and St Nicholas Drive.

We will have a person at these intersections:

Shadow Ridge and St Nicholas Dr

Shadow Ridge and Wildwood

Wildwood and Seven Hills

Seven Hills and E Deer Creek

E Deer Creek and Smiley

Smiley and Joshua Drive

Smiley and E Wesley

E Wesley and Shadow Ridge

9-10 people will be posted to direct runners. We will also have a manned water break station on E Deer Creek.

SATURDAY EVENTS: After the 5K run is completed, the picnic will open at 10:00 AM
Rides provided by Tinsley Amusements 10:00 AM until 10:00 PM
Children's games from 10:00 AM until 10:00 PM
Food served from 10:00 AM until 10:00 PM
Bingo in the gymnasium from 5:00 pm – 8:00 pm
Live music and dancing from 7:00 PM until 10:00 PM
Cake Wheel from 5:00 PM until 10:00 PM
Refreshments including beer, wine, Lime-a-Rita variety cans, soft drinks, water served from 10:00 AM until 10:00 PM

PARKING: Parking for the festival, weather permitting, will be in the field that the church owns entering on Wesley Drive. Street parking is also available. We plan to have handicapped only parking available on our black top lot, entering from St. Nicholas Drive in the East entrance lane only. This handicapped parking only designation will be from 12:00 PM – 10:00 PM Friday and 10:00 AM – 10:00 PM Saturday. This area is noted on the attached site plan. We will contact the O'Fallon Explorers to ask if they would like to help direct the parking.

ATTENDANCE: We anticipate approximately 500 people at the Friday festival and 800-1500 people throughout the day and evening Saturday.

POLICE/EMS: Nick Fest will have O'Fallon Police officers, as well as volunteer parishioners monitoring festival attendees and activity during the following times. On Friday, May 15th—two uniformed officers on site from 5:00PM to 11:00PM; three volunteer parishioners from noon to 4:00PM; four from 4:00PM to 11:00PM. On Saturday, May 16th—two uniformed officers on site from 5:00 to 11:00PM; three volunteer parishioners from 10:00AM to 4:00PM; four from 4:00PM to 11:00PM. No security presents planned outside of these hours. Volunteer parishioners will walk designated areas of the festival grounds and monitor for security/safety issues. Response checklists will be used to address a variety of situations. Hand-held radios are being researched as a means to facilitate communications.

There will be an ambulance with EMS parked on the grounds when not in use at different times throughout the event.

TOILET FACILITIES: The restrooms in the church Activity Center will be used for the festival both days/evenings including the 5K run. Additional portable toilets and hand washing stations will be available on the festival grounds for both Friday and Saturday.

SIGNAGE PRIOR TO EVENT: We will be utilizing 18" x 24" yard signs to promote the event with the festival logo, location and date.

We will also place a 4' x 4' banner mounted on stakes at each corner of our property Wesley Drive and St. Nicholas Drive 4 weeks prior to the festival.

We will be utilizing 18" x 24" yard signs to indicate parking, entrances and exits around the block of the St. Nicholas Church campus.

Certificate of Coverage

Date: 2/5/2015

Certificate Holder Catholic Diocese of Belleville, Inc. Chancery Office 222 South 3rd Street Belleville, IL 62220	<p>This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.</p> <p>Company Affording Coverage THE CATHOLIC MUTUAL RELIEF SOCIETY OF AMERICA 10843 OLD MILL RD OMAHA, NE 68154</p>
Covered Location St. Nicholas Parish 625 St. Nicholas Dr. O'Fallon, IL 62269	

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits
	Property				Real & Personal Property
	D. General Liability <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made	8562	7/1/2014	7/1/2015	Each Occurrence
					General Aggregate
					Products-Comp/OP Agg
					Personal & Adv Injury
					Fire Damage (Any one fire)
					Med Exp (Any one person)
	Excess Liability	8562	7/1/2014	7/1/2015	Each Occurrence
					Annual Aggregate
	Other	<i>needs to be \$1,000,000 ve</i>			Each Occurrence
					Claims Made
					Annual Aggregate
					Limit/Coverage

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage extends to the City of O'Fallon, IL only for claims due to alleged or actual negligence by St. Nicholas Parish arising from the NickFest Festival and 5K Run on May 15 & 16, 2015.

Holder of Certificate Additional Protected Person(s) City of O'Fallon O'Fallon, Illinois	Cancellation <p>Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.</p> <p>Authorized Representative <i>Michael A. Johnson</i></p>
0037003403	

ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement: 5/15/2015

Cancellation Date of Endorsement: 5/17/2015

Certificate Holder: Catholic Diocese of Belleville, Inc.
Chancery Office
222 South 3rd Street
Belleville, IL 62220

Location: St. Nicholas Parish
625 St. Nicholas Dr.
O'Fallon, IL 62269

Certificate No. 8562 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an Additional Protected Person(s) members of the organizations shown in the schedule, but only with respect to their liability for the **Protected Person(s)** activities or activities they perform on behalf of the **Protected Person(s)**.

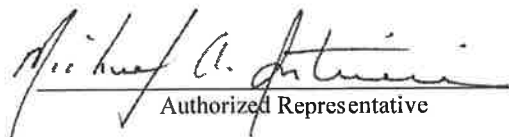
It is further understood and agreed that coverage extended under this endorsement is limited to and applies only with respect to liability assumed by contract or agreement; and this extension of coverage shall not enlarge the scope of coverage provided under this certificate or increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the **Additional Protected Person(s)** will not precede the effective date of this certificate of coverage endorsement or extend beyond the cancellation date.

Schedule - ADDITIONAL PROTECTED PERSON(S)

City of O'Fallon
O'Fallon, Illinois

Remarks (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language):

Coverage extends to the City of O'Fallon, IL only for claims due to alleged or actual negligence by St. Nicholas Parish arising from the NickFest Festival and 5K Run on May 15 & 16, 2015.


Authorized Representative



Illinois Department of Revenue

Central Registration Division
Sales Tax Exemption Section, 3-222
101 W. Jefferson Street
Springfield, Illinois 62702
217 782-8881

August 29, 2014

ST. NICHOLAS CATHOLIC CHURCH
CATHOLIC CHURCH DIOCESE OF BELLEVILLE
OFFICE OF FINANCE
222 SOUTH THIRD STREET
BELLEVILLE IL 62220-1985

We have received your recent letter; and based on the information you furnished, we believe

CATHOLIC CHURCH DIOCESE OF BELLEVILLE
of
BELLEVILLE, IL

is organized and operated exclusively for religious purposes.

Consequently, sales of any kind to this organization are exempt from the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax in Illinois.

We have issued your organization the following tax exemption identification number: E9991-6681-07. To claim the exemption, you must provide this number to your suppliers when purchasing tangible personal property for organizational use. This exemption may not be used by individual members of the organization to make purchases for their individual use.

This exemption will expire on September 1, 2019, unless you apply to the Illinois Department of Revenue for renewal at least three months prior to the expiration date.

Central Registration Division
Illinois Department of Revenue

STS-49 (R-05/14)
IL-492-3456
11-0000349

St. Nicholas
Festival Layout
DRAFT #3
10.23.14

Public Entrance/Exit BY FOOT

PORTA POTTIES

MAJOR AND SPECTACULAR
AMUSEMENT RIDES

KIDS GAME ROW

KIDS GAME ROW

SERVICE ENTRANCE

BEER TRUCK

MEAT TRUCK

MAIN STAGE

BEER & WINE TENT

ADULT GAMES

FOOD TENT

TABLES AND SEATING

DUMPSTERS

FOOD PREP

FOOD PREP

CLOSED ENTRANCE
EMERGENCY
ONLY

Public Entrance/Exit

Emergency Lane

PARISH OFFICE BANK

Meeting Room
FIRST AID

Concession Stand

KIDS AMUSEMENT RIDES

I DOOD IT

FOOD PREP

GYM BINGO

PARKING

PORTA POTTIES

Handicapped
only
PARKING

TOURNAMENTS

CLOSED



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: March 16, 2015

Subject: MOTION approving the Special Event Permit for Ace Hardware Temporary Greenhouse

List of committees that have reviewed: The Community Development Committee reviewed this application at their March 9, 2015 meeting and recommended approval with a vote of 6-0.

Background:

- Applicant: Matt Paul for Ace Hardware
- Special Event Permit for Temporary Greenhouse seasonal garden display
- Located at 600 Southview Plaza, Suite #1 in front of Ace Hardware
- Business will take place from March 2015 to June 30, 2015
- Greenhouse is 20' x 48' x 10' (W x L x H)
- Greenhouse will be open:
 - Monday-Friday – 7:30 AM to 8:00 PM
 - Saturday – 7:30 AM – 7:00 PM
 - Sunday – 9:00 AM -7:00 PM

The special event is identical to last year. A site plan was provided by the applicant that shows the location of the greenhouse adjacent to Whitehall Dr. A drive aisle will be closed, no parking will be lost, and fire lanes remain open. The applicant has applied for the building permit and has agreed to tie down the structure identical to last year and have it inspected by staff.

Legal Considerations, if any: None

Budget Impact: None.

Staff recommendation: The Police & Fire Departments had no issues with the Special Event, pending the fire lanes remain clear. Staff recommends approval with the following conditions:

1. Drive aisles and fire lanes must remain open at all times for emergency vehicle access.
2. Display of materials must be limited to within the greenhouse and location approved from Planned Use.
3. Inspection of anchors and structure are required prior to stocking of greenhouse and subsequent product sales.

FD
PD
CITY OF O'FALLON
CDD, FYI
MAR - 3 2015
DATE PAID



COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

CC

<input type="radio"/>	Attach proof of not-for-profit status with application
OR	
<input checked="" type="radio"/>	Provide \$50.00 application fee with application

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: Temporary Green House - Polyhouse (for plants)

Location of Event: Ace Hardware of O'Fallon - 600 Southview Plaza

Name of Event Organization: Ace Hardware

Name of person in charge of event (applicant) and mailing address: Matt Paul

600 Southview Plaza suite 1 O'Fallon, IL 62269

Phone: 618-628-7200 E-Mail: mpaul.ace@gmail.com

Secondary Contact Person: Pat Lavery

Phone: 618-560-6442 E-Mail: Plavery.ace@gmail.com

Beginning Date / Times: March Ending Date / Times: June 30th 2015

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED

NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

ATTACHED

NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED

NOT APPLICABLE not on city Property

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000.

PAID

NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): None
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: None

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

NONE REQUESTED

Street Department, IDOT (for street closings, signalization, and detour routes)

Parks Department

Police Department

Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

PERMIT REQUIRED (please attach copy)

NOT APPLICABLE

11. American Disability Compliance

ATTACHED

NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Matt Paul
Signature of Applicant/ person in charge of event

3-3-15
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES (X) NO

ADMINISTRATIVE APPROVAL CONDITIONS:

3/3/2015

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)

NARRATIVE

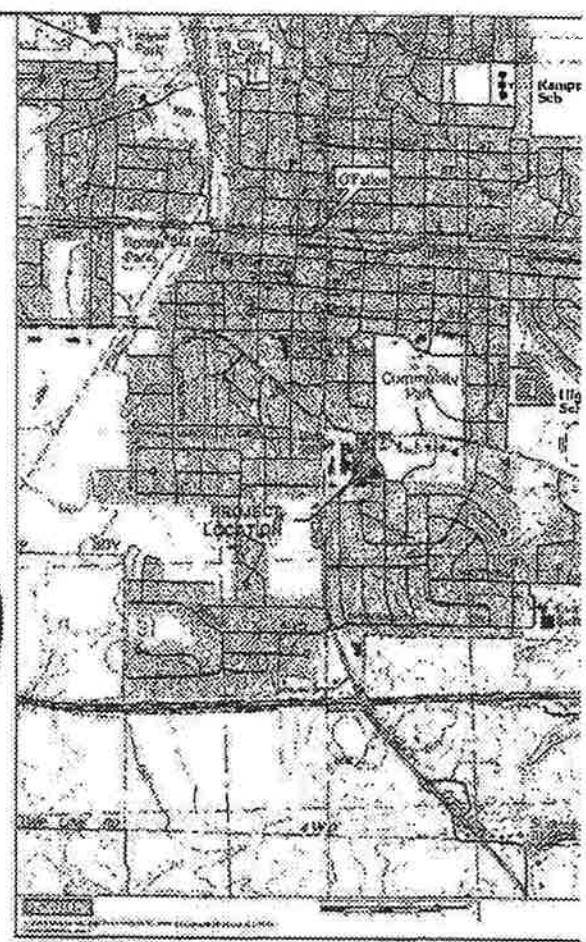
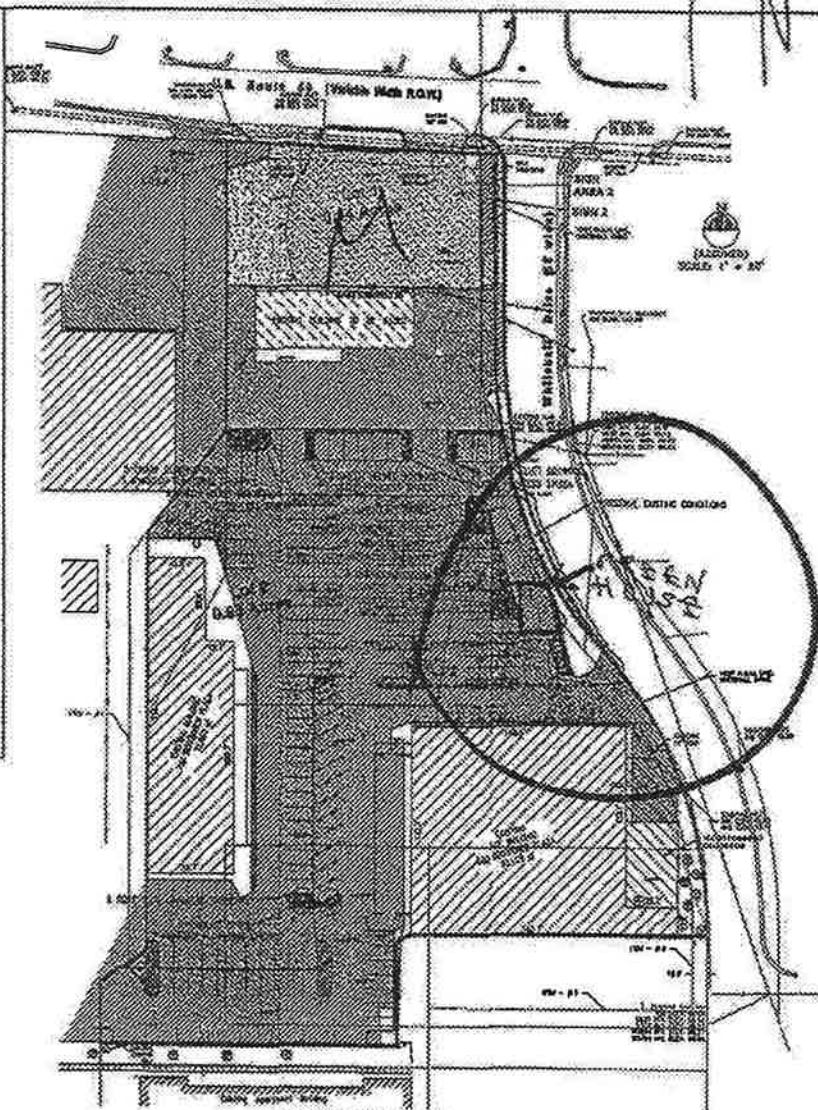
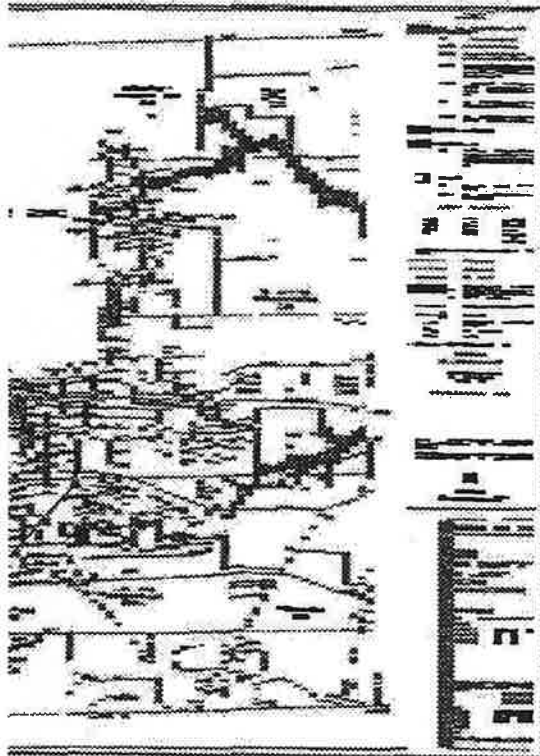
Please include:

- hours of operation
- activities provided
- signage
 - dimensions,
 - quantity,
 - location, etc...
- traffic/parking plan
- contingency plans for rain
- plans for toilet facilities
- security plan
- expected attendance
- Any additional helpful information

Narrative:

We would like to utilize a 20'x48' greenhouse on the North East corner of our parking lot. The greenhouse will operate Monday-Friday 7:30am-8:00pm, Saturday 7:30am-7:00pm, and Sunday 9:00am-7:00pm. We will not be building any additional displays on the surrounding areas of the greenhouse. We will also not be running any type of power to the greenhouse. The greenhouse will give us the opportunity to increase sales, provide a cleaner look to the front of the store, and allow our plant season to run deeper into the summer.

Man Paul 3-3-15



PLANTING NOTES:

1. CONTRACTOR SHALL VERIFY ALL PLANT QUANTITIES. IF THERE IS A DISCREPANCY BETWEEN THE NUMBER OF PLANTS SCHEDULED AND THE PLANS THE PLANS PREVAIL.
2. CONTRACTOR SHALL VERIFY ALL CONDUITS, UNDERGROUND UTILITIES PRIOR TO THE START OF WORK. OWNERS REPRESENTATIVE AND CONTRACTOR SHALL VERIFY. CONTRACTOR SHALL REPAIR ANY DAMAGE DUE TO CONTRACTOR'S ACTIVITIES AT HIS/HER OWNERS COST.
3. CONTRACTOR SHALL COORDINATE SCHEDULES AND INSTALLATION OF LANDSCAPE WITH OWNERS REPRESENTATIVE.
4. ALL PLANTING SHALL BE PLANTED AND MAINTAINED FOR A PERIOD OF 12 MONTHS. ALL PLANTS SHALL BE PLANTED WITH PROTECTION AND SHALL BE MAINTAINED FOR 12 MONTHS.
5. ALL DISTURBED AREAS SHALL BE BERDED OR BARRIERS.
6. CONTRACTOR SHALL COORDINATE SCHEDULES AND STAKE/LOCATION OF BED BORDERS WITH IRRIGATION CONTRACTOR.
7. ALL DISTURBED AREAS SHALL BE BERDED OR BARRIERS.
8. ALL BERDED AREAS ON A SLOPE OF 2:1 OR GREATER WILL HAVE EROSION CONTROL BLANKETS AS SPECIFIED.
9. SEE CIVIL AND ARCH. DRAWINGS FOR EXISTING AND PROPOSED CONDITIONS.
10. SEE SPECIFICATIONS FOR ADDITIONAL NOTIFICATION REQUIREMENTS.

QUANT.	COMMON NAME	BOTANICAL NAME	MIN. HT.	MIN. SPRD.	MIN. CAL.	ROOT COND.	COMMENTS
1	Small Green Tree	Juniperus communis	12'	12'	2"	1.00	12' Spd
2	Small Green Tree	Juniperus communis	12'	12'	2"	1.00	12' Spd
3	Medium Green Tree	Juniperus communis	12'	12'	2"	1.00	12' Spd
4	Medium Green Tree	Juniperus communis	12'	12'	2"	1.00	12' Spd
5	Small Green Tree	Juniperus communis	12'	12'	2"	1.00	12' Spd
6	Small Green Tree	Juniperus communis	12'	12'	2"	1.00	12' Spd
7	Small Green Tree	Juniperus communis	12'	12'	2"	1.00	12' Spd
8	Small Green Tree	Juniperus communis	12'	12'	2"	1.00	12' Spd
9	Small Green Tree	Juniperus communis	12'	12'	2"	1.00	12' Spd
10	Small Green Tree	Juniperus communis	12'	12'	2"	1.00	12' Spd

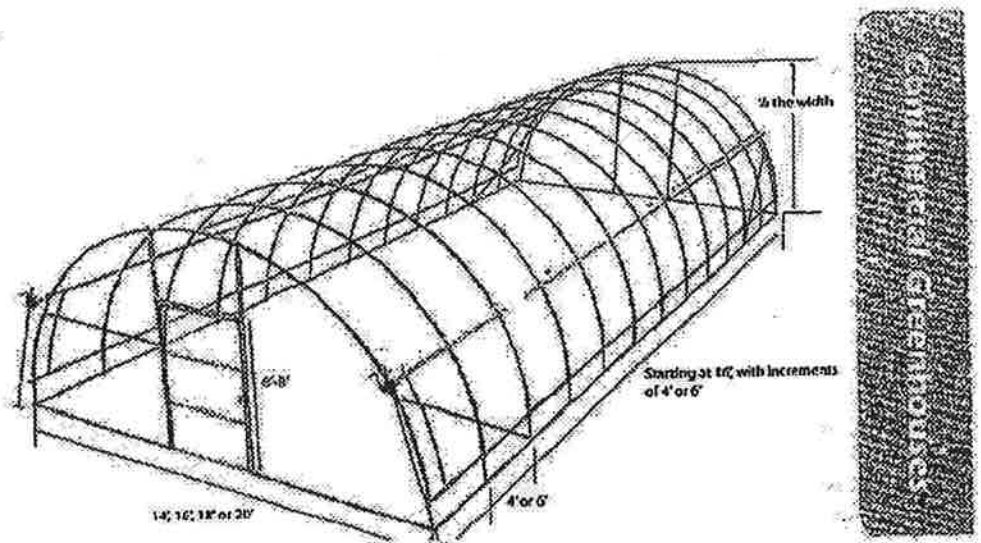
3 PLANT SCHEDULE

9 NOTES

LINE OF ROOT BALL

Specifications

- width: 14', 16', 18', 20'
- length: starting at 16' with increments of 4' or 6'
- height to apex: half of the width
- frame spacing: 4' or 6'
- cover: clear or white 6 mil. UVI treated polyethylene
- end wall cover: clear or white 6 mil. UVI treated polyethylene
- frame: 1.66" O.D. 16 ga. galvanized steel tube
- urlin: (1) 1.163" O.D. 17 ga. galvanized steel tube





CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Planning Director
Walter Denton, City Administrator
Date: March 16, 2015
Subject: Special Event Permits – Frieze Harley-Davidson (MOTIONS)

List of committees that have reviewed: The Community Development Committee reviewed these applications at its March 9, 2015 meeting and recommended approval with a vote of 6-0 with the recommended conditions.

Background:

- Applicant: Frieze Harley-Davidson
- Location: Frieze Harley-Davidson dealership (1560 N. Green Mount Rd)
- Special Event Permit requests for the following events:
 - 52nd Anniversary Bash
 - Saturday, March 28, 2015 10 am to 4 pm
 - Live music from 12 pm to 3 pm
 - Free hot dogs provided by Christian Motorcyclists' Association from 11:30am-1:30pm
 - Vendors will be set up outside the building
 - Liquor will be sold indoors
 - Spring Open House
 - May 16, 2015 10 am to 4 pm
 - Vendors will be set up outside the building
 - Special signage – 2 signs (18 sq. ft. each) along Green Mount Road and 1 banner (36 sq ft.) on building
 - No liquor will be at this event; no food will be sold.
 - 20th Annual Cancer Benefit Ride
 - Sunday, May 17, 2015 - 8:30 am to 12:30 pm
 - Registration booths will be set up outside the front doors.
 - 90-mile ride will leave dealership at 12:30 pm and will end in another community.
 - No liquor will be at this event; no food will be sold.
 - Special signage – 2 signs (18 sq. ft. each) along Green Mount Rd, 1 banner (36 sq. ft.) on building, 2-4.5 sq. ft. directional signs on front doors, 1 banner (18 sq. ft.) in front of dealership
 - Assistance from Police Department is requested to direct traffic.
 - Friday Night LIVE
 - Friday, June 19, 2015 and Friday, August 21, 2015 - 5 pm to 10 pm
 - Live band from 6 pm to 10 pm on front parking lot.
 - Food will be sold with profit going to charitable organization

- Liquor will be sold.
- No special signage is requested for this event.
- No City assistance is requested.
- New Model Year Open House
 - Saturday, September 12, 2015 and Sunday, September 13, 2015 9 am to 5 pm
 - Vendors will be set up outside the building
 - Harley Davidson semi-trailer will be parked in front parking lot; registration trailer will be near front doors; sign-out trailer located in back parking lot
 - Food will be for sale from the O'Fallon Moose Lodge #2608, with profits donated to charity
 - No liquor sold
 - No special signage is requested for this event
- Parking will be provided on site for all events.
- Toilet facilities for the public will be provided in the dealership for all events.
- Liquor will be sold at the Friday Night LIVE events.
- Applicant has only requested City assistance for the 20th Annual Cancer Benefit Ride. Police Department is requested to direct traffic for this event.
- Consistent with 2014 Special Event Permits for Frieze Harley-Davidson.

Legal Considerations, if any: None

Budget Impact: None

Staff Review: The Fire and Police Departments have reviewed the Special Event Permit requests for the events. Staff recommends approval of all events, with the following amended conditions:

1. Provide a list of profit vendors and their sales tax numbers prior to the event.
2. Provide a copy of the liquor license and certificate of liquor liability prior to the event.
3. Signage is approved as requested for the 20th Annual Cancer Benefit Ride Special Event Permit.
4. Event, including live music, will be located on the front parking lot.

CITY OF O'FALLON

MAR - 2 2015

DATE PAID



COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

Attachment options: Attach proof of not-for-profit status with application OR Provide \$50.00 application fee with application

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: 52nd Anniversary Bash
Location of Event: Frieze Harley-Davidson
Name of Event Organization: 1560 N. Green Mount Rd. O'Fallon, IL
Name of person in charge of event (applicant) and mailing address: Maria Minton
Phone: 618 622-0445 E-Mail: friezehd1@peaknet.net
Secondary Contact Person: Pam BeyKirch
Phone: 11 E-Mail: friezehd@peaknet.net
Beginning Date / Times: 3/28/15 @ 10am Ending Date / Times: 3/28/15 @ 4pm

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. NARRATIVE (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

[X] ATTACHED

2. Sketch plan of site.

[X] ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

[] ATTACHED [X] NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

[] ATTACHED [X] NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, City of O'Fallon, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

[] ATTACHED [X] NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. [] PAID [X] NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): _____
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____
No vendors for profit @ this time

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

- NONE REQUESTED
- Street Department, IDOT (for street closings, signalization, and detour routes)
- Parks Department Police Department Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.
 PERMIT REQUIRED (please attach copy) NOT APPLICABLE

11. American Disability Compliance
 ATTACHED NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

[Signature]
Signature of Applicant/ person in charge of event

2/23/15
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES NO JR 3/2/15
ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)



Frieze Harley-Davidson Sales, Inc.
1560 N. Green Mount Rd., O'Fallon, IL 62269
Phone: (618) 622-0045 | Fax: (618) 622-0046

Dear City of O'Fallon,

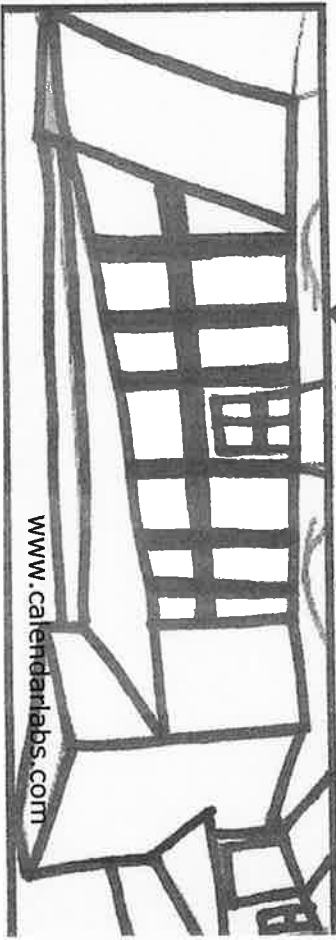
Frieze Harley-Davidson is applying for our 52nd Anniversary Party on Saturday, March 28 from 10am-4pm on our Front Plaza at our dealership, located at 1560 N. Green Mount Rd., O'Fallon, IL 62269. We will be having live music from the Strange Duo from 12-3pm and the Christian Motorcyclists' Association will be providing free hot dogs from 11:30am-1:30pm. Parking will not be a problem; we have parking in front & back of Dealership. No merchandise will be sold outside the facility. There will be not-for-profit vendors set up outside the building. If profit vendors are committed closer to the event, their information will be provided prior to the event. Event is free to public..

This event is Rain or Shine. In case of rain, the event will take place inside the Dealership.

If you have any questions, please feel free to contact Etta Madura or Pam Beykirch at (618) 622-0045.

Thank you,

Maria Minton



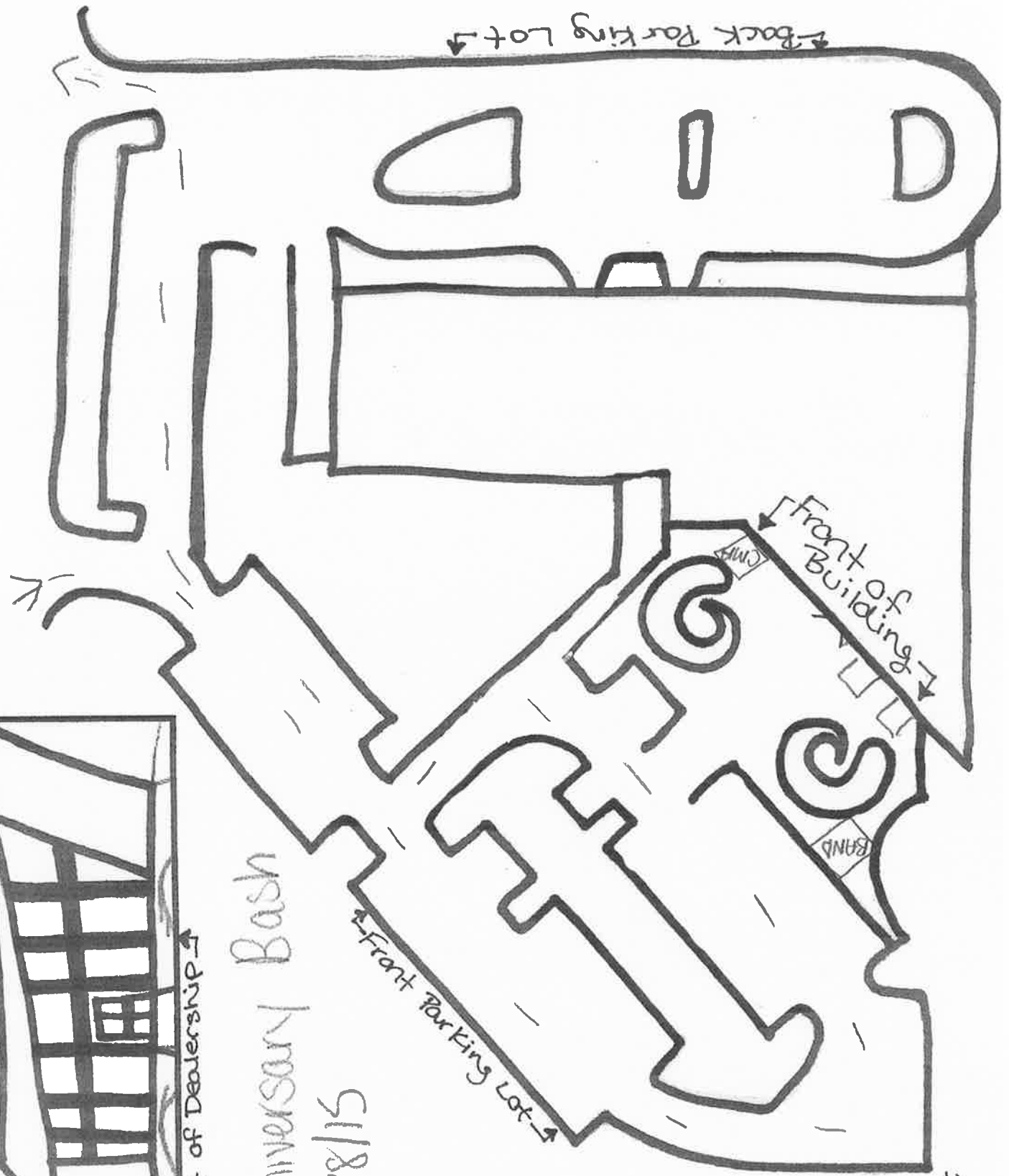
www.calendartlabs.com

← Front of Dealership →

52nd Anniversary Bash

3/28/15

□ VENDORS



← Back Parking Lot →

Front of Building →

← Front Parking Lot →

North

East

West



COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

<input type="radio"/>	Attach proof of not-for-profit status with application
OR	
<input type="radio"/>	Provide \$50.00 application fee with application

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: Spring Open House

Location of Event: 1560 N. Green Mount Rd. O'Fallon, IL

Name of Event Organization: Frieze Harley-Davidson

Name of person in charge of event (applicant) and mailing address: _____

Maria Minton

Phone: 618-622-0045 E-Mail: friezehd1@peaknet.net

Secondary Contact Person: Pam Beykirch

Phone: 11 E-Mail: friezehd@peaknet.net

Beginning Date / Times: 5/16/15 @ 10am Ending Date / Times: 5/16/15 @ 4pm

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

ATTACHED NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): _____
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____

None confirmed yet, will notify @ later date

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

NONE REQUESTED

Street Department, IDOT (for street closings, signalization, and detour routes)

Parks Department

Police Department

Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

PERMIT REQUIRED (please attach copy)

NOT APPLICABLE

11. American Disability Compliance

ATTACHED

NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Maria Minton
Signature of Applicant/ person in charge of event

2/23/15
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES (X) NO

MC 3/2/15

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)



Frieze Harley-Davidson Sales, Inc.
1560 N. Green Mount Rd., O'Fallon, IL 62269
Phone: (618) 622-0045 | Fax: (618) 622-0046

Dear City of O'Fallon,

Frieze Harley-Davidson is applying for our Spring Open House. This event will be held Saturday, May 16, 2015 from 10:00AM – 4:00PM at our dealership, located at 1560 N. Green Mount Rd., O'Fallon, IL 62269. We will be having vendors throughout the front of the building; however we do not have anyone confirmed at this time. A sketch of the building with reference points for vendors and signage is attached. I will provide you with more information on vendors when it becomes available. Signs that will be up that day are the following:

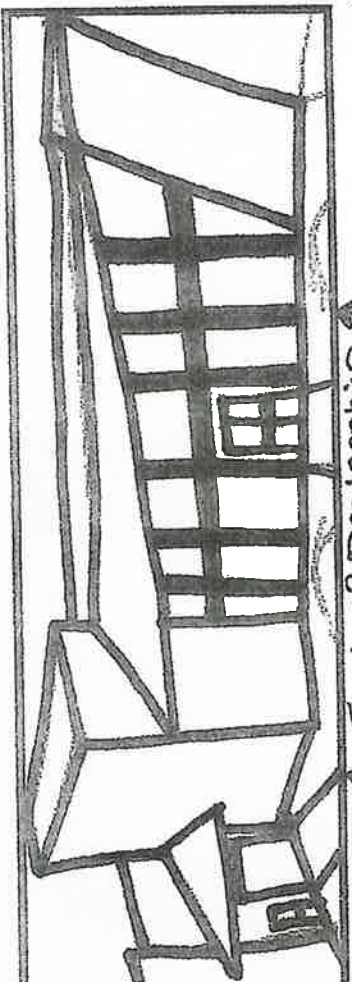
- Two 3ft x 6ft signs along Green Mount Rd.
- 3ft x 12ft banner hung above our front doors

This is a rain or shine event. Parking will not be a problem; we have parking in front & back of Dealership. No merchandise will be sold outside the facility. No food will be sold. **No Liquor will be at this event.**

If you have any questions, please feel free to contact Etta Madura or Pam Beykirch at (618) 622-0045.

Thank you,

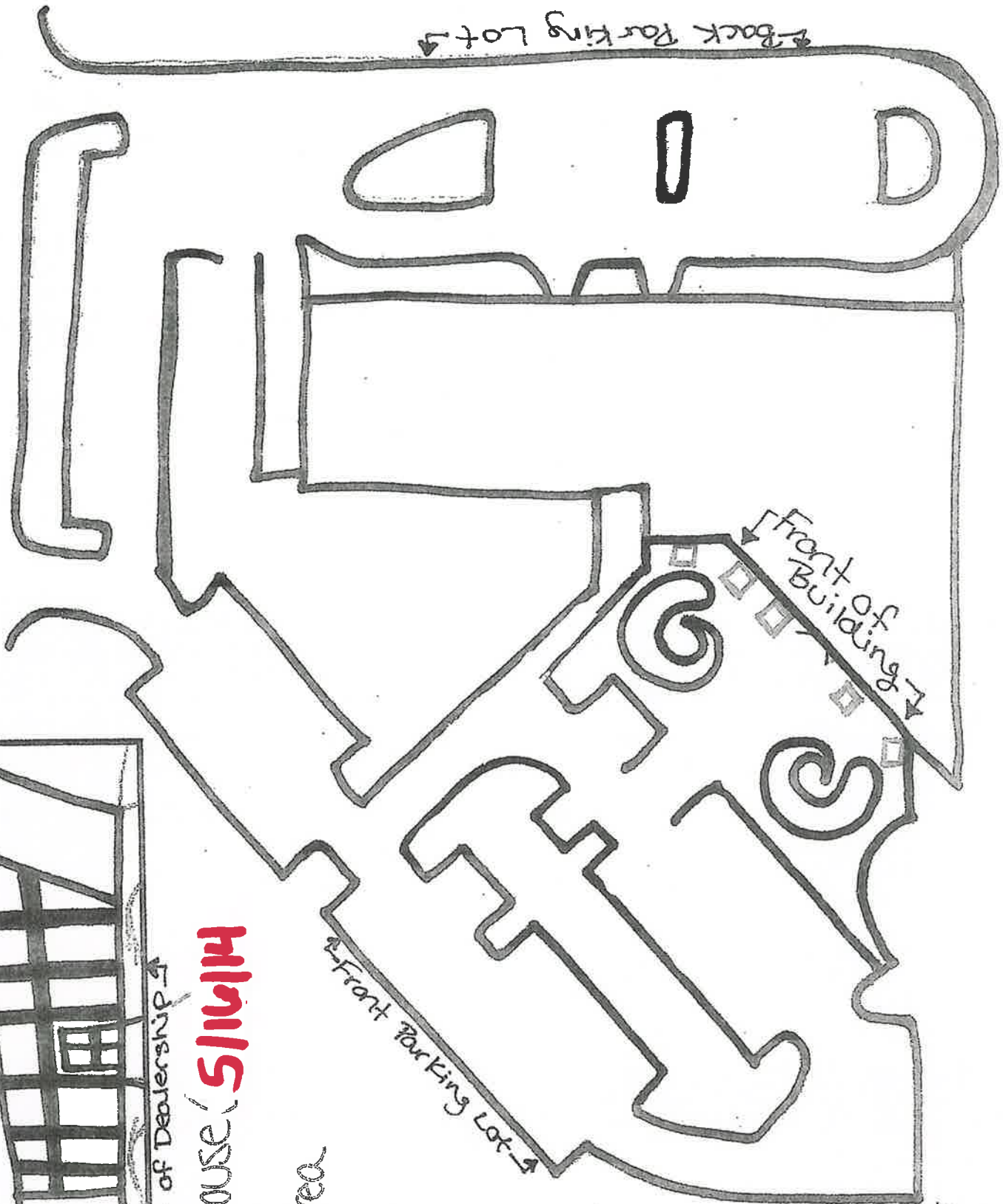
Maria Minton



↑ Front of Dealership ↓

May Open House! **5/11/14**

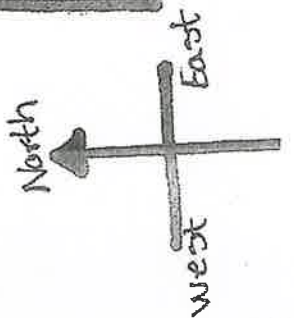
□ - Vendor Area



Front of Building ↓

Front Parking Lot ↓

Back Parking Lot ↓





COMMUNITY DEVELOPMENT DEPARTMENT
 255 S. Lincoln Avenue, 2nd Floor
 O'Fallon, IL 62269
 Ph: (618) 624-4500 x4
 Fax: (618) 624-4534

Attach proof of not-for-profit status with application

OR

Provide \$50.00 application fee with application

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: 20th Annual Cancer Benefit Ride

Location of Event: 1560 N. Green Mount Rd. O'Fallon, IL

Name of Event Organization: Frieze Harley-Davidson

Name of person in charge of event (applicant) and mailing address: _____
Mania Minton

Phone: 618-622-0045 E-Mail: friezend1@peaknet.net

Secondary Contact Person: Pam Beykirch

Phone: 618-622-0045 E-Mail: friezend@peaknet.net

Beginning Date / Times: 5/17/15 @ 8:30am Ending Date / Times: 5/17/15 @ 12:30pm

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED

NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

ATTACHED

NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED

NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): _____
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

NONE REQUESTED

Street Department, IDOT (for street closings, signalization, and detour routes)

Parks Department

Police Department

Fire and EMS Department

** from 2014 app: "requesting a police officer to direct traffic. Will contact latitude"*

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

PERMIT REQUIRED (please attach copy)

NOT APPLICABLE

11. American Disability Compliance

ATTACHED

NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

brought in w/all others
Signature of Applicant/ person in charge of event

2/23/15
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES (X) NO

AL 2/2/15

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)



Frieze Harley-Davidson Sales, Inc.
1560 N. Green Mount Rd., O'Fallon, IL 62269
Phone: (618) 622-0045 | Fax: (618) 622-0046

Dear City of O'Fallon,

Frieze Harley-Davidson is applying for our 20th Annual Cancer Benefit Ride. This event will be held Sunday, May 17, 2015 from 8:30AM – 12:30PM at our dealership, located at 1560 N. Green Mount Rd., O'Fallon, IL 62269. Registration booths will be set up outside the front doors. A sketch of the building with reference points for registration booths and signage is attached. Signs that we would like to have up that day are as followed:

- Two 3ft x 6ft signs along Green Mount Rd.
- 3ft x 12ft banner hung above our front doors
- Two 1.5ft x 3ft banners attached to either side of the front doors to let riders know where to register for the ride.
- One 3ft x 6ft banner in front of our dealership: "Welcome Riders"

The 90 mile ride will leave the dealership at 12:30pm. Parking will not be an issue; we have parking in front & back of dealership. No food will be sold. No Liquor will be at this event. No Merchandise will be sold outside the facility.

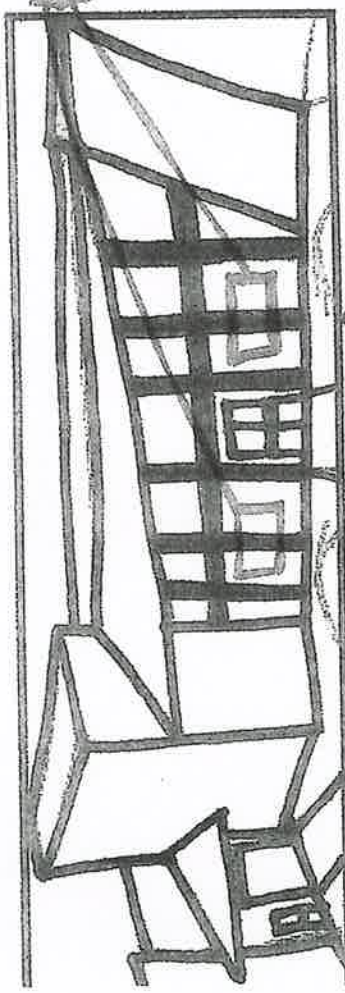
If you have any questions, please feel free to contact Etta Madura or Pam Beykirch at (618) 622-0045.

Thank you,

Maria Minton

26th Annual Cancer Benefit Ride
5/17/15

11 Signs



Front of Dealership →

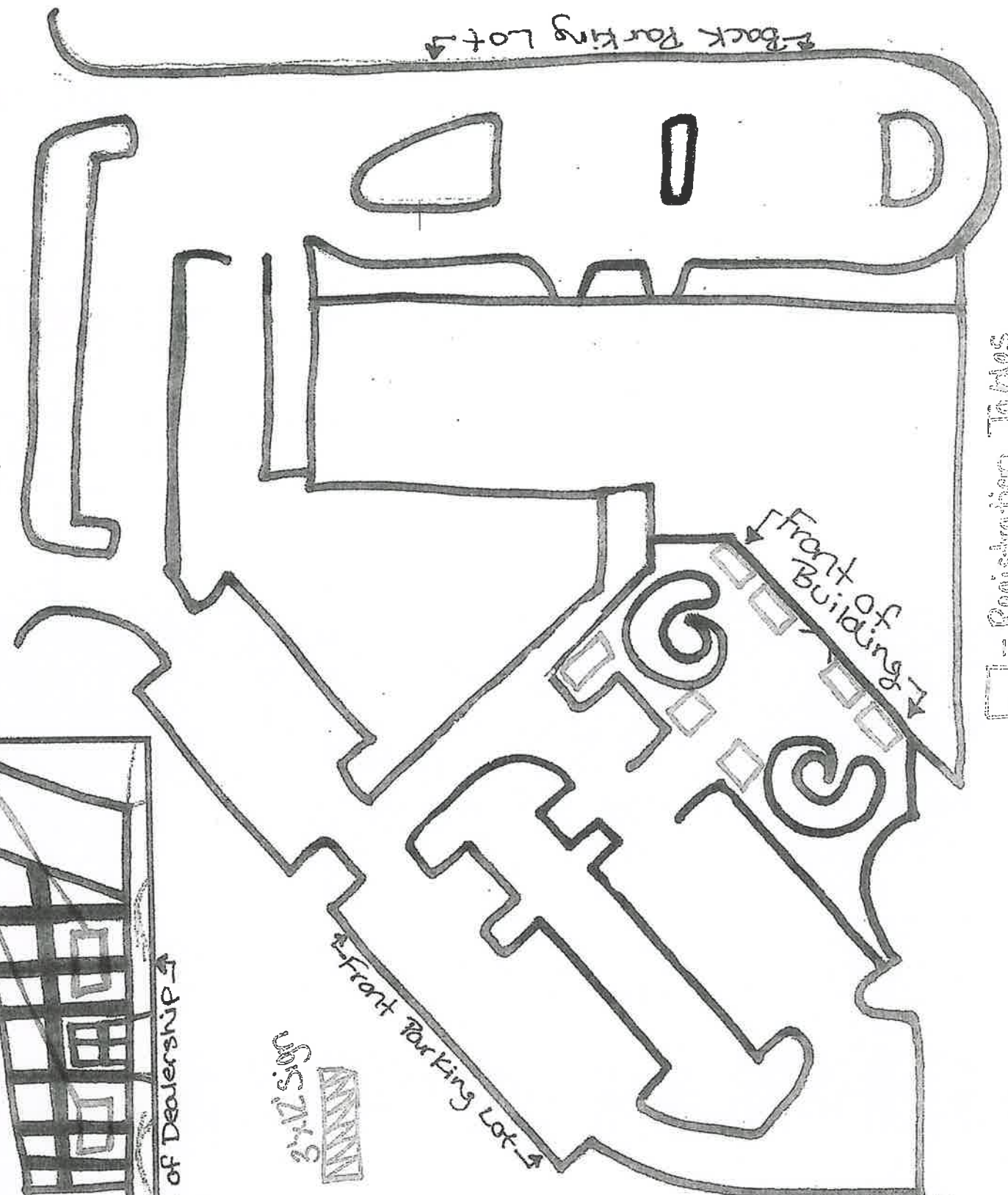
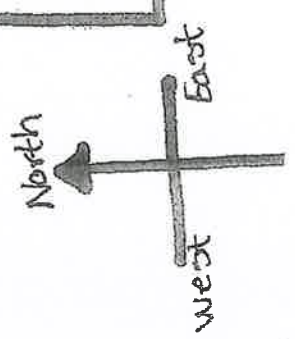
Signs
3' x 6'



Sign
3' x 6'



Sign
3' x 6'



□ - Registration Tables



COMMUNITY DEVELOPMENT DEPARTMENT
255 S. Lincoln Avenue, 2nd Floor
O'Fallon, IL 62269
Ph: (618) 624-4500 x4
Fax: (618) 624-4534

Attach proof of not-for-profit status with application

OR

Provide \$50.00 application fee with application

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: Friday Night LIVES!

Location of Event: 1560 N. Green Mount Rd. O'Fallon, IL

Name of Event Organization: Frieze Harley-Davidson

Name of person in charge of event (applicant) and mailing address: _____
Maria Minton

Phone: 618-622-0045 E-Mail: friezehd1@peaknet.net

Secondary Contact Person: Pam Beykirch

Phone: 11 E-Mail: friezehd@peaknet.net

Beginning Date / Times: 6/19/15 + 8/21/15 Ending Date / Times: 6/19/15 + 8/21/15
@ 5pm @ 10pm

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

ATTACHED NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): _____
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event: _____

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

- NONE REQUESTED
- Street Department, IDOT (for street closings, signalization, and detour routes)
- Parks Department Police Department Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

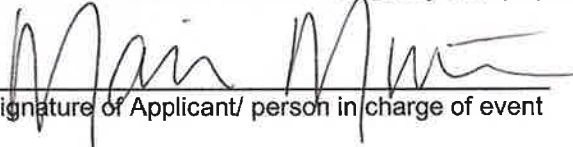
- PERMIT REQUIRED (please attach copy) NOT APPLICABLE

11. American Disability Compliance

- ATTACHED NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.


Signature of Applicant/ person in charge of event

2/23/15
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES (X) NO

for 3/2/15

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)



Frieze Harley-Davidson Sales, Inc.
1560 N. Green Mount Rd., O'Fallon, IL 62269
Phone: (618) 622-0045 | Fax: (618) 622-0046

Dear City of O'Fallon,

Frieze Harley-Davidson is applying for two Friday Night LIVE events. The event dates are as followed:

- June 19, 2015 from 5:00pm-10:00pm
- August 21, 2015 from 5:00pm-10:00pm

Both events will be held at our dealership, located at 1560 N. Green Mount Rd., O'Fallon, IL 62269. We will be hosting each party in our front parking lot. There will be live band from 6:00PM – 10:00PM with a few vendors. We will also be having a food vendor that will be selling their product, with profit going to a charitable organization.

These are rain or shine events. Parking will not be a problem. We have parking in front and back of the Dealership. No signs or banners outside. No merchandise will be sold outside the facility. A sketch of event layout is attached.

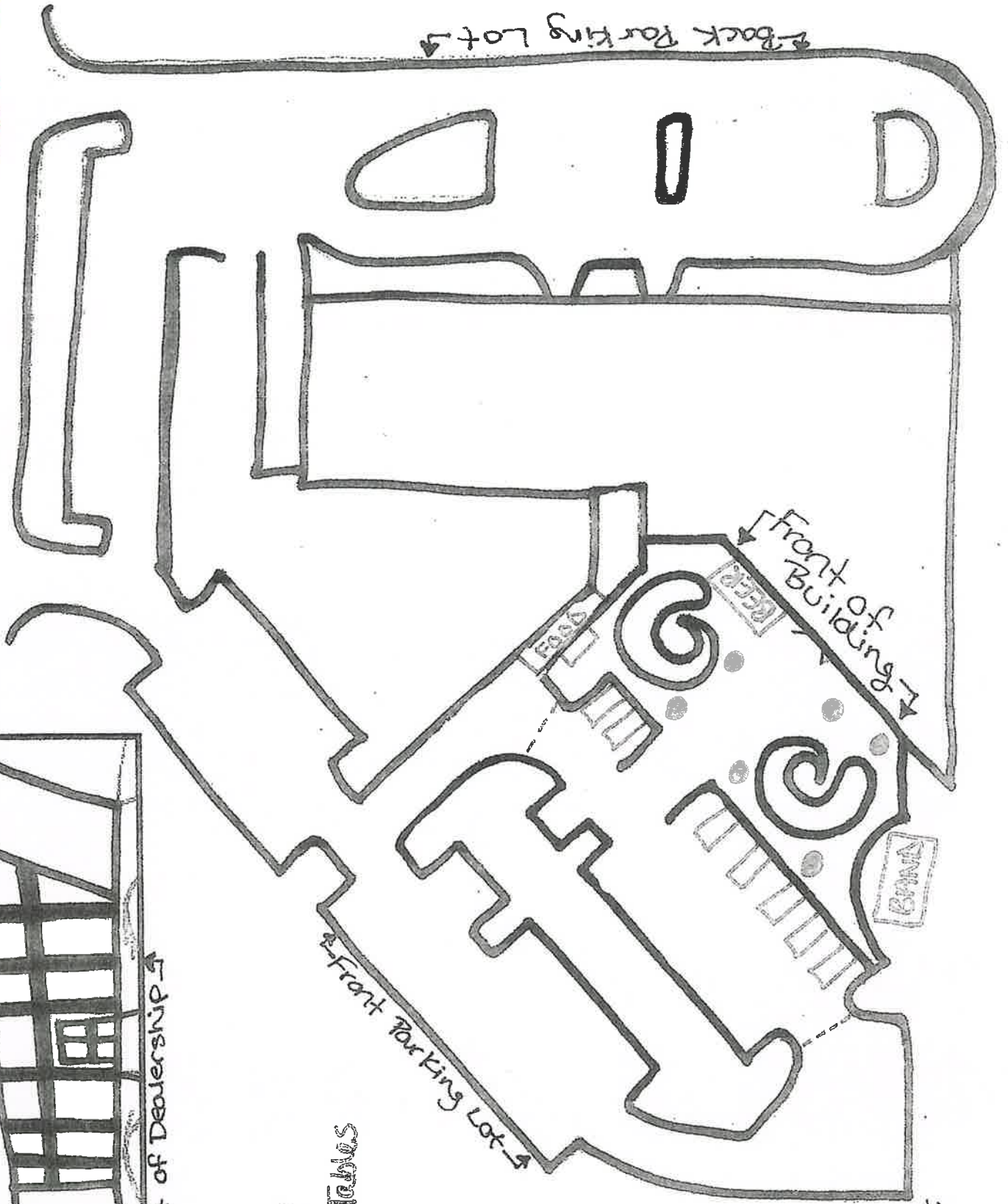
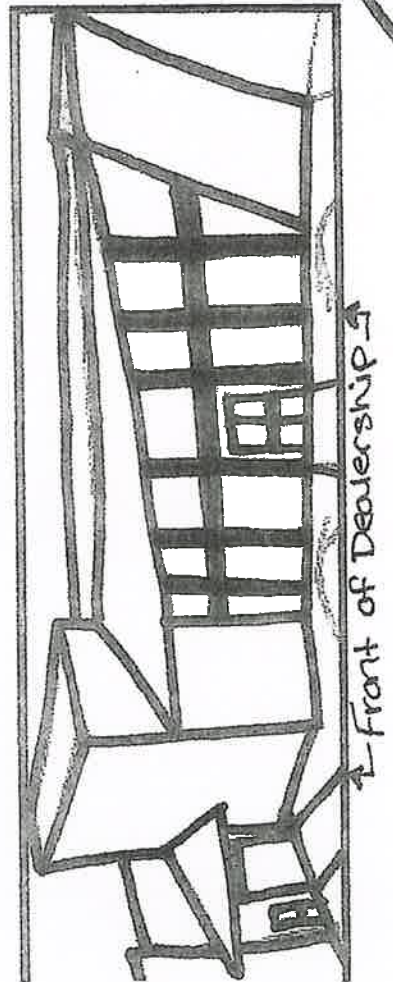
If you have any questions, please feel free to contact Etta Madura or Pam Beykirch at (618) 622-0045.

Thank you,

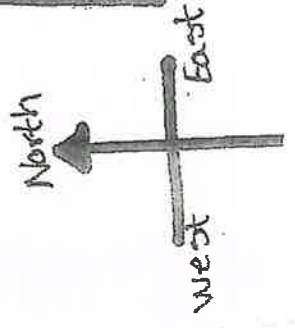
Maria Minton

Friday Night LIVE

6/19 + 8/21



- - 8ft Tables
- - Roundtop Tables





COMMUNITY DEVELOPMENT DEPARTMENT
 255 S. Lincoln Avenue, 2nd Floor
 O'Fallon, IL 62269
 Ph: (618) 624-4500 x4
 Fax: (618) 624-4534

Attach proof of not-for-profit status with application

OR

Provide \$50.00 application fee with application

APPLICATION FOR A SPECIAL EVENT PERMIT

Event Name: New Model Year Open House
 Location of Event: 1560 N. Green Mount Rd. O'Fallon, IL
 Name of Event Organization: Frieze Harley-Davidson
 Name of person in charge of event (applicant) and mailing address: _____
Maria Minton
 Phone: 618-622-0045 E-Mail: friezehd1@peaknet.net
 Secondary Contact Person: Pam Beykirch
 Phone: 11 E-Mail: friezehd@peaknet.net
 Beginning Date / Times: 9/12/15 @ 9am & 9/13/15 @ 5pm Ending Date / Times: 9/12/15 + 9/13/15

THE FOLLOWING INFORMATION (WHERE APPLICABLE) MUST BE PROVIDED IN WRITTEN FORM BEFORE APPLICATION WILL BE PROCESSED.

1. **NARRATIVE** (Including hours of operation; activities provided; signage including dimensions, quantity, location, etc...; traffic/parking plan; contingency plans for rain; plans for toilet facilities; security plan; expected attendance; etc...).

ATTACHED

2. Sketch plan of site.

ATTACHED

3. Permission letter from property owner, if applicant is not the property owner.

ATTACHED

NOT APPLICABLE

4. Proof of not-for-profit status (so that application fee can be waived.)

ATTACHED

NOT APPLICABLE

5. Proof of Liability Insurance should be provided and if event is held City property, **City of O'Fallon**, should be named as an additional insured in the amount of One Million Dollars (\$1,000,000).

ATTACHED

NOT APPLICABLE

6. Damage bonds or cash deposit to protect City facilities (this would be mainly for out-of-town sponsors) in the amount of \$300,000. PAID NOT APPLICABLE

7. Liquor license information for beer sales (including hours of sale): _____
(Attach release/indemnification forms and a copy of the liquor license and certificate of liquor liability)

8. List for profit vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to event:

None confirmed yet, will notify @ later date

9. Special consideration requests such, as City provided assistance. (Fees may be charged for these Services.) **Please include specific considerations requested in narrative or as an attachment.**

- NONE REQUESTED
- Street Department, IDOT (for street closings, signalization, and detour routes)
- Parks Department Police Department Fire and EMS Department

10. Coordinate all food concessions with St. Clair County Health Department at (618)233-7769.

- PERMIT REQUIRED (please attach copy)
- NOT APPLICABLE

11. American Disability Compliance

- ATTACHED
- NOT APPLICABLE

As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance or as otherwise approved by the City Council.

Electrical inspections are required for all new exterior electrical connections. The City electrical inspector must be contacted a minimum of twenty-four (24) hours prior to inspection.

Maria Mun
Signature of Applicant/ person in charge of event

2/23/15
Date of Submission

FOR OFFICE USE ONLY

ELIGIBLE FOR ADMINISTRATIVE APPROVAL? () YES (X) NO

PR 3/2/15

ADMINISTRATIVE APPROVAL CONDITIONS:

APPROVED BY COMMUNITY DEVELOPMENT DIRECTOR & DATE _____

All other requests for "Special Events Permits" not approved by the Community Development Director shall go before the Community Development Committee and the City Council for their approval.

APPROVED: CITY COUNCIL _____ (DATE)



Frieze Harley-Davidson Sales, Inc.
1560 N. Green Mount Rd., O'Fallon, IL 62269
Phone: (618) 622-0045 | Fax: (618) 622-0046

Dear City of O'Fallon,

Frieze Harley-Davidson is applying for our New Model Year Open House/Demo Days. This event will be held Saturday and Sunday, September 12, 2015 and September 13, 2015 from 9:00AM – 5:00PM at our Dealership, located at 1560 N. Green Mount Rd., O'Fallon, IL 62269. We will be having vendors throughout the front of the building; however we do not have anyone confirmed yet. A sketch of the building with reference points for vendors and such is attached. I will provide you with more information on vendors when it becomes available.

The Harley-Davidson Semi-Trailer will be parked in the front parking lot. Registration trailer will be right outside the front doors of the Dealership, with the Sign-out Trailer located in the back parking lot.

This is a rain or shine event. Parking will not be a problem; we have parking in front & back of Dealership. No signs or banners outside. Food will be for sale from the O'Fallon Moose Lodge #2608, profits will be donated to a charity.

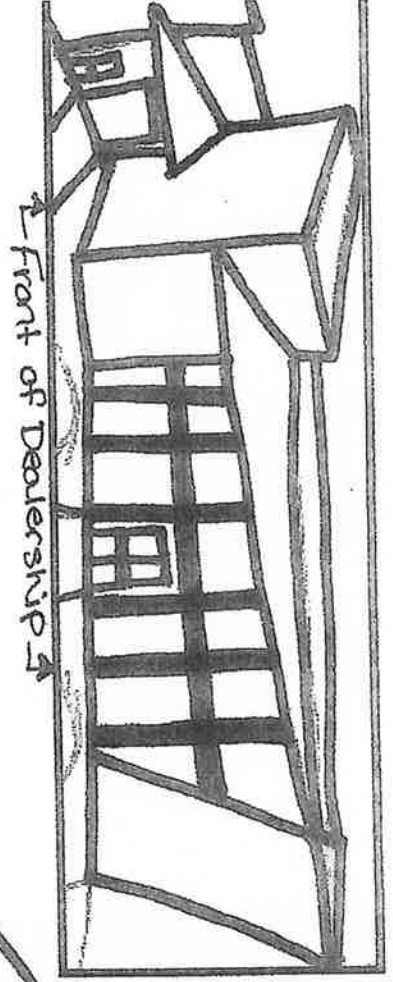
If you have any questions, please feel free to contact Etta Madura or Pam Beykirch at (618) 622-0045.

Thank you,

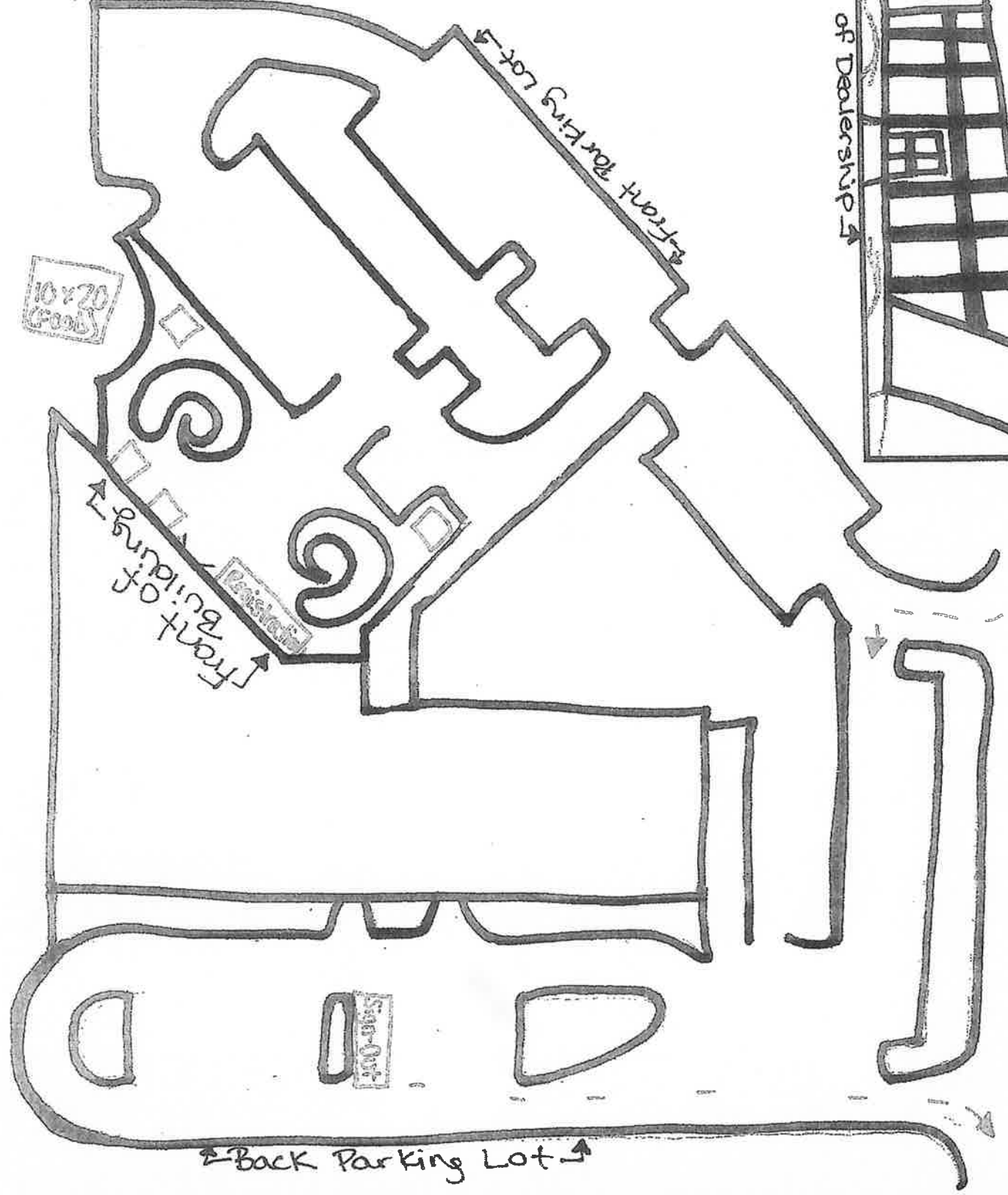
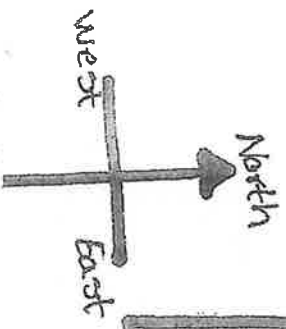


Maria Minton

New Model Year Open House
9/12 & 9/13



D-Vendors





Public Safety Committee Minutes
March 09, 2015 5:00 p.m.

Minutes of a regular meeting of the Public Safety Committee of the City of O'Fallon, held in the Community Room, Public Safety Building, 285 N. Seven Hills Road, O'Fallon, Illinois, March 09, 2015. Call to order 5:00 p.m.

ROLL CALL:

Members Present: Hagarty, Cardona, Roach
Members Not Present: Hursey
Staff Liaison: Chief Van Hook - OPD, Chief Saunders - OFD
Other Aldermen Present: Albrecht, Bennett, Gerrish, Holden, McCoskey, Meile, True
Other Persons Present: Walter Denton, City Adm.; Sandy Evans, Dir. Of Finance;
Pam Funk, Asst. City Adm.; Jeff Wild, EMS; Mark Berry, OPD; Mick Hunter, OPD; Rob Schmidtke, OPD; Jim Holley, EMS; Kim Lamprecht, EMS; Jeremy Sherman, EMS; Charlie Pitts, Resident; Vern Malare, Resident; Misty McDonald, OPD;
Media Persons Present: None

Chairman Hagarty declared a quorum present and requested a Motion to approve the Minutes of January 12, 2015, Alderman Roach made a Motion to accept the minutes of January 12, 2015 as presented and Alderman Cardona seconded the Motion. All Ayes.

New Business

Item 1. EMS Budget

Line item 3480 – proposed to raise rates on our ambulance runs. We haven't had an increase since 2001. Cost would go from \$575 to \$800 for residents and \$800 to \$1,000 for non-residents. Chief Van Hook said that this would put our rates in-line with other departments in the area based upon a rate survey that was conducted. Alderman Roach asked if the rate survey could be sent so that he could see how the increase was determined.

Line item 3765 – this is a forced upgrade by Motorola for the dispatch center to be in compliance for the next generation of 9-1-1. All of St. Clair County has been mandated to do this upgrade. We will be taking out a three year loan and the cost will be split between EMS, Fire and Police.

Line item 4000, 4001 & 4005 – have changed within each line item but as a whole has only increased 4%. This is due to EMS going to position based budgeting and also allocating the salaries of dispatch to be distributed to EMS. We have proposed 2 new full time paramedics to become permanent. This will allow the EMS Supervisors to actually be supervisors. In the past after 8:00 pm Supervisors would have to help staff the ambulance as we would only have one person on the ambulance based out of the

Seven Hills location. EMS is averaging 30% of the time that both ambulances are out on calls. If during the time in which both ambulances are out on calls and we receive a third call for service we would have to call for mutual aid. This means that we have to call another company to make runs for us. We had three options to allow us to use our supervisors in a supervisory role. 1. Fill the hours that supervisors were covering with part-timers, 2. Hire 3 new Full Time persons one to each crew to fill the time, or 3. Hire 2 Full Time persons and fill the third shift with part time employees to fill the time. Chief says that option 3 is the best option for EMS. Alderman Roach asked why the overtime budget number is higher even with the addition of the 2 new Full Time positions. Chief Van Hook stated that is contractual overtime based on the contract.

4345 – IT support/ services – Alderman Bennett questioned why it was up 99% over last year's budget. Some of this was incorrect line item adjustments and some of it is IT correctly allocating the costs of IT over all of the departments within the city.

Action: None

Motion: None

Disposition: closed

Item 2. Fire Budget

Line item 3011 – increase in TIF receipts for Dierberg's

Line item 3325 – decreased because Memorial Hospital is done with their building permits.

Line item 3948 – this is to keep budget running from levy requests.

Line item 3765 – loan to cover the costs of the mandatory 9-1-1 dispatch equipment discussed in the EMS budget.

Line item 4001 – There was a major difference between what we budgeted for in 2015 and actual. This was due to the Deputy Fire Chief leaving. It is also difficult to schedule the part timers. Many times they can't make it in for their shift.

Line item 4260 – The new fire house is the reason for an increase in this.

Line item 4020 – Alderman Roach noted that there wasn't a percentage of increase in this line item but it was actually a 75% increase. Chief Saunders said that there was an error within the spreadsheet but the reason for the increase is due to the fact that we have to participate in the downstate fire pension.

Line item 4380 – Previously legal fees for the city were not being distributed to the fire department. Accounting has made the adjustment to include the fire department for future legal fees.

Line item 4955 – we have completed payment for one of the vehicles so we will have a decrease in this line item.

Alderman Albrecht asked why hospitalization is down for the fire department but up for the police department. Chief Van Hook said that this was a factor based on the position based budget changes that were made of the year.

Vern Malare asked Chief Saunders what items are covered under the operating expenses. Chief Saunders said that the majority of this is the foam that they purchase to put out fires. Vern Malore then asked where the money for ladders that were purchased came from. Chief Saunders said that money that was used to purchase the steps to clean the vehicles was taken from line item 4655 – Non-Capital Equipment.

Action: None

Motion: None

Disposition: closed

Item 3. Police Budget

Line Item 4000, 4001 & 4005 – even though we have a three percent increase built into these line items, we are experiencing little to no change in the budget. This is due to the fact that on position based budgeting we had to reallocate a portion of the dispatcher's salaries to EMS. We are still down one full time peace officer, but the position remains in the budget. We are currently scheduling interviews to fill the position.

Line item 4690 – We will experience an increase in uniforms based upon a new hire and also based on the rotation of our vests for the peace officers. These vests are only warrantied for five years. We are on a rotation schedule that we do not have to replace every vest but only a few each year.

Line item 4290 – We have budgeted for an officer to participate in the FBI academy in 2016. The schooling is 100% paid for by the FBI, O'Fallon pays for incidentals.

Line Item 4833 – we have loans that are up in November 2015 and our goal is to purchase two new vehicles in this budget year.

Action: None

Motion: None

Disposition: closed

Item 4. Fire & Police Commission Budget

Line item 4390 – Large increase in professional services is because this budget year we will have to cover the cost of promotional testing/ assessment center. This assessment center happens every three years for the purpose of recruitment.

Action: None

Motion: None

Disposition: closed

Old Business

Item 1. Leads On Line – Captain Mick Hunter and Ted Shekell met with Dale Funk City Attorney. They want to write into the ordinance that household business will be exempt.

Action: Captain Hunter revised ordinance and gave to the City Attorney for final revisions.

Motion: None

Disposition: Open

Chairman Hagarty asked if anyone had any other New Business not on the Agenda, hearing no New Business, Chairman Hagarty called for a Motion to adjourn. A Motion to adjourn was made by Alderman Roach and Alderman Cardona seconded the Motion. All ayes.

Meeting Adjourned:

6: 04 p.m.

Next PS Meeting:

April 13, 5:00 p.m.

Minutes Taken By:

Misty McDonald

CITY OF O'FALLON

Park & Environment Committee

March 9, 2015

6:00 P.M

Public Safety Building

Minutes of a regular meeting of the Parks & Environment Committee of the City of O'Fallon, held in the Public Safety Building Community Room,
285 S. Seven Hills Rd, O'Fallon, Illinois February 9, 2015

I. Attendance: MEMBERS

X	True, Chair (2)
X	Mouser, Vice Chair (3)
X	Meile (1)
X	Hagarty (3)
X	Cardona (5)
X	Holden (6)

II. Council: Albrecht; Bennett; Drolet; McCoskey; Roach; Gerrish
Park: Kasten
Guests: Pitts; Malare; Larkowski(s); Hook
Staff: Denton; Funk; Hutchison; Dallner; Evans
 Meeting called to order at 6:10 p.m.

III. Minutes: February 9, 2015
Motion Meile motion to approve the minutes February 9, 2015 Meeting
Second: Mouser
Approved: All

IV. Budget FY16: Highlights
Cemetery

- Perpetual Trust Fund balance is \$669,793 (market value as of 3/6/15)
- Grave openings generated \$14,000
- Street ADA brick paver paths to and pad around statuary in center of cemetery

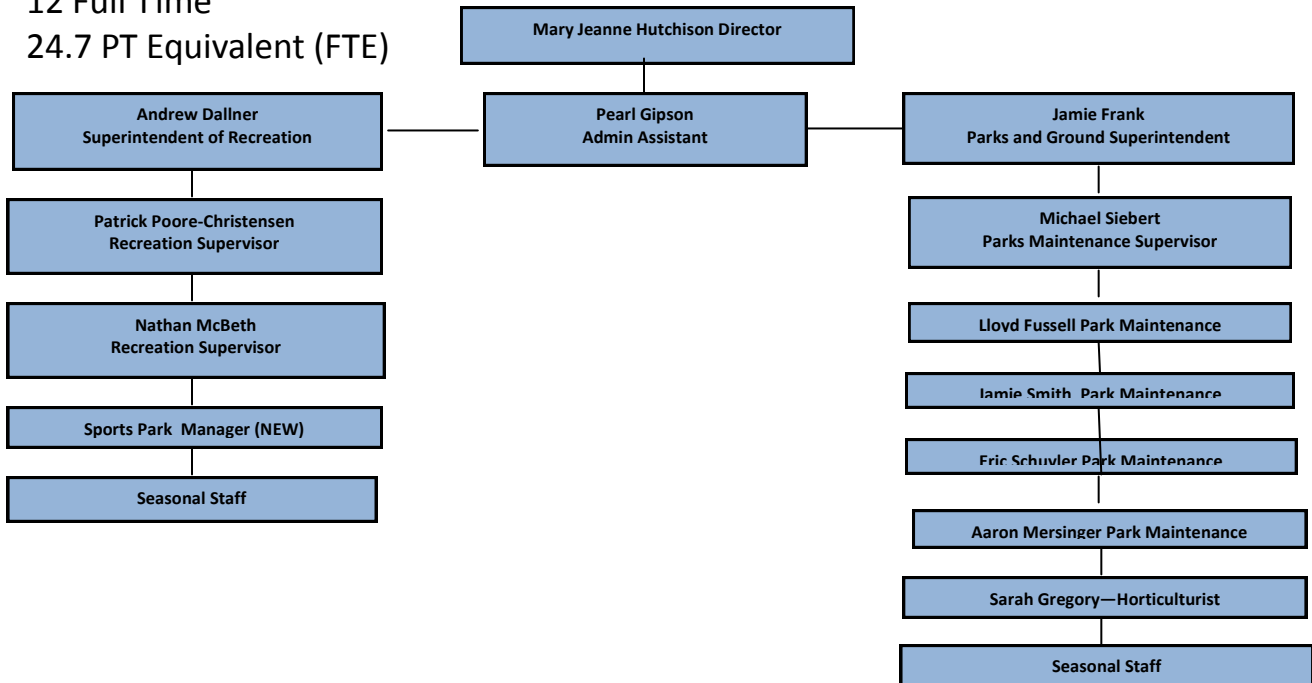
Revenues	Actual Revenue		Budget	Projecte	Recommended
	FY2014		FY2015	FY2015	FY2016
02.00 Parks	\$2,480,194.32	\$2,574,147.67	\$2,355,135.0	\$1,747,977.29	\$2,756,045.0
02.03	\$107,882.29	\$100,679.94	\$112,750.00	\$96,846.84	\$109,350.00
02.07 Sport Park	\$1,147,317.35	\$943,458.94	\$994,850.00	\$651,683.72	\$1,018,150.00
Total:					\$3,883,545.00
Expense	Actual Revenue		Budget	Projecte	Recommended
	FY2013	FY2014	FY2015	FY2015	FY2016
02.01 Parks	\$2,246,662.25	\$2,047,835.83	\$2,068,523.00	\$1,476,848.3	\$2,292,275.0
02.03	\$141,152.1	\$122,004.33	\$144,095.0	\$114,064.1	\$144,480.0
02.07 Sport Park	\$1,372,073.7	\$1,276,403.27	\$1,250,117.00	\$742,165.49	\$1,446,790.0
					\$3,883,545.00

Revenue (other) Opportunities	Recommended				
	Actual Revenue		Budget	Projected	FY2016
	FY2013	FY2014	FY2015	FY2015	
02.00 Property Tax	\$ 585,983	574,282	577,735	575,612	578,170
02.00 Utility Tax	\$ 841,102	901,553	792,500	780,000	945,840
02.07 Tele Tax	\$ 831,516	626,587	680,000	680,000	680,000
02.00 Grants	\$ 35,000	144,000	50,000	25,000	50,000

Projects	
FY2015	FY2016
CIP-Maintenance Complex- 1.2 M	Hesse- Field 7 & 8 Lighting; Phase 2 Parking Lot; ADA Sidewalk; Field #10 Roof Replacement - \$272K
GEN SUV- \$28K Superintendent	CEM-ADA Brick Pathway Street Central Area \$25K
GEN-Water Trailer - \$7K	CP- South Restroom \$85K
CEM-Standing Mower - \$7.5K	GEN- Dump Trailer \$6K
CP - Basketball Court - \$35K	RS-ADA Sidewalk & Fire pit Improvement - \$5K
SP - Pond Landscape - \$5K	GEN- I-Ton Dump-truck (replace 10 Yr old) -\$45K
SP-F350 Snowplow/Sp- \$39,000	GEN-Rec Vehicle \$20K
SP-Zero Turn \$12K	GEN- Impact / Fest Study \$30K
SP-Bleachers/Red Quad \$33K	GEN- Zero Turn Mower \$12K
GEN-Toolcat Utility Vehicle - \$59K	POOL- Vac \$5K
	SP-Sport Park Recreation Supervisor
	SP-Non-Cap Equipment –Warmer; Freezers(\$10,000 concession); AED 2; Site Furnishings (\$5K) ;Trash Can: Field Tools \$38K
	SP-Laser Grader \$20K
	SP-JD Gator \$7.5K
	SP-Standing Mower \$6K
	SP-Soccer Field Irrigation \$150K
	SP- Shade Structure \$30K

Parks & Recreation Organization

12 Full Time
24.7 PT Equivalent (FTE)



Report Review: Park Maintenance & Recreation Report

ADJOURN Motion: Mouser

Second: Miele

Approved: All

PREPARED BY: MJ Hutchison Next Meeting: May 11, 2015 5:30 PM