

CITY OF O'FALLON

GARY L. GRAHAM

Mayor

PHILIP A. GOODWIN

City Clerk

Walter Denton

City Administrator

ALDERMAN

Gene McCoskey Ward 1 John Drolet Ward 4

Richie Meile Ward 1 Michael Bennett Ward 5

Ed True Ward 2 Courtney Cardona Ward 5

Jerry Albrecht Ward 2 Jim Hursey Ward 6

Jerry Mouser Ward 3 Ray Holden Ward 6

Kevin Hagarty Ward 3 David Cozad Ward 7

Herb Roach Ward 4 Harlan Gerrish Ward 7

CITY COUNCIL MEETING

A G E N D A

Monday, August 18, 2014

7:00 P.M. – Council Chambers

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES – [August 4, 2014](#)

V. PUBLIC HEARING –

VI. REPORTS

A. Residents of O'Fallon – This portion of the City Council meeting is reserved for any resident wishing to address Council. The Illinois Open Meetings Act (5 ILCS 120/1) mandates NO action shall be taken on matters not listed on this agenda, but Council may direct staff to address the topic or refer the matter to a committee. Please provide City Clerk with name & address; speak into microphone; limit presentation to 3 minutes; and avoid repetitious comments. Thank you.

B. Clerk's Report

1. Request from O'Fallon Township High School to conduct a Homecoming Parade on October 1, 2014 from the high school down Smiley Street, via Hwy 50 and down Third Street from 5:45 – 6:45 p.m.

2. Request from Carriel Junior High School PTO to hold a raffle for jewelry, gift cards, and other prizes on September 30, 2014

C. Mayor's Report

1. Fire Department Promotions –

Tim Claxton, Deputy Chief

Shawn Miller, Captain

Jon Williams, Lieutenant

VII. RESOLUTIONS –

ITEM 1 – Resolution authorizing the Mayor to execute an agreement with Lochmueller Group for Land Acquisition Services related to the proposed construction of the Milburn

School Road, Fairwood Hills Road and Simmons Road Roundabout and authorizing the use of Motor Fuel Tax Funds (MFT) ([Click](#) here to view Staff Report)

ITEM 2 – Resolution authorizing the Mayor to execute an agreement with Civil Design, Inc., for the Rieder Road/Hagemann Road Water Main extension in the amount of \$35,777.50 ([Click](#) here to view Staff Report and [proposal](#))

ITEM 3 – Resolution Authorizing the City of O’Fallon to Settle Pending Litigation Against First Student Inc. (Will go into Executive Session prior to vote)

VIII. ORDINANCES

A. 1st reading –

ITEM 4 – Ord. Approving the Final Plat of the Parcs at Arbor Green – Phase 6 ([Click](#) here to view Staff Report, [Final Plat](#), [Preliminary Plat](#) and [Subdivision Information](#))

B. 2ND Reading –

5. Ord. Declaring a certain vehicle as surplus property for sale and/or disposal pursuant to 65 ILCS 5/11-76-4

6. Ord. Approving the Franchise Agreement (On Hold)

IX. STANDING COMMITTEES

1. Community Development – [Minutes Attached](#)
2. Public Works – **Motion** to approve the quote from SAK for the Agnes Area Sewer Main Lining procedure in the amount of \$27,060 ([Click](#) here to view Staff Report)
3. Public Safety – [Minutes Attached](#)
4. Finance
5. Parks/Environment

X. EXECUTIVE SESSION – Occasionally, the Council may go into closed session in order to discuss such items covered under 5 ILCS 120/2 (b) which are as follows: Legal Matters; Purchase, Lease or Sale of Real Estate; Employment/appointment matters; Business matters or Security/criminal matters and may possibly vote on such items after coming out of closed session.

XI. ACTION TAKEN ON EXECUTIVE SESSION ITEMS

XII. ADJOURNMENT

**O'FALLON CITY COUNCIL
MINUTES OF THE REGULAR COUNCIL MEETING
Draft August 4, 2014**

The regular meeting was called to order at 7:01 p.m. by Mayor Graham who led the Council in "The Pledge of Allegiance to the Flag."

Philip Goodwin, City Clerk, called the roll: Gene McCoskey, present; Richie Meile, present; Ed True, present; Jerry Albrecht, present; Jerry Mouser, present; Kevin Hagarty, present; John Drolet, present; Herb Roach, present; Michael Bennett, present; Courtney Cardona, present; Jim Hursey, present; Ray Holden, excused; David Cozad, present; Harlan Gerrish, present. A quorum was declared present.

Mayor Graham asked for approval of the minutes. Motion was made by J. Albrecht and seconded by J. Mouser to approve the minutes of July 21, 2014. All ayes. Motion carried.

PUBLIC HEARING – None scheduled.

RESIDENTS: No one came forward.

REPORTS:

Clerk's Report: City Clerk Goodwin read the following requests:

1. Request from the OTHS Band Boosters to conduct a raffle for desserts and a Lottery Board on September 26th at the KC Hall
2. Request from Dania Shrine Club to conduct a roadblock on Saturday, September 13, 2014 from 7 – 9 a.m. at the intersections of State/Lincoln and State/Smiley (Request for Friday, September 12th was approved at the February 4th meeting)
3. Request from O'Fallon Kiwanis Club to conduct a roadblock on Friday, October 24th from 4 – 6:00 p.m. and Saturday, October 25, 2014 from 8:00 a.m. – 12:00 p.m. at the intersections of State/Lincoln and State/Smiley

Motion was made by E. True and seconded by J. Albrecht to approve the requests. All ayes. Motion carried.

Mayor's Report: Mayor Graham read a Proclamation declaring August 16, 2014 as Walk MS Day. Rebecca Karras, Al Gerdes and Mike Yearian came forward to accept the proclamation.

RESOLUTIONS:

Motion by J. Albrecht and seconded by E. True to approve Item 1, A Resolution authorizing the Mayor to enter into an agreement with O'Fallon Lodge No. 198 Illinois Fraternal Order of Police Labor Council covering rates of pay, wages, hours of employment, and other conditions of employment for sworn members of said Union employed by the City of O'Fallon.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Albrecht, aye; Mouser, aye; Hagarty, aye; Drolet, aye; Roach, aye; Bennett, aye; Cardona, aye; Hursey, aye; Cozad, aye, Gerrish, aye. Ayes - 13; Nos – 0. Motion carried.

Motion by J. Albrecht and seconded by E. True to approve Item 2, a Resolution authorizing the Mayor to enter into an agreement with O'Fallon Lodge No. 198 Illinois Fraternal Order of Police Labor Council covering rates of pay, wages, hours of employment, and other conditions of employment for civilian members of said Union employed by the City of O'Fallon.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Albrecht, aye; Mouser, aye; Hagarty, aye; Drolet, aye; Roach, aye; Bennett, aye; Cardona, aye; Hursey, aye; Cozad, aye, Gerrish, aye. Ayes - 13; Nos – 0. Motion carried.

Motion by J. Albrecht and seconded by E. True to approve Item 3, A Resolution authorizing the Mayor to execute an agreement with Hank's Excavating & Landscaping, Inc., for the Memorial East Sanitary Sewer Support Project in the amount of \$107,515.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Albrecht, aye; Mouser, aye; Hagarty, aye; Drolet, aye; Roach, aye; Bennett, aye; Cardona, aye; Hursey, aye; Cozad, aye, Gerrish, aye. Ayes - 13; Nos – 0. Motion carried.

ORDINANCES:

1st Reading – Motion by J. Albrecht and seconded by J. Mouser to consider on 1st Reading, Item 4, Ord. Declaring a certain vehicle as surplus property for sale and/or disposal pursuant to 65 ILCS 5/11-76-4.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Albrecht, aye; Mouser, aye; Hagarty, aye; Drolet, aye; Roach, aye; Bennett, aye; Cardona, aye; Hursey, aye; Cozad, aye, Gerrish, aye. Ayes - 13; Nos – 0. Motion carried.

2nd Readings –

Motion by J. Albrecht and seconded by J. Mouser to approve on 2nd Reading, an Ordinance amending Ord. 623, Zoning, development known as Demond Signs to be at 91 & 93 Betty Lane.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Albrecht, aye; Mouser, aye; Hagarty, aye; Drolet, aye; Roach, aye; Bennett, aye; Cardona, aye; Hursey, aye; Cozad, aye, Gerrish, aye. Ayes - 13; Nos – 0. Motion carried.

Mayor Graham stated the Ordinance approving the Franchise Agreement remains on hold.

STANDING COMMITTEES –

Community Development: J. Albrecht stated the committee will meet on August 11th at 6:00 p.m.

Public Works: R. Meile announced that they will meet at August 25th at 7:00 p.m.

Public Safety: K. Hagarty announced they will meet August 11th at 5:00 p.m.

Finance/Administration: M. Bennett said the committee supports the recommendation to move the location of the committee meetings with the exception of the Warrant review to the community room at the Public Safety Building effective August 11, 2014.

Motion by M. Bennett and seconded by H. Roach to approve the change. All ayes. Motion carried.

Motion by M. Bennett and seconded by J. Albrecht to approve Warrant #306 in the amount of \$1,111,352.78.

ROLL CALL: McCoskey, aye; Meile, aye; True, aye; Albrecht, aye; Mouser, aye; Hagarty, aye; Drolet, aye; Roach, aye; Bennett, aye; Cardona, aye; Hursey, aye; Cozad, aye, Gerrish, aye. Ayes - 13; Nos – 0. Motion carried.

Parks and Environment: E. True stated they will meet at 5:30 p.m. on August 11th at the Public Safety committee.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT: Motion by J. Mouser and seconded by J. Hursey to adjourn. All ayes. Motion carried.

The meeting was adjourned at 7:14 p.m.

Submitted by,

Philip A. Goodwin
City Clerk

Minutes recorded by
Maryanne Fair, Deputy City Clerk
Proper notice having been duly given

CITY OF O'FALLON, ILLINOIS
RESOLUTION 2014 -

**AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH
LOCHMUELLER GROUP FOR LAND ACQUISITION SERVICES RELATED TO THE
PROPOSED CONSTRUCTION OF THE MILBURN SCHOOL ROAD, FAIRWOOD
HILLS ROAD, AND SIMMONS ROAD ROUNDABOUT. AUTHORIZING THE USE
OF MOTOR FUEL TAX FUNDS (MFT)**

WHEREAS, the City of O'Fallon, a municipal corporation, has a need for land acquisition services, and

WHEREAS, Lochmueller Group have IDOT certified appraisers and negotiators to do the needed work.

WHEREAS, the City needs IDOT approval to expend MFT funds for execution of the project on items allowable under MFT regulations.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF
THE CITY OF O'FALLON, ST. CLAIR COUNTY, ILLINOIS AS FOLLOWS:**

That the City of O'Fallon authorizes its appropriate representatives to sign a contract with Lochmueller Group for the professional services needed in the amount of \$13,550, plus applicable recording fees.

Passed and approved this 18th day of August 2014.

ATTEST:

Approved:

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor



CITY COUNCIL AGENDA ITEMS

To: Mayor Graham and City Council
From: Dennis Sullivan, Director of Public Works
Pam Funk, Assistant City Administrator
Date: August 18, 2014
Subject: RESOLUTION – Lochmueller Group Proposal for Land Acquisition Services, Milburn/Fairwood Hills/Simmons Roundabout

List of Committees that have reviewed: None

Background: There will be the need for easements and fee simple acquisition of property related to the project to construct a roundabout at the intersection of Milburn School Road, Fairwood Hills Road and Simmons Road. Horner & Shifrin are already at work designing the road and at this time 3 privately owned parcels will be affected by the alignment. Traditionally, the City has waited until IDOT approves the Project Report to obtain land acquisition services; however, that model has not worked well as IDOT real estate is not quick to react to acquisition efforts. It is hoped that by obtaining contract services earlier in project design that delays in the past can be shortened. Nevertheless, the services contained in the proposal will be needed in the near future as this project has gone exceedingly well up to this point. The Lochmueller Group (formerly known as BLA) proposal is for a total of \$13,550 based on the land acquisition envisioned at this time, plus recording fees.

Legal Considerations, if any: None beyond the normal ones associated with contracting for professional services.

Budget Impact: There is funding in the FY15 Public Works budget for land acquisition at this time and additional funding will be required and requested in the FY16 budget to cover this requirement should the process spill over into the next fiscal year.

Staff recommendation: Staff recommends acceptance of the Lochmueller Group proposal for \$13,550 to get the work underway.

CITY OF O'FALLON, ILLINOIS
RESOLUTION 2014 -

**AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CIVIL
DESIGN, INC., FOR THE RIEDER ROAD / HAGEMANN ROAD WATER MAIN
EXTENSION IN THE AMOUNT OF \$35,777.50**

WHEREAS, the City of O'Fallon, a municipal corporation, has a need for engineering services for the extension of a water main, and

WHEREAS, Civil Design has the expertise to perform the services the City needs,

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF
THE CITY OF O'FALLON, ST. CLAIR COUNTY, ILLINOIS AS FOLLOWS:**

That the City of O'Fallon authorizes its appropriate representatives to sign the Civil Design agreement for the Rieder Road/Hagemann Road Water Main Relocation in an amount not to exceed \$35,777.50.

Passed and approved this 18th day of August 2014.

ATTEST:

Approved:

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor



CITY COUNCIL AGENDA ITEMS

To: Mayor Graham and City Council
From: Dennis Sullivan, Director of Public Works
Pam Funk, Assistant City Administrator
Date: August 18, 2014
Subject: RESOLUTION – Civil Design Proposal for Design of Rieder-Hagemann Water Main Extension

List of Committees that have reviewed: Public Works

Background: A connection is needed between our water main which currently is at the intersection of Rieder and Hagemann with the main that presently terminates at our Wastewater Treatment Plant on Rieder Road. The connection will provide “looping” or redundancy of service in the area and provide the potential for future rural customers whose wells are failing in the area. Additionally, the interconnection will improve fire-fighting capabilities in the area. Civil Design’s proposal is for a total of \$35,777.50.

Legal Considerations, if any: None, beyond the normal ones associated with contracting for professional services.

Budget Impact: Funding was placed in the approved FY15 Public Works Water Budget for the project design.

Staff recommendation: Staff recommends acceptance of the Civil Design proposal for \$35,777.50.



July 30, 2014

Dennis L. Sullivan, PE
Director of Public Works
City of O' Fallon

**RE: Request for Proposal for Professional Engineering Services
12-inch Watermain Extension at Rieder Rd**

Mr. Sullivan,

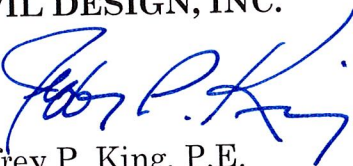
Civil Design, Inc. is grateful for the opportunity to serve the City of O' Fallon. We are looking forward to working with your team to provide the most efficient watermain design for this project.

The following pages outline our understanding of the project scope and schedule as well as provide a fee proposal for engineering services.

If you have any questions or would like additional information, please contact me at (314)880-4437. I look forward to hearing from you soon.

Sincerely,

CIVIL DESIGN, INC.



Jeffrey P. King, P.E.
Water Resource Manager



SCOPE OF UNDERSTANDING OF THE PROJECT

The project consists of approximately 5400 linear feet of 12 inch gravity watermain and appurtenances. The project is located along Reider Rd approximately 200 feet north of Highway 50. The proposed extension runs approximately 2,900 feet north and 2500 feet west to the intersection of Reider Rd and Hagemann Rd.

Two design options will be considered.

Alternative A: The proposed alignment begins at the fire hydrant, facility ID WH_AP27_0001 located at the terminus of a 6 inch Polyvinyl Chloride (PVC) watermain 200 feet north of HWY 50 at the City of O'Fallon Wastewater Treatment Plant. Construction is proposed for 2900 feet on the west side right of way and for 2500 feet on the south side right of way. The proposed watermain connects to the existing 6 inch watermain on Hagemann Rd.

Alternative B: The proposed alignment begins at the same point as Alternative A. Construction is proposed for 2900 feet on the west side right of way and for 2500 feet on the north side right of way. The proposed watermain connects to the existing 6 inch watermain on Hagemann Rd.

Project Goals for this project include; increased water distribution system connectivity for current and future developments, improved property values, and quality of life.

SCOPE OF ENGINEERING SERVICES

The Scope of Engineering Services below is intended to apply to both alternatives noted above and is independent of the selected option. CDI will look for areas where savings can be made when determining the best solution while achieving project goals.

1. Project Kickoff Meeting -- CDI will hold a kick-off meeting with the project team to discuss the project approach, scope, and schedule. Representatives from the City will be invited to attend. This meeting will be held upon receipt of the notice to proceed.
2. Conceptual Design -- The Conceptual Design phase will among other things, select the recommended alignment.
 - a. Background Data Collection and Analysis – We will collect and evaluate background data relevant to the project. Background data includes, but is not limited to City GIS data and projection files with aerial photography, City of O'Fallon facility maps, contours, and available development plans and USGS soils data.



- b. Identify Major Conflicts – We will review existing utility records, maps, and site observations to identify potential utility conflicts early in the design process.
- c. Engineering Field Work – We will visit the site and determine practical approaches to the design.
- d. Evaluate Alternatives – We will assess the viability of the selected option based on constructability, site conditions and cost.
- e. Conceptual Technical Memorandum – We will present a memo explaining the alternatives evaluated, detailing the pros and cons for each and a preliminary cost comparison. Based on the findings of the alternative evaluation and our experience, we will recommend a design.
- f. QA/QC
- g. Conceptual Design Meeting – We will hold a conceptual design review meeting to discuss the conceptual memo with the City. With the City, we will determine the direction of the project for the development of the Preliminary Plans.

3. Surveying

- a. Coordination – Surveying activities will begin immediately after consensus is obtained on the discussion points during the Conceptual Design Submittal Meeting.

- b. Site Survey

Survey Control

- Coordinate System – Topographic survey will be tied to State of Illinois Coordinate System and the adjacent watermain locations.
- Construction Control Points – As we establish horizontal and vertical control, we will place additional control points and benchmarks with reference ties for use during construction (as needed).

Topographical Survey – Topographic Survey will be normal and customary for this type of project.

- Ground shots and break lines suitable for one foot contours
- Location of drainage structures and determination of flow lines.
- Location of natural and man-made topographic features.

- c. Construction Staking – CDI will provide construction staking services at the beginning of construction.

4. Preliminary Design Plans and Opinion of Construction Cost

- a. Fire Flow Hydraulic Analysis – Following an information meeting with the City of O’Fallon on June 30, 2014, it was determined that a fire flow hydraulic analysis for the proposed line and associated network would not be necessary. It was indicated that there would be sufficient fire flow at fire hydrants to be located every 600 feet.



- b. Hydrologic & Hydraulic Analyses (Creek Crossing) – CDI in coordination with the City, will determine whether this analysis is required. The proposed alignments both cross an existing creek. This analysis is not included in the scope.
- c. Preliminary Alignment – Using the survey data and the information collected during the conceptual phase, we will determine a preliminary alignment.
- d. Preliminary Profile – Using the survey data and the information collected during the conceptual phase, we will determine a preliminary profile.
- e. Geotechnical Engineering – Not included in the scope.
- f. Preliminary Plans – Preliminary plans will be produced in AutoCAD to illustrate the design and for use as a base for the preliminary opinion of construction cost. The preliminary plans will include, but not be limited to the following sheets:
 - Cover
 - Plan
 - Profiles
 - Details
- g. Utility Coordination – The utility coordination will be based on the preliminary design plans as follows;
 - Utility Submittal – We will submit the preliminary plans to the utility companies for their review and utility locations as appropriate. The utility submittals will illustrate the concept plan and known utility locations.
 - Utility Coordination – Using the information provided by the Utility companies we will locate potential utility conflicts. Once these areas are identified we will communicate this to the appropriate company. We will follow up with each utility to eliminate the conflict either through a revised design or a mutually agreeable plan with the utility company to address those conflicts.
- h. Proposed Easements, Construction Access and Working Room – We will identify potential new easements, evaluate construction access and working room and illustrate each on the preliminary plans.
- i. Preliminary Opinion of Construction Cost – We will prepare the preliminary opinion of construction cost based on the preliminary design. Cost items will include, but not be limited to excavation and grading, pipe and structures, bedding material, pavement, demolition, utility relocations (if necessary), fabrics, landscaping vegetation, etc.
- j. QA/QC – We will perform an internal, independent quality review of all plans and costs at this time.



- k. Preliminary Plan Submittal Meeting – We will hold a meeting with the City to review the Preliminary Plans and cost. We will review the contents of these documents and the preliminary design and approach.

5. Easement Plats and Scripts

- a. Prepare Easement Plat and Scripts – We will prepare easement plats and scripts for all necessary easements. Easement will be prepared using City easement standards, based on the entity requiring the easement.
- b. Easement Plat and Script Submittal – We will submit all easements to the City for review and comment. Easements may be submitted with the preliminary plans to expedite the final design phase.
- c. Easement Plat and Script Review and Approval – The City will review the easement documents and provide comments and conditional approval. We will incorporate the review comments and submit the final easement documents.

6. Final Plans and Specifications

- a. Revise Alignment per City's comments.
- b. Final Plans will be produced in AutoCad to illustrate the design and for use as a base for the final opinion of construction cost. The final plans will include but not be limited to the following sheets;
 - Cover
 - Benchmark and Reference Ties
 - Plan Sheets
 - Profiles
 - Details
 - Stormwater Pollution Prevention Plan
- c. Specifications – We will utilize the City of O'Fallon's standard construction specifications. We will prepare special provisions for the items not specifically covered in the project standard specifications.
- d. Final Opinion of Construction Cost – We will prepare a final detailed engineers opinion of construction costs using the unit costs for similar projects or that have been provided by the City.
- e. Permitting – We will assist with the preparation of required permits including but not limited to the following: DNR 401, USACE 404, City of O'Fallon Floodplain Development.
- f. QA/QC – We will perform an internal, independent quality review of all plans and costs at this time.
- g. Final Plan Submittal Meeting – We will hold a meeting with the City to review the Final Plans and cost. We will review the contents of these documents and the preliminary design and approach.
- h. Revise Final Plans per City's comments.



- i. Construction Documents – We will prepare construction documents using the City standard format. Construction Documents may include, but are not limited to the following:
 - Project Description
 - Invitation to Bidders
 - Contract Agreement
 - Bid Tab
 - General Conditions
 - Standard Specifications
 - Special Provisions

7. Deliverables – All documents will be turned over to the City in paper and electronic form upon completion of work. Electronic format will be compatible with AutoCad 2013 unless an earlier version is specified by the City, Microsoft Office 2010, ESRI ArcMap 10 and Adobe 10. We will provide the following deliverables:
 - Conceptual Technical Memorandum – Submit three (3) copies on 8½” X 11” bond, and electronic copy in Adobe.
 - Preliminary Design Plans and Opinion of Construction Cost -- Submit three (3) sets of preliminary plans on 11” X 17” bond and cost opinions on 8½ X 11 bond, and electronic copy in Adobe.
 - Utility Submittal – Submit an estimated seven (7) sets of preliminary plans on 11” X 17” bond.
 - Easement Plats and Scripts – Submit one (1) reproducible copy of the easement plat and scripts on 8½” X 11” bond, and electronic copy in Adobe.
 - Final Plans, Specifications, and Opinion of Cost – Submit three (3) sets each of final plans on 22” X 34” bond and specifications and opinion of cost on 8½” X 11” bond to the City for final review.
 - Approval Documents Submittal – Submit three (3) sets each of final plans on 22” X 34” bond and Specifications, Contract Documents, Special Provisions, and Detailed cost Opinion on 8½” X 11” bond to the City. Engineer shall submit a CD or DVD containing electronic copies of the full size plans and construction documents in Adobe and electronic copies of the drawings in AutoCad.

8. Special Services
 - a. Geotechnical Engineering – Upon completion of the Conceptual Design, CDI will assess the need for Geotechnical Engineering. If the site conditions and proposed alignment indicate that Geotechnical Services are required, we will contact the City and make a request that subsurface investigation is conducted. These tests may be necessary, not only to identify potential underground rock formations but also to



determine if soil remediation is necessary for pipe bedding or if ground water is present.

- Geotechnical Exploration – The number and location of geotechnical borings or test pits will be based on preliminary design.
 - Laboratory Testing and Report – The soil samples will be laboratory tested and the results and geotechnical engineer's recommendations summarized in a geotechnical letter/report.
- b. Review of Geotechnical Report – We will review the Geotechnical Report to determine what, if any, impacts the subsurface conditions have on our preliminary design.
9. Project Meetings – The design team will hold, at a minimum, the following project meetings as described in the above text. The design schedule will determine if it is possible to schedule meeting for multiple projects at the same time or independently.
- Project Kick-off Meeting
 - Conceptual Design Meeting
 - Preliminary Plan Meeting
 - Final Plan Meeting
10. Additional Services – We are pleased to provide additional services on a time and materials basis, based on mutually agreed upon changes in scope. The City may desire construction services during the bidding process and during construction to help verify the project is being built per plans and specifications. We offer the following scope for possible additional services:
- A. Construction Services
- Bidding – We will assist the City in answering questions during the bidding process, reviewing the bids received and selecting and awarding the contract.
 - Pre-construction meeting – We will hold one pre-construction meeting with the selected contractor to review the plans and construction process.
 - Construction Observation – We will provide construction observation services during construction. The services include, but are not limited to: shop drawing review, on site observation, invoice review and payment recommendations, final walk through and punch list.

SCOPE OF COMPENSATION

CDI has prepared a detailed fee estimate the O'Fallon Watermain Extension Project. The fee estimate includes the costs to accomplish the following: Topographic Survey,



Preliminary Design Plans, Easement scripts and plats, Final Design Plans, Specifications, Opinion of Construction Cost, Storm Water Pollution Prevention Plans, Special Services, and Reimbursables. Please see the attached sheets for a detailed fee estimate for each project.

Work will be billed at Civil Design, Inc.'s option either upon completion of services or on a monthly basis. Invoices are payable based on the payment terms defined in the contract. One and one-half percent per month will be charged on amounts outstanding 60 days.

**O'Fallon Water Main Extension
CDI Project No.: R1406.01**

Task	Description	Hours					Hours	Fee
		Principal	Project Manager	Engineer III	Engineer I	Designer II		
1. Project Kickoff Meeting								
a	Project Kickoff Meeting	0.5	2	2	0	0	0	\$ 672.50
	Subtotal Project Kickoff Meeting	0.5	2	2	0	0	0	\$ 672.50
2. Conceptual Design (30%):								
a	Develop Alternative Alignments				2			\$ -
b	Identify Major Conflicts				4		4	\$ 340.00
c	Evaluate Alternatives				4		4	\$ 340.00
d	Complete Technical Memorandum			4			4	\$ 540.00
e	QA/QC		1	2			3	\$ 425.00
f	Conceptual Design Submittal Meeting		1	2			3	\$ 425.00
	Subtotal Conceptual Design	0	2	8	10	0	20	\$ 2,240.00
3. Survey:								
a	Perform Topographic Survey			See Attached Fee Proposal				\$ 6,640.00
b	Perform Right of Way Survey (Easement Search Reports)			See Attached Fee Proposal				\$ 4,750.00
d	Construction Staking			See Attached Fee Proposal				\$ 2,080.00
	Subtotal Survey							\$ 13,470.00
4. Preliminary Plans (60%):								
a	Preliminary Alignment			1	4		5	\$ 475.00
c	Preliminary Profile				4		4	\$ 340.00
d	Preliminary Plans 60%		Cover		2		2	\$ 170.00
			Plan and Profile	4	8		12	\$ 1,220.00
			Details	2	4		6	\$ 610.00
e	Utility Coordination			2	4		6	\$ 610.00
f	Proposed Easements, Construction Access and Working Room			1	4		5	\$ 475.00
g	Preliminary Opinion of Construction Costs			1	6		7	\$ 645.00
h	QA/QC			1	4		5	\$ 695.00
i	Preliminary Plan Submittal Meeting			2	2		4	\$ 580.00
	Subtotal Preliminary Plans Phase	0	3	17	36	0	56	\$ 5,820.00
5. Final Plans and Specs (90%):								
a	Revise Alignment and Profile per City Review Comments			1	4		5	\$ 475.00
b	Prepare 90% Final Plans						0	\$ -
			Cover		2		2	\$ 170.00
			Plan & Profile Sheet(s)	6	32		38	\$ 3,530.00
			Details	2	8		10	\$ 950.00
			SWPPP	2	4		6	\$ 610.00
			Others	2	4		6	\$ 610.00
c	Specifications			1	8		9	\$ 815.00
d	Final Opinion of Construction Costs			2	4		6	\$ 610.00
e	Assist with Permitting (401/404/Floodplain Development, etc.)			1	2	6	9	\$ 935.00
f	QA/QC			1	4		5	\$ 695.00
g	Final Plan Submittal Meeting			1	2		3	\$ 425.00
	Subtotal Final Plans and Specs	0	3	24	72	0	99	\$ 9,825.00
6. Final Deliverables (100%):								
a	Revise Alignment and Profile per City Review Comments			2	4		6	\$ 610.00
b	Prepare Final Plans			1	4	12	17	\$ 1,715.00
c	QA/QC			1	4		5	\$ 695.00
d	Final Plan Submittal Meeting			2	2		4	\$ 580.00
	Subtotal Deliverables	0	4	12	16	0	32	\$ 3,600.00
TOTAL LABOR HOURS		1	14	63	134	0	0	\$ 35,627.50
DIRECT COSTS								
a	Copies of Ownership, Corner Documents, and Record Plats from Courthouse							\$ 150.00
TOTAL DIRECT COST								\$ 150.00
							TOTAL COST	\$ 35,777.50

Subject: O'Fallon, IL Waterline Extention Survey Services

Civil Design Inc. (CDI) is pleased to submit this proposal for Surveying Services of the above referenced project. The Scope of Work and fee estimate is based on the information provided and our by prior experiences on similar projects.

Task Description	Hours			Fee
	Land Surv I	Surv Tech	Surv Crew	
Topographic Survey of Proposed Corridor				
Establish Horizontal and Vertical Control			8.0	\$ 1,280.00
Perform topographic survey of 150' corridor or proposed route			24.0	\$ 3,840.00
Draft topographic survey		16.0		\$ 1,120.00
Review Topographic survey, QA/QC Survey	4.0			\$ 400.00
Subtotal Labor - Topographic Survey	4.0	16.0	32.0	\$ 6,640.00
Right of Way Survey				
Research Current Property ownership records and Easements (approx. 22 Parcels)	8.0			\$ 800.00
Perform Field survey of Sections / Parcels			16.0	\$ 2,560.00
Draft Property ownership / Right of Way Lines		12.0		\$ 840.00
Review Right of Way / Property Survey	4.0			\$ 400.00
Subtotal Labor - Right of Way Survey	12.0	12.0	16.0	\$ 4,600.00
Direct Costs/ Fees				
Copies of Ownership, Corner Documents, and Record Plats from Courthouse				\$ 150.00
Construction Staking	2.0	4.0	10.0	\$ 2,080.00
Total for Entire Project	16.0	28.0	48.0	\$ 13,470.00
Creek Survey - Cross sections of creek				
Perform topographic survey of creek cross sections				\$ -
Draft Creek Survey				\$ -
Review survey, QA/QC				\$ -
Subtotal Labor - Creek Survey	0.0	0.0	0.0	\$ -

If other items are required that are not listed can be negotiated later, or added to the above estimate

Thank you for the opportunity,

Sincerely,

Ryan McDowell, PLS (MO, KY)
Land Survey Department Manager

RESOLUTION 2014 -

**A RESOLUTION TO AUTHORIZE
THE CITY OF O’FALLON TO SETTLE
PENDING LITIGATION AGAINST
FIRST STUDENT INC.**

WHEREAS, there is pending in the Circuit Court of the Twentieth Judicial Circuit, St. Clair County, Illinois, the City’s Complaint against First Student Inc. for Injunctive Relief; and

WHEREAS, in its lawsuit the City is seeking a court order restraining First Student, Inc., from deeding the property commonly known as 149 St. Ellen Drive to Central School District 104; and

WHEREAS, the City and First Student Inc., have resolved their differences whereby First Student Inc., will transfer the real estate to Central School District 104 under certain conditions, all as provided in the Settlement Agreement attached hereto.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF O’FALLON, ST. CLAIR COUNTY, ILLINOIS;

Section 1.

The forgoing recitals are incorporated herein as findings of the City Council.

Section 2.

The appropriate City authorities are hereby authorized to enter into the Settlement Agreement and dismiss the City’s pending lawsuit against First Student Inc.

This resolution shall be in full force and effect from and after its passage and approval and its publication in the manner provided by law.

Passed by the City Council this _____ day of _____, 2014.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor

CITY OF O'FALLON, ILLINOIS
ORDINANCE NO. _____

**AN ORDINANCE APPROVING THE
FINAL PLAT OF THE PARCS AT
ARBOR GREEN – PHASE 6**

WHEREAS, the City of O'Fallon Community Development and Public Work Departments have reviewed and subsequently recommend the Final Plat and associated improvement plans for the Parcs at Arbor Green subdivision; and

WHEREAS, on August 11, 2014, the Community Development Committee of the City Council reviewed the final plat and recommended approval with a vote of 6-0; and

WHEREAS, the City Council has reviewed the Final Plat and finds it acceptable and to the public benefit.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY
COUNCIL OF THE CITY OF O'FALLON, ST. CLAIR COUNTY, ILLINOIS AS FOLLOWS:**

Section 1. That the final plat of the Parcs of Arbor Green Subdivision attached hereto as Exhibit A, be accepted and approved.

Section 2. That the City Clerk be and is hereby directed to file with the Recorder of Deeds of St. Clair County, Illinois, a copy of this Ordinance, along with a copy of the plat. The recording expense shall be borne by the person(s) requesting approval of the plat.

Upon its passage and approval, this Ordinance shall be in full force and effect ten (10) days after its publication in pamphlet form as required by law.

Passed by the City Council this _____ day of _____ 2014.

ATTEST:

Approved by the Mayor this _____ day

(seal)

of _____ 2014.

Philip A. Goodwin, City Clerk

Gary L. Graham, Mayor

ROLL CALL:	McCoskey	Meile	True	Albrecht	Mouser	Hagarty	Drolet	SUB TOTALS
Aye								
Nay								
Absent								

ROLL CALL:	Roach	Bennett	Cardona	Hursey	Holden	Cozad	Gerrish	SUB TOTALS	SUM OF TOTALS
Aye									
Nay									
Absent									



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council

From: Ted Shekell, Planning Director
Walter Denton, City Administrator

Date: August 18, 2014

Subject: Parcs at Arbor Green, Phase 6, Final Plat (1st Reading)

List of committees that have reviewed: At its meeting on August 11, 2014, the Community Development Committee reviewed and unanimously recommended to approve the final plat of Parcs at Arbor Green – Phase 6.

Background:

In 2005, the City Council approved the preliminary plat and annexation of the Kombrink Executive Homes (Parcs at Arbor Green) Subdivision. The subdivision is located west of Simmons Road. Denny Blumberg, Huntington Chase Homes, is seeking final plat approval of Phase 6, which includes 13 lots south of the existing platted portion of the subdivision. The proposed final plat varies from the approved preliminary plat. The proposed Phase 6 was altered with the Final Plat for Phase 5B, which eliminated the thru-street connection of Carnegie Knolls Drive (Phase 6) and Shady Park Court (Phase 5). As a result, Carnegie Knolls Drive has become a cul-de-sac with an approximate length of 660 feet. The revisions approved in Phase 5B resulted in a net loss of 2 lots in Phase 6. The improvement plans for Phase 6 showed all the necessary improvements for Phase 6.

Legal Considerations, if any: None.

Budget Impact: There will be an annexation fee paid to the City of \$2,250 per lot. A fee of \$866 per lot will be paid to the City by the developer as a fee in lieu of park land, as well as a fee of \$802 per lot for the future turn lane from Simmons Road.

Staff Recommendation: Community Development and Public Work staff has reviewed the final plat and improvement plans (only minor changes are needed) for the Parcs at Arbor Green - Phase 6 Final Plat and recommends it for approval.

Exhibit A: Final Plat



STANLEY KOMBRINK
BK. 2617/Pg. 23
BK. 2727/Pg. 1509

THOUMENOT, WADE & MOERCHEN, INC.
ENGINEERS ♦ SURVEYORS ♦ PLANNERS

TWM

CORPORATE OFFICE
4940 OLD COLLINSVILLE RD.
SWANSEA, ILLINOIS 62226
TEL (618) 624-4488
FAX (618) 624-6688

WATERLOO OFFICE
113 SOUTH MAIN STREET
WATERLOO, ILLINOIS 62298
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FAX (618) 939-3938

EDWARDSVILLE OFFICE
600 COUNTRY CLUB VIEW, SUITE 1
EDWARDSVILLE, ILLINOIS 62025
TEL (618) 656-4040
FAX (618) 656-4343

ST. LOUIS OFFICE
720 OLIVE ST., SUITE 200A
ST. LOUIS, MISSOURI 63101
TEL (314) 241-6300
FAX (314) 241-2391

ST. CHARLES OFFICE
400 N. 5TH STREET, SUITE 101
ST. CHARLES, MISSOURI 63301
TEL (636) 724-8300
FAX (636) 724-8304

PROFESSIONAL REGISTRATIONS	LICENSE NO.
ILLINOIS PROFESSIONAL DESIGN FIRM	184-001220
PROFESSIONAL ENGINEERING CORP.	62-035370
PROFESSIONAL STRUCTURAL ENGR. CORP.	81-005202
ILLINOIS PROF. LAND SURVEYING CORP.	046-000029
MISSOURI PROFESSIONAL ENGR. CORP.	HC 001528
MISSOURI LAND SURVEYING CORP.	HC 000345

Signature: _____
Signature Date: _____
Expiration Date: _____

STATEMENT OF RESPONSIBILITY
I hereby confirm that the document herein to be authenticated by my seal is restricted to this sheet, and I hereby disclaim any responsibility for all other drawings, specifications, estimates, reports or other documents or instruments relating to or intended to be utilized for any other part of the architectural, engineering or survey project.

FINAL PLAT

PROJECT: PARCS AT ARBOR GREEN - PHASE 6
CITY OF OFFALON
ST. CLAIR COUNTY
ILLINOIS

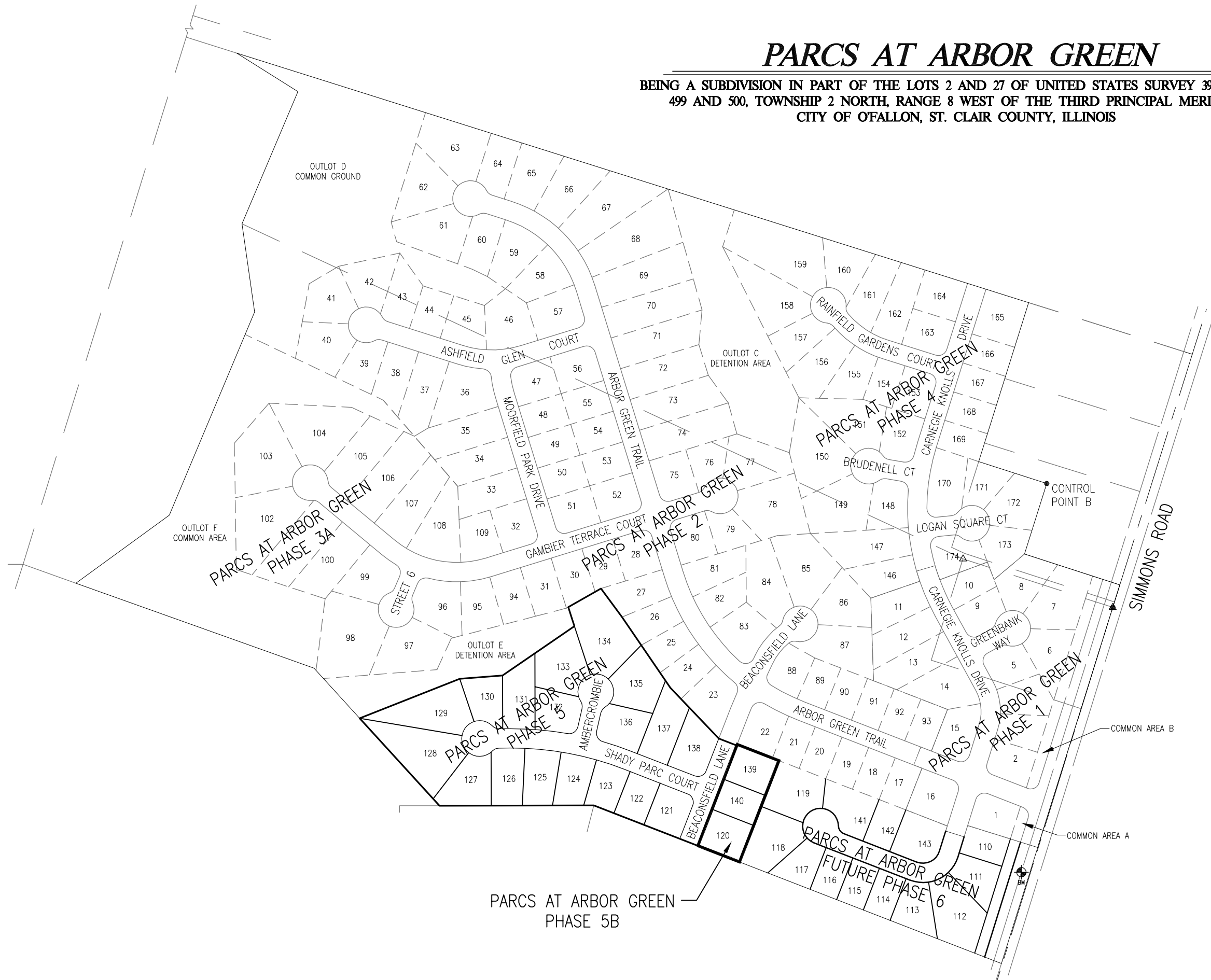
REV	DATE	DESCRIPTION
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DRAWN BY:	LEM	SHEET
DESIGNED BY:	LEM	2
CHECKED BY:	MJM	OF 2 SHEETS
APPROVED BY:	MJM	
PROJECT NUMBER:	D01040234C	FINAL PLAT PLAN SHEET

ISSUED FOR REVIEW ISSUED FOR BIDDING
 ISSUED FOR CONSTR. RECORD DRAWING

PARCS AT ARBOR GREEN

BEING A SUBDIVISION IN PART OF THE LOTS 2 AND 27 OF UNITED STATES SURVEY 391, CLAIMS 499 AND 500, TOWNSHIP 2 NORTH, RANGE 8 WEST OF THE THIRD PRINCIPAL MERIDIAN CITY OF O'FALLON, ST. CLAIR COUNTY, ILLINOIS



THOUVENOT,
WADE &
MOERCHEN, INC.
ENGINEERS ♦ SURVEYORS ♦ PLANNERS



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edwardsville@twm-inc.com
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PROFESSIONAL STRUCTURAL ENGR. CORP.	81-005202
ILLINOIS PROF. LAND SURVEYING CORP.	048-000029
MISSOURI PROFESSIONAL ENGR. CORP.	NC 001528
MISSOURI LAND SURVEYING CORP.	NC 000346

SEAL

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.
Signature: _____
Date: _____
Expiration Date: _____

STATEMENT OF RESPONSIBILITY
I hereby confirm that the document herein to be authenticated by my seal is restricted to this sheet, and I hereby disclaim any responsibility for all other drawings, specifications, estimates, reports or other documents or instruments relating to or intended to be utilized for any other part of the architecture, engineering or survey project.

TITLE: **PHASE EXHIBIT**

PROJECT: **PARCS AT ARBOR GREEN
CITY OF O'FALLON
ST. CLAIR COUNTY
ILLINOIS**

REV	DATE	DESCRIPTION
△		
△		
△		

DRAWN BY:	LEM	SHEET
DESIGNED BY:	LEM	1
CHECKED BY:		OF 1 SHEETS
APPROVED BY:		PROJECT DESCRIPTION
PROJECT NUMBER:	D01040234B	PHASE EXHIBIT
<input checked="" type="checkbox"/> ISSUED FOR REVIEW	<input type="checkbox"/> ISSUED FOR BIDDING	
<input type="checkbox"/> ISSUED FOR CONSTR.	<input type="checkbox"/> RECORD DRAWING	



**DRAFT MINUTES
COMMUNITY DEVELOPMENT COMMITTEE
5:30 PM Monday, August 11, 2014**

Minutes of a regular meeting of the Community Development Committee of the City of O'Fallon, held at the Public Safety Building, 285 N. Seven Hills Road, O'Fallon, Illinois.

CALL TO ORDER: 5:30 PM

- I) Roll Call** – *Committee members:* Jerry Albrecht (chair), Gene McCoskey (vice chair), Jerry Mouser, David Cozad, Ray Holden and Harlen Gerrish. *Other Elected Officials Present:* Herb Roach, Jim Hursey and Kevin Hagarty. *Staff:* Walter Denton, Pam Funk, Sandy Evans, Ted Shekell, Jeff Stehman, Eric Van Hook and Justin Randall. *Visitors:* Marsha Maller, Tom Mitchell, Brian Severns, Brandon Coombs, Vern Malore and Charlie Pitts.

- II) Approval of Minutes from Previous Meeting**– All ayes. Motion carried.

- III) Items Requiring Council Action**
 - A. Parcs at Arbor Green – Final Plat – Phase 6 (1st Reading) – Justin Randall provided a quick overview of the final plat for the Parcs at Arbor Green – Phase 6 and the past approval of Phase 5B final plat. The committee discussed the cul-de-sac design and asked if the Fire Department had seen the plat, staff confirmed. The committee recommended approval of the final plat for Parcs at Arbor Green with a vote of 6-0.

IV) Other Business - None

MEETING ADJOURNED: 5:45 PM

NEXT MEETING: August 25, 2014 – Public Safety Building

Prepared by: Justin Randall, Senior City Planner



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Dennis Sullivan, Director of Public Works
Walter Denton, City Administrator
Date: August 18, 2014
Subject: MOTION – Agnes Area Sewer Main Lining

List of committees that have reviewed: None

Background: An 800-foot section of the sewer main running between homes on Agnes Drive and OTHS is in need of lining by a cured-in-place process to halt inflow and infiltration as part of the large sewer main repair project from 3rd Street to Weber Road. Three firms that routinely do this type of work in the area were asked to quote a price for the work. SAK - \$27,060.00; Visu-Sewer - \$40,590.00; and Insituform - \$44,008.40.

Legal considerations, if any: None, beyond that of obtaining construction services.

Budget Impact: As noted above the larger project has been committed to, and originally, it was thought that the 800-foot main would have to be excavated and replaced. The lining option is much less than the anticipated excavation, \$34/foot vs. \$100+/foot for excavation and replacement. Therefore, funding is available in the current budget for this work.

Staff recommendation: Staff recommends acceptance of the quote from SAK for the lining procedure.



Public Safety Committee Minutes
August 11, 2014, 5:00 p.m.

Minutes of a regular meeting of the Public Safety Committee of the City of O'Fallon, held in the Community Room, Public Safety Building, 285 N. Seven Hills Road, O'Fallon, Illinois, August 11, 2014. Call to order 5:00 p.m.

ROLL CALL:

Members Present:	Hagarty, Hursey, Roach,
Members Not Present:	Cardona
Staff Liaison:	Chief Van Hook - OPD, Chief Saunders - OFD
Other Aldermen Present	Cozad, Holden, McCoskey, Mouser
Other Persons Present	Walter Denton, City Adm.; Pam Funk, Asst. City Admin.; Sandy Evans, Dir. Of Finance; Ted Shekell, CD; Mick Hunter, OPD; Charles Pitts, Resident; Tom Mitchell, Resident; Vern Malare, Resident; Brian Severns, Resident; Mary Clymer, Resident; Boy Scout Troop # 35; Misty McDonald, OPD;
Media Persons Present:	None

Chairman Hagarty declared a quorum present and requested a Motion to approve the Minutes of July 14, 2014, Alderman Roach made a Motion to accept the minutes of July 14, 2014 as presented and Alderman Hagarty seconded the Motion. All Ayes.

New Business

Item 1. Fire Department Promotions – Chief Saunders noted with Gary Stein stepping down as Deputy Chief there was a need to fill the position. Tim Claxton was promoted to Deputy Chief, Shawn Miller was promoted to Captain and John Williams was promoted to Lieutenant.

Action: None

Motion: None

Disposition: None

Item 2. Center Lines on Smiley from State to Wesley – Resident Vern Malare brought up that center lines are not painted on Smiley near Estelle Kampmeyer School. Is there a reason why we don't have lines painted on the street. This has been brought up in past meetings and Walter Denton will research why and bring his findings to the public safety meeting in September.

Action: None

Motion: None

Disposition: None

Item 3. Council Chambers at City Hall – Alderman McCoskey brought up concern about the safety of Council and Residents during Council Meetings. Discussion about getting rid of pews for seating that would allow for an easier exit of the room. Chief Van Hook stated that Lt. Rob Schmidtke and Sgt. Craig Koch have evacuation plans and will bring them to city council meeting to discuss those plans.

Action: None

Motion: None

Disposition: None

Old Business

Item 1. Solicitors Permits/ Panhandling – Ordinance is being finalized by Dale Funk City Attorney. It was requested to e-mail all Alderman the picture of the Solicitors Badge and possible supply them with an actual badge.

Action: None

Motion: None

Disposition: Open

Item 2. Truck Weight Ordinances – Officer Hancock and Officer Thomas have been working with Planning and Zoning on the ordinances. Walter Denton is reviewing the final ordinance.

Action: None

Motion: None

Disposition: Open

Item 3. Leads On Line – Captain Mick Hunter and Ted Shekell met with Dale Funk City Attorney. They want to write into the ordinance that household business will be exempt.

Action: Captain Hunter revised ordinance and gave to the City Attorney for final revisions.

Motion: None

Disposition: Open

Boy Scouts Troop # 35 was in attendance for the Public Safety Meeting. They are working on a badge for Citizenship in the Community.

Chairman Hagarty asked if anyone had any other New Business not on the Agenda, hearing no New Business, Chairman Hagarty called for a Motion to adjourn. A Motion to adjourn was made by Alderman Hursey and Alderman Roach seconded the Motion. All ayes.

Meeting Adjourned:

Next PS Meeting:

Minutes Taken By:

5:20 p.m.

September 8, 2014, 5:00 p.m.

Misty McDonald