



**CITY OF O'FALLON  
Park & Environment Committee**

**AGENDA**

**July 14, 2014**

**5:30 p.m.**

**Mayor's Conference Room**

- I. CALL TO ORDER
- II. ATTENDANCE
- III. APPROVAL OF MINUTES
- IV. ITEM:

Global Brew Selling at Sport Park

- V. STAFF REPORTS

**CITY OF O'FALLON**  
**Park & Environment Committee**  
**May 12, 2014**  
**5:30 P.M**

**Mayor's Conference Room**

Minutes of a regular meeting of the Parks & Environment Committee of the City of O'Fallon, held in the Mayor's Conference Room, City Hall, 255 S. Lincoln, O'Fallon, Illinois May 12, 2014

- I. Attendance:** MEMBERS           X     True, Chair (2)  
  X     Mouser, Vice Chair (3)  
  X     Meile (1)  
  X     Hagarty (3)  
  X     Cardona (5)  
  X     Holden (6)
- II. Council:**           Albrecht; Bennett; Drolet; Garrish; McCoskey; Roach  
**Park:**                 Kasten  
**Guests:**            Rheaume; Malare  
**Staff:**              Denton; Hutchison  
                          Meeting called to order at 5:36 p.m.

- III. Minutes:**    **April 14, 2014**  
**Motion**        **Mouser** motion to approve the minutes April 14, 2014 Meeting  
**Second:**       **Meile**  
**Approved:**     All

- IV. Items:**
- A. Central School District #104 Intergovernmental Agreement: This intergovernmental agreement is a standard agreement that the City has with District #90 and #203. This will allow OPRD use of facilities on a first-come, no cost process. The agreement will allow OPRD to expand programming while providing Central #104 use of Parks & Recreation facilities.  
**Motion: Mouser**  
**Second: Cardona**  
**Approved: All**
- B. Veteran's Monument Update:  
Light levels were taken and reviewed at the property line at 816 Alexander Drive. No location along the boundary exceeds the regulations of the City of O'Fallon. The Veteran's Committee was asked to review the uplighting at the site for any direction issues. Staff recommends the resident to contact them directly. Uplighting levels also, did not exceed regulation limits.

**ADJOURN Motion: Mouser**  
**Second: Cardona**  
**Approved: All**  
PREPARED BY: MJ Hutchison  
Next Meeting: June 9, 2014



Global Brew Proposal | OPRD  
 Re: Sports Park Vendor  
 Date: 07/10/2014

### Proposal

Global Brew would like to participate in the adult recreational program at the O'Fallon Sports Park, starting by selling a selection of craft (draft and can) beers at the adult softball league which is hosted every Tuesday night. The brews would be drinkable, summer-weather session ales and lagers, offered at a reasonable price. We consider ourselves unique in that we educate people about local breweries and global beers alike, bringing not just the players out, but their friends and spouses. We can help to increase the popularity of these evenings by our presence and popular selection, as well as being part of the local community. We can also promote the events through our social media and O' Fallon location.

### Compensation

Global Brew will donate **20%** of our proceeds to the O' Fallon Parks Department each week. If we were to expand our relationship we would continue with this model for future events with the sports park. **Global Brew reserves the exclusive right to all alcohol-related sales at the O'Fallon Sports Park through July 31, 2015 in consideration for the increase of donation amount to 20%.**

### Beers

The brews most people consume at sporting events and in warmer weather are light-bodied and low in alcohol. The alcohol by volume usually ranges between 3 and 5 percent. The beers we would serve are comparable to these, however we are introducing customers to a new, exciting side of the beer world. \*Depends on availability.

<i>Domestic Beers</i>	<i>abv</i>	<i>Craft Beers</i>	<i>abv</i>
Bud Light	4.20%	Schlafly Summer	4.50%
Coors Light	4.20%	N.C. Scrimshaw	4.40%
Miller Lite	4.17%	Kronenbourg Lager	5.00%
Budweiser	5.00%	Franziskaner	5.00%

### Set-Up and Specifics

Generally we set up where the largest amount of people socialize. As this is a new location for us, we are open for suggestion from the OPRD. We would begin with one stand or tent and, depending on requests add an additional stand if necessary. The designated serving areas will be marketed as the "Global Brew Beer Garden" or "Global Brew Party Pavilion."

Global Brew has secured a off-site catering endorsement on the dram shop insurance policy. The City of O'Fallon shall be listed as an additional insured on the policy with \$1,000,000 of coverage.

Per insurance requirements, outside coolers/alcohol are no prohibited during events when Global Brew is on-site selling beer. Guests shall not be permitted bring their own alcoholic beverages or coolers, and that we are the only alcohol vendor at the games.

### Qualifications

The Global Brew beer stand will be tended by certified GB employees. All of our staff are Certified Beer Servers through the Cicerone program, and are highly educated on all of our products. They are all trained in serving responsibly and recognizing signs of over-consumption.

GB is a local business and supports the community by paying taxes and donating a portion of our proceeds back to the community. We participate in other local events and would like to continue to grow our presence in the community.

We own a refrigerated GB mobile van and have access to a trailer that can be brought out each week. We do all of the set up and selling, also breaking down and cleaning up any GB products that may be left behind. We also assume responsibility for serving alcohol through our current insurance.

We have the ability to offer a regular selection every week. The staff we employ are dependable and will be friendly faces people will also see at our nearby location.

### Conclusion

We feel we can work with the Parks Department to create a mutually beneficial relationship, while increasing the popularity of the O' Fallon sports park. Hopefully increasing our awareness with new people in the community.

Based on the fall session of softball we can re-evaluate our agreement and plan for the next spring and summer. We would eventually like to be included regularly in all sporting at the O'Fallon Sports Park.

Cheers!

Ryan High  
President  
Global Brew, Inc.

# **Recreation Report**

## **May 2014**

### **Baseball and Softball**

- Scheduled umpires for weekly game
- Organized and administered the O & S baseball league
- Ordered equipment
- Scheduled practice time for coaches

### **Sport Park**

- Coordinated the Concession operation
- Ordered supplies for the sports park
- Ordered new signage for Sports Park
- Coordinated weekly league games and weekly tournament games with park maintenance personnel
- Administered the daily operation of the sports park

### **Summer Camp**

- Finalized staff for summer camp
- Ordered Supplies for Summer camp
- Started camp
- Registered participants on a weekly basis
- Administered camp staff training

### **Recreation Programming**

- Administered the parent tot program such as tumbling
- Managed the logistics of the Karate
- Created and oversaw youth volleyball leagues and clinics
- Oversaw the re-training of Lifeguards for the pool season

### **KiXX Soccer Club**

- Finalized KiXX tryout dates

### **Might Ball Baseball**

- Coordinated league for MB Baseball
- Created and schedules teams
- Ordered supplies
- Scheduled employees for weekly games
- Assigned players to teams and coordinated schedules, uniforms, and equipment, as well as recruited coaches for Mighty Ball baseball.

### **Other**

- Issue press releases to local newspapers.
- Updated the marquee in Community Park.

# **Recreation Report**

## **June 2014**

### **Baseball and Softball**

- Registered teams for Fall Adult 12" softball
- Finished up the majority of the baseball season, several rainout games are still pending
- Coordinated umpires for the recreational league.

### **Sports Park**

- Organized sports park Youth and Adult Fall League
- Supervised staff for the sports park concession stand and Field Supervisor
- Scheduled last minute umpires for some leagues
- Coordinated staffing for the Splash Pad

### **Summer Camp**

- Supervised Orange, Green and choo choo camp.
- Ordered supplies for camps
- Administered logistical needs for the camps

### **Recreation Programming**

- Continually administered the Mighty Ball baseball and began planning for the fall Mighty Ball soccer program
- Planned and organized the fall O/S youth soccer season
- Created the Fall brochure

### **KiXX Soccer Club**

- Coordinated Fall KiXX soccer league.
- Created and took registration for the KiXX developmental league
- Administered the KiXX soccer tryouts in June

### **Other**

- Created and distributed promotional material.
- Updated the marquee in Community Park.

MAY 2014



## Park Maintenance PERFORMANCE SUMMARY



### GROUNDS MAINTENANCE

- Continuation of weekly mowing cycle for the following locations: City Hall, Community Garden, Community Park, Hesse Park, Ogles Creek Park, Public Safety, Rock Springs Park, Sports Park, Thoman Park and Veterans Monument
- Ongoing weed control throughout all parks - - - Community Park walking/running path sprayed and gravel around Pavilion 4, restroom and kitchen sprayed.
- I64 Mowing and Trash Collection
- The weekly custodial cycle in parks was continued. Litter, trash receptacles and bathrooms checked daily. Bathrooms deep cleaned Monday and Friday. All pavilions pressure washed and cleaned at least once per week on Friday – tables and adjacent grills also cleaned. Community Park pavilions pressure washed and cleaned Monday and Friday. Splash Pad and Splash Pad pavilion area checked and cleaned daily.
- Mowed and raked up daffodil plantings at Veteran's Monument

### FACILITY MAINTENANCE

- Ongoing routine and preventative maintenance of facilities.
- New water heater installed at small restroom in Community Park

### POOL AND SPLASH PAD

- Pool inspected and filled and facility prepared and opened for season.
- Splash Pad inspected and opened for season.

### HORTICULTURAL / ARBORICULTURAL

- Landscape installed at Fire Station #2
- Round planters at City Hall planted - - - annuals planted at City Hall and Thoman Park
- Meditation Garden at Community Park renovated and mulched.
- Watered plants – beds at Sports Park, Public Safety, Community Park, City Hall and Thoman Park
- Weed and maintain landscape beds

### SPORTS FIELD

- Maintain fields for seasonal use – 8 ball fields at Sports Park, 6 ball fields at Community Park, 4 ball fields at Hesse Park and 5 ball fields at Shiloh. Maintenance includes dragging and lining for games/rentals and controlling weeds on infield surfaces. Infields at Community Park and Shiloh sprayed to control weeds and then pulverized 1 week later.
- Provide support for Sports Park tournaments.

### CEMETERY

- Performed 3 burials/grave openings.
- Maintain grounds – turf maintenance, litter and trash.

### SPECIAL EVENTS

- Memorial Day services at Veterans Monument and Cemetery

JUNE 2014



## Park Maintenance PERFORMANCE SUMMARY



### GROUNDS MAINTENANCE

- Continuation of weekly mowing cycle for the following locations: City Hall, Community Garden, Community Park, Hesse Park, Ogles Creek Park, Public Safety, Rock Springs Park, Sports Park, Thoman Park and Veterans Monument
- Broadleaf weed control at Sports Park – 1 application
- Weed control application (glyphosate) - - - Community, Sports Park and Thoman Park
- I64 Mowing and Trash Collection
- The weekly custodial cycle in parks was continued. Litter, trash receptacles and bathrooms checked daily. Bathrooms deep cleaned Monday and Friday. All pavilions pressure washed and cleaned at least once per week on Friday – tables and adjacent grills also cleaned. Community Park pavilions pressure washed and cleaned Monday and Friday. Splash Pad and Splash Pad pavilion area checked and cleaned daily.
- South pond at Sports Park treated with algaecide

### FACILITY MAINTENANCE

- Ongoing routine and preventative maintenance of facilities.

### POOL AND SPLASH PAD

- Maintained for ongoing use.

### HORTICULTURAL / ARBORICULTURAL

- Watered plants – beds at Sports Park, Public Safety, Community Park, City Hall and Thoman Park
- Watered trees – Sports Park
- Weed and maintain landscape beds
- Sprayed tree rings with roundup – Thoman Park

### SPORTS FIELD

- Maintain fields for seasonal use – 8 ball fields at Sports Park, 6 ball fields at Community Park, 4 ball fields at Hesse Park and 5 ball fields at Shiloh. Maintenance includes dragging and lining for games/rentals and controlling weeds on infield surfaces. Infields at Community Park and Shiloh sprayed to control weeds and then pulverized 1 week later.
- Provide support for Sports Park tournaments.

### CEMETERY

- Performed 1 burial/grave openings.
- Maintain grounds – turf maintenance, litter and trash.

### SPECIAL EVENTS

- SAFB Day at Community Park