

**Public Works Committee
Minutes
7:00 P.M.; February 24, 2014**

DRAFT

Minutes of a meeting of the City of O'Fallon's Public Works Committee, held in the Council Chambers, City Hall, 255 S. Lincoln, O'Fallon, Illinois on February 24, 2014.

CALL TO ORDER: Time: 7:22 P.M.

ROLL CALL: MEMBERS: Meile, Cozad, Roach, Bennett; Drolet
NON-COMMITTEE ALDERMEN: Gerrish, Albrecht, Mouser, McCoskey, Holden, Hagarty
STAFF LIAISON: Bell, Sullivan, Nolan, Evans, Funk, Denton
GUESTS: Georgia Hillyer, Dave Pfeifer, Charlie Pitts, Vern Malare, Stephanie Leveling

Minutes from January 27, 2014 were approved.

- Item 1:** **POI:** No Update on the Following items: Shiloh/District 104's Safe Routes to Schools, Alleyway Snowplowing, Water Meter-124 Springfield Court (Open)
- Item 2:** **POI:** FY15 Prop S Budget – Staff presented the Prop S Budget with a brief discussion on line items of note, or those changing greatly from the previous year's submittal. Currently, staff is working to apportion the costs of the general asphalt, concrete, and sidewalk repair programs between Prop S and the Streets Budgets for FY14, this will likely result in unexpended funds in the FY14 Prop S Budget at the end of the fiscal year. How those funds that carry over into FY15 needs to be addressed in the final FY15 Budget submittal.
- Item 3:** **POI:** FY15 Motor Fuel Tax (MFT) Budget – Staff presented the MFT Budget with a brief discussion on line items of note, or those changing greatly from the previous year's submittal. With the Venita Overpass Project which has been bid and should start this coming April, it has been hard to predict how much money needs to be allocated in a fiscal year to cover the costs of that construction. Obviously, very little has been spent in FY14 for the overpass; so, those funds have been moved to FY15.
- Item 4:** **POI:** FY15 Facilities Budget, General Fund – Staff presented the Facilities Budget with a brief discussion on line items of note, or those changing greatly from the previous year's submittal. A question about \$5,000 being reserved for "Part Time Employees" will be provided to the Aldermen once staff has reviewed notes on the Facilities budget preparation. The biggest change in this budget from FY14 to FY15 is the inclusion of a Building Maintenance Mechanic to the Public Works staff to defer expenses incurred in using contractors for the myriad of small tasks that an in-house mechanic could easily address.
- Item 5:** **POI:** FY15 Water Fund Budget – Staff presented the Water Enterprise Fund Budget with a brief discussion on line items of note, or those changing greatly

POI: Point of Information

AI: Action Item

from previous year submittals. This is the most stable of all the Public Works Budgets as it funds the necessary operations and maintenance will little change over last year's budget.

- Item 6:** **POI:** FY15 Wastewater Budget – Staff presented the Wastewater Enterprise Fund Budget with a brief discussion on line items of note, or those changing greatly from previous year submittals. With the Red Zone inspection of the trunk mains completed, this year will focus on repairs needed from that inspection and accommodation of the future increased flow from the Memorial Hospital site in Shiloh. A vacant position in the Wastewater Division is proposed be filled in FY15.
- Item 7:** **POI:** FY15 Streets Budget, General Fund – Staff presented the Street Budget with a brief discussion on line items of note, or those changing greatly from previous years submittals. The Streets Budget for FY15 has grown by over 10% from the FY14 budget. This has been done to provide increased maintenance activity by both our in-house personnel and contractors in that regard. A vacant position in the Streets Division is proposed be filled in FY15.
- Item 8:** **AI:** East Adams Drainage Issue – Presidential Streets Storm Water and Street Improvements - Staff presented a proposal from Rhutasel and Associates. The proposal is to do enough research, surveying and engineering to provide the Committee with 3 scope options for street and drainage improvements in the area including construction estimates for all 3. (Closed)
- Motion:** Committee recommends approval of the Rhutasel agreement for the Presidential Streets Storm Water and Street Improvement in the amount of \$87,000.00 plus expenses.
- Item 9:** **AI:** Industrial Sanitary Sewer Charges – Staff presented recommended changes to Ordinance Section 51.080 Sewer Service Rates. The proposed O'Fallon rates are based on current rates within the Midwest for industrial sanitary sewage constituents requiring treatment that are not common in domestic sewage. Specifically, Zinc, Phosphorus and Nitrogen are addressed in the proposed ordinance change. (Closed)
- Motion:** Committee recommends approval of the changes to the ordinance.
- Item 10:** **POI:** Holiday Decoration Storage/Installation – Staff presented a proposal from Demond Signs. Demond Signs will hold their price for another year, if the City is interested in extending the current contract. Council members present asked multiple questions for staff to respond to. (Open)
- Item 11:** **AI:** Wesley Drive Storm Sewer Improvements Proposal – Staff presented a proposal from Millennia Professional Services of Illinois, LTD. (formally Hoelscher Engineering). This proposal is basically to cover a Phase 2 increment to a previous repair project in the area. Hoelscher Engineering

designed the first part of the project that has been completed. With a road project slated for Wesley Drive in 2015, the stormwater issue needs to be addressed now. (Closed)

Motion: Committee recommends approval of the Millennia agreement for the Wesley Drive Storm Sewer Improvements in the amount of \$22,500.00.

Item 12: AI: MFT General Maintenance for CY2014 – IDOT requires the City Council to pass a resolution of support and provide the appropriate IDOT forms to use MFT for In-house maintenance of streets by a municipality. This is a yearly requirement. (Closed)

Motion: Committee recommends approval of the MFT required paperwork for CY2014 General Maintenance in the amount of \$50,000.00

Item 13: AI: Exit #21, I-64 Water Main Relocation – Staff presented a proposal from Kaskaskia Engineering Group. Kaskaskia is St. Clair County's Engineering Consultant on the construction of the exit. With their understanding of the construction project, staff felt they would already possess knowledge of the area and construction limits, allowing them to more easily provide a design for the relocation of the main. As the City's water main is in an existing easement, the County will need to reimburse the City for relocation. (Closed)

Motion: Committee recommends approval of the Kaskaskia agreement for the Exit #21, I-64 Water Main Relocation in the amount of \$25,170.00. This amount will be reimbursed by the County or staff will have Kaskaskia directly invoice the County for their work.

ADJOURNMENT: 9:32 P.M.

PREPARED BY: Heide Bell

Next regular meeting is scheduled for Monday, March 24, 2014 at 7:00 P.M., to be held in the Mayor's Conference Room or Council Chambers at City Hall dependent upon the number of visitors at the meeting.