



CITY COUNCIL AGENDA ITEM

To: Mayor Graham and City Council
From: Ted Shekell, Planning Director
Walter Denton, City Administrator
Date: March 3, 2014
Subject: MOTION approving the Special Event Permit for Lincoln Crossing Spring Fest

List of committees that have reviewed: The Community Development Committee reviewed this application at their February 24, 2014 meeting and recommended approval with a vote of 6-0.

Background:

- Applicant: Andy Schoendienst for Luehrs' Ideal Rides, Inc / Simon Properties
- Special Event Permit for Lincoln Crossing Spring Fest – Carnival Rides and Booths
- Lincoln Crossing Shopping Center, 1574 West Highway 50
- No alcohol to be served
- Security to be provided by O'Fallon Police Department with off-duty officers at the expense of the applicant
- Toilet facilities will be provided on site
- Dates: April 23 – 27, 2014
- Hours:
 - Wednesday – Thursday: 4:00 pm – 9:00 pm
 - Friday: 4:00 pm – 10:00 pm
 - Saturday: 12:00 pm – 10:00 pm
 - Sunday: 1:00 pm – 7:00 pm

The special event is consistent with previous approvals. A site plan was provided by the applicant that shows the location of the carnival. An electrical permit and inspection will be required prior to operation of the carnival. The application does not have any signage associated with the event. Any signage placed on the premise it shall meet the standards of Section 158.160 – 158.168.

Legal Considerations, if any: None

Budget Impact: None.

Staff recommendation: The Fire Department had no comments. The Police Department recommended police officers be present in the quantity and times listed above. Staff recommends approval of the Special Event Permit with the recommended police officer staffing.